



**Foothill Transit**

# **EXECUTIVE BOARD MEETING**

West Covina, CA  
Friday, October 1, 2021



Foothill Transit

# Foothill Transit MISSION

To be the premier public transit provider committed to:

**SAFETY**

**COURTESY**

**QUALITY**

**RESPONSIVENESS**

**EFFICIENCY**

**INNOVATION**



## Foothill Transit VALUES

### **SAFETY**

We educate, encourage, and endorse a strong culture of safety at all levels of the organization, valuing the responsibility entrusted in us by the communities that we serve.

### **RESULTS**

We value the achievement of organizational goals and initiatives as defined in our business plan and involving all levels of the organization.

### **INTEGRITY**

We are committed to high ethical standards based on accountability, honesty, respect, transparency, and a high level of fiscal responsibility.

### **GRATITUDE**

We are a team united in thankfulness for each other; we express gratitude for our many opportunities by investing our time and energy in our community and industry, and through the open expression of appreciation.

### **DIVERSITY**

We create an environment rich with talented people and differing viewpoints, valuing the unique perspectives that everyone brings.

### **TEAM MEMBERS**

Our team members are the key to Foothill Transit's success and we are committed to supporting them through education, development, and recognition.

### **COMMUNICATION**

We value and are committed to open honest respectful discussion which is responsive, informative, and constructive.

### **SUSTAINABILITY**

We embrace sustainability because it benefits all aspects of our business while helping our communities by protecting the environment through measured and responsible stewardship of resources.



**Foothill Transit**

# Executive Board Meeting **AGENDA**

EXECUTIVE BOARD MEETING - TELECONFERENCE

9:15 AM, OCTOBER 1, 2021

Foothill Transit Administrative Office

2<sup>nd</sup> Floor Board Room

100 South Vincent Avenue

West Covina, CA 91790

**REVISED**

FOOTHILL TRANSIT IS TAKING ALL PRECAUTIONS POSSIBLE TO PREVENT THE SPREAD OF COVID-19. FOR THE HEALTH AND SAFETY OF ALL EXECUTIVE BOARD MEMBERS, FOOTHILL TRANSIT STAFF, AND THE PUBLIC, PARTICIPATION IN THE MEETING WILL BE DONE REMOTELY VIA TELECONFERENCE USING THE FOLLOWING ZOOM MEETING LINK: <https://foothilltransit.zoom.us/j/82185172917>. ALTERNATIVELY, TO PARTICIPATE VIA PHONE, DIAL (669) 900-6833 AND ENTER MEETING ID: 821-8517-2917.

1. CALL TO ORDER
2. ROLL CALL: MEMBERS BOYER, CALAYCAY, MOSS, SHEVLIN, STERNQUIST
3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JUNE 25, 2021, REGULAR MEETING OF JULY 23, 2021, AND SPECIAL MEETING OF AUGUST 17, 2021
5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed two minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.





CONSENT CALENDAR: Items 7 through 15 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. JUNE 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through June 30, 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of June 30, 2021, for the fiscal year ending June 30, 2021.*

8. JULY 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary for July 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of July 31, 2021, for the fiscal year ending June 30, 2022.*

9. RESOLUTION FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM

*Recommended Action: Adopt Resolution No. 2021-04: Authorization for the Execution of the Certifications and Assurances for the California State of Good Repair Program (Attachment A).*

10. AUTHORIZING TELECONFERENCED PUBLIC MEETINGS

*Recommended Action: Adopt Resolution 2021-05 authorizing teleconferenced public meetings.*

11. LA METRO EMPLOYER PASS PROGRAM

*Recommended Action: Authorize the Chief Executive Officer to execute a Memorandum of Understanding (MOU) with LA Metro to allow Metro Employer Pass program (E-Pass) riders to ride Foothill Transit services, excluding Commuter Express.*

12. MANAGEMENT CLASSIFICATION PROGRAM

*Recommended Action: Authorize the Chief Executive Officer to modify Foothill Transit's classification ranges to include Pay Range 9 for the single position of Deputy Chief Executive Officer.*



13. AUTHORIZATION TO ISSUE INVITATION FOR BIDS (IFB) NO. 22-013 FOR ARCADIA IRWINDALE OPERATIONS AND MAINTENANCE FACILITY ELECTRIC BUS METER

*Recommended Action: Authorize the Chief Executive Officer to issue IFB No. 22-013 for construction and installation of a new electric meter to serve additional bus charging equipment at Foothill Transit's Arcadia Irwindale Operations & Maintenance Facility.*

14. AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) NO. 22-023 FOR SECURITY SERVICES FOR DOWNTOWN LOS ANGELES LAYOVER, ADMINISTRATIVE OFFICE, AND EL MONTE TRANSIT STORE

*Recommended Action: Authorize the Chief Executive Officer to: 1. Cancel Request for Proposals (RFP) No. 21-111 seeking to provide ongoing security services at both the Downtown Los Angeles (DTLA) layover and administrative office building. 2. Issue RFP No. 22-023 seeking to provide ongoing security services at the Downtown Los Angeles (DTLA) layover, administrative office building, and the El Monte Transit Store.*

15. AUTHORIZATION TO AWARD CONTRACT (IFB NO. 21-110) FOR POMONA OPERATIONS AND MAINTENANCE FACILITY LANDSCAPE REPLACEMENT AND IRRIGATION UPGRADES

*Recommended Action: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 21-110 with Mariposa Landscapes, Inc. in the amount of \$146,153 for landscape replacement and irrigation upgrades at the Pomona Operations & Maintenance facility.*

REGULAR AGENDA:

16. DUARTEBUS SERVICE AGREEMENT NO. 18-007 - OPTION EXERCISE

*Recommended Action: Authorize the Chief Executive Officer to exercise the first of two three-year options on our Agreement No. 18-007 with the City of Duarte to operate the duartEbus service.*

17. LA METRO FARELESS SYSTEM INITIATIVE

*Recommended Action: Authorize the Chief Executive Officer to implement Foothill Transit's participation in the Metro Fareless System Initiative (FSI) pilot program Phase 1 for K-12 students.*



18. Foothill Transit Fare Simplification

*Recommended Action: Recommend that the Governing Board authorize the Chief Executive Officer to seek public comment and conduct a public hearing regarding proposed changes to Foothill Transit's fare structure.*

19. Zero Emission Double Deck Bus Program

*Recommended Action: Reaffirm existing direction to seek funding for Zero Emission Double Deck Buses.*

20. Life of Project Budget Amendment - Ten Fuel Cell Buses

*Recommended Action: Recommend that the Governing Board approve a \$12 million amendment to the existing life of project budget, project #212, Hydrogen Fuel Cell Bus Replacement and Fueling infrastructure. This will increase the total bus procurement from 20 hydrogen fuel cell buses to 30 hydrogen fuel cell buses. This will facilitate the early retirement of the fast charge battery electric buses. This will increase the total life of project budget from \$33 million \$45 million.*

21. Authorization to Award Contract for Design-Build Contractor - Pomona Hydrogen Fueling Station

*Recommended Action: Authorize the Chief Executive Officer to award a contract and enter into an Agreement with Clean Energy in the amount of \$13,590,124.20 for Design-Build services for the Pomona Hydrogen Fueling Station, Operations and Maintenance and Fuel Supply. The Operations and Maintenance and Fuel Supply components total five years including a three-year base agreement and two one-year options.*

22. Continued General Public Comment

*This time is reserved for those members of the public who were unable to speak earlier in the agenda because of the 30-minute time restriction.*

23. Chief Executive Officer Comment

24. Board Member Comment

25. Closed Session: Public Employee Performance Evaluation (Gov't. Code § 54957)  
Title: Chief Executive Officer



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26. POSSIBLE AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT CONTRACT

*Recommended Action: Consider a possible amendment to the Chief Executive Officer Employment Agreement with Doran J. Barnes.*

27. ADJOURNMENT

The next Regular Meeting of the Executive  
Board is scheduled for  
Friday, October 29, 2021 at 9:15 a.m.





**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD  
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, June 25, 2021  
9:15 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Sternquist at 9:16 a.m.

**2. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,  
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

**3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**4. REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Regular Meeting of May 28, 2021.

Motion by Member Moss, second by Vice Chair Calaycay, the minutes for the Regular Meeting of May 28, 2021 were approved. Motion carried 5-0.

**5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS**

Andres De Los Rios, General Manager - Keolis, Pomona Operations & Maintenance Facility, addressed the Executive Board. Mr. De Los Rios thanked the Executive Board for trusting Keolis to run the service out of the Pomona facility. He also reported on various activities that took place at the facility that included safety and health awareness activities and police K-9 training conducted by the Pomona police department at the facility.



**6. GENERAL PUBLIC COMMENT**

Lorrence Bradford, ATU 1756, addressed the Executive Board. Mr. Bradford reported that the ATU represents the mechanics at the Pomona facility. He stated that he looks forward to establishing a working relationship with Mr. De Los Rios and working with him on various issues.

6.1. Chief Executive Officer Response to Public Comment

There was no response to Public Comment by the Chief Executive Officer.

**CONSENT CALENDAR**

**7. MAY 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through May 31, 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of May 31, 2021, for the fiscal year ending June 30, 2021.

Motion by Member Moss, second by Vice Chair Calaycay, to receive and file. Motion carried 5-0.

**8. JUNE 2021 STATE LEGISLATIVE POSITION**

Recommendation: 1. Receive and file the June 2021 Legislative Summary; and 2. Adopt support positions on H.R. 583 (Panetta) and S. 494 (Cortez Masto)

Motion by Member Moss, second by Vice Chair Calaycay, to receive and file, and adopt. Motion carried 5-0.

**9. RESOLUTION ADOPTING CHANGES TO THE EXECUTIVE AND GOVERNING BOARD MEETING SCHEDULE FOR 2021**

Recommendation: Adopt Resolution 2021-03 (Attachment A) adopting changes to the Executive and Governing Board Meeting Schedule for 2021 (Attachment B), and adopting Friday, October 1, 2021 at 7:45 a.m. as the new date and time for the Governing Board Meeting and 9:15 a.m. as the new date and time for the Executive Board Meeting.



Motion by Member Moss, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.

10. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS (IFB) NO. 21-110 FOR POMONA OPERATIONS AND MAINTENANCE FACILITY LANDSCAPE REFRESH AND IRRIGATION REPAIRS**

Recommendation: Authorize the Chief Executive Officer to issue IFB No. 21-110 for landscape and irrigation modifications at the Pomona Operations & Maintenance facility.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

11. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) NO. 21-111 FOR SECURITY SERVICES FOR DOWNTOWN LOS ANGELES LAYOVER AND ADMINISTRATION OFFICE**

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposals RFP No. 21-111 to provide ongoing security services at both the Downtown Los Angeles (DTLA) layover and administrative office building.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

12. **AUTHORIZATION FOR CONTRACT AMENDMENT FOR HEADSIGN REPLACEMENT**

Recommendation: Authorize the Chief Executive Officer to execute Contract Amendment No. 1 to Contract No. 20-059 with I/O Controls in the amount of Two Hundred Seventeen Thousand Five Hundred Ninety Eight Dollars and Forty Cents (\$217,598.40) for headsign replacement on 36 Foothill Transit buses.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

13. **DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL**

Recommendation: Adopt a DBE program goal of four percent for Fiscal Years 2022 through 2024. For informational purposes the goal that Foothill Transit anticipates achieving on an annual basis is two percent for Fiscal Year 2022, and five percent for Fiscal Years 2023 and 2024.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

## **REGULAR AGENDA**

### **14. EXECUTIVE BOARD ELECTION FOR Foothill TRANSIT CHAIR AND VICE CHAIR**

Motion by Member Moss, second by Member Shevlin, to elect Member Sternquist, Chair. Motion carried 5-0.

Motion by Member Moss, second by Member Boyer, to elect Member Calaycay, Vice Chair. Motion carried 5-0.

### **15. AUTHORIZATION FOR CONTRACT AWARD FOR FUEL CELL BUSES**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into a Contract with New Flyer in the amount of \$22,745,919.20 for the purchase of 20 40-foot zero-emissions fuel cell buses, including sales tax and operator and technician training.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that Foothill Transit has received a \$5 million Transit and Intercity Rail Capital (TIRCP) grant. This grant specifically helps fund zero emission buses on Line 486. There are two bus manufactures that build Fuel Cell Electric Buses, New Flyer and EIDorado (ENC). Foothill Transit is scheduled to replace 20 CNG buses with Fuel Cell Electric Buses by the end of 2022.

In order to determine which bus best meets the demands of operating on Line 486, the firm Center for Transportation and the Environment (CTE) conducted a performance analysis on the New Flyer and EIDorado bus. Based on the fuel consumption and efficiency, warranty terms, bus weight and total cost, it was recommended that the New Flyer XHE 40-foot Fuel Cell Electric Buses operate on Line 486. Mark Fisher, Director of National Sales, New Flyer stated that if approved this would be the largest fuel cell deployment in Southern California.

Motion by Vice Chair Calaycay, second by Member Boyer, to approve.

Motion carried 5-0.

16. **REALIGNMENT OF LINE 499**

Recommendation: Direct staff to investigate realignment options for Line 499 due to the upcoming potential closure of the San Dimas Park & Ride.

Joe Raquel, Director Planning, presented this item.

Mr. Raquel reported that on June 8, 2021 the San Dimas City Council authorized the sale of the city's park and ride to the Gold Line Construction Authority. The transaction will allow the Gold Line to move the passenger parking lot to the current San Dimas Park and Ride location. Originally the passenger parking was planned to be built on the city's Maintenance yard.

Line 499 provides service from San Dimas to Downtown Los Angeles. The line has two stops, the San Dimas Park and Ride and Via Verde Park and Ride. Mr. Raquel reported that pre-pandemic ridership for FY 2019 was 111,188 boardings; in FY 2020 ridership fell to 85,889 boardings; and ridership this fiscal year July - May 2021 is 17,885.

Line 499 will no longer be able to serve the park and ride and will need to be realigned. Staff will look at alternate locations and will provide options for consideration at a future meeting.

The Executive Board received and filed this presentation.

17. **CONTINUED PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 6).

18. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Thanked the Executive Board for adopting the budget and business.
- Potential for canceling the July Executive Board Meeting.
- Congratulated Vice Chair Calaycay and Member Moss on their re-election to Executive Board and congratulated Vice Chair Calaycay and Chair Sternquist on their re-election as Vice Chair and Chair.

- Announced that Wayne Fritz, former General Manager for the Arcadia and Pomona Operations and Maintenance facilities, passed away on June 4, 2021.

19. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Moss reported that the City of Industry had a street renaming event in honor of former Mayor David Perez who passed away. She stated that Mr. Perez served the city beautifully and that they had a wonderful turnout for the event. She stated she looked forward to more opportunities in conducting business in person.

20. **PUBLIC COMMENT RELATED TO CLOSED SESSION ITEMS**

There was no Public Comment related to the Closed Session items 21 and 22.

The Executive Board recessed into Closed Session in regards to items 21 and 22 at 9:54 a.m.

21. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government Code § 54956.8)

Property Address/Location: 1118 N. Citrus Avenue, Covina, CA 91722

Agency Negotiator(s): Doran J. Barnes, Sharlane Bailey, Jane Starke, Darold D. Pieper, Kevin Parks McDonald, Barry Foster

Negotiating Parties: Victor Linares

Under Negotiation: Price and Terms

22. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Gov't. Code § 54957)

Title: Chief Executive Officer

23. **CLOSED SESSION REPORT**

The Executive Board reconvened at 10:20 a.m.

Darold Pieper, General Counsel, reported that there were no reportable actions.



24. **ADJOURNMENT**

Adjournment for the June 25, 2021 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned in the memory of Wayne Fritz at 10:21 a.m.



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD  
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, July 23, 2021  
8:00 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Sternquist at 8:02 a.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Sternquist.

**3. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,  
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

**4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**5. GENERAL PUBLIC COMMENT**

John Walsh, Senior Vice President, Proterra addressed the Executive Board. Mr. Walsh thanked the Executive Board for their partnership. He stated that Proterra was honored to partner with Foothill Transit to place the first generation battery electric buses into service. He acknowledged that there was a learning curve and challenges to overcome. Battery electric buses manufactured today he said are vastly different. He stated that Proterra is committed to support the Foothill Transit battery electric bus fleet.

**5.1. Chief Executive Officer Response to Public Comment**

Doran Barnes, Chief Executive Officer, thanked Mr. Walsh for his



comments, and he stated that the electric bus program would be discussed later in the agenda.

**6. POSSIBLE FARE REVENUE PROGRAM PARTICIPATION**

Recommendation: Authorize the Chief Executive Officer to implement the following fare revenue programs: 1. Execute an MOU with LA Metro to include Foothill Transit in the College UPass Program; 2. Provide direction to staff regarding participating the K-12 fareless system pilot initiative.

Michelle Lopes Caldwell, Director of Finance and Treasurer, and Devon Deming, Director, Interim Deputy Executive Officer – Fareless Systems Initiative, presented this item.

Ms. Caldwell provided an overview of Metro’s College UPass Program. If Foothill Transit participates in Metro’s College UPass Program, Foothill Transit would receive 75 cents per boarding from Metro. Metro riders who participate in the UPass Program will be able to ride on Foothill Transit buses at no charge. Foothill Transit will continue to offer the Class Pass Program to schools in the Foothill Transit service area. Ms. Deming, provided additional information in regards to Metro’s UPass program, and stated that currently nine regional transit agencies participate in Metro’s College UPass Program. They currently have 21 schools participating in the program. Ms. Deming explained that the College UPass Program will continue to exist primarily due to the Fareless System Initiative (FSI) only covering community colleges.

The FSI was unanimously passed in May 2021 by the Metro board, with additional requirements and subject to a final financial plan. The full FSI project will cover K-12, community colleges, and low income, and will be implemented in two phases. In addition, the Metro board requested that staff identify new funding for the program so funding of existing programs is not taken away. If Foothill Transit opts into the FSI community college, Metro would request that the Regional College Pass be loaded. The pass would be good on all transit agencies that opt into the program.

There was no Public Comment on this presentation. Ms. Deming responded to questions from members of the Executive Board regarding the different agreements with colleges, pricing consistency, impact on ridership, and appropriate categorizing of K-12.

An amended motion was made by Member Boyer to instruct Foothill Transit staff to execute a MOU with Metro to participate in the College UPass



Program, and execute a MOU with Metro to participate in the FSI community college program. Staff will continue to study and evaluate the K-12 FSI program. Motion by Member Boyer, second by Member Shevlin, to approve. Motion carried 5-0.

7. **SILVER STREAK FARE STRUCTURE EVALUATION AND ALTERNATIVE CONSIDERATION**

Recommendation: Provide direction to staff to further study alternative fare structure options on the Silver Streak service for consideration and adoption.

John Xie, Revenue Manager, presented this item.

Mr. Xie presented an overview of the Silver Streak service. He reported that in 2009 Metro introduced the Silver Line service, which is now called the J Line. The Silver Streak and J Line service overlaps between El Monte Station and Downtown Los Angeles. In 2012, Foothill Transit and Metro launched the Silver2Silver program, which allowed each agencies fares and passes to be valid on either service in the same corridor between El Monte Station and Downtown Los Angeles. Both agencies have changed their fares resulting in further deviation from the Silver2Silver program. Mr. Xie provided a historical overview of the Silver Streak's ridership, and stated that it is one of Foothill Transit's most popular service.

Sixty percent of customers on the Silver Streak pay for the fare with cash or TAP stored value for single-ride fares. The Silver Streak has the most complex fare structure. He presented a chart that summarized the fares and upcharges between both services traveling the same corridor. He stated that single-ride users are incentivized to ride the J Line rather than Foothill Transit's Silver Streak. Based on the information presented, Mr. Xie stated that a comprehensive review of the Silver Streak fare structure is necessary.

There was no Public Comment on this presentation. The Executive Board directed staff to further study fare structure options. The presentation was received and filed.

8. **ELECTRIC BUS PROGRAM**

Recommendation: Receive and file the Electric Bus Program update. Provide direction to staff regarding the possible early retirement of the initial fleet of battery electric buses.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero provided an overview of Foothill Transit's battery electric bus program. Starting in 2017, there has been a steady decline of the availability of the battery electric buses. He reported that during the last two months over 50 percent of battery electric buses have been out of service. Other issues included availability of parts, cost for parts, and interior panels deteriorating. The Proterra overhead fast charger is no longer the preferred overhead charging system in the transit industry, and the availability of parts is an issue.

He stated that it may be prudent to seek the early retirement of the fleet. Early retirement can be achieved by administrative or legislative pathways. Doran Barnes, Chief Executive Officer, stated that the first generation electric buses are struggling. He stated that the funding guidelines don't match with the pace and changes in technology. An administrative request to the Federal Transit Administration (FTA) can be made requesting early retirement of the fleet or a legislative route can be explored. Staff is seeking general direction to explore the options.

Mr. Barnes responded to questions by members of the Executive Board related to the options available to seek retirement. Vice Chair Calaycay stated the cost benefit analysis would be very beneficial and that the 12-year rule seems unrealistic and a change in that rule should be pursued. Member Moss asked that a legislative fix be pursued. Jacob Adams, The Washington Free Beacon, addressed the Executive Board. Mr. Adams stated that he would like more information regarding the thermal event related to bus 2004. Mr. Cordero provided additional information regarding the event and Felicia Friesema, Director of Marketing and Communication was to follow-up directly with Mr. Adams.

The Executive Board received and filed this presentation.

## 9. **EXPRESS SERVICE LEVELS UPDATE**

Recommendation: Receive and file the Express Service Levels Update report.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel provided an update on ridership. Express service is at 20 percent pre-pandemic ridership. Local service is at 50 percent pre-pandemic levels. Both express and local ridership is trending up. Recent pass sales data

indicate an increase in overall pass sales, which may be attributed to the Summer Sale promotion. It is hoped it will attribute to an increase in ridership.

There was no Public Comment or Executive Board comment on this presentation.

The Executive Board received and filed this presentation.

10. **SUMMER SALE UPDATE**

Recommendation: Receive and file the Summer Sale Update.

Felicia Friesema, Director of Marketing and Communications, presented this item.

Ms. Friesema reported on the early outcomes of Foothill Transit's Summer Sale. The Executive Board approved the Summer Sale at their April meetings. The sale launched on July 1, 2021. At the July midpoint 31-Day pass sales were tracking well above May and June. Sales of 1-Day passes are tracking slightly above previous month. Senior and disabled and student passes are tracking at or above previous months.

Community feedback has been positive and there has been increased sharing and amplification of digital promotion. The Spanish outreach campaign has been very successful. There has been a three percent ridership increase in July thus far. The tracking and analyzing of ridership data will continue.

There was no Public Comment on this presentation. Member Shevlin asked if Foothill Transit has educational programs for school aged groups on how to ride the bus. Ms. Friesema responded to Member Shevlin and stated that working with schools is part of the marketing program. In addition, Linda Apodaca, Community Engagement Manager, visits schools and makes presentations to students about riding the bus.

The Executive Board received and filed this presentation.

11. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 5).



12. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Clarified that Foothill Transit does not have a student riding age policy. He also stated that two children under the age of five ride for free with paying adult on Foothill Transit.
- COVID continues to be ongoing daily topic for Foothill Transit. Foothill Transit continues to respond to changes to the county health order.
- The August meeting will potentially be an in-person meeting. Staff will keep the Executive Board updated.

13. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Shevlin thanked everyone for a good meeting.
- Chair Sternquist requested that the Executive Board be provided updates on the Summer Sales and Metro Fareless Initiative System on regular basis over the next several months.

14. **ADJOURNMENT**

Adjournment for the July 23, 2021 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:38 a.m.



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, August 17, 2020  
8:00 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Sternquist at 8:10 a.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice Chair Calaycay.

**3. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,  
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

**4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**5. PROPOSED PILOT FOR LINE 270 EXTENSION**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to: 1. Operate a one-year pilot to extend Line 270 to the Arcadia Gold Line Station at the October 24, 2021 service change. 2. Seek public comment and conduct a public hearing during the one-year pilot of the Line 270 extension to the Arcadia Gold Line Station.

Josh Landis, Planning Manager, presented this item.

Mr. Landis reported that Foothill Transit began operations of Line 270 in 2016 after Metro transferred Line 270 along with Lines 190 and 194. Line 270 operates every hour between the El Monte Transit Center and the City of

Monrovia.

In response to feedback from the community, Foothill Transit is proposing a one-year pilot to extend Line 270 to start and end at the Arcadia Gold Line Station. The proposed extension would impact more than 25 percent of the existing line and would require a Public Hearing. Mr. Landis provided an overview of the outreach schedule, with adoption of the changes by the Governing Board in summer 2022.

Motion by Vice Chair Calaycay, second by Member Shevlin, to approve.  
Motion carried 5-0.

6. **STUDY SESSION TOPIC: ZERO EMISSION BUS PROGRAM STRATEGY**

Recommendation: Provide direction to staff.

Doran Barnes, Chief Executive Officer, introduced this topic and stated that they would be discussing questions and options related to the zero emission bus program and the 14 first generation electric buses. At the last Executive Board meeting, staff was directed to look at various options to start retiring the 14 first generation electric buses. If retired, the buses will need to be replaced.

Staff is looking at the possibility of requesting relief of the grant from the Federal Transit Administration; this would allow the 14 buses to be retired. The remaining life value of the 14 first generation electric buses could be possibly transferred to the 14 new buses.

Options include to continue operating the first generation electric buses and continue to do the best to keep them in service; purchase 14 Proterra electric buses and charging infrastructure at \$10.9 million, Proterra is offering an early adopter credit of \$167,000 per bus; purchase 14 hydrogen fuel cell buses at \$11.4 million; or purchase 14 double deck electric buses at \$16.15 million. Mr. Barnes indicated that staff preference is that the first generation Proterra buses be retired.

The Executive Board asked questions regarding infrastructure, delivery times of new buses, performance of CNG versus hydrogen fuel cell buses. Member Shevlin asked about possible legislation to reduce the life expectancy of battery electric buses. Vice Calaycay stated that CTA should lead a legislation effort. Roland Cordero, Director of Maintenance and Vehicle Technology, reviewed each potential bus replacement, which included the

Proterra electric buses, New Flyer hydrogen fuel buses, and the Alexander Dennis double deck bus

The Executive Board suggested that either the Proterra battery electric buses or New Flyer hydrogen fuel cell buses be pursued, and to pursue an incentive from New Flyer. They also requested that staff get feedback from other agencies that have purchased the newer Proterra buses. Staff was also asked to follow-up with Sunline Transit in regards to their experience with hydrogen fuel cell buses. Member Shevlin requested that staff bring back an item on what board members can do to pursue legislation that changes the life expectancy of battery electric buses.

7. **STUDY SESSION TOPIC: COVID-19 OPERATIONS UPDATE**

Recommendation: Provide direction to staff.

LaShawn King Gillespie, Director of Operations and Customer Service, presented this item.

Ms. Gillespie, Director of Customer Service and Operations, provided an update on operations activities related to COVID-19. She stated that the team continues to focus on safety practices, the mask mandate, customer communications, and monitor ridership.

She reported specifically on the impacts on the operations contractors and how it affects service. Recently, the contractors have experienced high level absences, which has affected the delivery of service. Absences have been related to COVID-19, FMLA, call-offs, and vacation accrual. The contractors are seeing approximately 30 call-offs a day, which is approximately five percent of total operators. She reported on the number of missed trips and the percentage of service that was able to be delivered. Kevin Parks McDonald, Deputy Chief Executive Officer, reported that operator availability pre-COVID was consistently above 99 percent.

Missed trips have impacted customers and staff is looking at ways to best communicate information to customers. Keolis and Transdev have been looking at daily attendance and anticipating when they may have shortages, operators that are not scheduled are being encourage to work when shortages are anticipated. The contractors are incentivizing operators to take on additional work. Operator recruitment and retention is an industry challenge. The contractors have increased training classes and incentives in an effort to hire new operators. Doran Barnes, Chief Executive Officer, reported that the vaccination rate at the operations and maintenance



facilities is at the mid-60 percent range. Mr. Barnes stated that the that staff will work to keep everyone on updated.

8. **STUDY SESSION TOPIC: OCTOBER 1, 2021 BOARD MEETING FORMAT DISCUSSION**

Recommendation: Provide direction to staff.

Doran Barnes, Chief Executive Officer, presented this item.

Mr. Barnes stated that the August Executive Board and Governing Board meetings will take virtually. The September meetings will take place on October 1, 2021. Staff was seeking feedback on the October 1, 2021 meetings as far as if they should be held virtually, in-person, or have the Executive Board in-person and have the Governing Board meet virtually. There are also a few bills currently moving through the legislature that may affect how public meetings are held. The Executive Board discussed logistics and determined that the Executive Board and Governing Board would meet virtually in October until more clarity is provided.

9. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Staff continues to work virtually. It is anticipated that in the fall staff will transition to a hybrid schedule.
- Peter Stark will reach out to Executive Board member to gather data for his performance evaluation.

10. **BOARD MEMBER COMMENT**

There were no comments by Members of the Foothill Transit Executive Board.

11. **ADJOURNMENT**

Adjournment for the August 17, 2021 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:47 a.m.



October 1, 2021

To: Executive Board

Subject: **June 2021 Financial Statements and Investment Summary**

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### **Recommendation**

Receive and file the Financial Statements and Investment Summary year-to-date report through June 30, 2021.

The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of June 30, 2021, for the fiscal year ending June 30, 2021.

### **Balance Sheet Analysis** (Attachment A):

#### Assets

The balance sheet, as of June 30, 2021, shows total assets at \$379.53 million. This total consists primarily of \$239.69 million in fixed assets, \$120.89 million in cash and investments, and \$18.37 million in receivable and prepaid assets. Foothill Transit's cash position of \$120.88 million is \$0.33 million more than the previous month, and is \$13.36 million more than last year in June.

#### Liabilities

The accounts payable balance is \$23.65 million. Accounts Payables include operations and maintenance expenses for \$8.49 million and \$1.27 million for fuel.

The deferred revenue of \$72.60 million represents funds that are reserved for planned capital expenditures, such as, upcoming bus procurements and transit center construction activities.

#### Investments (Attachment B)

Our current investments are held in financial instruments pursuant to Foothill Transit's investment policy. The cash and investments balance includes \$35.51 million in liquid accounts held with Bank of the West; \$11.40 million in interest bearing money market accounts with Bank of the West; \$68,000 with Chase; and \$73.90 million invested in the Local Agency Investment Fund (LAIF).



The current interest rates on all accounts are included on Attachment B. The LAIF investment, the CD investments, and the deposits with Chase earn interest and are held for future capital and operating funding requirements.

**Operating and Capital Revenues and Expense Analysis** (Attachment C)

June 2021 year-to-date fare revenues were \$4,002,178. This is an ongoing after-effect of the pandemic and lower than pre-pandemic passenger boardings. Additionally, during the first quarter of this fiscal year, we continued rear door boarding to ensure minimal interactions at the farebox to assist with both Operator and customer safety. With the installation of the plexiglass driver protection barriers, we re-started front door boarding on October 15, 2020. Last year in June, the fare revenues were \$11,926,027. This loss in fare revenues was mitigated with application of the CARES Act federal funds.

Operating costs through June 2021 were \$101.95 million, which is \$4.97 million less than the budget and \$3.97 million more than June 2020. Of this \$101.95 million, \$79.73 million reflects operating costs for the Arcadia-Irwindale and Pomona operations contractors. Other operating expenses include fuel, which was \$6.62 million through June 2021.

Capital expenditures through June were \$47.35 million compared with \$26.54 million last year at this time. The annual budget for capital expenditures includes the purchase of CNG buses and two Double Deck electric buses, construction for the Covina Park & Ride and Transit Center project and completion of the farebox refurbishment project.

**Total Disbursements** (Attachment D)

Total disbursements reflect invoices paid for the month of June 2021; they do not reflect the total expense incurred for the month. If an expense has been incurred but not yet invoiced or paid, Foothill Transit accrues the expense to properly track the expenses during the month in which they actually occurred. Total disbursements for June 2021 were \$9.75 million. Capital disbursements totaled \$0.27 million and other significant disbursements include \$1.44 million to Keolis and \$6.80 million to Transdev for bus operating services.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Doran J. Barnes  
Chief Executive Officer

Attachments

**Foothill Transit  
Balance Sheet  
As of June 30, 2021**

**Assets**

## Current Assets:

Cash	\$120,885,732
Investments	0
Due from government agencies	15,760,317
Other receivables	1,158,956
Other assets	1,448,968
Total Current Assets	\$139,253,973

## Non current Assets:

Notes receivable	585,800
Property & Equipment (net of depreciation)	239,692,606
Total Non Current Assets	240,278,405

Total Assets	\$379,532,379
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**Liabilities and Equity**

## Current Liabilities:

Accounts payable and accrued liabilities	\$23,656,048
Deferred Revenue	72,598,390
Total Liabilities	\$96,254,438

**Equity**

## Fund Balance:

Investment in Capital Assets	\$239,692,606
Current Year Change	18,139,676
Reserve	25,445,659
Total Equity	\$283,277,940

Total Liabilities and Equity	\$379,532,379
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**Summary of Cash and  
Investment Account  
For June 30, 2021**

	Interest Rate	Term	Principal/ Book & Market Value
Cash:			
Bank of the West-Reg. Checking	N/A	Demand Deposit	\$19,411,675
Petty Cash	N/A	N/A	\$400
Revolving Fund - Transit Stores	N/A	N/A	\$1,200
Bank of the West-Excise Tax/LCFS #1106	N/A	Demand Deposit	\$16,099,481
BOW-Prop 1B-Cal Grants #1105	0.30%	Demand Deposit	\$1,454,865
Bank of the West-Money Market #1110	0.30%	Demand Deposit	\$4,987,691
Bank of the West-Money Market #1111	0.30%	Demand Deposit	\$4,947,807
Bank of the West-LCTOP #1108	0.02%	Demand Deposit	\$10,324
Chase Business Saving #1109	0.05%	Demand Deposit	\$68,052
LAIF Investment #1141	0.33%	Demand Deposit	\$73,904,236
Subtotal Cash on Hand			\$120,885,732
Investments:			
Bank of the West:			0
Wells Fargo			
1 Maturity - 06/03/2021 - 6 months		US Treasury Bill	0
			0
Subtotal Investments			0
Total Cash and Investments			120,885,732

**Foothill Transit**  
**Statement of Revenue and Expense**  
**For Month Ended June 30, 2021**

	Actual YTD June 2021	Budget YTD June 2021	Variance	Actual YTD June 2020
<b>Fare Revenue</b>				
Farebox	\$2,204,095	\$2,914,627	(24.38%)	\$4,697,393
Pass Sales	\$455,397	1,633,836	(72.13%)	2,941,241
TAP Cash Purse	\$1,155,350	1,706,839	(32.31%)	3,374,491
MetroLink & Access Service	\$114,703	231,800	(50.52%)	396,997
EZ Transit Pass	\$72,632	262,898	(72.37%)	515,904
<b>Total Operating Revenue</b>	<b>\$4,002,178</b>	<b>\$6,750,000</b>	<b>(40.71%)</b>	<b>\$11,926,027</b>
<b>Operating Subsidies and Other</b>				
Transportation Development Act	\$8,185,907	\$14,800,316	(44.69%)	\$17,102,951
State Transit Assistance (STA)	\$3,600,033	\$3,600,033	0.00%	5,265,596
Senate Bill 1 - STA	\$2,709,087	\$2,709,087	0.00%	3,429,055
Senate Bill 1 - STA BSCP	\$296,110	\$296,110	0.00%	375,863
CalTrans-LCTOP	\$0	\$0	0.00%	1,751,792
Prop A 40% Discretionary	\$16,936,688	\$16,936,688	0.00%	16,560,017
Prop A 40% BSCP	\$4,477,996	\$4,477,996	0.00%	5,318,480
Prop A Exchange	\$3,350,000	\$0	0.00%	3,200,000
Prop C BSIP	\$955,809	\$955,809	0.00%	977,602
Prop C Base Restructuring	\$2,052,977	\$2,052,977	0.00%	2,099,785
Prop C Transit Service Expansion	\$342,112	\$342,112	0.00%	349,912
Transit Security	\$787,627	\$787,627	0.00%	1,042,060
Measure R	\$9,244,532	9,244,532	0.00%	12,245,224
Measure M	\$9,114,613	9,114,613	0.00%	12,665,574
CRD Subsidy	\$1,840,000	1,840,000	0.00%	1,840,000
Federal Cares Act 5307	\$33,017,520	33,017,520	0.00%	
Miscellaneous Transit Revenues	\$1,040,874	0	0.00%	1,829,621
<b>Total Subsidies and Other</b>	<b>\$97,951,884</b>	<b>\$100,175,420</b>	<b>(2.22%)</b>	<b>\$86,053,532</b>
<b>Total Operating Revenue</b>	<b>\$101,954,062</b>	<b>\$106,925,420</b>	<b>(4.65%)</b>	<b>\$97,979,559</b>
<b>Other Revenues</b>				
Gain on Sale of Fixed Assets	\$115,726	\$0	0.00%	\$337,923
Auxiliary Revenue	444,485	1,065,000	0.00%	353,906
<b>Total Other Revenues</b>	<b>560,210</b>	<b>1,065,000</b>	<b>(47.40%)</b>	<b>\$691,829</b>
<b>Total Operating and Other Revenues</b>	<b>102,514,272</b>	<b>107,990,420</b>	<b>(5.07%)</b>	<b>\$98,671,388</b>
<b>Operating Expenses</b>				
Customer Service & Operations	\$90,243,279	\$91,645,340	(1.53%)	\$86,066,066
Maintenance & Vehicle Technology	\$778,492	\$815,060	(4.49%)	844,175
Marketing & Communications	\$1,666,886	\$2,238,710	(25.54%)	1,626,771
Information Technology	\$1,567,422	\$2,211,630	(29.13%)	1,820,430
Administration	\$1,951,453	\$2,171,050	(10.11%)	2,633,317
Procurement	\$713,635	\$859,220	(16.94%)	827,151
Government Relations	\$552,655	\$957,110	(42.26%)	
Finance	\$1,590,836	\$1,887,510	(15.72%)	1,490,566
Planning	\$925,347	\$1,607,470	(42.43%)	1,021,456
Facilities	\$1,964,058	\$2,532,320	(22.44%)	1,649,627
<b>Total Operating Expenses</b>	<b>\$101,954,062</b>	<b>\$106,925,420</b>	<b>(4.65%)</b>	<b>\$97,979,559</b>
<b>Other Expenses</b>				
Property Management	\$127,356	\$127,356	0.00%	\$348,527
Special Services	10,919	0	0.00%	343,302
<b>Total Other Expenses</b>	<b>\$138,275</b>	<b>\$127,356</b>	<b>8.57%</b>	<b>\$691,829</b>
<b>Total Operating and Other Expenses</b>	<b>\$102,092,337</b>	<b>\$107,052,776</b>	<b>(4.63%)</b>	<b>\$98,671,388</b>
<b>Capital Revenues</b>				
Capital Grants	\$47,354,596	\$89,422,135	(47.04%)	\$26,540,207
<b>Capital Expenditures</b>				
Capital Expenditures	\$47,354,596	\$89,422,135	(47.04%)	\$26,540,207

**Bank Account - Check Details**

Period: 06/01/21..06/30/21

Foothill Transit

This report also includes bank accounts that only have balances.

Bank Account: Date Filter: 06/01/21..06/30/21

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
<b>B001</b>	<b>General Checking</b>						
	Phone No.		800-488-2265				
06/02/21	E01807	International City Management Assoc. Retirement C	Payroll ending 5/29/21 Retirement	48,178.28	0.00	0.00	Posted
06/03/21	57522	ACC Business	Arcadia/Irwindale Yard Phone Iinternet	1,080.01	1,080.01	0.00	Posted
06/03/21	57523	Amazon Web Services, Inc	Web hosting 4/21	713.67	713.67	0.00	Posted
06/03/21	57524	American Industry Fence, Inc.	05/15/21 Restroom Rental - Vaccination Clinic	974.08	974.08	0.00	Posted
06/03/21	57525	AT and T - 5025	El Monte phone line router management 5/23-6/22/21	509.65	509.65	0.00	Posted
06/03/21	57526	AT and T - 5025	El Monte phone line (626)452-1579 & (626)452-1587	406.65	406.65	0.00	Posted
06/03/21	57527	Cintas Corporation #2	First Aid Kit Supplies	190.34	190.34	0.00	Posted
06/03/21	57528	Concentra Medical Centers - CA	Pre-Employment physical check - Michelle Sabastian	75.50	75.50	0.00	Posted
06/03/21	57529	CoStar Realty Information, Inc.	05/21 CTC Retail Advertising	699.00	699.00	0.00	Posted
06/03/21	57530	Crown Castle USA Inc.	Tower Rental	831.51	831.51	0.00	Posted
06/03/21	57531	Digium Inc.	Arcadia Phone - Arcadia	2,226.26	2,226.26	0.00	Posted
06/03/21	57532	Farid Mosri Duran	Educational Assistance & Reimbursement050121-52521	862.50	862.50	0.00	Posted
06/03/21	57533	Green Thumb Indoor Plant	06/21 Admin Bldg Indoor Plant Care	662.75	662.75	0.00	Posted
06/03/21	57534	Green's Lock and Safe	Lock Box (1) & Duplicate Keys (8)	117.53	117.53	0.00	Posted
06/03/21	57535	Herc Rentals Inc.	04/29/21-05/10/21 DTLA Portable Light(s) Rental	796.31	796.31	0.00	Posted
06/03/21	57536	Instant Signs Inc.	Additional Bus Sign Decals	3,573.75	3,573.75	0.00	Posted
06/03/21	57537	Landmark Healthplan of California, Inc.	6/21 Chiropractor insurance premium	851.86	851.86	0.00	Posted
06/03/21	57538	Lawrence Ragan Communications	Subscription Renewal - Bits & Pieces	65.99	65.99	0.00	Posted
06/03/21	57539	Nelson/Nygaard	COA April Progress Report	6,207.77	6,207.77	0.00	Posted
06/03/21	57540	Southern California Edison Co.	Pomona Transit center Electricity 04/23-05/23/21	6,512.83	6,512.83	0.00	Posted
06/03/21	57541	Southern California Edison Co.	Pomona Facility charger usages 04/23-05/23/21	566.88	566.88	0.00	Posted
06/03/21	57542	The Gas Co.	05/21 Admin Bldg Gas	815.18	815.18	0.00	Posted
06/03/21	57543	T-Mobile USA Inc.	Vericity cellular sim 4/21/21-5/20/21	577.10	577.10	0.00	Posted
06/03/21	57544	TransitTalent.com LLC	21-084 On-Call Price Analysis Legal Advertisement	115.00	115.00	0.00	Posted
06/03/21	57545	Universal Waste Systems	5/14-6/10/21 Emergency Sanitation Services	599.16	599.16	0.00	Posted
06/04/21	R01807	Transdev Services, Inc.	04/01-30 E-Bus Charging at Azusa	10,320.37	0.00	0.00	Posted
06/04/21	R01808	Transdev Services, Inc.	04/16-30 Arcadia Contractor services	2,378,667.42	0.00	0.00	Posted
06/04/21	R01809	Transdev Services, Inc.	5/21 Management Services	169,033.57	0.00	0.00	Posted
06/04/21	R01810	Transdev Services, Inc.	04/2021 Arcadia Covid -19 Vaccine Encouragement	2,583.60	0.00	0.00	Posted
06/04/21	R01811	Transdev Services, Inc.	04/24/21 Covid-19 Vaccine Event @Covina Transit	1,404.96	0.00	0.00	Posted
06/04/21	E01812	Keolis Transit Services LLC	04/16-30 Pomona Contractor services	1,437,729.34	0.00	0.00	Posted
06/04/21	E01813	Transdev Services, Inc.	05/08/2021 BRF Double Decker Bus Preview Ride	448.13	0.00	0.00	Posted
06/04/21	E01814	Transdev Services, Inc.	Arcadia SB-95 Covid Sick Pay Reimbursement 2021	60,014.23	0.00	0.00	Posted
06/04/21	E01815	Transdev Services, Inc.	01-03/2021 Arcadia PMI's	35,500.00	0.00	0.00	Posted
06/10/21	57546	Aital Investment Corp.	West Covina Car wash invoice	2,681.00	2,681.00	0.00	Posted
06/10/21	57547	Cintas Corporation #2	First Aid Kit Supplies	275.57	275.57	0.00	Posted
06/10/21	57548	Clean Energy	03/2021 Arcadia O & M	117,975.43	117,975.43	0.00	Posted

**Bank Account - Check Details**

Period: 06/01/21..06/30/21

Foothill Transit

**ATTACHMENT D**

**PAGE 2 OF 4**

Thursday, September 2, 2021

FOOTHILLTRANSITLHERNANDEZ

06/10/21	57549	Coalition for Clean Air	Gold Level Sponsorship Clean Air Awards	5,000.00	5,000.00	0.00	Posted
06/10/21	57550	Cosco Fire Protection, Inc.	06/21 CTC Retail Monthly Monitoring	130.00	130.00	0.00	Posted
06/10/21	57551	Day - Lite Maintenance Co. Inc.	04/21 Monthly Lighting Maint. + Replacements	1,369.01	1,369.01	0.00	Posted
06/10/21	57552	Duarte Woman's Club	Memorial Day 2021 - Duarte Women's Club	500.00	500.00	0.00	Posted
06/10/21	57553	FEDEX Corp.	Express Mail	48.79	48.79	0.00	Posted
06/10/21	57554	Frontier	Fax Line 6/21	58.66	58.66	0.00	Posted
06/10/21	57555	Home Depot Credit Services	05/21 Facilities Supplies	896.72	896.72	0.00	Posted
06/10/21	57556	I/O Controls Corporation	Destination Sign Retrofit Kits (2)	12,088.80	12,088.80	0.00	Posted
06/10/21	57557	Linda Garrison	Yoga Instruction 5/21	520.00	520.00	0.00	Posted
06/10/21	57558	NPG Inc.	RETAIN FROM KPO 19-068	4,338.90	4,338.90	0.00	Posted
06/10/21	57559	Office Depot	Office Supplies	364.94	364.94	0.00	Posted
06/10/21	57560	Professional Development Academy, LLC	Cybersecurity Leadership Academy	3,990.00	3,990.00	0.00	Posted
06/10/21	57561	Rivet Campus Media	Advertising	8,122.83	8,122.83	0.00	Posted
06/10/21	57562	Schindler Elevator Corporation	06/21-08/21 Admin Bldg QTRLY Elevator Maintenance	3,003.09	3,003.09	0.00	Posted
06/10/21	57563	Seifert Graphics Inc.	AD bus decal kits	393.68	393.68	0.00	Posted
06/10/21	57564	Smartsheet Inc.	Business Plan&License Users&Pro Support51921-51822	2,376.00	2,376.00	0.00	Posted
06/10/21	57565	Transit Information Products	Bus Book Printing- May Service Change	23,230.21	23,230.21	0.00	Posted
06/10/21	57566	Tri - Signal Integration, Inc.	Pinhole Leak Repair - Fire Pump Room	2,235.00	2,235.00	0.00	Posted
06/10/21	57567	Verizon Business - 15043	Cellular VPN	2,406.21	2,406.21	0.00	Posted
06/10/21	57568	Verizon Wireless	Cell Phone and avail cellular 4/23/21-5/22/21	24,280.42	24,280.42	0.00	Posted
06/10/21	57569	Waste Management Collection & Recycling, Inc.	06/21 Arcadia Yard Trash	437.84	437.84	0.00	Posted
06/10/21	57570	Wright Express	Fuel May 2021	264.23	264.23	0.00	Posted
06/16/21	E01816	International City Management Assoc. Retirement Co	Payroll ending 6/12/21 Retirement	47,626.14	0.00	0.00	Posted
06/16/21	E01817	Transdev Services, Inc.	Arcadia Vaccine incentive through pay 05-21-2021	17,008.70	0.00	0.00	Posted
06/16/21	E01818	Transdev Services, Inc.	05/12/21 BRF-270 Bus stop Relocation Dry Run	116.18	0.00	0.00	Posted
06/16/21	E01819	Transdev Services, Inc.	05/01/21 Arcadia Contractor services	67,864.73	0.00	0.00	Posted
06/16/21	E01820	Transdev Services, Inc.	05/02-15 Arcadia Contractor services	1,359,147.13	0.00	0.00	Posted
06/17/21	57571-57666	VOIDED		1,385,065.00	0.00	1,385,065.00	Voided
06/17/21	57636	AFLAC	6/2021 AFLAC insurance premium	1,626.90	1,626.90	0.00	Posted
06/17/21	57637	Allied Administrators for Delta Dental	7/21 Dental insurance premium	6,879.38	6,879.38	0.00	Posted
06/17/21	57638	APTA	Emerging Leaders Tuition Fee	3,500.00	3,500.00	0.00	Posted
06/17/21	57639	AT and T - 5025	EI Monte Phone line general	1,557.37	1,557.37	0.00	Posted
06/17/21	57640	Athens Services- 54957	06/21 Admin Bldg Trash Service	1,163.29	1,163.29	0.00	Posted
06/17/21	57641	Athens Services- 54957	06/21 DTLA Sweeping	525.00	525.00	0.00	Posted
06/17/21	57642	Athens Services- 54957	06/21 Admin Bldg Sweeping	387.88	387.88	0.00	Posted
06/17/21	57643	Athens Services- 54957	06/21 CTC Trash Service	212.02	212.02	0.00	Posted
06/17/21	57644	Azusa Light & Water	05/01-06/05/21 Electricity and water	3,161.67	3,161.67	0.00	Posted
06/17/21	57645	Birdi Systems, Inc.	PCO 9 - Card Order	5,233.98	5,233.98	0.00	Posted
06/17/21	57646	California Chamber of Commerce	7/20/21-7/20/22 Membership Renewal #690569	779.00	779.00	0.00	Posted
06/17/21	57647	California Choice	7/21 Health Insurance Premium	67,480.31	67,480.31	0.00	Posted
06/17/21	57648	Chico Bag Company	5,000 Spring Designed Masks (1,000 are XL)	21,779.00	21,779.00	0.00	Posted
06/17/21	57649	CIGNA Group Insurance	6/21 Life insurance premium	4,846.56	4,846.56	0.00	Posted
06/17/21	57650	Concentra Medical Centers - CA	Pre-Employment physical check - Bradley Weatherill	58.50	58.50	0.00	Posted
06/17/21	57651	Crowe LLP	Professional Services-period end May 24, 2021	20,000.00	20,000.00	0.00	Posted



**Bank Account - Check Details**

Period: 06/01/21..06/30/21

Foothill Transit

**ATTACHMENT D**

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Thursday, September 2, 2021

FOOTHILLTRANSITLHERNADEZ

06/17/21	57652	Frontier	Covina P&R parking structure phone lines 6/6-7/5	3,207.35	3,207.35	0.00	Posted
06/17/21	57653	I/O Controls Corporation	Destination Sign Retrofit Kits (2)	36,266.40	36,266.40	0.00	Posted
06/17/21	57654	N G A Investment Properties LLC	Car Wash 5/24/21-5/28/21	291.91	291.91	0.00	Posted
06/17/21	57655	Newage PHM, LLC	06/21 TS2 Electricity	166.31	166.31	0.00	Posted
06/17/21	57656	Planeteria Media LLC	Website Maintenance Services	3,510.00	3,510.00	0.00	Posted
06/17/21	57657	Psomas	4/2/21-4/29/21 A&E Mt. SACTransit Center Project	1,085.00	1,085.00	0.00	Posted
06/17/21	57658	Sabrina Ashley Muhne	Educational Assistance Reimbursement 012321-051421	2,149.92	2,149.92	0.00	Posted
06/17/21	57659	Southern California Edison Co.	05/11-06/09/21 Arcadia yard Electricity	11,228.27	11,228.27	0.00	Posted
06/17/21	57660	Southern California Edison Co.	05/21 Admin Bldg Electricity	14,671.91	14,671.91	0.00	Posted
06/17/21	57661	Suburban Water Systems	05/21 Admin Bldg Water	1,126.58	1,126.58	0.00	Posted
06/17/21	57662	The Poly Post	Advertising	900.00	900.00	0.00	Posted
06/17/21	57663	Thomas J. Koontz	Interior Bus Cards-"ABBG Survey"-No Laminated	6,332.01	6,332.01	0.00	Posted
06/17/21	57664	Thompson Coburn LLP	3/21 Electric Bus Procurement	50,127.00	50,127.00	0.00	Posted
06/17/21	57665	University of La Verne	Tuition for Winter 2021-Luis Renderos ID#xxxx7553	552.50	552.50	0.00	Posted
06/17/21	57666	Verizon Business - 15043	Transit Store MPLS	5,810.59	5,810.59	0.00	Posted
06/17/21	57667	Walnut Valley Water District	05/21 Industry P&R Fire Pump Water	396.39	396.39	0.00	Posted
06/18/21	A000102	Darold D. Pieper Attorney at Law	5/21 Legal Fees	8,024.86	0.00	0.00	Posted
06/18/21	A000103	Powell Consulting DC, LLC	5/21 Public Affairs	4,800.00	0.00	0.00	Posted
06/18/21	A000104	Translating Services, Inc.	05/2021 Translating services	59.45	0.00	0.00	Posted
06/18/21	A000105	Translating Services, Inc.	DBE Ad Copy	170.00	0.00	0.00	Posted
06/22/21	E01821	Keolis Transit Services LLC	04/2021 Pomona PMI's	11,500.00	0.00	0.00	Posted
06/22/21	E01822	Transdev Services, Inc.	Reimbursement 2101 Precision Allison Transmission	5,843.25	0.00	0.00	Posted
06/23/21	E01823	Bankcard Center-Bank of the West	5/21 Agency credit card usages	22,720.86	0.00	0.00	Posted
06/24/21	57668-57705	VOIDED	VOIDED	777,679.48	0.00	777,679.48	Voided
06/24/21	57669	Alltech Industries, Inc.	05/21 DTLA Security Services	5,481.00	5,481.00	0.00	Posted
06/24/21	57670	Amazon Web Services, Inc	Web hosting 5/21	822.92	822.92	0.00	Posted
06/24/21	57671	Ashlien Savage	Reimbursable expenses 10/20/20, 2/3/21&5/12/21	163.34	163.34	0.00	Posted
06/24/21	57672	AT and T - 105068	El Monte Back Line	39.62	39.62	0.00	Posted
06/24/21	57673	AT and T - 5019	Phone Service	520.78	520.78	0.00	Posted
06/24/21	57674	Azteca Landscape	05/21 CTC Landscape Maintenance	3,509.52	3,509.52	0.00	Posted
06/24/21	57675	Azusa Light & Water	06/21 Covina P&R Fire SVC Retail Water	908.50	908.50	0.00	Posted
06/24/21	57676	Birdi Systems, Inc.	Security Maintenance Service March7 21-April 6 21	18,270.00	18,270.00	0.00	Posted
06/24/21	57677	Center for Transportation and the Environment, Inc	Feul Cell Consulting Services 3/1/21-3/31/21	63,370.00	63,370.00	0.00	Posted
06/24/21	57678	Chamber of Commerce - Pomona	133rd Awards & Installation of Officers Dinner	500.00	500.00	0.00	Posted
06/24/21	57679	Charter Communications Inc.	admin building cable 6/19/21-7/18/21	181.03	181.03	0.00	Posted
06/24/21	57680	Clean Energy	04/2021 Pomona O & M	366,579.88	366,579.88	0.00	Posted
06/24/21	57681	Concur Technologies, Inc.	Technology Consultant Services12/7/20-1/1-1/31/21	10,990.32	10,990.32	0.00	Posted
06/24/21	57682	Frontier	Industry Park and Ride Phone Line 6/16/21-7/15/21	598.16	598.16	0.00	Posted
06/24/21	57683	I/O Controls Corporation	Destination Sign Retrofit Kits (2)	42,310.80	42,310.80	0.00	Posted
06/24/21	57684	Industry Public Utility Commission	05/21 Industry P&R Electricity	502.54	502.54	0.00	Posted
06/24/21	57685	ITsavvy LLC	Conference camera and video conferencing mounting	1,429.85	1,429.85	0.00	Posted
06/24/21	57686	Newage PHM, LLC	07/21 TS2 Rent	7,498.32	7,498.32	0.00	Posted
06/24/21	57687	Next Level Elevator	03/2021-05/2021 AITC Elevator Maintenance	510.00	510.00	0.00	Posted
06/24/21	57688	Nth Generation Computing, Inc.	Rubrik server backup solution	78,609.46	78,609.46	0.00	Posted

**Bank Account - Check Details**

Period: 06/01/21..06/30/21

Foothill Transit

Thursday, September 2, 2021

FOOTHILLTRANSITLHERNANDEZ

06/24/21	57689	PlanetBids, Inc.	PlanetBids Services for FY22 (07/2021-06/2022)	24,716.86	24,716.86	0.00	Posted
06/24/21	57690	Platinum Security Inc.	05/2021 El Monte security services	7,230.08	7,230.08	0.00	Posted
06/24/21	57691	Pulsar Advertising	5/21 General Social Media 2020-2021	68,261.50	68,261.50	0.00	Posted
06/24/21	57692	Rivet Campus Media	Advertising 6/14/21-7/11/21	8,122.83	8,122.83	0.00	Posted
06/24/21	57693	Saitech Inc	Cisco emailsec annual renewal	9,475.00	9,475.00	0.00	Posted
06/24/21	57694	San Gabriel Valley Economic	7/1/2021-6/30/2022 Membership	6,000.00	6,000.00	0.00	Posted
06/24/21	57695	SmartRise Elevator Service Inc	06/21 AITC Elevator Maintenance	210.00	210.00	0.00	Posted
06/24/21	57696	SPX GENFARE	Fare collection equipment jumper parts-ARM, Mount,	3,058.20	3,058.20	0.00	Posted
06/24/21	57697	State Compensation Insurance Fund	6/21 Worker's Comp premium	4,813.00	4,813.00	0.00	Posted
06/24/21	57698	State of California Department of Transportation	07/21 Airspace Lease - 17th & Grand	15,800.00	15,800.00	0.00	Posted
06/24/21	57699	Tri - Signal Integration, Inc.	06/21 Admin Bldg Monthly Monitoring	70.00	70.00	0.00	Posted
06/24/21	57700	Ultimate Maintenance Services, Inc	06/21 Admin Bldg Janitorial Services	5,730.00	5,730.00	0.00	Posted
06/24/21	57701	United Site Services of California, Inc.	Hand Wash Station rental for Vaccine Clinic	157.78	157.78	0.00	Posted
06/24/21	57702	Universal Waste Systems	05/21 DTLA Sanitation Services	3,188.58	3,188.58	0.00	Posted
06/24/21	57703	Verizon Business - 15043	MPLS POM, ARC, WC, Park & Ride, El Monte, Puente H	9,644.68	9,644.68	0.00	Posted
06/24/21	57704	Vision Service Plan - (CA)	6/21 Vision insurance premium	1,383.04	1,383.04	0.00	Posted
06/24/21	57705	Walnut Valley Water District	03/21 Industry P&R Fire Sprinkler Water	169.84	169.84	0.00	Posted
06/24/21	57706	Zones Inc.	transceivers needed to connect Rubrik backup	6,852.05	6,852.05	0.00	Posted
06/25/21	16	Luis A Renderos	Tuition reimbursement Winter 2021, 3/28/21-5/3/21	1,707.50	0.00	0.00	Posted
06/25/21	17	Basic Backflow	CTC Parking Test & Certify Valve	500.00	0.00	0.00	Posted
06/25/21	18	TransitTalent.com LLC	21-090 Fuel Cell Legal Advertisement	115.00	0.00	0.00	Posted
06/25/21	19	Insight Public Sector, Inc.	Logitech Strong USB-Cable	1,859.31	0.00	0.00	Posted
06/25/21	20	Ultimate Maintenance Services, Inc	Extra Saturday Cleanings @ CTC for Clinics	140.00	0.00	0.00	Posted
06/30/21	E01824	Avail Technologies, Inc.	Avail My-Stop 20-089	8,000.00	0.00	0.00	Posted
06/30/21	E01825	International City Management Assoc. Retirement Co	Payroll ending 6/26/21 Retirement	48,364.46	0.00	0.00	Posted
06/30/21	E01826	Transdev Services, Inc.	05/24/21 BRF-Bus Fan Preview	165.98	0.00	0.00	Posted
06/30/21	E01827	Transdev Services, Inc.	05/01-31 E-Bus Charging at Azusa	10,319.85	0.00	0.00	Posted
06/30/21	E01828	Transdev Services, Inc.	05/2021 Arcadia Covid -19 Vaccine Encouragement	1,076.50	0.00	0.00	Posted
06/30/21	E01829	Transdev Services, Inc.	05/16-31 Arcadia Contractor services	2,380,941.18	0.00	0.00	Posted
06/30/21	E01830	Transdev Services, Inc.	6/21 Management Services	166,483.64	0.00	0.00	Posted
06/30/21	E01831	Transdev Services, Inc.	04/16-05/15/21 Extra Board Gut	2,177.62	0.00	0.00	Posted
06/30/21	E01832	Transdev Services, Inc.	01/01-04/15/21 Extra Board Gut	141,354.71	0.00	0.00	Posted
<b>General Checking</b>				<b>11,916,422.52</b>	<b>1,301,711.09</b>	<b>2,162,744.48</b>	



October 1, 2021

To: Executive Board

Subject: **July 2021 Financial Statements and Investment Summary**

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### **Recommendation**

Receive and file the Financial Statements and Investment Summary for July 2021.

The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of July 31, 2021, for the fiscal year ending June 30, 2022.

### **Balance Sheet Analysis** (Attachment A):

#### Assets

The balance sheet, as of July 31, 2021, shows total assets at \$362.23 million. This total consists primarily of \$231.67 million in fixed assets, \$119.99 million in cash and investments, and \$17.98 million in receivable and prepaid assets. Foothill Transit's cash position of \$119.99 million is \$0.89 million less than the previous month, and is \$15.18 million more than last year in July.

#### Liabilities

The accounts payable balance is \$16.05 million. Accounts Payables include operations and maintenance expenses for \$13.80 million and \$0.76 million for fuel.

The deferred revenue of \$72.37 million represents funds that are reserved for planned capital expenditures, such as, upcoming bus procurements and transit center construction activities.

#### Investments (Attachment B)

Our current investments are held in financial instruments pursuant to Foothill Transit's investment policy. The cash and investments balance includes \$26.56 million in liquid accounts held with Bank of the West; \$11.47 million in interest bearing money market accounts with Bank of the West; \$68,000 with Chase; and \$73.96 million invested in the Local Agency Investment Fund (LAIF).



The current interest rates on all accounts are included on Attachment B. The LAIF investment, the CD investments, and the deposits with Chase earn interest and are held for future capital and operating funding requirements.

**Operating and Capital Revenues and Expense Analysis** (Attachment C)

July 2021 year-to-date fare revenues were \$462,320. This is an ongoing after-effect of the pandemic and lower than pre-pandemic passenger boardings. The reduction in fare revenues was mitigated with application of the CARES Act federal funds.

Operating costs in July 2021 were \$8.92 million, which is \$0.44 million less than the budget and \$0.55 million more than July 2020. Of this \$8.92 million, \$7.13 million reflects operating costs for the Arcadia-Irwindale and Pomona operations contractors. Other operating expenses include fuel, which was \$0.59 million in July 2021.

Capital expenditures in July were \$0.24 million compared with \$0.013 million last year at this time. The annual budget for capital expenditures includes the procurement and construction of 20 hydrogen fuel cell buses and a hydrogen fueling station, construction of the Mt. San Antonio College Transit Center, security enhancements at the Arcadia-Irwindale and Pomona operations and maintenance facilities, and CNG equipment replacement at the Pomona operations and maintenance facility.

**Total Disbursements** (Attachment D)

Total disbursements reflect invoices paid for the month of July 2021; they do not reflect the total expense incurred for the month. If an expense has been incurred but not yet invoiced or paid, Foothill Transit accrues the expense to properly track the expenses during the month in which they actually occurred. Total disbursements for July 2021 were \$16.33 million. Capital disbursements totaled \$10.07 million and other significant disbursements include \$3.20 million to Keolis and \$1.40 million to Transdev for bus operating services.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Doran J. Barnes  
Chief Executive Officer

Attachments

**Foothill Transit  
Balance Sheet  
As of July 31, 2021**

**Assets**

## Current Assets:

Cash	\$111,999,878
Investments	0
Due from government agencies	15,023,688
Other receivables	1,411,071
Other assets	1,543,895
Total Current Assets	\$129,978,531

## Non current Assets:

Notes receivable	580,197
Property & Equipment (net of depreciation)	231,674,333
Total Non Current Assets	232,254,529

Total Assets	\$362,233,061
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**Liabilities and Equity**

## Current Liabilities:

Accounts payable and accrued liabilities	\$16,053,408
Deferred Revenue	72,366,144
Total Liabilities	\$88,419,553

**Equity**

## Fund Balance:

Investment in Capital Assets	\$231,674,333
Current Year Change	(4,312,991)
Reserve	46,452,167
Total Equity	\$273,813,508

Total Liabilities and Equity	\$362,233,061
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**Summary of Cash and  
Investment Account  
For July 31, 2021**

	Interest Rate	Term	Principal/ Book & Market Value
Cash:			
Bank of the West-Reg. Checking	N/A	Demand Deposit	\$10,462,575
Petty Cash	N/A	N/A	\$400
Revolving Fund - Transit Stores	N/A	N/A	\$1,200
Bank of the West-Excise Tax/LCFS #1106	N/A	Demand Deposit	\$16,099,481
BOW-Prop 1B-Cal Grants #1105	0.30%	Demand Deposit	\$1,455,236
Bank of the West-Money Market #1110	0.30%	Demand Deposit	\$4,988,962
Bank of the West-Money Market #1111	0.30%	Demand Deposit	\$4,949,068
Bank of the West-LCTOP #1108	0.02%	Demand Deposit	\$10,325
Chase Business Saving #1109	0.05%	Demand Deposit	\$68,054
LAIF Investment #1141	0.33%	Demand Deposit	\$73,964,577
Subtotal Cash on Hand			<u>\$111,999,878</u>
Investments:			
			<u>0</u>
Subtotal Investments			<u>0</u>
Total Cash and Investments			<u><u>111,999,878</u></u>

**Foothill Transit**  
**Statement of Revenue and Expense**  
**For Month Ended July 31, 2021**

	Actual YTD July 2021	Budget YTD July 2021	Variance	Actual YTD July 2020
<b>Fare Revenue</b>				
Farebox	\$289,353	\$118,017	145.18%	\$0
Pass Sales	\$45,540	63,300	(28.06%)	0
TAP Cash Purse	\$82,828	65,652	26.16%	0
MetroLink & Access Service	\$37,825	9,161	312.88%	0
EZ Transit Pass	\$6,775	10,895	(37.82%)	0
<b>Total Operating Revenue</b>	<b>\$462,320</b>	<b>\$267,025</b>	<b>73.14%</b>	<b>\$0</b>
<b>Operating Subsidies and Other</b>				
Transportation Development Act	\$3,740,157	\$4,456,905	(16.08%)	\$394,270
State Transit Assistance (STA)	\$195,411	\$195,411	0.00%	0
Senate Bill 1 - STA	\$145,908	\$145,908	0.00%	0
Senate Bill 1 - STA BSCP	\$15,754	\$15,754	0.00%	0
Prop A 40% Discretionary	\$1,452,961	\$1,452,961	0.00%	0
Prop A 40% BSCP	\$419,418	\$419,418	0.00%	0
Prop A Exchange	\$0	\$0	0.00%	750,000
Prop C BSIP	\$81,244	\$81,244	0.00%	81,467
Prop C Base Restructuring	\$174,503	\$174,503	0.00%	0
Prop C Transit Service Expansion	\$29,080	\$29,080	0.00%	29,159
Transit Security	\$86,442	\$86,442	0.00%	86,838
Measure R	\$1,021,289	1,021,289	0.00%	0
Measure M	\$1,017,810	1,017,810	0.00%	0
Federal Cares Act 5307	\$0	0	0.00%	6,936,994
Miscellaneous Transit Revenues	\$76,804	0	0.00%	89,195
<b>Total Subsidies and Other</b>	<b>\$8,456,780</b>	<b>\$9,096,724</b>	<b>(7.03%)</b>	<b>\$8,367,923</b>
<b>Total Operating Revenue</b>	<b>\$8,919,100</b>	<b>\$9,363,749</b>	<b>(4.75%)</b>	<b>\$8,367,923</b>
<b>Other Revenues</b>				
Gain on Sale of Fixed Assets	\$17,128	\$0	0.00%	\$1,862
Auxiliary Revenue	39,357	65,375	0.00%	16,237
<b>Total Other Revenues</b>	<b>56,485</b>	<b>65,375</b>	<b>(13.60%)</b>	<b>\$18,099</b>
<b>Total Operating and Other Revenues</b>	<b>\$8,975,586</b>	<b>\$9,429,124</b>	<b>(4.81%)</b>	<b>\$8,386,022</b>
<b>Operating Expenses</b>				
Customer Service & Operations	\$7,938,599	\$7,960,412	(0.27%)	\$7,628,653
Maintenance & Vehicle Technology	\$64,859	\$71,807	(9.68%)	66,252
Marketing & Communications	\$78,324	\$182,805	(57.15%)	78,367
Information Technology	\$180,360	\$259,812	(30.58%)	108,134
Administration	\$145,457	\$195,482	(25.59%)	9,945
Procurement	\$42,211	\$64,859	(34.92%)	38,164
Government Relations	\$26,074	\$82,008	(68.21%)	145,861
Finance	\$154,412	\$153,401	0.66%	107,588
Planning	\$167,413	\$178,823	(6.38%)	59,110
Facilities	\$121,390	\$214,340	(43.37%)	125,848
<b>Total Operating Expenses</b>	<b>\$8,919,100</b>	<b>\$9,363,749</b>	<b>(4.75%)</b>	<b>\$8,367,923</b>
<b>Other Expenses</b>				
Property Management	\$38,708	\$38,708	(0.00%)	\$18,099
Special Services	308	26,667	0.00%	0
<b>Total Other Expenses</b>	<b>\$39,016</b>	<b>\$65,375</b>	<b>(40.32%)</b>	<b>\$18,099</b>
<b>Total Operating and Other Expenses</b>	<b>\$8,958,116</b>	<b>\$9,429,124</b>	<b>(5.00%)</b>	<b>\$8,386,022</b>
<b>Capital Revenues</b>				
Capital Grants	\$235,964	\$6,298,221	(96.25%)	\$13,294
<b>Capital Expenditures</b>				
Capital Expenditures	\$235,964	\$6,298,221	(96.25%)	\$13,294

**Bank Account - Check Details**

Period: 07/01/21..07/31/21

Foothill Transit

This report also includes bank accounts that only have balances.

Bank Account: Date Filter: 07/01/21..07/31/21

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
<b>B001</b>	<b>General Checking</b>						
	Phone No.		800-488-2265				
07/01/21	A000106-A000116	Creative Bus Sales Inc	VOID	6,943,982.10	0.00	6,943,982.10	Voided
07/01/21	57707	Adt Security Services, Inc.	07/09-10/08/21 Arcadia security services	190.17	190.17	0.00	Posted
07/01/21	57708	Alandale Ins. Agency	7/1/21-7/1/22 Prepay Insurance Premiums	145,801.79	145,801.79	0.00	Posted
07/01/21	57709	Frontier	Admin Building Analog Phone Lines	2,405.02	2,405.02	0.00	Posted
07/01/21	57710	Graingers	Expansion Wedge Anchors x8	809.40	809.40	0.00	Posted
07/01/21	57711	Nth Generation Computing, Inc.	Rubrik server backup solution	5,000.00	5,000.00	0.00	Posted
07/01/21	57712	ReadyRefresh	5/21 Drinking Water	93.34	93.34	0.00	Posted
07/01/21	57713	Southern California Edison Co.	Pomona Facility charger usages 05/24-06/22/21	727.97	727.97	0.00	Posted
07/01/21	57714	Southern California Edison Co.	Pomona Transit center Electricity 05/24-06/22/21	5,726.01	5,726.01	0.00	Posted
07/01/21	57715	T-Mobile USA Inc.	Vericity cellular sim 5/21/21-6/20/21	576.68	576.68	0.00	Posted
07/01/21	57716	Weatherite Corporation	05/21 Admin Bldg Maintenance	623.00	623.00	0.00	Posted
07/02/21	E01834	Creative Bus Sales Inc	F2749 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01835	Creative Bus Sales Inc	F2750 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01836	Creative Bus Sales Inc	F2751 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01837	Creative Bus Sales Inc	F2752 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01838	Creative Bus Sales Inc	F2753 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01839	Creative Bus Sales Inc	F2754 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01840	Creative Bus Sales Inc	F2756 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01841	Creative Bus Sales Inc	F2757 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01842	Creative Bus Sales Inc	F2758 Replacement Buses	694,398.21	0.00	0.00	Posted
07/02/21	E01843	Creative Bus Sales Inc	F2748 Replacement Buses	694,398.21	0.00	0.00	Posted
07/08/21	57717	AT and T - 5025	EI Monte phone line router management 6/23-7/22/21	509.65	509.65	0.00	Posted
07/08/21	57718	ATKINSON ANDELSON LOYARUUD AND ROMO	5/21 Legal Fees	138.00	138.00	0.00	Posted
07/08/21	57719	C.A.T. Specialties	Staff Polo shirts	271.71	271.71	0.00	Posted
07/08/21	57720	CA Newspaper Service Bureau	NP21-025 IVDB Legal Advertisement (Lost&Found)	474.12	474.12	0.00	Posted
07/08/21	57721	Center for Transportation and the Environment, Inc	Feul Cell Consulting Services 4/1/21-4/30/21	27,848.52	27,848.52	0.00	Posted
07/08/21	57722	Charity IT	Extensis Renewal	3,289.38	3,289.38	0.00	Posted
07/08/21	57723	Cintas Corporation #2	First Aid Kit Supplies	130.11	130.11	0.00	Posted
07/08/21	57724	Cosco Fire Protection, Inc.	CTC Parking QTRLY Sandpipe Test 03/21-06/21	580.00	580.00	0.00	Posted
07/08/21	57725	ECS Imaging, Inc.	Laserfiche annual maintenance and renewal	22,030.00	22,030.00	0.00	Posted
07/08/21	57726	Green Thumb Indoor Plant	07/2021 Indoor Plant Care	662.75	662.75	0.00	Posted
07/08/21	57727	Instant Signs Inc.	Admin Bldg Sign(s)	162.79	162.79	0.00	Posted
07/08/21	57728	Office Depot	Office Supplies	288.58	288.58	0.00	Posted
07/08/21	57729	Pacific Products and Services, LLC.	Bus Stop Plates/Supplies	5,532.49	5,532.49	0.00	Posted
07/08/21	57730	Psomas	4/30/21-6/3/21 A&E Mt. SACTransit Center Project	11,688.70	11,688.70	0.00	Posted
07/08/21	57731	Rotary Club of Pomona	Annual Dues	1,705.00	1,705.00	0.00	Posted
07/08/21	57732	Skyline Pest Control	06/21 Admin Bldg Monthly Pest Control	95.00	95.00	0.00	Posted



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Foothill Transit

**ATTACHMENT D**

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FOOTHILLTRANSITLHERNANDEZ

07/08/21	57733	South Coast AQMD	2021 Admin Bldg Generator Permit Fees	1,463.04	1,463.04	0.00	Posted
07/08/21	57734	Southern California Edison Co.	06/21 CTC Retail Electricity	87.56	87.56	0.00	Posted
07/08/21	57735	The Gas Co.	06/21 Admin Bldg Gas	580.65	580.65	0.00	Posted
07/08/21	57736	TransTrack Systems Inc.	Electruic bus proگرامing	5,762.50	5,762.50	0.00	Posted
07/08/21	57737	Tri - Signal Integration, Inc.	01/21-04/21 AITC QTRLY Sandpipe Test	520.00	520.00	0.00	Posted
07/08/21	57738	Verizon Wireless	Cell Phone and avail cellular 5/23/21-6/22/21	3,495.91	3,495.91	0.00	Posted
07/08/21	57739	Waste Management Collection & Recycling, Inc.	07/21 Arcadia Yard Trash	438.88	438.88	0.00	Posted
07/08/21	57740	Wright Express	Fuel Invoice June 2021	248.71	248.71	0.00	Posted
07/14/21	E01844	International City Management Assoc. Retirement Co	Payroll ending 7/10/21 Retirement	49,013.74	0.00	0.00	Posted
07/14/21	E01845	Keolis Transit Services LLC	03/2021 Pomona PMI's	13,000.00	0.00	0.00	Posted
07/15/21	57741	ACC Business	Arcadia/Irwindale Yard Phone Iinternet	1,080.01	1,080.01	0.00	Posted
07/15/21	57742	Adt Security Services, Inc.	07/14-10/13/21 Pomona yard security services	173.97	173.97	0.00	Posted
07/15/21	57743	AT and T - 5025	EI Monte phone line (626)452-1579 & (626)452-1587	519.15	519.15	0.00	Posted
07/15/21	57744	AT and T - 5025	EI Monte Phone line general 7/1/21-8/4/21	2,543.97	2,543.97	0.00	Posted
07/15/21	57745	Athens Services- 54957	07/21 Admin Bldg Trash Service	1,174.54	1,174.54	0.00	Posted
07/15/21	57746	Athens Services- 54957	07/21 Admin Bldg Sweeping	387.88	387.88	0.00	Posted
07/15/21	57747	Columbia Books Inc.	7/8/21Grants & Subgrants to Commercial Firm-Lany H	747.00	747.00	0.00	Posted
07/15/21	57748	Crown Castle USA Inc.	Tower Rental	831.51	831.51	0.00	Posted
07/15/21	57749	Dept. of Industrial Relations (Accounting)	Admin Bldg Elevator Permit - South	350.00	350.00	0.00	Posted
07/15/21	57750	Digium Inc.	Arcadia Phone	2,305.23	2,305.23	0.00	Posted
07/15/21	57751	FEDEX Corp.	Express Mail	218.68	218.68	0.00	Posted
07/15/21	57752	File Keepers LLC	5/21 Shredding Services	44.00	44.00	0.00	Posted
07/15/21	57753	Frontier	Fax Line 7/1/21 - 7/31/21	405.55	405.55	0.00	Posted
07/15/21	57754	John Xie	Reimbursable expense - 6/18/21 - 7/2/21	387.76	387.76	0.00	Posted
07/15/21	57755	MetroKinetics, Inc.	Scheduling Timetabling & Blocking May 31, 21	1,154.25	1,154.25	0.00	Posted
07/15/21	57756	N G A Investment Properties LLC	Vehicle wash invoice June 2021	1,065.02	1,065.02	0.00	Posted
07/15/21	57757	Omnitrans	Omnitrans passes	4,896.00	4,896.00	0.00	Posted
07/15/21	57758	Quadient Leasing USA, Inc.	07/27/21-10/26/21 Postage Machine Leasing Charges	507.17	507.17	0.00	Posted
07/15/21	57759	ReadyRefresh	6/21 Drinking Water	93.34	93.34	0.00	Posted
07/15/21	57760	SmartRise Elevator Service Inc	07/21 AITC Elevator Maintenance	210.00	210.00	0.00	Posted
07/15/21	57761	Socal Office Technologies/MWB Business Systems	Copier Usage 5/1/21-5/31/21	93.46	93.46	0.00	Posted
07/15/21	57762	Staples Business Adv.-Dept. LA	Office Supplies	1,748.32	1,748.32	0.00	Posted
07/15/21	57763	Strickbine Publishing, Inc.	Advertising	1,090.00	1,090.00	0.00	Posted
07/15/21	57764	Suburban Water Systems	06/21 Admin Bldg Water	1,126.59	1,126.59	0.00	Posted
07/15/21	57765	Thomas J. Koontz	6 foamcore Protocol signs for office	291.06	291.06	0.00	Posted
07/15/21	57766	Uniform Headquarters DBA	New Hire safety vests embroidered and sewn	48.51	48.51	0.00	Posted
07/15/21	57767	Verizon Wireless	Cell Phone and avail cellular 5/23/21-6/22/21	20,796.96	20,796.96	0.00	Posted
07/15/21	57768	Zonar Systems Inc.	30- 2010 hand held	11,959.51	11,959.51	0.00	Posted
07/16/21	A000117	Clean Energy	04/2021 Arcadia O&M	117,646.68	0.00	0.00	Posted
07/16/21	A000118	Creative Bus Sales Inc	C.B.S glass partitions op-18	21,681.00	0.00	0.00	Posted
07/16/21	A000119	Creative Bus Sales Inc	F2755 Replacement Buses	694,398.21	0.00	0.00	Posted
07/16/21	A000120	Creative Bus Sales Inc	F2759 Replacement Buses	694,398.21	0.00	0.00	Posted
07/16/21	A000121	Creative Bus Sales Inc	F2761 Replacement Buses	694,398.21	0.00	0.00	Posted
07/16/21	A000122	Creative Bus Sales Inc	F2760 Replacement Buses	694,398.21	0.00	0.00	Posted

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Foothill Transit

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FOOTHILLTRANSITLHERNANDEZ

07/16/21	A000123	Darold D. Pieper Attorney at Law	6/21 Legal Fees	8,054.91	0.00	0.00	Posted
07/16/21	A000124	Powell Consulting DC, LLC	6/21 Public Affairs	4,800.00	0.00	0.00	Posted
07/22/21	57769	Adt Security Services, Inc.	08/01-10/31/21 West Covina security services	572.13	572.13	0.00	Posted
07/22/21	57770	Alltech Industries, Inc.	06/21 DTLA Security Services	5,742.00	5,742.00	0.00	Posted
07/22/21	57771	Amazon Web Services, Inc	Web Hosting 6/21	815.81	815.81	0.00	Posted
07/22/21	57772	AT and T - 5019	Phone Service	514.49	514.49	0.00	Posted
07/22/21	57773	Athens Services- 54957	07/21 CTC Trash Service	215.92	215.92	0.00	Posted
07/22/21	57774	Athens Services- 54957	07/21 DTLA Sweeping Services	525.00	525.00	0.00	Posted
07/22/21	57775	ATKINSON ANDELSON LOYA RUUD AND ROMO	6/21 Legal Fees	1,171.00	1,171.00	0.00	Posted
07/22/21	57776	Azteca Landscape	06/21 Admin Bldg Landscape Maintenance	3,509.52	3,509.52	0.00	Posted
07/22/21	57777	Azusa Light & Water	06/06/21-06/30/21 Electricity and water	3,988.45	3,988.45	0.00	Posted
07/22/21	57778	Birdi Systems, Inc.	Camera Replacement - Arcadia (20-014 A#1)	26,597.75	26,597.75	0.00	Posted
07/22/21	57779	Charter Oak Education Foundation	7th Annual Oak Tree Challenge Run/Walk Silver Spon	500.00	500.00	0.00	Posted
07/22/21	57780	Citrus Valley Florist	Floral Arrangement for Linda Apodaca	99.23	99.23	0.00	Posted
07/22/21	57781	Concur Technologies, Inc.	Credit for over pay amount	1,167.28	1,167.28	0.00	Posted
07/22/21	57782	Dalila Ortiz	Educational Assistance&Reimbursement 041021-052221	1,500.00	1,500.00	0.00	Posted
07/22/21	57783	Day - Lite Maintenance Co. Inc.	06/21 Monthly Lighting Maintenance	26.99	26.99	0.00	Posted
07/22/21	57784	Ed Butts Ford	EV3 maintenance service	83.83	83.83	0.00	Posted
07/22/21	57785	File Keepers LLC	6/21 Shredding Services	44.00	44.00	0.00	Posted
07/22/21	57786	Frontier	Local Phone Calls 7/4/21-8/3/21	3,043.04	3,043.04	0.00	Posted
07/22/21	57787	Graingers	FA Tools/Supplies: Brewer, 2 Station Pour Over	1,881.02	1,881.02	0.00	Posted
07/22/21	57788	Historical Society of West Covina	Summer fest 2021 Gold Sponsor 1/2 page ad	600.00	600.00	0.00	Posted
07/22/21	57789	Home Depot Credit Services	06/21 Facility Supplies	1,242.53	1,242.53	0.00	Posted
07/22/21	57790	International City Management Assoc. Retirement Co	307178 Asset Fee Allowance 1/31/21-3/31/21	17,670.85	17,670.85	0.00	Posted
07/22/21	57791	Liberty Mutual Insurance Company	7/1/21-6/30/22 Auto and Commercial Ins Premium	63,773.00	63,773.00	0.00	Posted
07/22/21	57792	Metrolink	5/20 Metrolink returned passes(refer to INV215572)	1,848.00	1,848.00	0.00	Posted
07/22/21	57793	Mitsubishi Electric US, Inc.	07/21 CTC Elevator Maitenance	230.00	230.00	0.00	Posted
07/22/21	57794	N/S Corporation	RETAIN FROM KPO 21-010	31,803.88	31,803.88	0.00	Posted
07/22/21	57795	Platinum Security Inc.	06/2021 El Monte security services	7,230.08	7,230.08	0.00	Posted
07/22/21	57796	Pulsar Advertising	6/21 General Marketing & Administration FY20-21	122,652.97	122,652.97	0.00	Posted
07/22/21	57797	Saitech Inc	Cisco Smartnet annual renewal 7/1/21-9/30/22	41,393.17	41,393.17	0.00	Posted
07/22/21	57798	San Gabriel Valley Tribune	Advertising - 6/21	4,506.90	4,506.90	0.00	Posted
07/22/21	57799	Socal Office Technologies/MWB Business Systems	Copier Usage 6/1/21-6/30/21	13.03	13.03	0.00	Posted
07/22/21	57800	Southern California Edison Co.	06/10/21-07/11/21 Arcadia yard Electricity	13,181.93	13,181.93	0.00	Posted
07/22/21	57801	Southern California Edison Co.	06/21 Admin Bldg Electricity	26,503.36	26,503.36	0.00	Posted
07/22/21	57802	Standard Parking Corporation	05/21 Admin Bldg Security Services	4,889.88	4,889.88	0.00	Posted
07/22/21	57803	Stantec Architecture	TO8 Arcadia HVAC (A#12) -period ending 5/28/21	25,776.43	25,776.43	0.00	Posted
07/22/21	57804	Thomas J. Koontz	Printing of 400 fare box decals	831.29	831.29	0.00	Posted
07/22/21	57805	Thompson Coburn LLP	5/21 General Legal	129,224.94	129,224.94	0.00	Posted
07/22/21	57806	TK Elevator Corporation	07/21-09/21 Industry P&R Elevator Maintenance	512.01	512.01	0.00	Posted
07/22/21	57807	TransTrack Systems Inc.	Business Intelligence Software-Maintenance&Suppot	43,549.50	43,549.50	0.00	Posted
07/22/21	57808	Tri - Signal Integration, Inc.	07/21 Admin Bldg Monthly Monitoring	4,045.74	4,045.74	0.00	Posted
07/22/21	57809	Ultimate Maintenance Services, Inc	07/21 Admin Bldg Janitorial Services	5,730.00	5,730.00	0.00	Posted

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Foothill Transit

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FOOTHILLTRANSITLHERNANDEZ

07/22/21	57810	Universal Waste Systems	06/21 DTLA Sanitation Services	2,697.76	2,697.76	0.00	Posted
07/22/21	57811	Veritiv Operating Company	Hand Sanitizer Refills	492.53	492.53	0.00	Posted
07/22/21	57812	Verizon Business - 15043	800 Ride Info Line 06/21	8,153.39	8,153.39	0.00	Posted
07/22/21	57813	Viewpoint Ambulance, Inc.	Stand By Services for Covina Vaccination Clinic	2,000.00	2,000.00	0.00	Posted
07/22/21	57814	ViriCiti LLC	Renewal Licenses-Basic Electric 10/05/20-06/30/21	1,755.00	1,755.00	0.00	Posted
07/22/21	57815	Walnut Valley Water District	06/21 Industry P&R Fire Sprinkler Water	392.45	392.45	0.00	Posted
07/22/21	57816	Weatherite Corporation	06/21 Industry P&R HVAC Maintenance	2,709.75	2,709.75	0.00	Posted
07/23/21	E01846	Keolis Transit Services LLC	06/12/21 Metrolink Bus Bridge	881.94	0.00	0.00	Posted
07/23/21	E01847	Keolis Transit Services LLC	05/2021 Pomona Covid 19 Pto	29,476.69	0.00	0.00	Posted
07/23/21	E01848	Keolis Transit Services LLC	04-05/2021 Pomona Vaccination Bonus/Pto incentive	41,197.80	0.00	0.00	Posted
07/23/21	E01849	Transdev Services, Inc.	05/15/21 Covid-19 Vaccine Event @Covina Transit	790.29	0.00	0.00	Posted
07/23/21	E01850	Transdev Services, Inc.	05/29/21 BRF-Double Decker Bus Preview	476.36	0.00	0.00	Posted
07/23/21	E01851	Transdev Services, Inc.	Reimbursement for 2101 Engine repower	55,511.69	0.00	0.00	Posted
07/23/21	E01852	Transdev Services, Inc.	06/01-15 Arcadia Contractor services	1,396,620.57	0.00	0.00	Posted
07/26/21	E01864	Bankcard Center-Bank of the West	6/21 Agency credit card usages	21,298.79	0.00	0.00	Posted
07/28/21	E01854	International City Management Assoc. Retirement Co	Payroll ending 7/24/21 Retirement	48,724.71	0.00	0.00	Posted
07/28/21	E01855	Keolis Transit Services LLC	05/01/21 Pomona Contractor services	36,050.79	0.00	0.00	Posted
07/28/21	E01856	Keolis Transit Services LLC	05/02-15/21 Pomona Contractor services	807,835.30	0.00	0.00	Posted
07/28/21	E01857	Keolis Transit Services LLC	05/16-31/21 Pomona Contractor services	1,355,277.57	0.00	0.00	Posted
07/28/21	E01858	Keolis Transit Services LLC	06/01-15/21 Pomona Contractor services	915,452.14	0.00	0.00	Posted
07/28/21	E01859	Transdev Services, Inc.	06/18/21 Arcadia Vaccine incentive	6,459.00	0.00	0.00	Posted
07/28/21	E01861	Transdev Services, Inc.	Reimbursemnt for Lighting Repairs	6,161.34	0.00	0.00	Posted
07/28/21	A000125	Clean Energy	05/2021 Pomona O & M	46,928.55	0.00	0.00	Posted
07/28/21	A000126	Clean Energy	05/2021 Arcadia CNG Takeover Not Alt Fuel	227,208.54	0.00	0.00	Posted
07/28/21	A000127	Clean Energy	05/2021 Pomona CNG Takeover Not Alt Fuel	139,299.96	0.00	0.00	Posted
07/28/21	A000128	Translating Services, Inc.	06/2021 Translating services	21.75	0.00	0.00	Posted
07/29/21	57817	ACC Business	Arcadia/Irwindale Yard Phone linternet	1,080.01	1,080.01	0.00	Posted
07/29/21	57818	AFLAC	5/2021 AFLAC insurance premium (actual 5/2021)	1,626.90	1,626.90	0.00	Posted
07/29/21	57819	Allied Administrators for Delta Dental	8/21 Dental insurance premium	7,505.98	7,505.98	0.00	Posted
07/29/21	57820	AT and T - 105068	EI Monte Back Line	39.15	39.15	0.00	Posted
07/29/21	57821	AT and T - 5025	EI Monte phone line (626)452-1579 & (626)452-1587	406.03	406.03	0.00	Posted
07/29/21	57822	C.A.T. Specialties	Polo shirts for staff	2,135.22	2,135.22	0.00	Posted
07/29/21	57823	California Choice	8/21 Health Insurance Premium	61,267.48	61,267.48	0.00	Posted
07/29/21	57824	CDW Government Inc.	boardroom microphone	509.18	509.18	0.00	Posted
07/29/21	57825	Chamber of Commerce - Pasadena	Advertising in 2021 Business Directory (P-210)	3,995.00	3,995.00	0.00	Posted
07/29/21	57826	Charter Communications Inc.	admin building cable 7/19/21-8/18/21	181.03	181.03	0.00	Posted
07/29/21	57827	CIGNA Group Insurance	7/21 Life insurance premium	5,127.05	5,127.05	0.00	Posted
07/29/21	57828	Cintas Corporation #2	First Aid Kit Supplies	180.75	180.75	0.00	Posted
07/29/21	57829	City of San Dimas	Sponsorship of Annual City Wide events1022-23&12/4	3,000.00	3,000.00	0.00	Posted
07/29/21	57830	Crown Castle USA Inc.	Tower Rental	831.51	831.51	0.00	Posted
07/29/21	57831	Dario Castellanos	Replacement of ADP check#13276510 12/31/20	85.15	85.15	0.00	Posted
07/29/21	57832	Dean Gazzo Roistacher LLP	6/21 Legal Fees	184.50	184.50	0.00	Posted
07/29/21	57833	Doran J. Barnes	Reimbursable expenses 05/25/20-11/20/20 (correct)	451.65	451.65	0.00	Posted
07/29/21	57834	FEDEX Corp.	Express Mail	38.87	38.87	0.00	Posted
07/29/21	57835	Fleet Maintenance Specialists Inc.	oVER TIME INSPECTIONS 24 COACHES	2,385.00	2,385.00	0.00	Posted

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FOOTHILLTRANSITLHERNANDEZ

07/29/21	57836	Frontier	Internet 7/18/21-8/17/21	2,785.57	2,785.57	0.00	Posted
07/29/21	57837	I/O Controls Corporation	Destination Sign Retrofit Kits (2)	24,177.60	24,177.60	0.00	Posted
07/29/21	57838	Industry Public Utility Commission	06/21 Industry P&R Electricity	982.47	982.47	0.00	Posted
07/29/21	57839	Landmark Healthplan of California, Inc.	8/21 Chiropractor insurance premium	1,940.60	1,940.60	0.00	Posted
07/29/21	57840	LegalShield	6/21 Pre-Paid Legal Services	182.45	182.45	0.00	Posted
07/29/21	57841	Linda Garrison	Yoga Instruction 6/21	1,040.00	1,040.00	0.00	Posted
07/29/21	57842	Los Angeles Times Communications, LLC	Advertising 6/8/21	5,292.00	5,292.00	0.00	Posted
07/29/21	57843	Metrolink	6/21 Metrolink passes	2,184.00	2,184.00	0.00	Posted
07/29/21	57844	Newage PHM, LLC	08/21 Puente Hills Rent	7,723.17	7,723.17	0.00	Posted
07/29/21	57845	Panera, LLC	Lunch for CISA workshop participants	516.15	516.15	0.00	Posted
07/29/21	57846	Platinum Security Inc.	03/2021 El Monte security services	7,230.08	7,230.08	0.00	Posted
07/29/21	57847	Psomas	6/4/21-6/30/21 A&E Mt. SACTransit Center Project	8,025.16	8,025.16	0.00	Posted
07/29/21	57848	ReadyRefresh	7/21 Drinking Water	93.34	93.34	0.00	Posted
07/29/21	57849	Richard Barakat	Replacement of ADP check#13773816, 4/2/21	155.16	155.16	0.00	Posted
07/29/21	57850	Rotary Club of Pomona	Pomona Rotary Centennial 10/23/2021	1,500.00	1,500.00	0.00	Posted
07/29/21	57851	Sing Tao Daily	Advertising	750.00	750.00	0.00	Posted
07/29/21	57852	Skyline Pest Control	07/21 Admin Bldg Monthly Pest Control	95.00	95.00	0.00	Posted
07/29/21	57853	Southern California Edison Co.	07/21 CTC Retail Electricity	89.06	89.06	0.00	Posted
07/29/21	57854	Stantec Architecture	TO9 review Arcadia Quitclaim Deed doc(A#13)6/25/21	53,560.25	53,560.25	0.00	Posted
07/29/21	57855	State of California Department of Transportation	08/21 Airspace Lease - 17th & Grand	15,800.00	15,800.00	0.00	Posted
07/29/21	57856	The Gas Co.	07/21 Admin Bldg Gas	380.28	380.28	0.00	Posted
07/29/21	57857	Universal Waste Systems	07/21 Emergency Sanitation Services	661.98	661.98	0.00	Posted
07/29/21	57858	Verizon Business - 15043	MPLS POM,ARC,WC,Park&Ride,El Monte,Puente H-063021	9,555.97	9,555.97	0.00	Posted
07/29/21	57859	ViriCiti LLC	Renewal Licenses-Basic Electric(17) 3/1/21-6/30/21	4,420.00	4,420.00	0.00	Posted
07/29/21	57860	Vision Service Plan - (CA)	7/21 Vision insurance premium	1,383.04	1,383.04	0.00	Posted
07/29/21	57861	Weatherite Corporation	07/21 Admin Bldg Monthly Maintenance	565.00	565.00	0.00	Posted
07/30/21	E01863	Avail Technologies, Inc.	Avail My-Stop 20-089.RTPIS & IVR Hosting FY22-23	96,000.00	0.00	0.00	Posted
<b>General Checking</b>				<b>23,277,159.64</b>	<b>1,165,733.49</b>	<b>6,943,981.10</b>	



October 1, 2021

To: Executive Board

Subject: **Resolution for the California State of Good Repair Program**

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### **Recommendation**

Adopt Resolution No. 2021-04: Authorization for the Execution of the Certifications and Assurances for the California State of Good Repair Program (Attachment A).

### **Analysis**

The Road Repair and Accountability Act of 2017, Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), signed by the Governor on April 28, 2017, includes a program that will provide additional revenues for transit infrastructure repair and service improvements. This investment in public transit will be referred to as the State of Good Repair program. This program provides funding of approximately \$105 million annually to the State Transit Assistance (STA) Account. These funds are to be made available for eligible transit maintenance, rehabilitation, and capital projects.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, in order to be eligible for State of Good Repair funding, potential agencies must comply with various reporting requirements. The State of Good Repair Guidelines will describe the general policies and procedures in carrying out the reporting requirements and other statutory objectives of the Road Repair and Accountability Act of 2017.

With the Board's authorization, Foothill Transit will request funds to support the state of good repair of Foothill Transit fleet and facilities. The proposed project for SB1 State of Good Repair funds will fund the repair and rehabilitation of Foothill Transit's fleet.

Attachment A is the proposed resolution for authorization for the execution of this State of Good Repair Certifications and Assurances required to receive the grant funding.



**Budget Impact**

This resolution will enable Foothill Transit to submit an allocation request of \$1,068,407 to fund repair and rehabilitation of Foothill Transit's fleet and facilities.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance & Treasurer

Doran J. Barnes  
Chief Executive Officer

**RESOLUTION #2021-04**

**APPROVING THE PROJECT LIST FOR FY 2022  
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

**WHEREAS**, Senate Bill 1 (SB1), the Road Repair and Accountability Act 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

**WHEREAS**, the Los Angeles County Metropolitan Transportation Authority is an eligible project sponsor and may receive and distribute State Transit Assistance;

**WHEREAS**, the Los Angeles County Metropolitan Transportation Authority distributing SGR funds to Foothill Transit under its regional jurisdiction; and

**WHEREAS**, the Los Angeles County Metropolitan Transportation Authority concurs with and approves the attached project list for the State of Good Repair Program funds; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Executive Board of Foothill Transit hereby approves the SB1 State of Good Repair Project List for FY 2022; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of Foothill Transit that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of Finance is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair funds and to execute the related grant applications, forms and agreements.

**ADOPTION**, PASSED AND ADOPTED at a meeting of the Executive Board held on October 1, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

\_\_\_\_\_  
CYNTHIA STERNQUIST, CHAIR

APPROVED AS TO FORM:  
DAROLD PIEPER, GENERAL COUNSEL

ATTEST:  
CHRISTINA LOPEZ, BOARD SECRETARY

By:\_\_\_\_\_

By:\_\_\_\_\_



October 1, 2021

To: Executive Board

Subject: **Authorizing Teleconferenced Public Meetings**

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**Recommendation**

Adopt Resolution 2021-05 authorizing teleconferenced public meetings.

**Analysis**

Government Code Section 54953 of the Ralph M. Brown Act was amended by AB 361 on an urgency basis to permit continued agency public meetings by teleconference on and after October 1, 2021, subject to making the following findings:

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
  - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

In order to convene public meetings by teleconferencing after September 30, 2021, the Executive Board must make these finding as embodied in Resolution 2021-05.

Sincerely,

Darold Pieper  
General Counsel

Doran J. Barnes  
Chief Executive Officer



**RESOLUTION NO. 2021-05**

**A RESOLUTION OF THE EXECUTIVE BOARD OF FOOTHILL TRANSIT  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD AND GOVERNING BOARD  
PURSUANT TO RALPH M. BROWN ACT**

**The Executive Board of Foothill Transit does resolve as follows:**

**1. Findings.** The Executive Board hereby finds and declares the following:

A. Government Code Section 54953 of the Ralph M. Brown Act was amended by AB 361 on an urgency basis to permit continued agency public meetings by teleconference on and after October 1, 2021, subject to the following findings:

(1) The Governor issued a Proclamation of State of Emergency on March 4, 2020, pursuant to section 8625 of the California Emergency Services Act, and that Proclamation has not been terminated pursuant to section 8629 of that Act.

(2) The Executive Board has reconsidered the circumstances of the state of emergency.

(3) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(4) State or local officials continue to impose or recommend measures to promote social distancing.

B. There is accordingly a need for the Foothill Transit Executive Board and Governing Board to meet by teleconferencing meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953.

**2. Action.**

A. The Executive Board directs that the Executive Board and Governing Board meeting of October 1, 2021, shall be held by teleconferencing in compliance with section 54953(e) of the Ralph M. Brown Act.

B. This Resolution shall be effective immediately and remain in effect through October 31, 2021, or until such time the Executive Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Foothill Transit may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

[Continued on page 2.]

**Attachment A**

**3. Adoption.** PASSED AND ADOPTED at a meeting of the Executive Board held on October 1, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

\_\_\_\_\_  
CYNTHIA STERNQUIST, CHAIR

APPROVED AS TO FORM:  
DAROLD PIEPER, GENERAL COUNSEL

ATTEST:  
CHRISTINA LOPEZ, BOARD SECRETARY

By:\_\_\_\_\_

By:\_\_\_\_\_



October 1, 2021

To: Executive Board

Subject: **LA Metro Employer Pass Program**

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**Recommendation**

Authorize the Chief Executive Officer to execute a Memorandum of Understanding (MOU) with LA Metro to allow Metro Employer Pass program (E-Pass) riders to ride Foothill Transit services, excluding Commuter Express.

**Analysis**

Metro's Employer Pass program is designed to facilitate businesses' encouraging their employees to ride transit to and from work by providing the employees with an employer funded transit pass. Employers who sign up with LA Metro reimburse Metro a discounted fee for every ride their employees take. Foothill Transit has the option to participate in this program by allowing E-Pass holders to ride Foothill Transit service; Metro will reimburse Foothill Transit the agreed upon rate, which is \$1.40 per boarding.

**Budget Impact**

Foothill Transit will receive \$1.40 per ride taken by an E-Pass rider on Foothill Transit's Silver Streak or Local service.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance & Treasurer

Doran J. Barnes  
Chief Executive Officer



October 1, 2021

To: Executive Board

Subject: **Management Classification Program**

**Recommendation**

Authorize the Chief Executive Officer to modify Foothill Transit’s classification ranges to include Pay Range 9 for the single position of Deputy Chief Executive Officer.

**Analysis**

Pay Range Modifications

Foothill Transit pay ranges were established in 2013 when Foothill Transit assumed management responsibility of the transit system. The job titles and pay ranges were modeled after similar Southern California transit agencies.

The Chief Executive Officer (CEO) and Deputy Chief Executive Officer were not included in the pay ranges adopted in 2013. The adopted language says: “Compensation for the Chief Executive Officer shall be set at the sole discretion of the Board. Compensation for the Deputy Chief Executive Officer shall not be less than 65 percent of the compensation of the CEO and not more than 80 percent of the compensation of the CEO.”

Subsequent classification reviews have shown that most transit agencies provide ranges for all positions with the exception of the CEO. The proposed range is similar to other Southern California transit agency designations for the Executive Level (excluding the CEO). Based on this analysis, the current and proposed salary ranges are shown in the following table:

		Current		Proposed	
Range	Position Type	Annual Min	Annual Max	Annual Min	Annual Max
9	Executive (Deputy CEO)	-	-	\$180,000	\$274,000
8	Director	\$110,133	\$189,977		
7	Manager	\$84,872	\$143,651		
6	Technical Staff	\$65,592	\$105,604		
5	Technical Support	\$51,984	\$84,851		
4	Administrative Support	\$43,497	\$72,141		
3	Clerical Support	\$39,848	\$64,329		



**Budget Impact**

The proposed changes to the pay range will be implemented during the current fiscal year. Budget impacts during the current fiscal year will be minor.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance & Treasurer

Doran J. Barnes  
Chief Executive Officer



October 1, 2021

To: Executive Board

Subject: **Authorization to Issue Invitation for Bids (IFB) No. 22-013 for Arcadia Irwindale Operations & Maintenance Electric Bus Meter**

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### **Recommendation**

Authorize the Chief Executive Officer to issue IFB No. 22-013 for construction and installation of a new electric meter to serve additional bus charging equipment at Foothill Transit's Arcadia Irwindale Operations & Maintenance Facility.

### **Analysis**

The Arcadia Irwindale Operations & Maintenance Facility is equipped with three electric bus chargers at the maintenance building. Currently, these three bus chargers are wired into the facility's main electrical power. Southern California Edison (Edison) offers reduced electrical rates, or EV rates, for EV charging. In order to qualify, EV charging must have a dedicated meter exclusively used for electric vehicle charging. Staff has engaged our customer representative at Edison and our On-Call architectural and engineering consultants to design the infrastructure required to achieve this for the three bus chargers at the maintenance building.

The project scope includes the installation of a new dedicated meter for the three existing battery electric bus chargers. The meter will be located near the existing Edison transformer that serves the Operations and Maintenance buildings. From the meter location, cable will be installed going to the electrical room where bus chargers will be intercepted. Once tested and commissioned, the electric bus chargers will be cut over to the new service meter which will ultimately result in a savings on the electricity cost because of the reduced EV rates.

### **Budget Impact**

This project is funded by FTA Section 5312 funds - Low and No Emission Vehicle Deployment (LoNo) Program in partnership with Southern California Association of Governments (SCAG) as the grant recipient and Foothill Transit as the sub-recipient.

The funding for the Arcadia Irwindale Operations & Maintenance Electric Bus Meter is included in the previously approved capital project #0127 Arcadia



Electric Bus Charging Stations. Project 0127 has been closed but has remaining life of project budget which will be used as local match for the LoNo funds.

Sincerely,

Vincent Saucedo  
Construction Project Manager

Doran J. Barnes  
Chief Executive Officer

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Christopher Pieper  
Director of Procurement



October 1, 2021

To: Executive Board

Subject: **Authorization to Issue Request for Proposals (RFP) No. 22-023 for Security Services for Downtown Los Angeles Layover, Administrative Office, and El Monte Transit Store**

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### **Recommendation**

Authorize the Chief Executive Officer to:

1. Cancel Request for Proposals (RFP) No. 21-111 seeking to provide ongoing security services at both the Downtown Los Angeles (DTLA) layover and administrative office building.
2. Issue RFP No. 22-023 seeking to provide ongoing security services at the Downtown Los Angeles (DTLA) layover, administrative office building, and the El Monte Transit Store.

### **Analysis**

At the June 25, 2021, Executive Board meeting authorization was given to the Chief Executive Officer to issue RFP No. 21-111 to provide ongoing security services at both the Downtown Los Angeles (DTLA) layover and administrative office building. As the evaluation process was underway, it became apparent that it would be in Foothill Transit's best interest to consolidate our complete portfolio of security guard services into a single agreement with one vendor.

Our security services agreement for security guard services at the El Monte Transit Store is set to expire on December 31, 2021. The administrative offices security agreement is month-to-month and can be terminated in whole or in part at anytime during the term upon thirty (30) days prior written notice to the contractor. The security services at these sites are currently being assessed by staff and the contract at the DTLA layover is set to expire on September 29, 2021. This contract can also be extended on a month-to-month basis to facilitate the consolidation of all three services into a single agreement.

Foothill Transit currently contracts with three separate security vendors that handle duties at the following locations:

- Administrative Offices; 100 S. Vincent Avenue; West Covina
- DTLA Layover; 1750 South Grand Avenue; Los Angeles





- El Monte Transit Store; 3501 Santa Anita Avenue; El Monte

Although all three locations offer unique challenges, contracting with a single entity is an efficient and transparent approach to providing security services that meet Foothill Transit's goals. The intent of this RFP is to secure the services of a qualified vendor to provide highly trained personnel and technological solutions offering a greater return on investment. By appropriately leveraging technology, Foothill Transit's security needs can be more effectively and efficiently met. As staff completes physical vulnerability assessments at all Foothill Transit sites, we will be able to leverage the services of the security services contractor to provide for a cohesive and coordinated protection plan, rather than separate stand-alone resources. The contract term will be for three years with two one-year options.

**Budget Impact**

Foothill Transit's adopted Business Plan and Budget includes funding for Foothill Transit's security services in Department 90, Account Number 5991.

Sincerely,

John Curley  
Chief of Safety and Security

Doran J. Barnes  
Chief Executive Officer

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Christopher Pieper  
Director of Procurement



October 1, 2021

To: Executive Board

Subject: **Authorization to Award Contract (IFB) No. 21-110 for Pomona Operations & Maintenance Facility Landscape Replacement and Irrigation Upgrades**

---

### **Recommendation**

Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 21-110 with Mariposa Landscapes, Inc. in the amount of \$146,153 for landscape replacement and irrigation upgrades at the Pomona Operations & Maintenance facility.

### **Analysis**

At the June 25, 2021 Board Meeting, the Executive Board authorized the issuance of invitation for bids for landscape replacement and irrigation upgrades at the Pomona Operations & Maintenance facility.

On July 15, 2021, a Job Walk and Pre-Bid conference were conducted with potential bidders in attendance. Bids were received on August 24, 2021. Of the six bids received, the lowest responsive and responsible bidder was Mariposa Landscapes, Inc. Mariposa Landscapes, Inc. is a landscaping company based in Irwindale, CA and in service since 1977. Mariposa Landscapes, Inc. has recently completed landscaping and irrigation repairs for the Cities of La Puente, Downey, and San Dimas.

Planned landscape improvements will achieve a reduction in water use and landscape maintenance and result in a visually appealing exterior. Landscape in highly visible areas inside the facility will be southwest themed featuring cactus and succulents with boulders and cobblestones to complement the xeriscape theme. At the exterior perimeters, the existing grass is planned for removal and replacement with a low water alternative ground cover; medians in parking areas will be cleared of shrubs and weeds and replaced with river rock; and the irrigation system will be converted to a water saving drip system.



**Budget Impact**

Funding for landscaping and irrigation modifications at the Pomona Operations & Maintenance Facility is included in the approved capital project #203 Pomona Landscaping and #217 Pomona Facility Improvements as part of Foothill Transit's FY2022 Business Plan.

Sincerely,

Vincent Saucedo  
Construction Project Manager

Doran J. Barnes  
Chief Executive Officer

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Christopher Pieper  
Director of Procurement



October 1, 2021

To: Executive Board

Subject: **duartEbus Service Agreement No. 18-007 - Option Exercise**

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### **Recommendation**

Authorize the Chief Executive Officer to exercise the first of two three-year options on our Agreement No. 18-007 with the City of Duarte to operate the duartEbus service.

### **Analysis**

In a special partnership with the city of Duarte, Foothill Transit began operation of two fixed route transit lines in the City on April 1, 2019. The lines, numbered Lines 860 and 861, are primarily operated using three 35-foot Proterra E2 extended-range, battery-electric buses (BEBs). These two lines had previously been operated directly by the city for a number of years using diesel fueled buses that by then had reached the end of their useful life.

The duartEbus service is provided through a Memorandum of Understanding (MOU) between Duarte and Foothill Transit. Foothill Transit's transit services provider, Transdev operates and maintains the buses and invoices Foothill Transit for the service that is provided according to the terms of our Agreement No. 16-024 with them. Foothill Transit invoices the City of Duarte each month for the amount invoiced by Transdev, with the City retaining the fares collected on the two lines.

As of August 31, 2021, Lines 860 and 861 have accumulated 110,025 customer boardings since April 1, 2019. Attachment A summarizes the operational performance on these two lines since Foothill Transit began providing service on April 1, 2019.

Issues with availability of the BEBs resulted in a number of on-time performance and general service reliability challenges on the Duarte routes. These issues included stalling caused by lost communication between the battery and propulsion system, traction motor and inverter failures, and parts delays. A continuing issue is related to the responsiveness and accuracy of parts information and parts delivery from the manufacturer.

In light of the issues related to inconsistent reliability of the three battery-electric buses, Foothill Transit purchased two 35-foot CNG buses that can be



placed into service on Lines 860 and 861 when needed to ensure continued service provision. Prior to the purchase of the two 35-foot CNG coaches, if a 40-foot coach had to be placed into service, segments north of Royal Oaks Drive were inaccessible and could not be served because the larger buses were unable to maneuver some of the turns along both routes. Having the 35-foot CNG buses has significantly improved service reliability on Lines 860 and 861 and ensures that the complete routes can continue to be served when the BEBs are unavailable.

The base term of the MOU with the City expires on October 31, 2021, and there are two three-year options that can be exercised by mutual agreement of the City and Foothill Transit. The City of Duarte wishes to exercise the first three-year option to have Foothill Transit continue to operate service on Lines 860 and 861 through October 31, 2024 and it is the Foothill Transit staff recommendation that the Executive Board authorize the CEO to exercise the first three-year option to extend, continuing our innovative partnership with the City of Duarte.

**Budget Impact**

The City of Duarte reimburses Foothill Transit for the cost of service operation as invoiced by Transdev, our transit service provider.

Sincerely,

Kevin Parks McDonald  
Deputy Chief Executive Officer

Doran J. Barnes  
Chief Executive Officer

Michelle Lopes Caldwell  
Director of Finance & Treasurer

Christopher Pieper  
Director of Procurement

**Routes 860 and 861**

	4/1/19 - 6/30/19	7/1/19 - 6/30/20	7/1/20 - 6/30/21	7/1/21 - 8/31/21
Performance Indicator	FY2019	FY2020	FY2021	FY2022
Preventable Vehicle Collisions per 1,000 Miles	0.13	0.06	0.01	0.00
Schedule Adherence	58.5%	66.4%	73.3%	84.3%
Miles Between Technical Roadcalls	No Roadcalls	51,446	10,022	16,628
Complaints per 1,000 Boardings	0.4	0.4	0.2	0.1
Average Weekday Boardings	130	164	168	177
<b># of Preventable Accidents</b>	3	6	1	0
<b>Vehicle Miles</b>	23,881	102,893	100,220	16,628
<b># of Complaints</b>	4	16	10	1
<b>Boardings</b>	9,053	45,197	47,315	8,460
<b>Weekday Boardings</b>	8,310	41,829	42,554	7,627
<b># of Mechanical Roadcalls</b>	0	2	10	1
<b>Missed Miles</b>	84	42	409	130



October 1, 2021

To: Executive Board

Subject: **LA Metro Fareless System Initiative**

---

### **Recommendation**

Authorize the Chief Executive Officer to implement Foothill Transit's participation in the Metro Fareless System Initiative (FSI) pilot program Phase 1 for K-12 students.

### **Analysis**

The Board previously received updates on this initiative at the December Governing Board and March Executive Board meetings. At that time, staff outlined the purpose for the initiative and the steps to develop the plan as stated by LA Metro. The LA Metro Board has approved Phase 1 of the FSI pilot program which includes Community Colleges and K-12 students. In March, the Foothill Transit Executive Board approved Foothill Transit participation in the Community Colleges component of the FSI pilot program.

To administer the K-12 program, LA Metro will distribute FSI enabled TAP cards to participating school districts and the school district will be responsible for distributing the cards to their students. The student will then need to register their TAP card to receive the FSI pass which would allow them to ride for free. For the K-12 program, each school district who wishes to participate must sign up with LA Metro, and pay \$3.00 for all students in the school district. A newly created TAP webpage allows students, and if required, their parent to enroll the FSI card. A parent or guardian must consent to allow the student to receive the FSI pass if the student is under the age of 13.

On the \$3.00 per student fee, \$2.00 covers Metro's cost for the TAP card. Metro has agreed to share all remaining revenues received from the school districts with all participating Transit providers in the region. The revenue distribution will be based upon an allocation formula mainly driven by ridership. It is anticipated that these revenues will not be equal to all fare revenue losses experienced from the pilot program. Participating transit providers agree to fund the fare revenue losses, possibly with their formula share of the American Rescue Plan Act (ARPA) funds.



If the Board approves Foothill Transit's participation, K-12 students from participating schools will be eligible to ride all Foothill Transit bus service with the exception of the Commuter Express Lines, at no charge.

**Budget Impact**

Prior to FY2020 and the ridership losses due to the Covid Pandemic, fare revenues for K-12 students was recorded as \$256,600. Since ridership is currently approximately 50 percent of pre-pandemic trips, it is estimated that the potential fare revenue loss for participating in this pilot program will be approximately \$128,300. This loss can be mitigated with the Federal ARPA funds.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance & Treasurer

Doran J. Barnes  
Chief Executive Officer





October 1, 2021

To: Executive Board

Subject: **Foothill Transit Fare Structure Simplification**

---

### **Recommendation**

Recommend that the Governing Board authorize the Chief Executive Officer to seek public comment and conduct a public hearing regarding proposed changes to Foothill Transit's fare structure.

### **Analysis**

At the July 2021 Executive Board meeting, the Board directed staff to further study and to provide alternative options for the Silver Streak fare structure. The Silver Streak fare structure is complex and out of alignment with similar regional services.

Following this direction, staff has reviewed and analyzed the Silver Streak fare structure as well as Foothill Transit's overall fare structure pricing, policies, and product offerings. The overall existing fare structure is complex and varies from other regional operators, most notably Metro. With the goal of simplification, staff recommends the proposed changes which are listed below:

#### **Consolidation of Silver Streak fare structure to Local**

Foothill Transit operates three different levels of fares - Local, Silver Streak, and Commuter Express. Only one line operates under the Silver Streak fare structure, and it has different base fares, upcharges, zone requirements, and pass products. The current Silver Streak fare structure complicates the overall structure and causes confusion among operators and customers. To simplify the fare structure, the proposed change includes adding the Silver Streak service under the local fare structure while maintaining the Silver 2 Silver pass sharing agreement with LA Metro on the I-10 corridor between El Monte Station and Downtown LA.

#### **Match fares to regional pricing**

##### *Eliminate TAP discounts on single ride fares*

In 2017, Foothill Transit first introduced a \$0.25 discount on the base fare when the fare is paid with TAP stored value. The incentive was to



encourage cash paying customers to use a TAP card to pay for the fare which helps improve boarding time and operational efficiencies. The discount was initially effective where we saw a 53 percent increase in TAP usage, but in recent months, the TAP conversion rate is diminished. A single ride fare of \$1.75 for Local Service is comparable to LA Metro's fare on both their bus and rail service.

Reduce Student base fares from \$1.75 to \$1.00

Metro's Fareless System Initiative (FSI) will provide students in participating school districts and community colleges with free rides for the duration of the pilot, currently proposed for October 1, 2021 through June 30, 2023. Under the current rules of the FSI, not all schools will be eligible to participate, and the rate of participation by school districts and community colleges is still unknown. Community colleges with existing agreements, such as the Class Pass schools are not eligible to participate in the FSI. Foothill Transit Class Pass students will continue to ride for no charge on our Local and Silver Streak service. For those students enrolled in non-FSI participating schools, they would be eligible to pay a lower fare than the regular adult fare under the proposed change. The proposed change will provide a \$0.75 discount to eligible students with a fare of \$1.00 per ride. The change in student single ride fare would also change the pricing of the student day pass product from \$6.00 to \$3.00. A single-ride fare of \$1.00 would match LA Metro's student single-ride fare.

**Free internal transfers for two hours for base fares paid with a TAP card**

Under this proposal, a TAP discount on single rides would no longer be available, however an incentive for customers to use a TAP card to pay the fare would be to allow those customers unlimited free transfers throughout the system within two hours. The day pass will still be available for customers who use our system throughout the day. Interagency transfers will still be available for customers transferring to other partnering transit providers. This change in transfer policy is similar to LA Metro's intra-agency transfer policy.

**Introduction of a 10-ride pass for Local and Express service**

Because of the pandemic, many office workers have transitioned to a remote work arrangement that allows them to continue to work from home to a far greater extent than prior to the pandemic. This remote work arrangement or a hybrid work schedule will likely continue into the



future even as we work through and emerge from the pandemic. As a result, travel patterns as we know it will be significantly different, and our existing period-based pass may no longer be suitable for our customers.

Our 31-day pass allows customers unlimited rides on Foothill Transit's service for a period of 31 days from the time the pass is activated onboard a bus. Our current 31-day pass is priced at a 40-ride multiple, which means in order for the customer to break even the customer will need to take 40 rides within 31 days. This typically requires customers to take at least one round trip per weekday to break even. Many of the Employee Transportation Coordinators (ETC) we have surveyed mentioned that a hybrid of on-site and remote work arrangement would likely be the new norm.

In this proposal, staff is proposing a new 10-ride fare product. The 10-ride pass will provide a discount at a fare multiple of eight rides. Each time the customer uses the 10-ride pass one ride credit will be taken off. The 10-ride pass will have no expiration so customers will not be time restricted to use the remaining rides. A 10-ride pass product will be available for both the Local and Commuter service where the Local Adult 10-ride pass is priced at \$14.00, and the Commuter Express 10-ride pass will be priced at \$44.00. Discounts on the Local service 10-ride pass will be available to other rider classes.



Current vs Proposed Fare Structure Table

Current				Proposed			
<b>Local</b>				<b>Local</b>			
	Adult	Senior/ Disabled	Student		Adult	Senior/ Disabled	Student
Single-Ride (Cash)	\$1.75	\$0.75	\$1.75	Single-Ride (Cash/TAP)	\$1.75	\$0.75	\$1.00
Single-Ride (TAP)	\$1.50	\$0.50	\$1.50	Day Pass	\$6	\$3	\$3
Day Pass	\$6	\$3	\$6	31-Day Pass	\$60	\$30	\$40
31-Day Pass	\$60	\$30	\$40	10-Ride (NEW)	\$14	\$6	\$8
<b>Silver Streak</b>				<b>Silver Streak</b>			
	Adult	Senior/ Disabled	Student	Consolidated to Local fare structure			
Single-Ride (Cash)	\$3.00	\$1.50	\$3.00				
Single-Ride (TAP)	\$2.75	\$1.25	\$2.75				
Day Pass	\$6	\$3	\$6				
31-Day Pass	\$110	\$55	\$85				
<b>Commuter Express</b> (Same pricing for all riders)				<b>Commuter Express</b> (Same pricing for all riders)			
Single-Ride	\$5.50			Single-Ride	\$5.50		
31-Day Pass	\$180			31-Day Pass	\$180		
				10-Ride (NEW)	\$44		

Staff will hold a public hearing to incorporate public input before presenting a finalized modification to the fares. The public hearing results will be summarized with potential impacts and presented to the Board for consideration before adoption.

Schedule for Implementation

Activities	Dates
Executive Board Meeting	<b>October 1, 2021</b>
Governing Board Meeting	<b>October 29, 2021</b>
Public Comment Period	<b>October 30, 2021 – November 19, 2021</b>
Public Hearing	<b>November 17, 2021</b>
Special Executive Board Meeting (Tentative)	<b>December 10, 2021</b>
Governing Board Meeting - Adoption	<b>December 17, 2021</b>



Implementation Activities - Marketing, farebox programming, software testing, operator training, notifications.

**December 17, 2021 -  
April 1, 2022**

Fare Change Anticipated Go-Live

**May 1, 2022**

### **Budget Impact**

The proposed change is projected to have a slight negative impact on our originally budgeted fare revenue. The re-classification of the Silver Streak service to the Local fare structure will negatively impact fare revenue mainly due to the pricing reduction from a \$3.00 fare to a \$1.75 fare. Some of the reduction in revenue on the Silver Streak service will be mitigated with the assumption of an increase in ridership. This assumption is based on a fare elasticity of minus three percent. The elimination of the TAP discount for single-ride fare improves revenue, however the unlimited transfer within two hours would have the opposite effect. The conversion rate from 31-day passes to 10-ride passes for Commuter Express customers is assumed to be 80 percent (based on the number of pass usage less have 40 rides within 31 days). This will have a negative impact on revenue.

Based on all assumptions, the revised projected fare revenue will be three percent lower than the budgeted figure of \$3.2 million. Some of the assumptions include price sensitivity, payment type migration, transfer rate, and anticipated implementation date. The revised fare revenue budget for FY 22 for the proposed change is \$3.11 million.

Sincerely,

John Xie  
Revenue Manager

Doran J. Barnes  
Chief Executive Officer



October 1, 2021

To: Executive Board

Subject: **Zero Emission Double Deck Bus Program**

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### **Recommendation**

Reaffirm existing direction to seek funding for Zero Emission Double Deck Buses.

### **Analysis**

At the February 2021 Executive Board Meeting, the Executive Board endorsed the agency's Zero Emission Double Deck Program. Under the program Foothill Transit seeks to secure additional grant funding to expand our zero emissions double deck bus fleet.

Foothill Transit procured and deployed into revenue service two zero-emissions double-deck coaches using funds granted through L.A. Metro's countywide Net Toll Revenue Reinvestment grant program. These buses replaced two single-deck CNG coaches and are used to provide service along the I-10 corridor.

Following the February 2021 board approval of a zero emission double deck bus program, Foothill Transit requested \$25.6 million in transportation reauthorization and appropriations funding through each member of Congress for the purchase and deployment of 24 zero-emissions double deck buses via their congressionally directed funding in the Senate and community project funds in the House (formerly known as "earmarks"). Senator Alex Padilla has since advanced our congressionally directed spending funding request, and has requested \$10 million on our behalf for zero emission double deck buses.

On the House side, Congresswoman Judy Chu submitted a request on our behalf for \$25.6 million to fund the 24 zero-emissions double deck buses, and Congresswoman Grace Napolitano made a request for \$3 million toward the project. Unfortunately, neither of their requests made it to the final round onto the House transportation reauthorization bill, so the only request that remains on the table is the one that Senator Padilla submitted.



On September 9, 2021, the Federal Transit Administration (FTA) announced the opportunity to apply for approximately \$409.59 million in fiscal year (FY) 2021 funds under the Grants for Buses and Bus Facilities Program (Federal Assistance Listing #20.526). As required by Federal public transportation law and subject to funding availability, funds will be awarded competitively to assist in the financing of capital projects to replace, rehabilitate, purchase or lease buses and related equipment, and to rehabilitate, purchase, construct or lease bus-related facilities. Projects may include costs incidental to the acquisition of buses or to the construction of facilities, such as the costs of related workforce development and training activities, and project administration expenses. FTA may award additional funds if they are made available to the program prior to the announcement of project selections. Foothill Transit will be seeking funding under this grant program.

At the August 17, 2021, Special Executive Board Meeting to discuss the Zero Emissions Bus Program Update, there was some discussion regarding the advancement of the our zero-emission, double-deck program. In spite of the many ongoing changes and uncertainties related to transit programs caused by COVID, staff continues to recommend that the Zero Emission Double Deck Bus program be advanced.

One major consideration is the likely reduced number of trips to and from work locations in the downtown L.A. area that will be taken by our customers who used to ride Monday through Friday. In the future, we expect that there will likely be a mixture of hybrid working conditions as well as full-time work from home situations for these customers, thus reducing the number of trips taken by these customers who rode on a daily basis prior to the pandemic.

With the changes in commute patterns being recognized, a key consideration is Metro's upcoming HOV 5+ pilot program to be implemented on the current I-10 High Occupancy Toll (HOT) lanes in 2022. That program will convert the current 2+ and 3+ HOT Lanes to 5+ (vanpool) HOT lanes and only registered vanpools and buses will have free access to the lanes. All other non-transit vehicles would be subject to a toll and that toll will be adjusted dynamically to a price that ensures consistently good travel speeds in the lanes. This is intended to significantly reduce congestion and positively impact travel times in these lanes along the I-10 corridor, providing a much-needed time advantage for our buses that use those lanes. An anticipated by-product of this is that it will encourage higher rates of transit ridership along the I-10 corridor by providing bus riders with a cost-effective, time-saving alternative to using their private automobiles. This will essentially restore the convenience, schedule reliability, and attractiveness of bus service along the



corridor that transit riders experienced when the lanes were first implemented as bus-only lanes.

Double-deck coaches offer much higher passenger capacity - approximately 80 seated passengers, compared to 36 to 38 seated passengers on a single-deck 40-foot coach. The combination of the anticipated increased customer loads during Metro's HOV 5+ pilot program and the physical distancing that is encouraged onboard during the ongoing COVID-19 pandemic could necessitate deployment of higher capacity vehicles.

We do expect that our Silver Streak service will continue to be a very strong performer in terms of ridership. If the Silver Streak fare is lowered to match our local fare, ridership will likely increase. Further, efforts are underway to adjust the route of the Silver Streak to directly serve Cal Poly Pomona which should also increase ridership on this important line.

Double Deck buses also have an impressive street presence. While it is certainly a secondary consideration, double deck buses provide some of the best advertising for our services. In addition to their higher capacity, double deck, zero-emissions coaches have the added advantage of attracting riders who may not otherwise consider taking public transit.

**Budget Impact**

Project #229 Replacement of 1700- and 1800-series buses includes funds for the purchase of these buses.

Sincerely,

Roland M. Cordero  
Director of Maintenance & Vehicle Technology

Doran J. Barnes  
Chief Executive Officer





October 1, 2021

To: Executive Board

Subject: **Life of Project Budget Amendment - Ten Fuel Cell Buses**

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### **Recommendation**

Recommend that the Governing Board approve a \$12 million amendment to the existing life of project budget, project #212, Hydrogen Fuel Cell Bus Replacement and Fueling infrastructure. This will increase the total bus procurement from 20 hydrogen fuel cell buses to 30 hydrogen fuel cell buses. This will facilitate the early retirement of the fast charge battery electric buses. This will increase the total life of project budget from \$33 million \$45 million.

### **Analysis**

At the July 31, 2021, Executive Board Meeting, the Executive Board was updated on Foothill Transit's Electric Bus Program. Staff provided the Board with an overview of the current condition of the buses and the challenges we have faced during our operation of the fleet for the last seven years.

The 13 early model battery electric buses have experienced a number of build quality, reliability, and parts availability issues. For the past five years the reliability and fit-and-finish quality of these early model buses have degraded over time to a point where they are no longer fit for reliable daily service provision. As these buses are operated on Line 291, service reliability and on-time performance were impacted resulting in low customer satisfaction.

The Board directed staff to seek the early retirement of the initial fleet of 13 fast-charge battery electric buses after securing approval from the Federal Transit Administration (FTA).

As these buses are retired, they will need to be replaced by other zero emissions buses to ensure that the intent of the FTA grant that funded the battery electric buses on Line 291 can be satisfied. We currently have an order of 20 fuel cell buses in production with New Flyer as part of our Fuel Cell Bus Program, and adding ten more buses to that order would enable Foothill Transit to meet that requirement. With an eight-bus peak requirement on Line 291, the additional ten buses will reinstate reliable zero



emission bus service on that line with an adequate spare ratio to accommodate necessary preventive maintenance.

**Budget Impact**

This action will increase the total life of project budget for project #212 to \$45 million. This action will have no impact on the current year budget. The funding for the additional buses will be a combination of federal and local funds and will be available in the FY2023 budget.

Sincerely,

Roland M. Cordero  
Director of Maintenance & Vehicle Technology

Doran J. Barnes  
Chief Executive Officer



October 1, 2021

To: Executive Board

Subject: **Authorization to Award Contract for Design-Build Contractor - Pomona Hydrogen Fueling Station**

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### **Recommendation**

Authorize the Chief Executive Officer to award a contract and enter into an Agreement with Clean Energy in the amount of \$13,590,124.20 for Design-Build services for the Pomona Hydrogen Fueling Station, Operations and Maintenance and Fuel Supply. The Operations and Maintenance and Fuel Supply components total five years including a three-year base agreement and two one-year options.

### **Analysis**

On April 30, 2021, the Board authorized the issuance of RFP No. 21-090 for proposals from qualified firms to provide design-build services and install a new hydrogen fueling station at the Pomona Operations and Maintenance Facility. The design-build contractor shall be responsible for all work associated with design, permitting, approvals, equipment/material sourcing, construction, installation, and commissioning necessary to install the hydrogen fueling station to support 20 FCEBs.

Foothill Transit's fuel cell consultant has proposed that this procurement be undertaken in three phases under one prime contract: 1) design-build services for a turnkey hydrogen fueling station; 2) operations and maintenance services for three years with two option year periods; and 3) fuel supply for three years with two option year periods.

Some of the deliverables for this contractor include design documents, specifications, station commissioning, warranty documentation, Operating and Maintenance Plan, Hydrogen Safety Plan, performance data, and Process Safety Management Plan for the hydrogen fueling stations.

The RFP was issued on June 10, 2021 in PlanetBids and Foothill Transit's procurement website. A well-attended mandatory site visit was conducted on June 17, 2021 followed by a virtual pre-proposal meeting at 2:30 p.m. of the same day.

Five proposals were received on the deadline date of June 29, 2021 from Air Products, Clean Energy, Cleancor, Trillium, and First Element. The proposers were interviewed the week of August 16, 2021 allowing each firm to clarify and



expand on their written proposal and respond to questions from the evaluation team. Best and Final Offers were submitted by the five proposers on September 3, 2021. After the evaluation committee received each proposer’s BAFO, the proposals underwent a final evaluation by the team, taking into account information gleaned during the interview process, and each firm’s BAFO submittal.

Each firm’s technical proposal was evaluated by the technical Evaluation Committee, consisting of three members of Foothill Transit’s management team, one engineer from our consultant CTE, and an outside representative from California Fuel Cell Partnership. Founded in 1999, the California Fuel Cell Partnership is an industry/government collaboration aimed at expanding the market for fuel cell electric vehicles powered by hydrogen to create a cleaner, more diverse future with no-compromise zero emission vehicles.

Technical Proposals (TPs) were evaluated and scored on the basis of the Technical Factors below, and Priced Proposals (PPs) were scored as also described below. To determine the overall score and the Proposal offering the best value, the Technical score counted as 80 percent and the Price score counted as 20 percent.

The TPs were evaluated on the basis of the following factors, each having the weighted value set forth below:

1. Project Understanding	10 points
2. Qualifications and Experience	25 points
3. Proposed Team	15 points
4. Technology Solution and Performance	20 points
5. Work Plan and Schedule	10 points
TOTAL	80 points

The Price Evaluation (PPs) were evaluated as follows:

The Proposer’s total PP was compared to the lowest responsive qualified PP. The lowest responsive price received the total weighted value for this criterion (20 points). All other PPs were scored as follows:

$$\text{Proposer's Price Score} = \frac{\text{Lowest PP}}{\text{Proposer's PP}} * 20 \text{ Points}$$



Clean Energy's proposal was ranked highest with an overall score of 83.10. Clean Energy received the highest Technical Score and second highest price score. A summary of the final scores is provided as Attachment A.

Clean Energy has a long, successful track record executing public works transit projects, including the two CNG stations for Foothill Transit. They have designed, built, operated and maintain, and/or supplied cryogenic (LNG/LCNG), CNG and RNG services to 80 current transit customers including our Pomona and Arcadia facilities.

Fielder Group will provide the engineering design support as a subcontractor for Clean Energy. They have extensive design and engineering experience, having completed 24 hydrogen station projects and 70 cryogenic and CNG stations for Clean Energy. Fiedler Group and Clean Energy have worked together on projects since 2006.

Messer Group will provide the hydrogen equipment supply and station design under the Clean Energy contract. Founded in 1898, Messer Groups is the largest family-run industrial gas specialist in the world. Messer will provide 33 percent renewable liquid hydrogen to the Pomona facility from their Ontario facility.

Clean Energy's General Contractor for the project is Nicosai Contracting International who will provide on-site construction services.

**Budget Impact**

The approved Fiscal Year 2021 Business Plan and Budget includes funding for the Fuel Cell Fueling Station Project.

Sincerely,

Roland M. Cordero  
Director of Maintenance & Vehicle Technology

Doran J. Barnes  
Executive Director

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Christopher Pieper  
Director of Procurement

## Attachment A

Evaluation Factors	Maximum Score	Air Products	Clean Energy	Cleancor	FirstElement Fuel	Trillium
1. Project Understanding	10	7.50	8.30	6.80	7.40	6.30
2. Qualifications and Experience	25	21.50	21.25	14.85	17.10	19.50
3. Proposed Team	15	12.90	12.84	9.90	10.95	11.55
4. Technology Solution and Performance	20	16.28	15.80	15.60	13.48	16.12
5. Work Plan and Schedule	10	7.30	8.00	7.00	8.20	6.90
<i>Technical Score</i>	<i>80</i>	<i>65.48</i>	<i>66.19</i>	<i>54.15</i>	<i>57.13</i>	<i>60.37</i>
Price - Capital Price		N/A	\$ 6,610,399.40	\$ 9,646,739.25	\$ 9,981,645.26	\$ 7,422,756.94
Price - Annual Fees		N/A	\$ 330,000.00	\$ 750,000.00	\$ 340,000.00	\$ 102,576.00
Price - Fuel Charges (140,000kg/yr)		\$ 6,374,655.00	\$ 6,649,725.00	\$ 7,284,000.00	\$ 6,818,000.00	\$ 6,106,800.00
Price Total		\$ 6,374,655.00	\$ 13,590,124.40	\$ 17,680,739.25	\$ 17,139,645.26	\$ 13,632,132.94
<i>Price Score</i>	<i>20</i>	<i>N/A</i>	<i>16.91</i>	<i>12.06</i>	<i>12.74</i>	<i>18.69</i>
<b><i>Overall Score</i></b>	<b><i>100</i></b>	<b><i>65.48</i></b>	<b><i>83.10</i></b>	<b><i>66.21</i></b>	<b><i>69.87</i></b>	<b><i>79.06</i></b>
<b><i>Rank</i></b>		<b><i>5</i></b>	<b><i>1</i></b>	<b><i>4</i></b>	<b><i>3</i></b>	<b><i>2</i></b>