



Executive Board Meeting AGENDA

Foothill Transit

EXECUTIVE BOARD MEETING
8:00 AM, July 26, 2013
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS HERRERA, LANTZ, SHEVLIN, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR SPECIAL MEETING OF JUNE 21, 2013 AND THE REGULAR MEETING OF JUNE 28, 2013
5. PRESENTATIONS:
 - 5.1. Contractors' Employee Recognition
6. PUBLIC COMMENT

CONSENT CALENDAR: Items 7 through 12 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. PERFORMANCE INDICATORS FISCAL YEAR 2013 REPORT

Recommended Action: Receive and file the Performance Indicators Fiscal Year 2013 Report.

8. TRANSIT STORE FISCAL YEAR 2013 REPORT

Recommended Action: Receive and file the Transit Store Fiscal Year 2013 Report.

9. 2013 LEGISLATIVE SUMMARY

Recommended Action: Receive and file the July 2013 Legislative Summary. Reaffirm an oppose position on SB 556 and support positions on H.R. 2288 and S. 1116.

10. FOOTHILL TRANSIT UNIVERSITY PASS PILOT PROGRAMS FARE EQUITY ANALYSIS

Recommended Action: Receive and file the Foothill Transit University Pass Pilot Programs Fare Equity Analysis.

11. SOLE SOURCE CONTRACT AWARD – INSPECTION, REMOVAL AND INSTALLATION OF ON-BOARD SURVEILLANCE SYSTEM

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and award a sole-source contract to TransITSolutions in the amount of \$150,327.72 to (1) Remove 47 sets of vehicle on-board surveillance equipment from 47 retired coaches and install them on 47 newly procured coaches; and (2) Provide and install 17 new on-board surveillance equipment on 17 newly procured coaches.

12. PUBLIC OUTREACH – PROPOSED REROUTE OF LINE 497

Recommended Action: Authorize the Executive Director to conduct public outreach regarding the closure of the City of Industry Park & Ride and necessary rerouting of Line 497.

REGULAR AGENDA:

13. AZUSA INTERMODAL PARKING FACILITY SHARED MAINTENANCE COST

Recommended Action: Accept the terms of the Azusa City Council's proposed condition for shared maintenance cost of the Azusa Intermodal Parking Facility.

14. CONTRACT AWARD – DATA CENTER AND PHONE REPLACEMENT

Recommended Action: Authorize the Executive Director to (1) Negotiate final contract terms and conditions and execute a contract in the amount of \$615,469.71 with Trace3 for new network equipment and software to



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replace the HP Data Center network at the Foothill Transit administrative office; and (2) Negotiate final contract terms and conditions and execute a contract in the amount of \$147,545.93 with Trace3 to replace the telephone system at the Foothill Transit administrative office and Transit Stores.

15. SOLE-SOURCE CONTRACT AWARD – TRACE3 PROFESSIONAL SERVICES

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and execute a sole-source contract in the amount of \$213,900.00 with Trace3 to install and configure software and equipment and train IT staff for the Data Center and Cisco phone replacement projects.

16. EXECUTIVE DIRECTOR COMMENT

17. BOARD MEMBER COMMENT

18. ADJOURNMENT

**The Next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, August 30, 2013 at 8:00 a.m.**