



# Executive Board Meeting AGENDA

## Foothill Transit

EXECUTIVE BOARD MEETING  
8:00 AM, February 24, 2012  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, HERRERA, LANTZ, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF JANUARY 18, 2012
5. PRESENTATIONS:
  - 5.1. Contractors' Employee Recognition
  - 5.2. Overview of Access Services Programs
6. PUBLIC COMMENT

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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CONSENT CALENDAR: Items 7 through 10 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. JANUARY FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2012.*

8. JANUARY PERFORMANCE INDICATORS REPORT

*Recommended Action: Receive and file the January 2012 Performance Indicators Report.*

9. 2012 LEGISLATIVE SUMMARY

*Recommended Action: Receive and file the February 2012 Legislative Summary. There are no recommended positions on bills this month.*

10. Foothill Transit RECORDS RETENTION & DESTRUCTION POLICY

*Recommended Action: Adopt the Foothill Transit Records Retention & Destruction Policy.*

REGULAR AGENDA:

11. PROPOSED FY 2013 BUSINESS PLAN INITIATIVES

**This item will be provided under separate cover.**

*Recommended Action:*

12. Foothill Transit DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM UPDATE

*Recommended Action: Adopt Foothill Transit's updated Disadvantaged Business Enterprise (DBE) Program Update.*



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13. PERFORMANCE INDICATORS QUARTERLY REPORT

*Recommended Action: Receive and file the Performance Indicators Quarterly Report.*

14. EXECUTIVE DIRECTOR COMMENT

15. BOARD MEMBER COMMENT

16. ADJOURNMENT

**A Special Meeting of the Foothill Transit  
Executive Board is scheduled for  
Friday, March 23, 2012 at 8:00 a.m.**

**The Regular Executive Board Meeting scheduled for  
Friday, March 30, 2012 is canceled**