



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, June 25, 2021
9:15 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 9:16 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Regular Meeting of May 28, 2021.

Motion by Member Moss, second by Vice Chair Calaycay, the minutes for the Regular Meeting of May 28, 2021 were approved. Motion carried 5-0.

5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS

Andres De Los Rios, General Manager – Keolis, Pomona Operations & Maintenance Facility, addressed the Executive Board. Mr. De Los Rios thanked the Executive Board for trusting Keolis to run the service out of the Pomona facility. He also reported on various activities that took place at the facility that included safety and health awareness activities and police K-9 training conducted by the Pomona police department at the facility.



6. GENERAL PUBLIC COMMENT

Lorrence Bradford, ATU 1756, addressed the Executive Board. Mr. Bradford reported that the ATU represents the mechanics at the Pomona facility. He stated that he looks forward to establishing a working relationship with Mr. De Los Rios and working with him on various issues.

6.1. Chief Executive Officer Response to Public Comment

There was no response to Public Comment by the Chief Executive Officer.

CONSENT CALENDAR

7. MAY 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through May 31, 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of May 31, 2021, for the fiscal year ending June 30, 2021.

Motion by Member Moss, second by Vice Chair Calaycay, to receive and file. Motion carried 5-0.

8. JUNE 2021 STATE LEGISLATIVE POSITION

Recommendation: 1. Receive and file the June 2021 Legislative Summary; and 2. Adopt support positions on H.R. 583 (Panetta) and S. 494 (Cortez Masto)

Motion by Member Moss, second by Vice Chair Calaycay, to receive and file, and adopt. Motion carried 5-0.

9. RESOLUTION ADOPTING CHANGES TO THE EXECUTIVE AND GOVERNING BOARD MEETING SCHEDULE FOR 2021

Recommendation: Adopt Resolution 2021-03 (Attachment A) adopting changes to the Executive and Governing Board Meeting Schedule for 2021 (Attachment B), and adopting Friday, October 1, 2021 at 7:45 a.m. as the new date and time for the Governing Board Meeting and 9:15 a.m. as the new date and time for the Executive Board Meeting.



Motion by Member Moss, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.

10. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS (IFB) NO. 21-110 FOR POMONA OPERATIONS AND MAINTENANCE FACILITY LANDSCAPE REFRESH AND IRRIGATION REPAIRS**

Recommendation: Authorize the Chief Executive Officer to issue IFB No. 21-110 for landscape and irrigation modifications at the Pomona Operations & Maintenance facility.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

11. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) NO. 21-111 FOR SECURITY SERVICES FOR DOWNTOWN LOS ANGELES LAYOVER AND ADMINISTRATION OFFICE**

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposals RFP No. 21-111 to provide ongoing security services at both the Downtown Los Angeles (DTLA) layover and administrative office building.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

12. **AUTHORIZATION FOR CONTRACT AMENDMENT FOR HEADSIGN REPLACEMENT**

Recommendation: Authorize the Chief Executive Officer to execute Contract Amendment No. 1 to Contract No. 20-059 with I/O Controls in the amount of Two Hundred Seventeen Thousand Five Hundred Ninety Eight Dollars and Forty Cents (\$217,598.40) for headsign replacement on 36 Foothill Transit buses.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

13. **DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL**

Recommendation: Adopt a DBE program goal of four percent for Fiscal Years 2022 through 2024. For informational purposes the goal that Foothill Transit anticipates achieving on an annual basis is two percent for Fiscal Year 2022, and five percent for Fiscal Years 2023 and 2024.



Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

REGULAR AGENDA

14. EXECUTIVE BOARD ELECTION FOR Foothill TRANSIT CHAIR AND VICE CHAIR

Motion by Member Moss, second by Member Shevlin, to elect Member Sternquist, Chair. Motion carried 5-0.

Motion by Member Moss, second by Member Boyer, to elect Member Calaycay, Vice Chair. Motion carried 5-0.

15. AUTHORIZATION FOR CONTRACT AWARD FOR FUEL CELL BUSES

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into a Contract with New Flyer in the amount of \$22,745,919.20 for the purchase of 20 40-foot zero-emissions fuel cell buses, including sales tax and operator and technician training.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that Foothill Transit has received a \$5 million Transit and Intercity Rail Capital (TIRCP) grant. This grant specifically helps fund zero emission buses on Line 486. There are two bus manufactures that build Fuel Cell Electric Buses, New Flyer and EIDorado (ENC). Foothill Transit is scheduled to replace 20 CNG buses with Fuel Cell Electric Buses by the end of 2022.

In order to determine which bus best meets the demands of operating on Line 486, the firm Center for Transportation and the Environment (CTE) conducted a performance analysis on the New Flyer and EIDorado bus. Based on the fuel consumption and efficiency, warranty terms, bus weight and total cost, it was recommended that the New Flyer XHE 40-foot Fuel Cell Electric Buses operate on Line 486. Mark Fisher, Director of National Sales, New Flyer stated that if approved this would be the largest fuel cell deployment in Southern California.

Motion by Vice Chair Calaycay, second by Member Boyer, to approve.



Motion carried 5-0.

16. **REALIGNMENT OF LINE 499**

Recommendation: Direct staff to investigate realignment options for Line 499 due to the upcoming potential closure of the San Dimas Park & Ride.

Joe Raquel, Director Planning, presented this item.

Mr. Raquel reported that on June 8, 2021 the San Dimas City Council authorized the sale of the city's park and ride to the Gold Line Construction Authority. The transaction will allow the Gold Line to move the passenger parking lot to the current San Dimas Park and Ride location. Originally the passenger parking was planned to be built on the city's Maintenance yard.

Line 499 provides service from San Dimas to Downtown Los Angeles. The line has two stops, the San Dimas Park and Ride and Via Verde Park and Ride. Mr. Raquel reported that pre-pandemic ridership for FY 2019 was 111,188 boardings; in FY 2020 ridership fell to 85,889 boardings; and ridership this fiscal year July - May 2021 is 17,885.

Line 499 will no longer be able to serve the park and ride and will need to be realigned. Staff will look at alternate locations and will provide options for consideration at a future meeting.

The Executive Board received and filed this presentation.

17. **CONTINUED PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 6).

18. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Thanked the Executive Board for adopting the budget and business.
- Potential for canceling the July Executive Board Meeting.
- Congratulated Vice Chair Calaycay and Member Moss on their re-election to Executive Board and congratulated Vice Chair Calaycay and Chair Sternquist on their re-election as Vice Chair and Chair.



- Announced that Wayne Fritz, former General Manager for the Arcadia and Pomona Operations and Maintenance facilities, passed away on June 4, 2021.

19. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Moss reported that the City of Industry had a street renaming event in honor of former Mayor David Perez who passed away. She stated that Mr. Perez served the city beautifully and that they had a wonderful turnout for the event. She stated she looked forward to more opportunities in conducting business in person.

20. **PUBLIC COMMENT RELATED TO CLOSED SESSION ITEMS**

There was no Public Comment related to the Closed Session items 21 and 22.

The Executive Board recessed into Closed Session in regards to items 21 and 22 at 9:54 a.m.

21. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: 1118 N. Citrus Avenue, Covina, CA 91722

Agency Negotiator(s): Doran J. Barnes, Sharlane Bailey, Jane Starke, Darold D. Pieper, Kevin Parks McDonald, Barry Foster

Negotiating Parties: Victor Linares

Under Negotiation: Price and Terms

22. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Gov't. Code § 54957)

Title: Chief Executive Officer

23. **CLOSED SESSION REPORT**

The Executive Board reconvened at 10:20 a.m.

Darold Pieper, General Counsel, reported that there were no reportable actions.



24. **ADJOURNMENT**

Adjournment for the June 25, 2021 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned in the memory of Wayne Fritz at 10:21 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is written in a cursive style and is positioned above a horizontal line.

Christina Lopez, Board Secretary

Approved on: 10/01/2021