



Foothill Transit

Executive Board Meeting AGENDA

EXECUTIVE BOARD MEETING

8:00 AM, January 31, 2014

Foothill Transit Administrative Office

2nd Floor Board Room

100 South Vincent Avenue

West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS DE LA TORRE, HERRERA, LANTZ, MCAUSTIN, TESSITOR
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF DECEMBER 13, 2013
5. PRESENTATIONS:
 - 5.1. Contractors' Employee Recognition
 - 5.2. New & Promoted Staff
6. PUBLIC COMMENT

CONSENT CALENDAR: Items 7 through 13 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. NOVEMBER FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the November Financial Statements and Investment Summary for Fiscal Year 2014.

8. DECEMBER FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2014.

9. JANUARY 2014 LEGISLATIVE SUMMARY

Recommended Action: Receive and file the January 2014 Legislative summary. There are no recommended positions on bills this month.

10. REQUEST FOR PROPOSALS – AUDIT SERVICES

Recommended Action: Authorize the Executive Director to issue a Request for Proposals (RFP No. 14-020) for a Certified Public Accountant or Certified Public Accounting firm to perform audit services for Foothill Transit.

11. TRANSTRACK END USER LICENSE MAINTENANCE AND SUPPORT RENEWAL

Recommended Action: Authorize the Executive Director to execute Amendment No 4 to Agreement No. 09-008 with TransTrack to extend the End User Annual Maintenance and Support License in the amount of \$32,500. The total contract value upon execution of the amendment would be \$547,150.

12. LINE 699 AND SILVER STREAK MAJOR SERVICE CHANGE EQUITY ANALYSIS

Recommended Action: Receive and file Line 699 and Silver Streak Major Service Change Equity Analysis.

13. FY 2014 MAJOR INITIATIVES STATUS REPORT

Recommended Action: Receive and file an update on the Major Initiative included in Foothill Transit's FY 2014 Business Plan and Budget.

REGULAR AGENDA:

14. EXERCISE OF OPTION ON AGREEMENT WITH VEOLIA TRANSPORTATION

Recommended Action: Authorize the Executive Director to negotiate final terms and conditions and exercise an available five-year option on the Management Services Agreement between Foothill Transit and Veolia Transportation for Veolia's provision of management services for Foothill Transit's Transit Stores and



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Facilities services.

15. CONTRACT AWARD – PUENTE HILLS TRANSIT STORE EXPANSION AND REMODEL

Recommended Action: Authorize the Executive Director to enter into a contract with Ave-Con, Inc. in the amount of \$548,000 for construction activities related to the expansion and remodel of the Puente Hills Transit Store.

16. FRONT FACING FLIP-UP SEATS

Recommended Action: Provide direction to the Executive Director regarding the continued utilization of forward facing flip-up seats on Foothill Transit's bus fleet. The available options are: a) Disable all front-facing flip-up seats; b) Retrofit all coaches that currently have front-facing flip-up seats and no barriers (Note that NABI has proposed a no-cost retrofit of the 64 buses that are currently undergoing acceptance, testing resulting in the loss of only one seat on the sub-fleet); c) Leave the front-facing flip-up seats in place.

17. PERFORMANCE INDICATORS FISCAL YEAR 2014 – 2ND QUARTERLY REPORT

Recommended Action: Receive and file the Performance Indicators Quarterly Report.

18. TRANSIT STORE QUARTERLY REPORT

Recommended Action: Receive and file the Transit Store Quarterly Report.

19. FOOTHILL TRANSIT ARCADIA FACILITY SERVICE AND MAINTENANCE REVIEW

Recommended Action: Receive and file a report on on-street service and fleet and facility maintenance at Foothill Transit's Arcadia Operations and Maintenance facility.

20. PROPOSED 2014 FEDERAL, STATE AND LOCAL LEGISLATIVE PROGRAM

Recommended Action: Adopt the proposed 2014 Federal, State and Local Legislative Programs as outlined in Attachments A, B and C.

21. EXECUTIVE DIRECTOR COMMENT

22. BOARD MEMBER COMMENT

23. ADJOURNMENT



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**The Strategic Planning Workshop is scheduled for
Friday, February 21, 2014 at 8:00 a.m.
Kellogg House, Cal Poly Pomona**

**The Next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, February 28, 2014 at 8:00 a.m.**