



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
TELECONFERENCE REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, May 29, 2020
7:45 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 7:51 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Sternquist.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Emmett Badar, Member Edward Alvarez, Member Jorge Marquez, Member Gary Boyer, Member Albert Ambriz, Member Roger Chandler, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Margaret McAustin, Member Steve Tye, Member Jessica Ancona, Member Cory Moss, Member Hector Delgado, Member Sam Pedroza, Member Jimmy Lin, Member Cynthia Sternquist

Absent: Member Tim Hepburn, Member Robert Torres, Member Andrew Rodriguez, Member Ricardo Pacheco, Member Tony Wu, Member Fernando Vizcarra, Member Valerie Muñoz

4. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Governing Board Meeting of January 31, 2020.

Motion by Vice Chair Calaycay, second by Member Moss, the minutes for the Governing Board Meeting of May 29, 2020 were approved. Motion carried 18-0.



5. APPROVAL OF AGENDA

After discussion, by Common Consent, and there being no objection, the Board approved the agenda as presented.

6. PUBLIC COMMENT

Laura Hendricks, President of Transdev Services, addressed the Governing Board. She thanked Foothill Transit for the continued support and partnership during this critical time and new operating environment. She expressed her appreciation for Foothill Transit for allowing Transdev to maintain its workforce at this time.

Ibrahima Toure, Transdev Area Vice President Operations, addressed the Governing Board. Mr. Toure thanked Foothill Transit for the support provided during this critical time.

6.1. Executive Director Response to Public Comment

Doran Barnes, Executive Director, thanked both Keolis and Transdev for their partnership.

CONSENT CALENDAR

7. MARCH 2020 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through March 31, 2020. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of March 31, 2020, for the fiscal year ending June 30, 2020.

Motion by Member Marquez, second by Vice Chair Calaycay, to receive and file. Motion carried 18-0.

REGULAR AGENDA

8. COVID-19 TRANSIT OPERATIONS UPDATE

Recommendation: Receive and file an update on Foothill Transit operations during the COVID-19 pandemic and Los Angeles County Safer-At-Home order.

LaShawn King Gillespie, Director of Customer Service and Operations, and



Felicia Friesema, Director of Marketing and Communications, presented this item.

Ms. Gillespie reported that on March 19, 2020 the Safer-at-Home order was issued. Foothill Transit suspended service on express lines, school trippers, and Line 690 on March 23, 2020. Daily teleconference calls are held with operations and transit store leadership to discuss staffing levels, ridership, call volume and feedback, and safety.

There has been a reduction of between 60 percent and 70 percent in daily ridership. Average weekday boardings per day prior to COVID-19 averaged 40,000 boardings per day compared to 14,000 boarding per day since the implementation of the Safer-at-Home order. She also reported on on-board social distancing, social distancing target bus loads, operations and maintenance facilities cleaning and safety protocols, fleet cleaning, and operational readiness enhanced training.

Ms. Friesema reported on customer communication, on-board communication, and bus stop communication. Staff has also been working with local health entities to help magnify the reach to customers. Digital media has been a core part of the outreach strategy with the Foothill Transit home page serving as the clearing house of up-to-date information.

Received and filed.

9. **FUEL CELL ELECTRIC BUS PROGRAM**

Recommendation: Receive and file the report on Foothill Transit's Fuel Cell Electric Bus Program.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero provided an overview of Foothill Transit's electric bus milestones, in-route and in-depot charging stations, and the challenges in operating grid-powered battery electric buses. The challenges have led Foothill Transit to look into hydrogen fuel cell battery electric buses. An educational video was played explaining the difference between a battery electric bus and hydrogen fuel cell electric bus.

Foothill Transit currently has a \$5 million Transit and Intercity Rail Capital Program grant. Plans are to deploy 20 hydrogen fuel cell buses on Line 486. Several agencies have implemented hydrogen fuel cell buses. SunLine Transit in Palm Desert currently has 17 hydrogen fuel cell buses in service, AC



Transit in Northern California recently started operating 23 hydrogen fuel cell buses, and OCTA began a demonstration project with 10 hydrogen fuel cell buses.

Received and filed.

10. **CLUSTER 2 AND 3 ELECTION NOTIFICATION**

Recommendation: Receive notification of Cluster 2 and 3 elections to be held on June 26, 2020.

Christina Lopez, Board Secretary, presented this item.

Ms. Lopez notified Clusters 2 and 3 of the upcoming election scheduled to take place at the June 26, 2020 Annual Governing Board Meeting. Both clusters will elect an Executive Board Member and Executive Board Alternate.

The current Cluster 2 representatives are Gary Boyer, Executive Board Member (Glendora) and Albert Ambriz, Executive Board Alternate (Irwindale). The current Cluster 3 representatives are Richard Barakat, Executive Board Member (Bradbury) and Becky Shevlin, Executive Board Alternate (Monrovia).

Members elected to the board member seats will serve a term running from June 2020 through May 2023.

Clusters 2 and 3 election notification received.

11. **EXECUTIVE DIRECTOR COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Thanked the Governing Board Members for participating in today's teleconference meeting. Staff anticipates meetings will be held via Zoom until there is a vaccine for COVID-19.
- At the Annual Meeting the Governing Board will be asked to adopt a three-month budget and cluster elections will take place.



12. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Chair Sternquist congratulated Doran Barnes and his family on the birth of his granddaughter.
- Member Lin asked if Foothill Transit is doing something to ensure the fiscal situation is intact. Mr. Barnes reported that there is a lag in sales tax collection, and monies getting to Foothill Transit will have no impact at this point and the CARES Act will provide \$33 million which will help maintain operations.
- Chair Sternquist thanked Doran Barnes and staff for meeting the challenges of COVID-19, and thanked the Governing Board Member for participating in today's meeting.

13. **ADJOURNMENT**

Adjournment for the May 29, 2020 Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board meeting adjourned at 9:10 a.m. in the memory of Member Jimmy Lin's mother Mrs. Ye O. Lin.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is fluid and cursive, with a large loop at the end of the last name.

Christina Lopez, Board Secretary

Approved on: 06/26/2020