



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD  
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, January 13, 2022  
8:00 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Sternquist at 8:00 a.m.

**2. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Tzeitel Paras-Caracci, Vice Chair Corey Calaycay, Chair Cynthia Sternquist

**3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**4. RESOLUTION AUTHORIZING TELECONFERENCE PUBLIC MEETINGS**

Recommendation: Adopt Resolution 2022-01 authorizing teleconferenced public meetings for 30 days.

Darold Pieper, General Counsel, presented this item.

Mr. Pieper reported that the current state law affecting the ability of boards to meet via teleconference requires that the Executive Board adopt a resolution within 30 days to continue to meet via teleconference. The resolution being considered would allow the Executive Board and Governing Board to meet via teleconference through February 12, 2022.

There was no Public Comment and no questions by members of the Executive Board on this presentation.

Motion by Member Moss, second by Member Paras-Caracci, to approve.  
Motion carried 5-0.



5. **COVID-19 TRANSIT OPERATIONS UPDATE**

Recommendation: Receive and file an oral presentation on COVID-19 Transit Operations.

LaShawn King Gillespie, Director of Customer Service and Operations, presented this item.

Ms. Gillespie reported on the operational challenges and staffing shortages due to the COVID-19 pandemic. She reported that of the 12,504 weekly scheduled trips that two to three percent of the trips are being missed. She also reviewed staffing coverage plans, and missed trip selection criteria and evaluation. She reported on the impact of the pandemic on the Transit *Stores* and call center. Forty percent of the Transit *Store* staff has been impacted by COVID-19. Store hours have been reduced in Pomona and Puente Hills, and the West Covina location has been closed to walk-in traffic. Transit *Store* staff has maintained call center hours of operation.

Staff responded to questions regarding staffing levels, impacts to service in Duarte, and lack of a labor pool. There was no Public Comment on this presentation.

The Executive Board received and filed the presentation.

6. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Thanked the Executive Board for their support.

7. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Paras-Caracci noted it was her first official Executive Board Meeting and thanked everyone.



8. **ADJOURNMENT**

Adjournment for the January 13, 2022 Foothill Transit Special Executive Board Meeting.

There being no further business, the Foothill Transit Special Executive Board meeting adjourned at 8:51 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez".

Christina Lopez, Board Secretary

Approved on: 03/25/2022