



STATEMENT OF PROCEEDINGS FOR THE
SPECIAL MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
CONFERENCE ROOM
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790

Friday, June 21, 2013

8:00 AM

CALL TO ORDER

1. Call to order. (13-2975)

The meeting was called to order by Chair Doug Tessitor at 8:00 a.m.

ROLL CALL

2. Roll call. (13-2976)

Roll call was taken by Mr. Garen Khachian, Staff, Board of Supervisors Executive Office, Commission Services Division.

Present: Chair Doug Tessitor, Vice Chair Paula Lantz, Treasurer Carol Herrera, Member Becky A. Shevlin and Michael De La Torre

RECESS

The Foothill Transit Executive Board recessed to Closed Session at 8:03 a.m. following Agenda Item No. 2. The Foothill Transit Executive Board meeting was reconvened and called to order by Chair Doug Tessitor at 9:20 a.m.

The following members were present: Chair Doug Tessitor, Vice Chair Paula Lantz, Treasurer Carol Herrera, Members Becky A. Shevlin and Michael De La Torre.

I. NOTICES OF CLOSED SESSION: PUBLIC EMPLOYMENT (Government Code § 54957) AND CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)

3. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code § 54957): Position of Employee Being Evaluated: Executive Director (13-2977)

Darold Pieper, General Counsel, reported that no reportable action was taken.

4. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS
(Gov't Code § 54957.6)
Agency Representatives Attending Closed Session: Executive Director Barnes,
General Counsel Pieper
Unrepresented Employee Position Titles: All prospective positions with Foothill
Transit excluding the Executive Director (13-2978)

Darold Pieper, General Counsel, reported that no reportable action was taken.

5. Closed Session Report (13-2979)

Darold Pieper, General Counsel, reported that no reportable action was taken.

II. ADMINISTRATIVE MATTERS

6. STAFF ORGANIZATION CHANGES

Recommendation: Adopt the proposed revised staff organization chart for Foothill
Transit. (13-2980)

On motion of Treasurer Carol Herrera, seconded by Member Michael De La Torre, unanimously carried, this item was adopted.

Attachments: [SUPPORTING DOCUMENT](#)

7. STAFF COMPENSATION PLAN

Recommendation: Adopt the proposed staff compensation plan for Foothill
Transit. (13-2981)

On motion of Vice Chair Paula Lantz, seconded by Member Michael De La Torre, unanimously carried, this item was adopted with the modification of prohibiting the accrual cap on Sick Leave.

Attachments: [SUPPORTING DOCUMENT](#)

8. FOOTHILL TRANSIT EMPLOYEE HANDBOOK

Recommendation: Receive and file the Foothill Transit Employee Handbook.
Authorize the Executive Director to make changes as necessary to the Employee
Handbook due to operational considerations and/or legal requirements and with
the exception of those items included in the compensation plan. (13-2982)

On motion of Member Becky A. Shevlin, seconded by Vice Chair Paula Lantz, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

9. NEW EMPLOYEE BENEFITS PROGRAM

Recommendation: Authorize the Executive Director to execute appropriate contracts for health and dental benefits with California Choice and Delta Dental of California respectively. (13-2983)

On motion of Member Becky A. Shevlin, seconded by Member Michael De La Torre, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

III. ADJOURNMENT

10. Adjournment for the June 21, 2013, Foothill Transit Executive Board Special Meeting. (13-2984)

There being no further business, the Foothill Transit Executive Board Special meeting was adjourned at 9:25 a.m.