



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
HELD IN 2ND FLOOR CONFERENCE ROOM OF THE
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

Friday, January 28, 2011

8:00 AM

CALL TO ORDER

1. Call to Order. (11-0549)

The meeting was called to order by Chairman Chandler at 8:03 a.m.

PLEDGE OF ALLEGIANCE

2. Pledge of Allegiance. (11-0550)

Pledge of Allegiance was led by Member Tessitor.

Chairman Chandler recognized Mr. Jack Tanaka, Councilman, City of Diamond Bar, and welcomed him to the meeting.

ROLL CALL

3. Roll Call (11-0551)

Roll call was taken by Mr. Andrew Sevrin, Staff, Board of Supervisors Executive Office, Commission Services Division.

Present: Chair Chandler, Vice Chair Herrera, Member Lantz, Member Tessitor and Member Wallach

I. ADMINISTRATIVE MATTERS

4. Approval of the minutes for the Executive Board Meeting of November 12, 2010.

The minutes for the regular meeting of November 12, 2010, were approved with the following correction:

Page 10, under "Azusa Park and Ride Memorandum of Understanding (MOU)", bullet 3 corrected as follows:

- "Foothill Transit's participation in the project would be ~~\$40 million~~ **\$4.0 million**, the equivalent of \$16,000 per parking space." (11-0552)

On motion of Vice Chair Herrera, seconded by Member Tessitor, unanimously carried, this item was approved, as corrected.

Attachments: [See Supporting Document](#)

II. PRESENTATIONS

5. 5.1 Introduction of New & Promoted Staff

Wayne Fritz, General Manager, MV Transportation, and Doran Barnes, Executive Director, Foothill Transit, introduced new and promoted staff to MV and Veolia Transportation, Patrick Campbell, Training Manager, and Patrique Lindahl, Strategic Marketing Manager, respectively.

5.2 Contractors' Employee Recognition

Wayne Fritz, General Manager, MV Transportation, recognized and introduced the Arcadia MV Transportation Operators of the Month and MV Transportation Employee of the Quarter:

- Jaime Cervantes, Operator of the Month, November 2010
- Pedro Leon, Operator of the Month, December 2010
- Ernesto Gamez, Operator of the Month, January 2011
- Jenni Martin, Employee of the Quarter

Peter Greenberg, General Manager, First Transit, recognized and introduced the Pomona First Transit Operators of the Month, and First Transit Employee of the Quarter:

- Melea Allen, Operator of the Month, November 2010
- Benjamin Carrillo, Operator of the Month, December 2010
- Joseph Day, Operator of the Month, January 2011
- Joseph Collins, Employee of the Quarter (11-0554)

After discussion, this item was received and filed.

III. PUBLIC COMMENT

6. Opportunity for members of the public to address the Foothill Transit Executive Board on items of interest that are within jurisdiction of the Executive Board. (11-0555)

No members of the public addressed the Foothill Transit Executive Board.

IV. CONSENT CALENDAR

7. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY - OCTOBER 2010

Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011. (11-0556)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

8. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY - NOVEMBER 2010

Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011. (11-0557)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

9. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY - DECEMBER 2010

Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011. (11-0558)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

10. 2011 LEGISLATION SUMMARY

Recommendation: Receive and file the January 2011 Legislative Summary. There are no recommended positions on bills this month. (11-0559)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

11. COACH OPERATOR AUDIT RESULTS

Recommendation: Receive and file the results of the December 2010 Coach Operator Audits. (11-0560)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

12. REQUEST TO DONATE THREE SURPLUS BUSES TO THE LOS ANGELES POLICE DEPARTMENT

Recommendation: Authorize the Executive Director to initiate the process to donate and transfer ownership of three retired/surplus Foothill Transit diesel-powered 1100 series buses to the Los Angeles Police Department, Special Weapons and Tactics (S.W.A.T.) unit for use in training of Law Enforcement Officers. (11-0561)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

13. CONTRACT AWARD - PURCHASE AND DELIVERY OF DIESEL FUEL

Recommendation: Authorize the Executive Director to execute a contract with Merrimac Energy Group for the purchase and delivery of Ultra Low Sulfur Diesel Fuel (ULSD) to the Arcadia Operations and Maintenance Facility through December 31, 2011, with a price based on the per-gallon price Oil Price Information Service (OPIS) daily Ultra Low Sulfur Diesel Fuel (ULSD) rack average or OPIS daily ULSD unbranded, whichever is lower on the day of delivery plus \$0.0051 per gallon plus all applicable taxes. (11-0562)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

14. EXERCISE OPTION - MARKETING SERVICES

Recommendation: Authorize the Executive Director to exercise the second one-year option with Pulsar Advertising for general marketing services in the amount of \$201,000. (11-0563)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

15. PROPOSED 2011 STATE AND LOCAL LEGISLATIVE PROGRAM

Recommendation: Adopt the proposed 2011 State and Local Legislative Program as outlined in the Attachment. (11-0564)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Documents](#)

16. PROPOSED 2011 FEDERAL LEGISLATIVE PROGRAM

Recommendation: Adopt the proposed 2011 Federal Legislative Program as outlined in the Attachment A. (11-0565)

On motion of Member Lantz, seconded by Vice Chair Herrera, and unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

17. FEDERAL ADVOCACY SERVICES CONTRACT

Recommendation: Authorize the Executive Director to exercise both one-year options on Foothill Transit's Agreement No. 08-008 with Baker, Donelson, Caldwell & Berkowitz, to continue to provide federal advocacy services, from January 1, 2011, through December 31, 2012, at the rate of \$8,500 per month plus reimbursable expenses. (11-0566)

On motion of Member Lantz, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [See Supporting Document](#)

V. DISCUSSION ITEMS (REGULAR AGENDA)

18. FOOTHILL TRANSIT ECOLINER UPDATE

Recommendation: Receive and file the Foothill Transit Ecoliner Update. (11-0567)

Lauren Cochran, Senior Operations Analyst, reported the following:

- **All three Ecoliner buses are running in daily revenue service on Line 291, and have accumulated over 6,000 in-service miles to date. They run a full-lap (or 21 miles) before returning to the shop for charging.**

- Pending completion of charging stations, the Ecoliners will begin quick charging en route from the Pomona Transit Center (PTC). Docking and simulation has begun at the PTC and the process will take 2 weeks. Power monitors were installed by Southern California Edison (SCE) and chargers are being performance tested for a month to determine the impact of charging power on the grid.
- SCE is interested in using Ecoliner charging station data for Research and Development purposes at its Electric Vehicle Test Center in Pomona.
- International firms and agencies are still watching the Ecoliner project with great interest: in the past few weeks, Foothill Transit hosted the Fleet Manager and Corporate Environmental Services Manager from British Columbia Transit., representatives from Portland, Oregon-based agency TriMet, and the General Manager and Portal Director of Capital Area Transit (CAT), based in Raleigh, North Carolina. All visitors enjoyed a ride on the Ecoliner to the PTC and were given an opportunity to view the charging process.
- United States Secretary of Transportation Ray LaHood and Federal Transportation Administration (FTA) Administrator Peter Rogoff visited the Proterra facility in Greenville, South Carolina. They spoke to an invited audience about Proterra's success in enhancing American ingenuity, investing in ecologically-friendly industry, and creating jobs, all thanks to President Obama's American Recovery and Reinvestment Act (ARRA). Foothill Transit Executive Director, Doran Barnes, also spoke at the event. Mr. Kevin McDonald and George Karbowski were in attendance.
- Proterra announced plans to increase their workforce staff from 130 to 250 workers by the end of the year. Secretary LaHood was quoted as telling the press, ". . . the Ecoliner is the wave of the future."

On motion of Vice Chair Herrera, seconded by Member Lantz, unanimously carried, the item was received and filed.

Attachments: [See Supporting Document](#)

19. CONTRACT AWARD – ENVIRONMENTAL CONSULTING SERVICES FOR SAN GABRIEL VALLEY PARK AND RIDE.

Recommendation: Authorize the Executive Director to execute a contract with Terry A. Hayes Associates LLC to complete the environmental documentation required under the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for the proposed Park and Ride Facility in the City of Azusa in the amount of Two Hundred Thousand Nine Hundred Six Dollars (\$200,906).

Authorize the Executive Director to execute a contract with Rincon Consultants, Inc. to complete the documentation required under the NEPA and CEQA for the proposed Park and Ride Facility in the City of Industry in the amount of One Hundred Thirty Seven Thousand Nine Hundred Forty Four Dollars (\$137,944). (11-0568)

Roland Cordero, Director of Facilities, reported on the Foothill Transit Request for Proposal (RFP) 11-018, seeking proposals from qualified firms or individuals to provide environmental consulting services in connection with the development of a proposed Park and Ride facility or facilities to be located in San Gabriel Valley.

Terry A. Hayes Associates LLC (TAHA) was selected for the Azusa Park and Ride project. Rincon Consultants, Inc. was selected to prepare the environmental documentation relative to the City of Industry Park and Ride project. Included in the FY 2011 Capital Budget are \$20.6 million for the San Gabriel Valley Park and Ride Project.

After discussion on motion of Member Lantz, seconded by Member Tessitor, this item was duly carried by the following vote:

Ayes: 5 - Chair Chandler, Vice Chair Herrera, Member Lantz, Member Tessitor and Member Wallach

Noes: None

Attachments: [See Supporting Document](#)

20. CONTRACT AWARD –ARCHITECTURAL AND ENGINEERING SERVICES FOR THE SAN GABRIEL VALLEY PARK AND RIDE

Recommendation: Authorize the Executive Director to execute a contract with Choate Parking Consultants for the provision of Architectural and Design Services related to the development of the design of a Park and Ride Facility in the City of Azusa in the amount of Two Hundred Seventy Five Thousand Seven Hundred Dollars (\$275,700) for Phase I of the project which is limited to providing support to the development of environmental documents.

Authorize the Executive Director to execute a contract with Walker Parking Consultants for the provision of Architectural and Engineering and Design Services related to the development of the design of a Park and Ride Facility in the City of Industry in the amount of One Hundred Forty Eight Thousand Dollars (\$148,000) for Phase I of the project which is limited to providing support to the development of environmental documents. (11-0569)

Roland Cordero, Director of Facilities, reported on the Foothill Transit Request for Proposal (RFP) 11-011, seeking proposals from architectural and engineering (A&E) firms with specific expertise in parking facility design to provide consulting services to Foothill Transit for the design and construction of a parking structure or structures in the San Gabriel Valley.

Choate Parking Consultants (CPC) was selected for the Azusa Park and Ride project. Walker Paing Consultanrkts (Walker) was selected for the City of Industry Park and Ride Project. Included in the FY 2011 Capital Budget are \$20.6 million for the San Gabriel Valley Park and Ride Project.

Representatives from both CPC and Walker were present at the meeting. Walker will also work on the proposed Diamond Bar Park and Ride if they are approved for this item. Only 30% has been completed on the two projects, and Phase II may be assigned to another firm other than the ones that won bids on Phase I.

After discussion, on motion of Vice Chair Herrera, seconded by Member Tessitor, the item was duly carried by the following vote:

Ayes: 4 - Chair Chandler, Vice Chair Herrera, Member Tessitor and Member Wallach

Noes: 1 - Member Lantz

Attachments: [See Supporting Document](#)

21. TRANSIT ACCESS PASS (TAP) SIX MONTH EVALUATION SUMMARY

Recommendation: Provide direction regarding Foothill Transit's ongoing involvement in the TAP program. (11-0570)

Richard Hasenohrl, Director of Finance, Foothill Transit, presented the final status report as directed by the Executive Board updating on the ten Transit Access Pass (TAP) critical items, adding following:

- **Eight of the ten items have been completed and two are substantially complete. Foothill Transit staff will continue to work with Metro staff to fully resolve the two remaining items.**
- **Several Handheld Validators (HHVs) from Metro did not work; therefore, Cubic Transportation provided five mobile phone validators, which were found to be more efficient than the HHVs.**

Doran Barnes, Executive Director, Foothill Transit, added that permanently having loaned HHVs is contingent upon purchase, an issue that will be discussed at a future meeting. Mr. Barnes recommended that the Executive Board continue with TAP, and cautioned about the potential problems with the system along the way. Opting out of the TAP program would be extremely costly and would require returning to the previous media used for boarding. An alternative to the TAP system would be removing the Cubic Logic Board with a GFI Logic Board, which would incur a cost of \$3-4 million.

After discussion, on motion of Vice Chair Herrera, seconded by Member Tessitor, unanimously carried, the Executive Board provided direction regarding Foothill Transit's ongoing involvement in the TAP Program and recommended continuing with the TAP system due to improvements made to date.

Attachments: [See Supporting Document](#)

22. PERFORMANCE INDICATORS REPORT - DECEMBER 2010

Recommendation: Receive and file the December 2010 Performance Indicators Report. (11-0571)

Dietter Aragon, Planning Manager, Foothill Transit, gave a presentation on the Performance Indicators Report for December 2010, and added the following:

- **Overall boardings recorded by the farebox for December 2010 showed a 6% decrease from December 2009 ridership. While ridership is normally lower during the holiday season, this drop is attributed to continued route diversions impacted by long term detours caused by road redevelopment and bad weather conditions.**
- **Although ridership has remained relatively flat throughout the year, revenues have increased by 10% since the last Fiscal Year due to the fare increase.**

After discussion, on motion of Member Wallach, seconded by Member Tessitor, unanimously carried, the item was received and filed.

Attachments: [See Supporting Document](#)

23. TRANSIT STORE QUARTERLY REPORT

Recommendation: Receive and file the Transit Store Quarterly Report. (11-0572)

Araceli Lopez, Transit Store Operations Manager, presented the Transit Store Quarterly Report for the second quarter of FY 2011.

On motion of Vice Chair Herrera, seconded by Member Lantz, unanimously carried, the item was received and filed.

Attachments: [See Supporting Documents](#)

VI. EXECUTIVE DIRECTOR COMMENT

- 24. Comment by Mr. Doran Barnes, Executive Director, Foothill Transit Authority. (11-0573)**

Mr. Barnes reported the following:

- **The Executive Board Annual Strategic Planning Retreat is scheduled for February 17, 2011. It will mark the beginning of the annual Business Plan process.**
- **The upcoming Fiscal Year looks good as Governor Brown has not made cuts to public transportation; however, State legislature could make budgetary changes, so Legislature is being monitored closely.**
- **State Senator Ed Hernandez (Dem-Dist. 24) moved into the Vincent Avenue building; his office is on the 4th Floor.**
- **The new Foothill Transit Bus Book will be available on March 20, 2011, and will be free for a limited time only; then there will be a \$1 charge at all Transit Stores.**

Mr. Barnes thanked Foothill Transit staff for their excellent assistance in preparation of his attendance to the Greenville, South Carolina event.

This item was received and filed.

25. VII. BOARD MEMBER COMMENT

Comments by Members of the Foothill Transit Executive Board. (11-0574)

Vice Chair Herrera congratulated Foothill Transit's honored Employees of the Month and Quarters, especially Ms. Jenni Martin, for her patience and courtesy in addressing customer complaints.

RECESS

The Foothill Transit Executive Board recessed to closed session at 8:50 a.m. (11-0684)

VIII. NOTICES OF CLOSED SESSION

26. Conference with Real Property Negotiators

(Government Code §54956.8)

Property Address/Location:	APN: 8474007035
Agency Negotiator(s):	Doran J. Barnes, Roland Cordero, Kevin McDonald
Negotiating Parties:	Andrew Pasmant, West Covina City Manager
Under Negotiation:	Price and Terms (11-0575)

No reportable action was taken.

27. Conference with Real Property Negotiators

(Government Code §54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of
APN: 8608-027-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero,
Edward J. Gill, Darold D. Pieper,
Kevin McDonald
Negotiating Parties: Fran Delach, Azusa City Manager &
Tito Haes, Public Works Director
Under Negotiation: Price and Terms (11-0576)

No reportable action was taken.

28. Conference with Real Property Negotiators

(Government Code §54956.8)

Property Address/Location: 14403 Pacific Ave. Baldwin Park
APN: 8554-001-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero,
Edward J. Gill, Darold D. Pieper,
Kevin McDonald
Negotiating Parties: Vijay Singhal, Chief Executive Officer,
Baldwin Park
Under Negotiation: Price and Terms (11-0577)

No reportable action was taken.

29. Conference with Real Property Negotiators

(Government Code §54956.8)

Property Address/Location: 600 S. Brea Canyon Rd. City of Industry
APN: 908
Agency Negotiator(s): Doran J. Barnes, Roland Cordero,
Edward J. Gill, Darold D. Pieper,
Kevin McDonald
Negotiating Parties: John D. Ballas, Director of Public Works,
City of Industry
Under Negotiation: Price and Terms (11-0578)

No reportable action was taken.

30. Conference with Real Property Negotiators
(Government Code §54956.8)

Property Address/Location: Diamond Bar Park-N-Ride Lot
100-101 N. Diamond Bar Blvd.,
Diamond Bar

Agency Negotiator(s): Doran J. Barnes, Roland Cordero,
Edward J. Gill, Darold D. Pieper,
Kevin McDonald

Negotiating Parties: Frank Quon, Deputy Director of
Operations - Caltrans

Under Negotiation: Price and Terms (11-0579)

No reportable action was taken.

RECONVENE

The Foothill Transit Executive Board reconvened from Closed Session. (11-0685)

The meeting was reconvened and called to order by the Chair at 9:50 a.m.

Present: Chair Chandler, Vice Chair Herrera, Member Lantz,
Member Tessitor, and Member Wallach

IX. ADJOURNMENT

31. Adjournment of the January 28, 2011, Foothill Transit Executive Board Meeting.
(11-0580)

**There being no further business, the Foothill Transit Executive Board
adjourned at 10:00 a.m.**