



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, August 26, 2022  
9:15 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Calaycay at 9:44 a.m.

**2. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Becky Shevlin, Member Cynthia Sternquist, Vice Chair Cory Moss, Chair Corey Calaycay,

**3. CONFIRMATIONS OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**4. REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Regular Meeting of June 24, 2022, Special Meeting of July 8, 2022, Special Meeting of July 28, 2022, and Special Meeting of August 5, 2022.

Motion by Vice Chair Moss, second by Member Shevlin, the minutes for the Regular Meeting of June 24, 2022, Special Meeting of July 8, 2022, Special Meeting of July 28, 2022, and Special Meeting of August 5, 2022 were approved. Motion carried 5-0.

**5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS**

Sandy Hill, Senior Vice President, Keolis, thanked the Executive Board for their continued partnership.



**6. GENERAL PUBLIC COMMENT**

Mike Greenspan, provided one minute of General Public Comment.

Armando Herman provided one minute of General Public Comment.

**6.1. Chief Executive Officer Response to Public Comment**

There was no response to General Public Comment by the Chief Executive Officer

**CONSENT CALENDAR**

Mike Greenspan commented on Consent Calendar Item 9.

Armando Herman provided one minute of Public Comment.

**7. JUNE 2022 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary fiscal year report through June 30, 2022. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of June 30, 2022, for the fiscal year ending June 30, 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

**8. FISCAL YEAR 2022 YEAR-END BUDGET UPDATE**

Recommendation: Receive and file the year-end budget update for the fiscal year ending June 30, 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

**9. RESOLUTION AUTHORIZING TELECONFERENCE PUBLIC MEETINGS**

Recommendation: Adopt Resolution 2022-14 (Attachment A) authorizing teleconferenced public meetings for the Executive Board and Governing Board if needed for the next 30 days.

Motion by Member Shevlin, second by Vice Chair Moss, to adopt. Motion carried 5-0.



10. **AUGUST 2022 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for August 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

11. **AUGUST 2022 LEGISLATIVE REPORT**

Recommendation: Receive and file the August 2022 Legislative Report.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

12. **RESOLUTION FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

Recommendation: Adopt the following resolution: Resolution No. 2022-15: Authorization for the Execution of the Certifications and Assurances for the California State of Good Repair Program (Attachment A).

Motion by Member Shevlin, second by Vice Chair Moss, to adopt. Motion carried 5-0.

13. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR SECURITY SERVICES**

Recommendation: Authorize the Chief Executive Officer to: 1. Cancel Request for Proposals (RFP) No. 22-023 seeking to provide ongoing security services at the Downtown Los Angeles (DTLA) layover, administrative office building, and the El Monte Transit Store. 2. Authorization to Issue Request for Proposals (RFP) No. 23-002 for Security Services for Downtown Los Angeles Layover, Administrative Office, and El Monte Transit Store with an emphasis on blended security services utilizing fixed guards, flexible roving patrol coverage, mobile video surveillance camera capabilities, remote monitoring, and future options for additional locations.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.



14. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR VIDEO SECURITY AND ACCESS CONTROL SYSTEMS MAINTENANCE**

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposals (RFP) No. 23-008 for a contractor to provide ongoing maintenance of Foothill Transit's security and access control systems.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

15. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR ARCADIA IRWINDALE OPERATIONS AND MAINTENANCE FACILITY SECURITY ENHANCEMENTS**

Recommendation: Authorize the Chief Executive Officer to issue IFB No. 23-013 for the construction and installation of security enhancements at Foothill Transit's Arcadia Irwindale Operations & Maintenance Facility.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

16. **AUTHORIZATION TO AWARD CONTRACT FOR POMONA OPERATIONS AND MAINTENANCE FACILITY GAS DETECTION MODIFICATIONS FOR HYDROGEN FUEL CELL ELECTRIC BUSES**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 22-092 with Reliable Monitoring Services in the amount of \$1,557,666 for gas detection system modifications for the hydrogen fuel cell electric buses at Foothill Transit's Pomona Operations and Maintenance (O&M) Facility.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

17. **AUTHORIZATION TO AMEND CONTRACT FOR 33 HYDROGEN FUEL-CELL ELECTRIC BUSES**

Recommendation: Authorize the Chief Executive Officer to amend Contract No. 21-077 to (1) facilitate payment of a four percent surcharge to New Flyer Industries and (2) make progress payments on the purchase of 33 hydrogen fuel-cell electric buses.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.



18. **TITLE VI ANALYSIS FOR LINE 490**

Recommendation: Receive and file the Title VI analysis report for Line 490.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file.  
Motion carried 5-0.

19. **PUBLIC PARTICIPATION PLAN**

Recommendation: Authorize the Executive Director to seek public outreach and conduct a public hearing regarding updates to Foothill Transit's Public Participation Plan.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

**REGULAR AGENDA**

20. **FOOTHILL TRANSIT FORWARD UPDATE**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to seek public input and conduct public outreach regarding the proposed changes recommended by the Foothill Transit Forward study.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel reported that the next step in the Foothill Transit Forward study is to finalize the list of suggested route changes to present to the public for their comments. He reviewed the proposed route changes to Line 190, Line 194, Line 195, Line 272, Line 274, Line 281, Line 282, Line 286, Line 291, Line 292, Line 482, Line 486, Line 487, Line 498, Line 851, Line 853/854, Line 860/861, Silver Streak, and Gold Line Service. Once the public outreach is complete, route changes may be modified based on the comments received.

Armando Herman provided Public Comment on the Foothill Transit Forward study.

Mr. Raquel responded to comments and questions from members of the Executive Board.

Motion by Member Shevlin, second by Member Boyer, to approve. Motion carried 5-0.



21. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 6).

22. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

There were no comments by Doran J. Barnes, Chief Executive Officer.

23. **BOARD MEMBER COMMENT**

There were no comments by members of the Foothill Transit Executive Board.

24. **ADJOURNMENT**

Adjournment for the August 26, 2022 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:18 a.m.

Prepared by:

  
Christina Lopez, Board Secretary

Approved on: 09/30/2022