



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

Friday, June 26, 2015

8:00 AM

CALL TO ORDER

1. Call to order. (15-3022)

The meeting was called to order by Chair Herrera at 8:03 a.m.

PLEDGE

2. Pledge of Allegiance. (15-3023)

The Pledge of Allegiance was led by Chair Herrera.

ROLL CALL

3. Roll call. (15-3024)

**Roll call was taken by Garen Khachian, Staff, Board of Supervisors
Executive Office, Commission Services Division.**

Present: Corey Calaycay, Michael De La Torre, Carol Herrera and Becky
A. Shevlin

Excused: Peggy A. Delach

Alternates: Corey Warshaw

I. ADMINISTRATIVE MATTERS

4. Approval of the minutes for the joint meeting of the Annual Governing Board Meeting and Executive Board Meeting of May 13, 2015, and the Regular Meeting of the Executive Board of May 29, 2015. (15-3025)

On motion of Member Calaycay, seconded by Member De La Torre, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT](#)

II. PRESENTATIONS

5. 5.1 Contractors' Employee Recognition (15-3026)

Jim Marshall, General Manager, First Transit, introduced and recognized the following Pomona location First Transit Operator of the Month:

- **Oralia Verduzco, Operator of the Month (June 2015)**

Bill Jackson, General Manager, Transdev, introduced and recognized the following Arcadia location Transdev Operator and Employee of the Month:

- **Guy Kao, Operator of the Month (May 2015)**
- **Lissette McNatt, Employee of the Month (June 2015)**

After discussion, by Common Consent, and there being no objection, the Board recognized the Operator and Employee of the month.

5.2 Proterra Manufacturing Plant Update (15-3027)

Ryan Popple, Proterra President and Chief Executive Officer, provided an update on electric buses and reported on the following items:

- 1. EV Transit Update**
- 2. Product Development**
- 3. Factory Project**

Attachments: [SUPPORTING DOCUMENT](#)

III. PUBLIC COMMENT

6. Public Comment. (15-3028)

No members of the public addressed the Foothill Transit Executive Board.

IV. CONSENT CALENDAR

7. FISCAL YEAR 2014-2015 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through May 31, 2015. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of May 31, 2015 for the fiscal year ending June 30, 2015. (15-3029)

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

8. MAY 2015 PERFORMANCE INDICATORS REPORT

Recommendation: Receive and file the May 2015 Performance Indicators Report. (15-3030)

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

9. JUNE 2015 LEGISLATIVE SUMMARY

Recommendation: 1. Receive and file the June 2015 Legislative Summary; and 2. Adopt support positions on ACA 4, AB 338, and SCA 7. (15-3031)

On motion of Member Calaycay, seconded by Vice Chair Shevlin, unanimously carried, the Board acknowledged their position in supporting AB 338 and SCA 7, and taking no position on ACA 4. The Board received and filed the June Legislative Summary.

Attachments: [SUPPORTING DOCUMENT](#)

10. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL

Recommendation: Adopt a DBE program goal of 3.5 percent on Foothill Transit's federally funded projects undertaken during federal fiscal years 2016 through 2018 (October 1, 2015 through September 30, 2018). (15-3032)

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was adopted.

Attachments: [SUPPORTING DOCUMENT](#)

11. REQUEST TO ISSUE INVITATION FOR BIDS (IFB) NO. 15-066 FOR NETWORK INFRASTRUCTURE ROUTERS AND SWITCHES REPLACEMENT

Recommendation: Authorize the Executive Director to issue Invitation for Bids No. 15-066 for Network Routers and Switches Replacement. (15-3033)

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

12. REQUEST TO ISSUE REQUEST FOR PROPOSALS (RFP) NO. 15-060 - IN-GROUND LIFTS ASSESSMENT AND REHABILITATION

Recommendation: Authorize the Executive Director to Issue RFP No. 15-060 for In-ground Lifts Assessment and Rehabilitation. (15-3034)

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

V. DISCUSSION ITEMS (REGULAR AGENDA)

13. ENVIRONMENTAL AND SUSTAINABILITY MANAGEMENT SYSTEM - ISO 14001 CERTIFICATION

Recommendation: Receive and file an update on Foothill Transit's receipt of International Organization for Standardization (ISO) 14001 certification for its Environmental and Sustainability Management System (ESMS) at the Pomona Operations and Maintenance Facility. (15-3035)

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

On motion of Member Calaycay, seconded by Vice Chair Shevlin, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

14. CONTRACT AWARD - CAD/AVL SYSTEM EQUIPMENT (RFP NO. 15-014)

Recommendation: Authorize the Executive Director to negotiate final contract terms and conditions and award a contract to Avail Technologies, Inc. in the amount of \$13,994,788 for replacement of Foothill Transit's computer aided dispatch and automatic vehicle location (CAD/AVL) system, including equipment, installation, testing training, system implementation, product support, and warranty. (15-3036)

Kevin McDonald, Deputy Executive Director, presented this item and

introduced Dorsey E. Houtz, President and Chief Executive Officer, Avail Technologies. Mr. Houtz presented a brief history of the company and mentioned that he is looking forward to working with Foothill Transit. In response to a question posed by the Board, Mr. Houtz replied that the warranty is in place as the product is upgraded.

On motion of Member Calaycay, seconded by Vice Chair Shevlin, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

15. EXERCISE OF CONTRACT OPTION - TRANSIT BUS PROCUREMENT

Recommendation: Authorize the Executive Director to negotiate final terms and conditions and exercise Option No. 3 of Contract No. 12-040 with New Flyer for the purchase of 30-compressed natural gas (CNG) fueled, 40-foot Excelsior buses at a total cost of \$19,096,113.30, including delivery and sales tax. (15-3037)

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

16. APPOINTMENT OF FOOTHILL TRANSIT BOARD SECRETARY

Recommendation: Adopt Resolution No. 2015-06 (Attachment A) designating the Board Support Services Manager/Executive Assistant as the Foothill Transit Board Secretary. (15-3038)

Christina Lopez, Board Support Services Manager/Executive Assistant, presented this item.

On motion of Member De La Torre, seconded by Member Calaycay, unanimously carried, this item was adopted.

Attachments: [SUPPORTING DOCUMENT](#)

17. BUS STOP SIGN REPLACEMENT PROJECT UPDATE

Recommendation: Receive and file the Bus Stop Sign Replacement Project Update. (15-3039)

Vincent Saucedo, Construction Project Manager presented this item. In response to a question posed by the Board, Mr. Saucedo reported all the Bus Stop Signs are coated with anti-graffiti coats.

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

18. AZUSA INTERMODAL TRANSPORTATION FACILITY PROJECT UPDATE

Recommendation: Receive and file the Azusa Intermodal Transportation Facility Project Status Update. (15-3040)

Sharlane Bailey, Director of Facilities presented this item.

On motion of Member Calaycay, seconded by Vice Chair Shevlin, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

19. TRANSIT STORE REPORT

Recommendation: Receive and file the Transit Store Report. (15-3041)

LaShawn King Gillespie, Director of Customer Service and Operations presented this item.

On motion of Vice Chair Shevlin, seconded by Member Calaycay, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

VI. EXECUTIVE DIRECTOR COMMENT

20. Comments by Mr. Doran Barnes, Executive Director, Foothill Transit Executive Board. (15-3042)

Mr. Barnes reported the following:

- **Two Electric Vehicle Charging stations are being built in the Azusa Intermodal Transportation Facility. Line 280 will be fully electrified.**
- **State of California is providing a match grant of \$167,000 from Local Carbon Transit Operations Program for the building of the Electric Vehicle Charging stations in the City of Azusa. In addition, \$650,000 will be provided from the Federal Grant Fund for the project as well.**

The grants provided will fully fund one of the two charging stations being built.

- **The Foothill Executive Board meeting scheduled for July 31, 2015 has been cancelled. The next regular meeting of Foothill Transit Executive Board is scheduled for August 28, 2015 at 8:00 a.m.**
- **A special Foothill Transit Governing Board meeting is scheduled for September 18, 2015.**

VII. BOARD MEMBER COMMENT

21. Comments by Members of the Foothill Transit Executive Board. (15-3043)

There were none.

VIII. NOTICES OF CLOSED SESSION

22. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Initiation of litigation pursuant to Government Code Section 54956.9 (c): One Case (15-3044)

This item was taken off calendar.

23. CLOSED SESSION REPORT (15-3045)

This item was taken off calendar.

IX. ADJOURNMENT

24. Adjournment for the June 26, 2015 Foothill Transit Executive Board Meeting. (15-3046)

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:23 a.m.