



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
VIDEO CONFERENCE SPECIAL MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, March 27, 2020
8:30 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 8:37 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Richard Barakat, Member Gary Boyer, Member Cory Moss, Vice Chair Corey Calaycay, Chair Cynthia Sternquist

3. APPROVAL OF AGENDA

After discussion, by Common Consent, and there being no objection, the Board approved the agenda as presented.

4. PUBLIC COMMENT

No members of the public submitted comments via email or fax to the Board Secretary.

4.1. Executive Director Response to Public Comment

There was no response to Public Comment by the Executive Director.

5. EMERGENCY SOLE-SOURCE CONTRACT AWARD - ARCADIA/IRWINDALE TRANSIT SERVICES

Recommendation: Authorize the Executive Director to enter into an emergency sole-source agreement in the amount of \$103,968,371 with Transdev Services for a period of 24 months for the provision of continued transit services at Foothill Transit's Arcadia/Irwindale operations and maintenance facility.

Kevin Parks McDonald, Deputy Executive Director, presented this item.

Mr. McDonald reported that at the March 18, 2020 Executive Board Meeting the board authorized the cancellation of RFP 20-010 for transit services for the Foothill Transit's Arcadia/Irwindale Operations and Maintenance Facility. Negotiations were initiated with Transdev to discuss terms and conditions for an emergency sole-source 24-month agreement. The agreement would take effect on July 1, 2020.

Motion by Member Barakat, second by Member Moss, to approve. Motion carried 5-0.

6. **CLOSED SESSION: THREAT TO PUBLIC SERVICES OR FACILITIES**

Consultation with Darold Pieper, General Counsel and G. Kent Woodman, Special Counsel.

The Executive Board recessed into Closed Session at 8:45 a.m.

7. **CLOSED SESSION REPORT**

Darold Pieper, General Counsel, reported that the Executive Director was instructed to negotiate contract amendments with Keolis and Transdev for 90 days to facilitate workforce continuity during the COVID-19 pandemic.

8. **RESOLUTION PROCLAIMING AN EMERGENCY AND AUTHORIZING EMERGENCY ACTIONS**

Recommendation: Adopt Resolution No. 2020-01 proclaiming an emergency and authorizing emergency actions.

Kevin Parks McDonald, Deputy Executive Director, presented this item.

Mr. McDonald reported that on March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency due to the COVID-19 pandemic. Mr. McDonald recommended that the Executive Board proclaim that an emergency exists throughout the Foothill Transit service area, and that the emergency be deemed to continue until its termination is ordered by the Executive Board.

During the period of the emergency, Mr. McDonald also recommended that the Executive Director and his designees be authorized to take those personnel and contracting actions necessary to maintain appropriate levels



of transit service, maintain readiness to assume normal service, and provide for the health and economic welfare of Foothill Transit and contracted staff.

Motion by Member Calaycay, second by Member Moss, to approve. Motion carried 5-0.

9. **EXECUTIVE DIRECTOR COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- A majority of the administrative staff is working from home.
- Coach Operators are being allowed to wear masks and eye protection. LaShawn King Gillespie, Director of Customer Service and Operations, also reported that rear-door boarding is being conducted and a 12-foot barrier area is being created between the coach operator and customers.

10. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Barakat thanked staff for meeting and providing updates.
- Member Moss thanked staff and wished everyone stay safe.

11. **ADJOURNMENT**

Adjournment for the March 27, 2020 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:36 a.m.

Prepared by:


Christina Lopez, Board Secretary

Approved on: 05/29/2020