



STATEMENT OF PROCEEDINGS FOR THE
JOINT MEETINGS OF THE
FOOTHILL TRANSIT ANNUAL GOVERNING BOARD
AND SPECIAL EXECUTIVE BOARD
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790

Wednesday, May 9, 2012

7:45 AM

CALL TO ORDER

1. Call to order (Governing Board and Executive Board). (12-1920)

The Foothill Transit Governing and Executive Board meetings were called to order by Chair Herrera at 7:50 a.m.

PLEDGE OF ALLEGIANCE

2. Pledge of Allegiance (Governing Board and Executive Board). (12-1921)

Pledge of Allegiance was led by Member Violeta Lewis.

ROLL CALL

3. Roll call (Governing Board and Executive Board). (12-1922)

Roll call for Foothill Transit Governing and Executive Board meetings was taken by Ms. Martha Arana, Staff, Board of Supervisors Executive Office, Commission Services Division.

**Present: 5 - Chair Carol Herrera, Vice Chair Pat Wallach,
Treasurer Paula Lantz, Member Margaret McAustin
and Member Doug Tessitor**

Present: 24 - Member Corey Calaycay, Member Charles S. Rosales, Member Paula Lantz, Member Emmet Badar, Member Keith Hanks, Member Nancy R. Tragarz, Member Marlen Garcia, Member Peggy A. Delach, Member Doug Tessitor, Member Michael Touhey, Member Robert Harbicht, Member Richard G. Barakat, Member Tzeitel Paras-Caracci, Member Becky A. Shevlin, Member Margaret McAustin, Member Cynthia Sternquist, Member Carol Herrera, Member Juventino "J" Gomez, Member Jeff Parriott, Member Violeta Lewis, Member Hector Delgado, Member Michael De La Torre, Member Pat Wallach and Member David C. Rodriguez

Excused: 1 - Member Manuel Garcia

I. PUBLIC COMMENT

4. Public comment (Governing Board and Executive Board). (12-1923)

No members of the public addressed the Foothill Transit Governing/ Executive Board.

II. ADMINISTRATIVE MATTERS

5. Approval of minutes for the Special Governing Board Meeting of January 18, 2012. (12-1924)

On motion of Member Margaret McAustin, seconded by Member Juventino "J" Gomez, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

III. PRESENTATIONS/DISCUSSION ITEMS

6. PROPOSED SILVER STREAK PROMOTIONAL FARE REDUCTION (Governing Board)

Recommendation: Authorize the Executive Director to conduct public hearings regarding the Proposed Silver Streak Promotional Fare Reduction. (12-1925)

LaShawn Gillespie, Director of Planning, Foothill Transit, presented this item.

The reduction in Silver Streak fare from \$2.75 to \$2.45 to match Metro's Silver Line Fare may have an annual revenue loss of \$230,000. To mirror the Metro EZ Transit Pass Zone requirements, the Silver Streak EZ

Transit Pass Zone, requires a change from a Zone 3 to a Zone 2 pass which may result in an annual revenue loss of \$60,000. The Senior/Disabled /Medicare Fare will be reduced from \$2.75 to \$1.15. These figures, however, do not take into account any increased ridership likely to result from the Silver Streak Fare reduction.

In response to Member Keith Hanks, Mr. Doran Barnes, Executive Director, Foothill Transit reported that in order to comply with the Federal regulation for grants, any fare change, requires public hearings. Mr. Barnes informed Members, that the Foothill Transit Fiscal Year 2013 budget has contingency plans in place to absorb any type of a loss in revenue.

In response to Member Robert Harbicht, Ms. Gillespie indicated an increase of 15 to 20 percent in ridership is anticipated due to the promotional Fare reduction.

Ms. Gillespie, reiterated that the goal of the program is to create better service for members of the public through modification to the Foothill Transit Silver Streak Fare structure as well as other coordination efforts with Metro's Silver Line service.

After discussion, on motion of Member Peggy Delach, seconded by Member Tzeitel Paras-Caracci, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

7. PROPOSED FISCAL YEAR 2013 BUSINESS PLAN (Governing Board)

Recommended Action: In accordance with the Executive Board's recommendation, approve Foothill Transit's Fiscal Year 2013 Business Plan. (12-1926)

Kevin McDonald, Deputy Executive Director, presented this item and gave the following report:

Initiatives for Fiscal Year 2013 include:

- Implement a Real Time Customer Information system
- Pursue International Standard for Organization (ISO 14001) Certification
- Implement an upgrade to Foothill Transit's website
- Plan and execute Foothill Transit's 25th Anniversary Campaign

- Continue development of San Gabriel Valley Park & Rides
- Advance Foothill Transit's Zero Emissions Bus Project
- Implement a 30 vehicle per year bus replacement cycle

The Five Year Financial outlook key assumptions are:

- Newly procured operations contracts
- No change in service levels
- No fare increase
- Ridership increase: 1.5% per year
- Fuel cost increase: 5% per year

The Business Plan Fiscal Year 2013 Summary includes:

- \$70.8 million operating budget
- 695,000 vehicle service hours
- 14.0 million customer boardings
- \$29.4 million capital budget

After discussion, on motion of Member Corey Calaycay, seconded by Member Robert Harbicht, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

8. Recess both meetings and conduct regular cluster elections for Executive Board Members and Alternates for Cluster 1 and Cluster 4 and conduct a special election for an Executive Board Member and Alternate for Cluster 3 (Governing Board and Executive Board). (12-1927)

The Foothill Transit Governing Board Business document requires that Executive Board Members as well as their Alternates be elected for a three-year term. The Representatives selected for Cluster 1 and Cluster 4 were due for election this year. Additionally a special election for an Executive Board Member and Alternate for Cluster 3, to fill the vacancy left by former Member Roger Chandler was needed. Cluster 1 is comprised of the Cities of Claremont, La Verne, Pomona, San Dimas, and Walnut. Cluster 4 is comprised of the Cities of Diamond Bar, El Monte, Industry, La Puente and S. El Monte. Cluster 3 is comprised of the Cities of Arcadia, Bradbury, Duarte, Monrovia, Pasadena, and Temple City.

The Foothill Transit Governing and Executive Board meetings were recessed at 8:50 a.m. to allow Clusters 1 and 4 to elect its representatives, and Cluster 3 to fill its vacancy.

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9. Reconvene both meetings and announce the election results for Executive Board Members and Alternates for Cluster 1, 3 and 4 (Governing Board and Executive Board). (12-1928)

The Foothill Transit Governing and Executive Board meetings were reconvened at 8:58 a.m.

After elections, the following announcements were made:

Executive Board Member elected to represent Cluster 1 is Councilmember Paula Lantz (City of Pomona) and the Alternate is Councilmember Corey Calaycay (City of Claremont).

Executive Board Member elected to represent Cluster 4 is Councilmember Carol Herrera (City of Diamond Bar) and the Alternate is Mayor Pro Tem Jeff Parriott (City of Industry).

Executive Board Member elected to represent Cluster 3 is Vice Mayor Margaret McAustin (City of Pasadena) and the Alternate is Councilmember Becky Shevlin (City of Monrovia).

10. Executive Board Nominations for Foothill Transit Chair, Vice Chair and Treasurer/Auditor-Controller (12-1929)

On motion of Chair Carol Herrera, seconded by Treasurer Paula Lantz, unanimously carried, Patricia Wallach was elected Chair of the Foothill Transit Executive Board.

On motion of Chair Carol Herrera, seconded by Member Margaret McAustin, unanimously carried, Doug Tessitor was elected Vice Chair of the Foothill Transit Executive Board.

Chair Herrera nominated Treasurer Paula Lantz for Treasurer/Auditor-Controller. On motion of Member Doug Tessitor, seconded by Member Margaret McAustin, Paula Lantz, was elected Treasurer/Auditor-Controller of the Foothill Transit Executive Board.

11. Governing Board Ratification of the Executive Board Nominations for Foothill Transit Chair, Vice Chair and Treasurer/Auditor-Controller (Governing Board) (12-1930)

The Executive Board recommended ratification of the Executive Board Officers to the Governing Board as follows: Patricia Wallace, Chair; Doug Tessitor, Vice Chair; and Paula Lantz, Treasurer/Auditor-Controller.

Therefore, on motion of Member Corey Calaycay, seconded by Member Becky Shevlin, unanimously carried, the aforementioned recommendation was approved by the following vote:

Ayes: 18 - Member Corey Calaycay, Member Charles S. Rosales, Member Paula Lantz, Member Emmet Badar, Member Nancy R. Tragarz, Member Marlen Garcia, Member Peggy A. Delach, Member Doug Tessitor, Member Michael Touhey, Member Tzeitel Paras-Caracci, Member Becky A. Shevlin, Member Margaret McAustin, Member Cynthia Sternquist, Member Carol Herrera, Member Jeff Parriott, Member Violeta Lewis, Member Pat Wallach and Member David C. Rodriguez

Absent: 6 - Member Keith Hanks, Member Robert Harbicht, Member Richard G. Barakat, Member Juventino "J" Gomez, Member Hector Delgado and Member Michael De La Torre

Excused: 1 - Member Manuel Garcia

IV. EXECUTIVE DIRECTOR COMMENT

- 12.** Comment by Mr. Doran Barnes Executive Director, Foothill Transit Governing Board and Executive Board. (12-1931)

Mr. Doran Barnes, Executive Director, Foothill Transit, reported the following:

- **The top winner of the Foothill Transit's Annual Bus Roadeo competed in the International Bus Roadeo Competition held in Long Beach, CA. The team from Foothill earned eight place. Mr. Barnes congratulated the team.**
- **The next Foothill Transit Governing Board meeting is scheduled for June 8, 2012.**

Mr. Barnes reminded the Governing Board Members that a picture of the full Governing Board will be taken after the meeting in the Foothill Transit's 2nd floor lobby area.

After discussion, by common consent and there being no objection, this item was received and filed.

V. GOVERNING BOARD MEMBER COMMENT

13. Comments by Members of the Foothill Transit Governing Board and Executive Board. (12-1932)

Member, Mike Touhey (Mayor, City of West Covina), is requesting the Governing Board's assistance in dealing with the West Covina Oversight Board.

Member Marlen Garcia (Councilmember, City of Baldwin Park), invited Foothill Transit to join the Concerts in the Parks events and asked Foothill Transit to attend and share its mini bus. She updated members on the Baldwin Park Transit Center Project; the ground breaking for Baldwin Park and Ride is scheduled to take place in the near future. Announcements will be made.

Member Cynthia Sternquist (Mayor Pro Tem, Temple City), invited Foothill Transit to join their Concerts in Parks events and requested Foothill Transit to attend and share its mini bus.

Member Patricia Wallach, thanked the Foothill Transit Governing and Executive Boards Members for her election as the Chair of the Foothill Transit's Executive Board.

After discussion, by common consent and there being no objection, this item was received and filed.

VI. ADJOURNMENT

14. Adjournment of the May 9, 2012 Foothill Transit Governing Board and Executive Board Meeting. (12-1933)

There being no further business, the Foothill Transit Governing and Executive Board meeting was adjourned at 9:08 a.m.