



**STATEMENT OF PROCEEDINGS FOR THE  
JOINT MEETINGS OF THE  
FOOTHILL TRANSIT ANNUAL GOVERNING BOARD  
AND SPECIAL EXECUTIVE BOARD  
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2ND FLOOR BOARD ROOM  
100 SOUTH VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Wednesday, May 21, 2014**

**7:45 AM**

**CALL TO ORDER**

1. Call to order (Governing Board and Executive Board). (14-2259)

**The meeting was called to order by Chair Tessitor at 7:58 a.m.**

**PLEDGE OF ALLEGIANCE**

2. Pledge of Allegiance (Governing Board and Executive Board). (14-2260)

**The Pledge of Allegiance was led by Member Calaycay.**

**ROLL CALL**

3. Roll call (Executive Board). (14-2261)

**Roll call for Foothill Transit Executive Board meetings was taken by Garen Khachian, Staff, Board of Supervisors Executive Office, Commission Services Division:**

**Present:** 5 - Chair Doug Tessitor, Vice Chair Paula Lantz, Treasurer Carol Herrera, Member Margaret McAustin, and Member Michael De La Torre

Roll call (Governing Board). (14-2261)

**Roll call for Foothill Transit Governing Board meetings was taken by Garen Khachian, Staff, Board of Supervisors Executive Office, Commission Services Division:**

**Present:** 20 - Members: Corey Calaycay, Charles S. Rosales, Paula Lantz, Antonio Cartagena, Cruz Baca, Doug Tessitor, Corey Warshaw, Roger Chandler, Richard G. Barakat, Tzeitel Paras-Caracci, Becky A. Shevlin, Margaret McAustin, Cynthia Sternquist, Carol Herrera, Juventino J Gomez, Jeff Parriott, Hector Delgado, Michael De La Torre, Pat Wallach and David C. Rodriguez

**Excused:** 2 – Members: Emmett Badar, Uriel Macias

**Alternate:** 3 – Members: Kevin Stapleton, Manuel Garica, Valerie Munoz

#### **I. PUBLIC COMMENT**

4. Public Comment (Governing Board and Executive Board). (14-2263)

**No members of the public addressed the Foothill Transit Governing/ Executive Board.**

#### **II. PRESENTATIONS**

5. 25th Anniversary Historical Reflections by Julie Austin (14-2264)

**Doran Barnes, Executive Director, Foothill Transit, recognized and introduced Julie Austin, former Executive Director of Foothill Transit. Ms. Austin provided a brief summary on the growth of Foothill Transit and its solid financial structure for 25 years. Ms. Austin stated Foothill Transit has grown into a stable organization.**

**After discussion, by Common Consent, and there being no objection (Members Badar, Macias and Stapleton being absent), the Governing Board accepted Ms. Austin's report.**

**III. ADMINISTRATIVE MATTERS**

6. Approval of minutes for the Governing Board Meeting of March 14, 2014. (14-2265)

**On motion of Member McAustin, seconded by Member Calaycay, unanimously carried (Members Badar, Macias and Stapleton being absent), this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

7. PROPOSED FISCAL YEAR 2014-2015 BUSINESS PLAN AND BUDGET (Governing Board)

Recommendation: In accordance with the Executive Board's recommendation, approve Foothill Transit's FY 2014 - 2015 Business Plan and Budget. (14-2266)

**Kevin McDonald, Deputy Executive Director, presented an overview of the staff report and the Draft Foothill Transit Business Plan and Budget, informing that the \$78.3 million operating budget will allow for 754,000 vehicle service hours and allows transporting 14.7 million customers. He further added that the operating program will be supported by \$51.6 million capital budget for a total budget of \$129.9 million.**

**In response to questions posed by the Governing Board, Mr. McDonald responded that the Schedule Adherence is a major challenge due to factors that are unpredictable. Efforts are in place to disseminate information to the public as soon as possible, and staff is analyzing the information to make the appropriate changes to the schedule/rescheduling of the routes when needed.**

**After discussion, on motion of Member Cartagena, seconded by Member Shevlin, duly carried by the following vote, this item was approved:**

**Ayes:** 21 - Members: Corey Calaycay, Paula Lantz, Antonio Cartagena, Cruz Baca, Doug Tessitor, Manuel Garcia, Corey Warshaw, Roger Chandler, Richard G. Barakat, Tzeitel Paras-Caracci, Becky A. Shevlin, Margaret McAustin, Cynthia Sternquist, Carol Herrera, Juventino J Gomez, Jeff Parriott, Valerie Munoz, Hector Delgado, Michael De La Torre, Pat Wallach and David C. Rodriguez

**Excused:** 4 - Members Charles S. Rosales, Emmett Badar, Uriel Macias, and Kevin Stapleton

**Attachments:**    [SUPPORTING DOCUMENT](#)

**8. BOARD STIPEND POLICY REVISIONS (Governing Board)**

Recommendation: Revise the Foothill Transit Executive Board and Governing Board Members Stipend Policy as follows: 1. Increase the Executive Board stipend to \$150 per meeting effective July 1, 2014, not to exceed \$600 per month; and 2. Increase the Governing Board stipend to \$150 per meeting effective July 1, 2014, not to exceed \$900 per year; and 3. Increase the stipend for Executive and Governing Board Alternates to \$150 when representing Foothill Transit business effective July 1, 2014; and 4. Increase the stipend for Executive Board and Governing Board Members and Executive Board and Governing Board Alternates every three years beginning July 1, 2017, based on the United States Department of Labor Consumer Price Index (CPI) for the Los Angeles Area and rounded to the nearest dollar. (14-2267)

**David Reyno, Director of Governmental Relations, presented an overview of the staff report provided to the Governing Board.**

**After discussion, Member Chandler made a motion to approve the Board Stipend Policy Revisions, seconded by Member Parriott. Said motion failed to carry by the following vote:**

**Ayes:** 9 - Members: Doug Tessitor, Roger Chandler, Margaret McAustin, Carol Herrera, Jeff Parriott, Valerie Munoz, Michael De La Torre, Pat Wallach and David C. Rodriguez

**Noes:** 12 - Members: Corey Calaycay, Paula Lantz, Antonio Cartagena, Cruz Baca, Kevin Stapleton, Corey Warshaw, Richard G. Barakat, Tzeitel Paras-Caracci, Becky A. Shevlin, Cynthia Sternquist, Juventino J Gomez and Hector Delgado

**Excused:** 3 – Members: Charles S. Rosales, Emmett Badar, Uriel Macias

**Abstained:** 1 – Member: Manuel Garcia

**After further discussion, on motion of Member McAustin, and by Common Consent, there being no objection (Members Rosales, Badar and Macias being absent), the Governing Board continued this item to the next Governing Board meeting.**

**Attachments:** [SUPPORTING DOCUMENT](#)

9. Recess both meetings for Clusters to elect Executive Board Member and Alternate for clusters 2(Azusa, Baldwin Park, Covina, Glendora, Irwindale and West Covina) and Cluster 3 (Arcadia, Bradbury, Duarte, Monrovia, Pasadena, and Temple City) (Governing Board and Executive Board) (14-2268)

**The Foothill Transit Governing Board Business document requires that Executive Board Members as well as their Alternates be elected for a three-year term. The Representatives selected for Cluster 2 and Cluster 3 were due for election this year.**

**By Common Consent, there being no objection (Members Charles S. Rosales, Emmett Badar, and Uriel Macias being absent), the Foothill Transit Governing and Executive Board recessed at 9:13 a.m. to allow Clusters 2 and 3 to elect its representatives.**

10. Reconvene both meetings and announce the Executive Board Member and Alternative for Cluster 2 and Cluster 3 (Governing Board and Executive Board) (14-2269)

**The Foothill Transit Governing and Executive Board meeting reconvened at 9:17 a.m.**

**Chair Tessitor announced that the representatives for Cluster 2 on the Executive Board is Councilmember Doug Tessitor (City of Glendora) and the Alternate is Councilmember Peggy A. Delach (City of Covina).**

**Member McAustin announced the representative for Cluster 3 on the Executive Board is Councilmember Becky Shevlin (City of Monrovia), and the Alternate is Councilmember Cyntina Sternquist (City of Temple City).**

11. Executive Nominations for Foothill Transit Chair, Vice Chair and Treasurer/Auditor Controller (Executive Board) (14-2270)

**On motion of Member Paula Lantz, seconded by Member Michael De La Torre, unanimously carried, Member Doug Tessitor was elected Chair of the Foothill Transit Executive Board.**

**On motion of Member Doug Tessitor, seconded by Member Carol Herrera, unanimously carried, Member Paula Lantz was elected Vice Chair of the Foothill Transit Executive Board.**

**On motion of Member Doug Tessitor, seconded by Member Becky Shevlin, unanimously carried, Member Carol Herrera was elected to Treasurer/Auditor Controller of the Foothill Transit Executive Board.**

12. Governing Board ratification of the Executive Board nominations for Foothill Transit Chair, Vice Chair, and Treasurer/Auditor-Controller (Governing Board) (14-2271)

**The Executive Board recommended ratification of the Executive Board Officers to the Governing Board as follows: Doug Tessitor, Chair; Paula Lantz, Vice Chair; and Carol Herrera, Treasurer/Auditor Controller.**

**On motion of Member Calaycay, seconded by Member Paras Caracci, duly carried by the following vote, the Governing Board ratified the Executive Board nominations for Foothill Transit:**

**Ayes:** 16 - Members: Corey Calaycay, Paula Lantz, Antonio Cartagena, Cruz Baca, Kevin Stapleton, Doug Tessitor, Manuel Garcia, Corey Warshaw, Roger Chandler, Tzeitel Paras-Caracci, Becky A. Shevlin, Margaret McAustin, Cynthia Sternquist, Carol Herrera, Valerie Munoz and Michael De La Torre

**Excused:** 9 - Members: Charles S. Rosales, Emmett Badar, Uriel Macias, Richard G. Barakat, Juventino J Gomez, Jeff Parriott, Hector Delgado, Pat Wallach and David C. Rodriguez

**IV. EXECUTIVE DIRECTOR COMMENT**

13. Comments by Mr. Doran Barnes, Executive Director, Foothill Transit Governing Board and Executive Board. (14-2272)

**Doran Barnes, Executive Director, Foothill Transit, thanked everyone for attending today's meeting and wished everyone a happy Memorial Day.**

**V. GOVERNING BOARD MEMBER COMMENT**

14. Comments by Members of the Foothill Transit Governing Board and Executive Board. (14-2273)

**Member Shevlin showed appreciation to Members McAustin and Sternquist for their support.**

**VI. ADJOURNMENT**

15. Adjournment of the May 21, 2014 Foothill Transit Governing Board Meeting. (14-2274)

**There being no further business, the Foothill Transit Governing Board meeting adjourned at 9:25 a.m.**

**VII. DISCUSSION ITEMS (REGULAR AGENDA)**

16. POSSIBLE EXERCISE OF CONTRACT OPTION - TRANSIT BUSES (Executive Board)

Recommendation: Authorize the Executive Director to exercise Option No. 2 of Contract No. 12-040 and negotiate final terms and conditions with North American Bus Industries (NABI) for the purchase of thirty (30), compressed natural gas (CNG) fueled, 42-foot coaches at a total cost of \$17,145,720.00, excluding sales taxes. (14-2275)

**TJ Nass, Manager of Maintenance and Vehicle Technology, presented this item.**

**On motion of Treasurer Herrera, seconded by Member Shevlin, unanimously carried (Member De La Torre absent), the Executive Board approved this item.**

**Attachments:** [SUPPORTING DOCUMENT](#)

17. Adjournment of the May 21, 2014 Foothill Transit Executive Board Meeting. (14-2276)

**There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:34 a.m.**