



**Foothill Transit**

STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING OF THE  
FOOTHILL TRANSIT GOVERNING BOARD

FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790

Wednesday, July 6, 2016  
7:45 a.m.

1. CALL TO ORDER

The meeting was called to order by Chair Herrera at 7:47 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Herrera.

3. FOCUS ON SAFETY

Tanya Pina, Operations Contract Manager, presented a message on National Safety Month.

4. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Charlie Rosales, Member Paula Lantz, Member Emmett Badar, Member Cruz Baca, Member Gary Boyer, Member Albert Ambriz, Member Corey Warshaw, Member Roger Chandler, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Cynthia Sternquist, Member Carol Herrera, Member Juventino Gomez, Member Cory Moss, Member Valerie Munoz, Member Hector Delgado, Member Sam Pedroza

Absent: Member Mary Su, Member Uriel Macias, Member Peggy Delach, Member Margaret McAustin, Member Michael De La Torre, Member David Rodriguez

5. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Joint Meeting of the Annual Governing



Board Meeting and Executive Board Meeting of May 12, 2016.

Motion by Vice Chair Calaycay, second by Member Chandler, the minutes for the Joint Meeting of the Annual Governing Board Meeting and Executive Board Meeting of May 12, 2016 were approved. Motion carried 19-0.

6. APPROVAL OF AGENDA

Chair Herrera approved the agenda as presented.

7. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Governing Board.

8. **IMPACTS OF THE LA METRO GOLD LINE ON Foothill TRANSIT'S RIDERSHIP AND PROPOSED CHANGE TO LINE 690**

Recommendation: 1. Receive and file a report on the impacts that the Metro Gold Line Foothill Extension from Pasadena to Azusa has on Foothill Transit's ridership; and 2. Authorize the service change to Line 690 to better coordinate with the Metro Gold Line Foothill Extension.

Vy Phan-Hoang, Transit Planner, presented this item.

Ms. Phan-Hoang reported that Metro began operation of the new Gold Line Extension on March 5th. Foothill Transit has seven bus lines that directly interface with the Gold Line Extension. Lines 187 and 690 run east-west parallel service and Lines 185, 272, 280, 284, and 488 provide north-south feeder service. Ridership has increased on the feeder lines following the opening of the Gold Line Extension. Lines that run parallel have seen a decrease in ridership, particularly Line 690.

On Line 690 there has been an over 50 percent drop in monthly boardings. Ms. Phan-Hoang stated that staff recommends to terminate the line at the Azusa Intermodal Transit Center instead of going to Pasadena, and change the current local express fare of \$2.75 to the local fare of \$1.25. An open period for public comment was held from May 16 through June 15, 2016. A public meeting was held on Saturday, June 11 at the Claremont Public Library.

Motion by Member Chandler, second by Vice Chair Calaycay, to receive and



file and approve. Motion carried 19-0.

9. Foothill Transit Program Updates

Race to Zero Emissions

Andrew Papson, Electric Bus Program Manager, presented a verbal report on the following.

Mr. Papson introduced the launch of the new US Department of Transportation program, The Race to Zero Emissions Challenge (R2ZE). The program is a friendly competition between cities or transit agencies in China and the United States to deploy zero emission buses. The goal of the challenge is to reduce greenhouse gases and tailpipe emissions.

After discussion, by Common Consent, and there being no objection, the Governing Board accepted Mr. Papson's report.

Origins & Destinations

Hendy Satya, Marketing & Communications Strategist, presented a verbal report on the following.

Mr. Satya reported on the development of the Origins and Destinations video. The video is new way to orient team members into the Foothill Transit culture and instill a sense of pride in representing Foothill Transit. The Origins and Destinations video was played for the Governing Board.

Member Badar suggested that the video should be made available to member cities. Doran Barnes, Executive Director, stated the video was focused on those delivering the service thus the video is lengthy. The video can possibly be shortened and made to focus more on an external audience. This would be a better fit for council presentations or other external uses.

After discussion, by Common Consent, and there being no objection, the Governing Board accepted Mr. Satya's report.

Lines 190, 194 and 270 Update

Joe Raquel, Director of Planning, presented a verbal report on the following.



Mr. Raquel provided an update on Lines 190, 194, and 270. In April, the Metro Board unanimously approved the cancellation of the bus lines. Foothill Transit began service of the lines on June 26, 2016. Foothill Transit staff held weekly project meetings focused on schedules, vehicle availability, and customer communication. Foothill Transit staff were located at El Monte Station, Monrovia Gold Line, along Valley Boulevard, and Eastland Center to answer and assist customers. Staff will continue monitor schedule adherence and ridership on the new lines and look at how the existing lines can better connect to improve overall system efficiency.

Member Shevlin asked when ridership will be analyzed and proposed changes be made; specifically on Line 270, which currently has no holiday or Sunday service. Doran Barnes, Executive Director, stated that although the agreement with Metro was to not make changes, it was really focused on not diminishing the level of service, changes to add service would be fully within the **Board's prerogative**. Mr. Raquel stated a 25 percent change in service would require a public comment period.

After discussion, by Common Consent, and there being no objection, the Governing Board accepted Mr. Raquel's report.

#### LINES 493 AND 495 UPDATE

Joe Raquel, Director of Planning, presented a verbal report on the following.

Mr. Raquel provided an update on recent customer complaints on Lines 493 and 495. Line 495 customers have complained about bus frequency, bus breakdowns, and passenger loads. Complaints have been received by many members of the Governing Board or City Council members.

The primary complaint is that there are too many 493 buses and not enough 495 buses. Mr. Raquel has personally contacted the customers and Foothill Transit staff has investigated the complaints. Ridership data for Line 495 has been analyzed, on-board bus video reviewed, and staff has gone out on the field to conduct observations. Overall ridership shows that ridership on Line 493 is almost double of Line 495. Afternoon trips loads were reviewed during the specific timeframe of the complaints and data shows that the busiest trip is the 4 p.m. trip with an average passenger load of 70 percent full. Staff will continue to monitor schedule adherence and ridership on both lines and will make any adjustments if necessary during the next service change.



After discussion, by Common Consent, and there being no objection, the Governing Board accepted Mr. Raquel's report.

#### APTA ANNUAL MEETING

David Reyno, Director of Government Relations, presented a verbal report on the following.

Mr. Reyno reported that the APTA Annual Meeting will be held in Los Angeles September 11-14. **At this year's meeting**, Executive Director Doran Barnes is going to be installed as Chair of APTA. Staff is working with APTA and another consultant in putting together a Chair Welcome Dinner on Sunday, September 11, at 7 p.m. Governing Board Members should have received a Save the Date via email.

After discussion, by Common Consent, and there being no objection, the Governing Board accepted Mr. Raquel's report.

#### 10. EXECUTIVE DIRECTOR COMMENT

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- The IRS conducted an audit and issued a guideline that Governing Board Members receiving a stipend should be paid as employees of Foothill Transit. Christina Lopez, Board Secretary, will be collecting all the necessary paperwork from Governing Board Members that is required. Some have indicated that they would choose not to receive the stipend, and that is an option.
- A Special Governing Board Meeting is scheduled for Friday, August 12. The meeting will begin a little later than usual at 8:15 a.m. due to those attending the Mosquito Vector Control Meeting earlier in the morning.
- The August 26, 2016 Executive Board Meeting is cancelled.

#### 11. GOVERNING BOARD MEMBER COMMENT

Comments by Members of the Foothill Transit Governing Board.



- Member Pedroza recognized Yoko Igawa, Procurement Manager, for her efforts in putting together the California American Legion Auxiliary Girls State Program that was held in Claremont.
- Member Delgado recognized Member Munoz for her generous support of the Boys and Girls Club in La Puente. Member Delgado's daughter competes in the Guerrero's Judo Club which is at the La Puente Boys and Girls Club, and she was able to win double gold at the Junior Olympics and will represent the United States at the Pan American Championships in El Salvador.
- Chair Herrera welcomed Councilmember Andrew Rodriguez from the City of Walnut.
- Member Shevlin requested a report on autonomous vehicles and its possible effect on public transportation.

12. ADJOURNMENT

Adjournment for the July 6, 2016 Foothill Transit Special Governing Board Meeting.

There being no further business, the Foothill Transit Special Governing Board meeting adjourned at 9:05 a.m.