



**Foothill Transit**

**STATEMENT OF PROCEEDINGS  
FOR THE MEETING OF THE  
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, February 17, 2017  
7:45 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Herrera at 7:46 a.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Herrera.

**3. FOCUS ON SAFETY**

Ali Showkatian, Safety Compliance Coordinator, presented a message on New Year safety resolutions.

**4. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Charlie Rosales, Member Emmett Badar, Member Robert Torres, Member Gary Boyer, Member Albert Ambriz, Member Corey Warshaw, Member Roger Chandler, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Cynthia Sternquist, Member Carol Herrera, Member Juventino Gomez, Member Violeta Lewis, Member Sam Pedroza, Member Michael De La Torre

Absent: Member Cruz Baca, Member Uriel Macias, Member Peggy Delach, Member Richard Barakat, Member Margaret McAustin, Member Cory Moss, Member Hector Delgado, Member David Rodriguez

**5. REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Special Meeting of October 4, 2016.

Motion by Member Chandler, second by Vice Chair Calaycay, the minutes for



the Special Meeting of October 4, 2016 were approved. Motion carried 17-0.

6. **APPROVAL OF AGENDA**

Chair Herrera approved the agenda as presented.

7. **PRESENTATIONS:**

Recognition of Paula Lantz

Doran Barnes, Executive Director thanked Paula Lantz for her nearly 15 years of service on the Foothill Transit Executive Board. Mr. Barnes and the Governing Board thanked her for providing valuable leadership to the Executive Board.

8. **PUBLIC COMMENT**

No members of the public addressed the Foothill Transit Governing Board.

9. **CLUSTER 1 SPECIAL ELECTION NOTIFICATION**

Recommended Action: Receive notification of Cluster 1 Special Election to be held on March 24, 2017.

David Reyno, Director of Government Relations, presented this item.

Mr. Reyno reported that the Executive Board Alternate position for Cluster 1 is vacant. Cluster 1 consists of the cities of Claremont, La Verne, Pomona, San Dimas, and Walnut. The vacancy was created as Ms. Paula Lantz was not reelected to the Pomona City Council. Notification of Interest Forms will be emailed on February 21. The Notification of Interest Form is strictly optional and not required in order to be elected to the position. Forms are due to Foothill Transit on March 3<sup>rd</sup> and on March 6<sup>th</sup> completed forms will be emailed to the Cluster 1 Governing Board Members and Alternates for their consideration. The special election will take place at the March 24, 2017 Governing Board Meeting.

Received and filed by consensus.

10. **FARE RESTRUCTURING UPDATE**

Recommended Action: Receive and file the update on the Fare Restructuring project.



Michelle Lopes Caldwell, Director of Finance and Treasurer, presented this item.

Ms. Caldwell reported that every year Foothill Transit prepares an overall financial review that encompasses a ten year period looking both backwards at history and anticipates the future. One of the major changes from last year's ten year forecast is the fare revenue assumptions and the impact of the fare revenues in the future. For seven months declines in ridership throughout the region have been reported. In the ten year forecast farebox revenues have been decreased by 18 percent to reflect Foothill Transit's projected performance during the fiscal year. This is a combination of decreased ridership and no fare revenue gained from operating Lines 190, 194, 270 as was assumed when the budget was prepared. Ms. Caldwell reported that the fare restructuring will improve fare revenues in future years and that the fare restructuring is vital to the overall health of Foothill Transit's financial position going into the future.

Ms. Caldwell introduced Laura Wolfgram from Four Nines Technologies who gave the results of the fare restructuring study. Ms. Wolfgram provided an overview of the fare restructuring study's goals, objectives and performance metrics that helped guide the study. She presented the proposed fare change and reported that the staff recommendation would simplify the fare structure and provide improved fare payment options while minimizing the financial impact on customers. The proposed fare change would retain three fare types of Local, Silver Streak, and Commuter Express. The recommendation would be to phase in a fare increase to improve Foothill Transit's farebox recovery while minimizing the financial impact on customers and minimizing additional ridership losses. A day pass will also be introduced as part of the fare restructuring. The first phase of the fare change would be implemented October 2017 with the second phase in July 2019.

Mr. Wolfgram reviewed the next steps in the fare restructuring process, which was to receive input on the recommendation and pricing from the Governing Board on this day. Then at the March 24, 2017 Governing Board Meeting, staff will be seeking Governing Board approval to conduct public hearings. In April, staff will conduct a public hearing and outreach. At the May 26, 2017 Annual Governing Board Meeting, staff will request Governing Board adoption of the fare restructuring recommendation.

Staff received input from Governing Board Members on increasing ridership, making TAP cards available to low income riders, communicating fare restructuring to Foothill Transit customers.



Received and filed by consensus.

11. **EXECUTIVE DIRECTOR COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- In his role as APTA Chair Mr. Barnes had the opportunity to meet with Transportation Secretary Elaine Chao.
- Computerized Automated Dispatcher/Automated Vehicle Locator (CAD/AVL) project that will get real-time information to Foothill Transit customers is moving forward.
- Staff is working on the proposed business plan and budget.
- Foothill Transit's Electric Bus Program continues to lead the nation in electric vehicle deployment.
- Covina Transit Center and Park & Ride Project is moving forward. Possible groundbreaking in the summer.

12. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Pacheco invited Governing Board Members to the Mayors Summit scheduled for April 5, 2016 at the Pacific Palms Resort.

13. **ADJOURNMENT**

Adjournment for the February 17, 2017 Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board meeting adjourned at 9:20 a.m.