



Foothill Transit

EXECUTIVE BOARD MEETING

West Covina, CA | Friday, May 29, 2026





Foothill Transit

MISSION

TO HELP PEOPLE GET TO THE PLACES THAT MAKE THEIR LIVES BETTER.

VISION

TO BE THE PREMIER PUBLIC TRANSIT PROVIDER COMMITTED TO SAFETY, COURTESY, QUALITY, RESPONSIVENESS, EFFICIENCY, AND INNOVATION.



VALUE

SAFETY

We educate, encourage, and endorse a strong culture of safety at all levels of the organization, valuing the responsibility entrusted in us by the communities that we serve.

RESULTS

We value the achievement of organizational goals and initiatives as defined in our business plan and involving all levels of the organization.

INTEGRITY

We are committed to high ethical standards based on accountability, honesty, respect, transparency, and a high level of fiscal responsibility.

GRATITUDE

We are a team united in thankfulness for each other; we express gratitude for our many opportunities by investing our time and energy in our community and industry, and through the open expression of appreciation.

EMBRACIVE

We are committed to creating a culture that enthusiastically embraces and supports the active participation of all team members, valuing the unique perspectives and life experiences that everyone brings.

TEAM MEMBERS

Our team members are the key to Foothill Transit's success and we are committed to supporting them through education, development, and recognition.

COMMUNICATION

We value and are committed to open honest respectful discussion which is responsive, informative, and constructive.

SUSTAINABILITY

We embrace sustainability because it benefits all aspects of our business while helping our communities by protecting the environment through measured and responsible stewardship of resources.



If you require translation services, please contact the Chief Executive Officer's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, comuníquese con la oficina del Director Ejecutivo llamando al (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

若需要翻譯服務·請在會議前至少 48 小時聯絡執行長辦公室 (626) 931-7300 分機 7204

Nếu quý vị yêu cầu dịch vụ dịch thuật, vui lòng liên hệ với văn phòng Giám Đốc Điều Hành theo số (626) 931-7300, số máy lẻ 7204, ít nhất 48 giờ trước cuộc họp

Kung kailangan mo ng serbisyong pagsasalin, mangyaring makipag-ugnayan sa tanggapan ng Punong Ehekutibong Opisyal sa numerong (626) 931-7300 ekstensyon 7204, hindi bababa ng 48 oras bago ang pagpupulong

번역 서비스가 필요한 경우, 회의가 시작되기 최소 48 시간 전에 (626) 931-7300 내선 7204 번으로 최고경영자실에 연락하십시오.

通訳／翻訳サービスが必要な際は、ミーティング 48 時間前までに、CEO/最高経営責任者事務所までに連絡してください。CEO 事務所連絡先：(626) 931-7300 内線 7204

اگر به خدمات ترجمه نیاز دارید، لطفاً دست کم 48 ساعت قبل از شروع جلسه با دفتر مدیر عامل به شماره تلفن (626) 931-7300 داخلی (626) 931-7300 تماس بگیرید

Եթե Ձեզ թարգմանչական ծառայություններ են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ զանգահարեք Գլխավոր գործադիր տնօրենի գրասենյակ՝ (626) 931-7300 լրացուցիչ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកត្រូវការសេវាកម្មបកប្រែភាសា សូមទាក់ទងការិយាល័យនាយកគ្នាក្នុងការប្រតិបត្តិការមន្ទីរស័ព្ទលេខ (626) 931-7300 លេខភ្ជាប់បន្ត 7204, ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោងមុនកិច្ចប្រជុំ

في حالة الحاجة لخدمات الترجمة، يرجى الاتصال بمكتب الرئيس التنفيذي على رقم الهاتف (626) 931-7300 (الرقم الداخلي 7204) وذلك قبل 48 ساعة على الأقل من الاجتماع

หากคุณต้องการบริการล่าม โปรดติดต่อสำนักงานประธานเจ้าหน้าที่บริหารที่ (626) 931-7300 ต่อ 7204 อย่างน้อย 48 ชั่วโมงก่อนการประชุม

သင်သည် ဘာသာပြန် ဝန်ဆောင်မှုများကို လိုအပ်ပါက အစည်းအဝေးမတင်မီ အနည်းဆုံး 48 နာရီအလို၌ အလုပ်အမှုဆောင်အရာရှိချုပ်ရုံး၊ ဖုန်းနံပါတ် (626) 931-7300 လိုင်းခွဲ 7204 သို့ ဆက်သွယ်ပေးပါ။

如果您需要翻譯服務·請至少在會議開始前 48 小時撥打(626) 931-7300 轉 7204·聯繫首席執行官辦公室。

اگر ضرورت به خدمات ترجمانی دارید، لطفاً حداقل 48 ساعت قبل از برگزاری جلسه، با دفتر مدیر عامل ذریعۀ نمبر (626) 931-7300 و نمبر داخلی 7204 به تماس شوید.



در صورت تیار به خدمات ترجمه، لطفا حداقل 48 ساعت قبل از جلسه از طریق شماره 931-7300 (626) داخلی 7204 یا دفتر مدیر عامل تماس بگیرید.

Inā pono e loa 'a iā 'oe kekahi kōkua 'unuhi 'ōlelo 'ē, 'olu'olu e ka 'a 'ike aku me ka Pouhana ma (626) 931-7300 ma ka laina 7204, e kelepona au ho 'i ma kahi o 48 mau hola ma mua o ka hui pū 'ana aku me lākou.

अगर आपको अनुवाद सेवाओं की आवश्यकता है, तो कृपया बैठक से कम से कम 48 घंटे पहले, मुख्य कार्यपालक अधिकारी के कार्यालय का संपर्क (626) 931-7300 एक्सटेंशन 7204 नंबर पर करें।

No kasapulam ti serbisio ti panagipatarus, maidawat nga kontakem ti opisina ti Chief Executive Officer iti (626) 931-7300 extension 7204, di kumurang a 48 nga oras sakbay ti miting

နမူနာလိပ်ဘဉ် တၢ်တိၣ်စၢၤမၤတဖၣ်လၢ တၢ်ကတိၤကျိၣ်ထံအဂီၢ်န့ၣ်, ဝံသးစူၤဆဲးကျၢၤဘဉ် ပၤဆုၤအံးကွၢ် မူဒါခိၣ် အဝဲၤဒၢး ဝဲ (626) 931-7300 လီၤတဲစိနီၣ်ဂံၢ်ဒု 7204, အစ့ၤကတၢၢ် 48 န့ၣ်ရံၣ် တၢ်ချုးတၢ်ထံၣ်လိာ်အိၣ်ဖျိၣ်သကိးန့ၣ်တက့ၢ်.

ຖ້າທ່ານຕ້ອງການບໍລິການແປພາສາ, ຕິດຕໍ່ຫ້ອງການຫົວໜ້າຜູ້ບໍລິຫານທີ່ເປີ (626) 931-7300 ຕໍ່ຫາ 7204 ຢ່າງ ໜ້ອຍ 48 ຊົ່ວໂມງກ່ອນການປະຊຸມ.

如果您需要翻译服务，请至少在会议开始前 48 小时拨打(626) 931-7300 转 7204，联系首席执行官办公室。

Afai ete manaomia ni auaunaga faaliliu, faamolemole faafesoota'i le ofisa o le Pule Sili i le (626) 931-7300 extension 7204, a itiiti mai i le 48 itula a'o le'i faia le fono.

Tercüme hizmetine ihtiyacınız varsa, lütfen toplantıdan en az 48 saat önce (626) 931-7300 dahili 7204 numaralı telefondan İcra Kurulu Başkanının ofisiyle irtibata geçin.

Agar siz tarjima xizmatlariga ehtiyoj sezsangiz, uchrashuvdan kamida 48 soat oldin (626) 931-7300 raqamining 7204 kengaytmasi orqali Markaziy Boshqaruv Ofisiga murojaat qiling.



Foothill Transit

Executive Board Meeting **AGENDA**

EXECUTIVE BOARD MEETING
8:00 AM, MAY 29, 2026
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. ROLL CALL
3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
4. PUBLIC COMMENT
5. PRESENTATIONS
 - 5.1. Introduction of Foothill Transit Business Partners

Public Comment: Any individual may request to address the Executive Board at this time. Public comments are allowed only during the Public Comment portion of the agenda. Speakers may speak only once for up to 2 minutes total time during which they may address both on- and off- agenda items. If there are any public hearings scheduled, individuals will be given an additional opportunity to comment under said items. Speakers are not permitted to yield their time to another speaker. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204, emailing board.secretary@foothilltransit.org, or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Chief Executive Officer's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.



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CONSENT CALENDAR: Items 6 through 10 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

6. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MAY 1, 2026

7. MAY 2026 PROCUREMENT MONTHLY REPORT

Recommended Action: Receive and file the Procurement Monthly Report for May 2026.

8. AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR FIREWALL REPLACEMENT

Recommended Action: Authorize the Chief Executive Officer to issue an invitation for bids (IFB No. 26-054) for the purchase and installation of a replacement Palo Alto firewall for the Foothill Transit data center located at the administrative offices.

9. AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS FOR ON-CALL ARCHITECTURAL AND ENGINEERING SERVICES

Recommended Action: Authorize the Chief Executive Officer to issue a Request for Qualifications for On-Call Architectural and Engineering Services.

10. AUTHORIZATION TO ISSUE REQUEST FOR QUOTES FOR AUDIO VISUAL UPGRADES TO THE BOARD ROOM AND CONFERENCE ROOM

Recommended Action: Authorize the Chief Executive Officer to issue a Request for Quotes 25-115 (RFQ 25-115) for Audio Video Upgrades to the Board Room and Large Conference Room.

REGULAR AGENDA:

11. EXECUTIVE BOARD ELECTION FOR FOOTHILL TRANSIT CHAIR AND VICE CHAIR

12. HYDROGEN BUS RESEARCH PILOT PROJECT

Recommended Action: Direct staff to proceed with seeking funding and partners for the Hydrogen Bus Research Pilot Project report.



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13. CITY OF WEST COVINA REQUEST FOR PROPOSITION A FUND TRADE

Recommended Action: Provide direction regarding the request by the City of West Covina to exchange Proposition A Transportation Local Return funds for Foothill Transit general use funds; if approved, authorize the Chief Executive Officer to execute an assignment agreement.

14. AUTHORIZATION TO APPLY FOR PARTICIPATION IN THE DEPARTMENT OF JUSTICE (DOJ) AND FEDERAL BUREAU OF INVESTIGATION (FBI) BACKGROUND CHECK LIVE SCAN PROCESS FOR EMPLOYMENT PURPOSES AND ADOPT RESOLUTION TO ACCESS STATE AND FEDERAL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT PURPOSES

Recommended Action: Adopt the following resolution: Resolution No. 2026-01: Authorization for Foothill Transit's participation in Department of Justice (DOJ) and Federal Bureau of Investigation criminal background check process through Live Scan fingerprinting to access state and federal criminal history for pre-employment purposes under Penal Code §11105(b)(11) (Attachment A).

15. CHIEF EXECUTIVE OFFICER COMMENT

16. BOARD MEMBER COMMENT

17. ADJOURNMENT

**The next Regular Meeting of the Executive Board
is scheduled for
Friday, June 26, 2026, at 8:00 a.m.**



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, May 1, 2026
8:00 a.m.**

DRAFT

1. **CALL TO ORDER**

The meeting was called to order by Chair Shevlin at 8:07 a.m.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Member Lloyd.

3. **ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Dr. John Lloyd (Alternate Vice Chair Cynthia Sternquist), Member Hector Delgado (Alternate for Member Cory Moss), Chair Becky Shevlin

Absent: Member Cory Moss, Vice Chair Cynthia Sternquist

4. **CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

5. **PUBLIC COMMENT**

No members of the public addressed the Foothill Transit Executive Board.

6. **PRESENTATIONS**

6.1. Introduction of Foothill Transit Business Partners

Rich Rogers, Senior Vice President of Transit Operations for the Southwest Region, Transdev addressed the Executive Board.

6.2. Contractors' Employee Recognition

Doug Brockwell, General Manager, introduced the Pomona location Keolis employees of the month.

Dario Plascencia - Employee of the Month
Claudio Miranda-Ramirez - Operator of the Month

Hector Calvinisti, Assistant General Manager, introduced the Arcadia location Transdev employees of the month.

Minerva Moyao - Employee of the Month
Rodney McCoy - Operator of the Month

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month.

CONSENT CALENDAR

The Executive Board took action on a single motion on items 7 - 10.

7. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MARCH 27, 2026**

Motion by Member Calaycay, second by Member Lloyd, to approve.
Motion carried 5-0.

8. **MARCH 2026 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary report through March 31, 2026. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of March 31, 2026, for the fiscal year (FY) ending June 30, 2026.

The Executive Board received and filed the March 2026 Financial Statements and Investment Summary.

9. **APRIL 2026 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for April 2026.

The Executive Board received and filed the Procurement Monthly Report for April 2026.

10. **HOLIDAY SERVICE SCHEDULE FOR FISCAL YEAR 2027**

Recommendation: Approve the proposed Fiscal Year 2027 Holiday Service Schedule.

Motion by Member Calaycay, second by Member Lloyd, to approve.
Motion carried 5-0.

REGULAR AGENDA

11. **MARCH 2026 KEY PERFORMANCE INDICATORS REPORT**

Recommendation: Receive and file the March 2026 Key Performance Indicators Report.

Paulina Ruiz, System Performance and Improvement Manager, presented this item.

Ms. Ruiz report that in March, Foothill Transit achieved seven out of eight key performance indicators goals. The performance indicators met include, Preventable Collisions on Road per 100,000 Miles, Schedule Adherence, Miles between Technical Roadcalls, Customer Complaints per 100,000 Boardings, Boardings per Vehicle Service Hour, Average Weekday Boardings, and Average Cost per Vehicle Service Hour. In March, the Farebox Recovery was 4.99 percent, missing the target of 6.10 percent. She also reported that there were 946,128 total boarding in March and fare revenue recorded in during March was \$708,128.

The Executive Board received and filed the March 2026 Key Performance Indicators Report.

12. **PROPOSED FISCAL YEAR 2027 BUSINESS PLAN AND BUDGET**

Recommendation: Recommend approval of Foothill Transit's proposed Business Plan, Budget, and Performance Targets for Fiscal Year 2027 to the Foothill Transit Governing Board.

Lallaine Gayton, Budget and Grants Manager, presented this item.

Ms. Gayton provided an overview of the proposed Fiscal Year 2027 Business Plan and Budget, Performance Targets, and Agency Initiatives. Foothill Transit is proposing a \$181.3 Million operating budget and requesting \$17.6 million of new capital investments. Foothill Transit expects to operate approximately 880,000 vehicle service hours and have 11.1 million passenger boardings.

Staff responded to questions regarding purchased transportation.

Motion by Member Calaycay, second by Member Lloyd, to approve. Motion carried 5-0.

13. **AUTHORIZATION TO AMEND CONTRACT FOR OPERATIONS AND MAINTENANCE OF CNG FUELING STATIONS, LEASE OF PUBLIC ACCESS STATIONS, AND SUPPLY OF CNG**

Recommendation: Authorize the Chief Executive Officer to amend Contract No. 26-001 with Clean Energy to extend provision of compressed natural gas (CNG) fuel, operation and maintenance of the Pomona and Arcadia Irwindale facility CNG fueling stations, and lease of public access stations, until June, 30, 2027 with three six-months options to extend the contract term up to December 31, 2028 and subject to U.S. Consumer Price Index (CPI) rate adjustments each fiscal year for operation and maintenance costs.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that in August 2025, the Executive Board authorized a request for proposals (RFP No. 26-002). During the procurement process, it was determined that due to the current condition of the CNG equipment that substantial upgrades were needed at both facilities. Request for Proposals 26-002 was canceled in March 2026 to allow time to develop drawings and bridging documents necessary for design-build of CNG equipment upgrades. A revised request for proposals was authorized on March 27, 2026. Since the current contract with Clean Energy expires in June 2026, staff recommended to exercise the contract options.

Staff responded to comments and questions from the Executive Board on design-build period and price adjustments.

Motion by Member Calaycay, second by Member Lloyd, to approve. Motion

carried 5-0.

14. **AUTHORIZATION TO AWARD SOLE SOURCE CONTRACT FOR IN-VEHICLE UNIT (IVU) REPLACEMENT**

Recommendation: Authorize the Chief Executive Officer to enter into a sole source agreement with Avail Technologies, Inc. in the amount of \$1,495,595 for the replacement and support of the In-Vehicle Units (IVU) on two hundred thirty-six (236), buses in the Foothill Transit fleet.

Ali Showkatian, Director of Customer Service and Operations, presented this item

Mr. Showkatian reported that staff is recommending the purchase of 236 In-Vehicle Units (IVU) to replace the existing units on the fleet. The latest version of the IVU will provide the latest Windows operating system, increased memory, and faster computer processor. The new version of IVUs will also support enhanced features such as faster vehicle location reporting, which will aid in transit signal priority and the bus arrival application, and improve detour and route adherence.

Motion by Member Delgado, second by Member Alvarez, to approve. Motion carried 5-0.

15. **BUS PASSES FOR GOVERNING BOARD MEMBERS AND ALTERNATES POLICY**

Recommendation: Adopt revisions to the Bus Passes for Governing Board Members and Alternates policy.

Christina Lopez, Board Secretary, presented this item.

Ms. Lopez reported that this policy was last revised in June 2008. Key proposed revisions to the policy included renaming the policy and adding language that specifies how long the pass is valid. Other revisions are primarily to improve clarity and consistency.

Motion by Member Alvarez, second by Member Calaycay, to adopt. Motion carried 5-0.

16. **PROPOSED AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

Recommendation: Authorize the Executive Board Chair to execute the

proposed Third Amendment to the First Amended and Restated Chief Executive Officer Employment Agreement dated July 1, 2023.

Darold Pieper, General Counsel, presented this item.

Mr. Pieper reported that on March 27, 2026, the Executive Board met in closed session to evaluate the Chief Executive Officer (CEO). The Executive Board recommended that General Counsel prepare a Third Amendment to the CEO's Employment Agreement. The proposed amendment consists of a 4 percent compensation increase effective July 1, 2026.

Motion by Member Delgado, second by Member Alvarez, to approve. Motion carried 5-0.

17. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Foothill Transit's participation in the Hydrogen Fuel Cell Bus Retrofit Pilot Project.
- Service to the LA County Fair and service from the Pomona North Station on weekends.
- Deputy CEO LaShawn King Gillespie, Director of Capital Projects & Facilities Sharlane Bailey, and Manager of Community Engagement Linda Apodaca's participation in the 2026 WTS International Conference scheduled to take in Los Angeles.
- His participation in the ACT Conference & EXPO, which is the largest fleet technology show.
- Reported on the May Day rally and march in Downtown Los Angeles and Foothill Transit's preparation.
- Foothill Transit's next board meetings are scheduled for May 29, 2026, and Cluster 2 and Cluster 3 are scheduled to hold board elections prior to the start of the Annual Governing Board Meeting.
- Announced the retirement of Events and Marketing Operations Coordinator Deanna Forrest. He thanked Deanna for 18-years of service.

18. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Chair Shevlin stated that she is proud to be part of Foothill Transit.
- Member Lloyd expressed his appreciation to Deanna Forrest for always making him feel welcomed and he wished her the best for a happy retirement.

19. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: APN: 8265-004-041
Agency Negotiator(s): Doran J. Barnes, Darold D. Pieper, LaShawn King
Gillespie, Sharlane Bailey
Negotiating Parties: Puente Hills Land Venture
Under Negotiation: Price and Terms

The Executive Board recessed in to closed session at 9:09 a.m.

The Executive Board reconvened at 9:31 a.m.

20. **CLOSED SESSION REPORT**

Darold Pieper, General Counsel, reported that on the motion of Member Calaycay, seconded by Member Lloyd, the Executive Board authorized the Chief Executive Officer to execute a letter of intent and negotiate final terms and conditions for a 240-month lease of an 8-bay bus facility from Puente Hills Land Venture, LLC. The base rent will be \$15,000 monthly subject to an annual increase based on CPI not to exceed 3.0 percent. Foothill Transit will have two 5-year options to renew the lease and the right to purchase the property between the first and second years of the lease for the price of \$7,000,000.

21. **ADJOURNMENT**

Adjournment for the May 1, 2026, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:33 a.m.



May 14, 2026

To: Executive Board

Subject: **May 2026 Procurement Monthly Report**

Recommendation

Receive and file the Procurement Monthly Report for May 2026.

Awarded Procurements:

Since the previous month's Executive Board meeting on May 1, 2026, there have been three awards of agreements over \$100,000.00 but below the Executive Board's approval threshold of \$250,000.00.

- Digital Technologies, Inc. was awarded Contract No. 26-048 for the installation of new CAT6 cabling and necessary fiber backbone infrastructure at both the Arcadia Irwindale and Pomona Operations & Maintenance Facilities. The Independent Cost Estimate was \$170,000. The contract was awarded in the amount of \$209,143.55 for furnishing all materials and fulfilling all obligations outlined in the scope of work.
- Zones, LLC was awarded Contract No. 26-056, for Cisco phone system licenses for Administrative Building users, including the West Covina Transit Store and call center. The Independent Cost Estimate was \$102,357.00. The contract was awarded in the amount of \$22,293.60, significantly below the estimated cost.
- Cosco Fire Protection Inc. was awarded Contract No. 26-061, for the replacement of the fire pump at the Administrative Building. The Independent Cost Estimate was \$125,000.00. The contract was awarded in the amount of \$67,380.00, below the estimated cost.

Upcoming Procurements:

Since the previous month's Executive Board meeting, the Procurement Department has not initiated any procurements over \$100,000.00 but below the Executive Board's approval threshold of \$250,000.00.

Sincerely,

Christopher Pieper
Director of Procurement

Doran J. Barnes
Chief Executive Officer



May 29, 2026

To: Executive Board

Subject: **Authorization to Issue Invitation for Bids for Firewall Replacement**

Recommendation

Authorize the Chief Executive Officer to issue an invitation for bids (IFB No. 26-054) for the purchase and installation of a replacement Palo Alto firewall for the Foothill Transit data center located at the administrative offices.

Analysis

Cybersecurity continues to be a critical priority for protecting the operations and data of Foothill Transit. While no system can be completely immune from cyber threats, maintaining modern and well supported security infrastructure is essential to reducing risk and ensuring reliable service delivery.

The organizations current Palo Alto firewall, which serves as a primary safeguard against external threats, has reached the end of its supported lifecycle. As a result, it no longer meets current security standards and may expose the organization to increased risk, including potential service disruptions, data compromise, and compliance challenges.

In addition, the cybersecurity threat environment has evolved significantly in recent years, with organization's increasingly targeted by ransomware and other sophisticated attacks. These risks require updated solutions that provide improved protection, visibility, and the ability to respond quickly to emerging threats.

To address these risks and support ongoing business continuity, the Information Technology department recommends replacing the existing Palo Alto Firewalls with the latest generation Palo Alto firewall solution.

Budget Impact

The funding for this project is included in the FY2025-2026 Capital budget under Project No. 0291, Firewall Replacement.

Sincerely,

Roy Eseyan
Information Technology Manager

Doran J. Barnes
Chief Executive Officer



May 29, 2026

To: Executive Board

Subject: **Authorization to Issue Request for Qualifications for On-Call Architectural and Engineering Services**

Recommendation

Authorize the Chief Executive Officer to issue a Request for Qualifications for On-Call Architectural and Engineering Services.

Analysis

Foothill Transit utilizes on-call Architectural & Engineering services, as needed, for small-scale facility upgrade projects. For each of these small projects a task order is issued to the consultant with a request that the consultant develop a defined scope of work and schedule. Task orders under the on-call Architectural & Engineering Services contract are specifically limited to projects where the services provided are less than \$250,000.

In accordance with Foothill Transit's Procurement Policies and Procedures for on-call contracts, under the task order concept, each task order is the equivalent of a separate contract whereby the Chief Executive Director is authorized to approve and execute separate task order amendments to on-call contracts. For task orders with an individual value at or above \$250,000, approval from the Executive Board is required.

Foothill Transit will develop a contract with the successful consultant containing general terms and conditions. Under each individual task order, the consultant will provide a scope of work, schedule and compensation, all of which is subject to negotiation. Once agreed upon, an amendment to the base contract is executed.

Foothill Transit's current on-call Architectural & Engineering Services contract is set to expire October 31, 2026, and a new procurement will be required to solicit on-call design services.

Budget Impact

Funding for on-call Architectural & Engineering services will be included in Foothill Transit's FY2027 Business Plan.

Sincerely,

Vincent Saucedo
Capital Projects Manager

Doran J. Barnes
Chief Executive Director



May 29, 2026

To: Executive Board

Subject: **Authorization to Issue Request For Quotes 25-115 (RFQ 25-115) for Audio Video Upgrades to the Board Room and Large Conference Room**

Recommendation

Authorize the Chief Executive Officer to issue a Request for Quotes 25-115 (RFQ 25-115) for Audio Video Upgrades to the Board Room and Large Conference Room.

Analysis

The audio video equipment installed in the Foothill Transit's Board Room has reached end of life. The equipment is necessary to run effective meetings. The upgraded equipment will improve the sound quality and video presentations during meetings held in the Board Room. Foothill Transit will also upgrade the video and web meeting capabilities in the large conference room.

In the Board Room, Foothill Transit will replace the existing Christie Video Wall with a new video wall. The current video wall has reached end of life and replacement parts are difficult to purchase. The speakers in the Board Room will be replaced and repositioned to provide optimal audio. The system that controls the audio levels in the room will also be upgraded to better equalize the sound in the Board Room. The speakers currently installed in the Board Room will be repurposed and installed in the Administrative Building's Lobby to allow audio from the Board Room or another source to be played in the lobby.

The video projector and screen in the Administrative Building's Large Conference Room will be replaced with a large LCD display. To facilitate web meetings, a video conference system will be installed in the Large Conference Room.

Foothill Transit has worked with an audio video contractor to develop the specifications for the Request for Quotes (RFQ).



Budget Impact

The funding for this project is included in the FY2025-2026 Capital budget.

Sincerely,

Joseph Raquel
Director, Planning and IT

Doran J. Barnes
Chief Executive Officer



May 29, 2026

To: Executive Board

Subject: **Hydrogen Bus Research Pilot Project**

Recommendation

Direct staff to proceed with seeking funding and partners for the Hydrogen Bus Research Pilot Project report.

Analysis

Foothill Transit has been in communication with staff formerly with the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) and with researchers from University of California, Irvine (UCI) and University of California, Riverside (UCR) about the prospect of partnering to work on a collaborative hydrogen transit bus pilot project, potentially with additional support from industry and technology partners. The initiative is intended to evaluate the technical feasibility, economic viability, operational performance, and environmental benefits of hydrogen-fueled transit bus technologies through both retrofit and new-build applications.

The pilot is being structured to help address key challenges currently facing the transit industry in transitioning to zero-emission fleets, including the high cost and limited availability of commercially produced hydrogen fuel cell buses. The effort is expected to position Foothill Transit and its partners as innovation leaders in advancing scalable, cost-effective hydrogen transit solutions in California and beyond.

As Foothill Transit and transit agencies across California work toward zero-emission fleet goals, as mandated by the California Air Resources Board, the industry continues to face significant barriers related to vehicle procurement costs, manufacturing capacity, infrastructure readiness, and long-term fuel resiliency. While hydrogen fuel cell buses represent a promising zero-emission technology, the cost of new hydrogen fuel cell vehicles and hydrogen fuel remain major obstacles to widespread deployment.

Foothill Transit was one of the agencies selected to receive funding under the ARCHES framework, a \$12.6 billion State of California public-private partnership that was launched in July 2024 with the U.S. Department of



Energy (DOE) to develop a statewide clean hydrogen hub network supporting hydrogen production, fueling infrastructure, and technology deployment. A major component of the ARCHES effort included the deployment of 1,000 hydrogen fuel cell buses among 13 California transit agencies over a five- to eight-year period, along with associated fueling infrastructure investments. Among the 13 transit agencies, Foothill Transit stood to receive the most funding, at approximately \$62 million in project funding for hydrogen buses and facility upgrades, including support for hydrogen fueling infrastructure improvements.

However, in October 2025, the DOE terminated funding for ARCHES, eliminating anticipated funding support for Foothill Transit's planned hydrogen bus procurements and fueling infrastructure projects. This loss of ARCHES funding prompted the Foothill Transit Board to re-evaluate its fuel technology to maintain fiscal responsibility while continuing to pursue long-term zero-emission goals. At its November 14, 2025 meeting, the Executive Board directed staff to transition a planned procurement of 30 hydrogen fuel cell buses to compressed natural gas (CNG) buses, terminate the planned Arcadia Irwindale hydrogen fueling infrastructure project, and pursue reprogramming of certain grant funds toward other agency priorities. Due to the cost savings from transitioning the procurement of 30 buses from hydrogen fuel cell to CNG fuel technology, these actions reduced projected capital costs by approximately \$27.6 million and were estimated to reduce annual fuel costs by approximately \$1.8 million.

Despite the termination of ARCHES funding, Foothill Transit continues to operate one of the largest hydrogen fuel cell electric bus fleets in the nation and remains committed to advancing practical, scalable, and cost-effective zero-emission transit solutions. In response to the changing funding landscape, Foothill Transit endeavors to proactively pursue alternative pathways to continue advancing zero-emission transit innovation and preserving momentum in the development of hydrogen fueling technologies.

To help address industry challenges, Foothill Transit, former staff from ARCHES, and researchers from UCI and UCR are exploring an innovative dual-path pilot program focused on looking for ways to reduce the cost of hydrogen fuel cell buses. This research effort would include retrofitting CNG buses with hydrogen-based propulsion technologies. The pilot is intended to demonstrate practical pathways for accelerating fleet transition while maximizing the value of existing transit assets.



The proposed initiative will evaluate two retrofit approaches:

- Retrofitting a CNG transit bus with hydrogen fuel cell technology; and
- Retrofitting a CNG transit bus with hydrogen internal combustion engine (H2 ICE) technology.

The pilot is also intended to support broader industry innovation by encouraging collaboration among transit agencies, universities, manufacturers, technology providers, and workforce development partners. Overall, the pilot program is aimed at structuring a comprehensive program framework that includes technical evaluation, operational testing, emissions monitoring, and economic analysis. The initiative is expected to include the following key components:

- Technology testing, validation, and potential certification activities;
- Emissions monitoring and environmental performance evaluation;
- Techno-economic analysis to assess lifecycle costs and scalability;
- Workforce training focused on hydrogen safety, maintenance, and operations;
- Knowledge sharing, education, and accreditation opportunities;
- Outreach and coordination with industry and public-sector stakeholders; and
- Hydrogen fuel supply and resiliency planning to improve long-term efficiency and cost effectiveness.

This prospective pilot program is anticipated to provide valuable insight into the feasibility of leveraging retrofit strategies to accelerate zero-emission bus deployment while reducing capital costs compared to full fleet replacement. Additionally, the initiative may help support the growth of California's hydrogen economy and contribute to innovation in clean transportation manufacturing and workforce development.

Foothill Transit staff is positioned to engage with potential industry partners and evaluate future funding opportunities that may support implementation of the pilot program.

Budget Impact

As part of the proposed pilot initiative, Foothill Transit anticipates donating two CNG buses that will be reaching the end of their useful life for retrofit, testing, and demonstration purposes. Utilizing end-of-life vehicles for the pilot



is expected to help minimize program costs while maximizing the continued value of existing fleet assets.

Future funding opportunities, partnership agreements, or implementation actions associated with the pilot program will be presented to the Executive Board for future consideration, if applicable.

Sincerely,

Yoko J. Igawa
Director of Government Relations

Doran J. Barnes
Chief Executive Officer



May 29, 2026

To: Executive Board

Subject: **City of West Covina Request for Proposition A Fund Trade**

Recommendation

Provide direction regarding the request by the City of West Covina to exchange Proposition A Transportation Local Return funds for Foothill Transit general use funds; if approved, authorize the Chief Executive Officer to execute an assignment agreement.

Analysis

The City of West Covina has requested a fund trade for \$3,500,000 of their uncommitted Proposition A Transportation Local Return funds with an exchange rate of \$.75 of Foothill Transit general funds. The additional Proposition Funds would to assist in supporting Foothill Transit services.

In exchange, Foothill Transit will provide the City of West Covina with \$2,625,000 of available general use funds. Proposition A Transportation Local Return funds may only be used for transportation-related expenditures. Foothill Transit has been exchanging funds with West Covina for several years.

If approved, the exchange will take place a) within 30 days of execution of the assignment agreement, and b) approval of the exchange by the Los Angeles County Metropolitan Transportation Authority (LACMTA).

Budget Impact

Foothill Transit will benefit from this exchange by receiving a net gain of \$875,000 more than our contribution. The City of West Covina will benefit from this exchange by receiving funds that provide more flexibility to meet the city’s expenditure needs. Foothill Transit will program the funds into eligible transit operating and capital expenses.

Sincerely,

Joyce Rooney
Director of Finance

Doran J. Barnes
Chief Executive Officer



May 29, 2026

To: Executive Board

Subject: **Authorization to Apply for Participation in the Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) Background Check Live Scan Process for Employment Purposes and Adopt Resolution to access State and Federal Summary Criminal History Information for Employment Purposes**

Recommendation

Adopt the following resolution:

Resolution No. 2026-01: Authorization for Foothill Transit's participation in Department of Justice (DOJ) and Federal Bureau of Investigation criminal background check process through Live Scan fingerprinting to access state and federal criminal history for pre-employment purposes under Penal Code §11105(b)(11) (Attachment A).

Analysis

Foothill Transit's operations involve positions that are safety-focused, public-facing, and entrusted with access to facilities, systems, vehicles, and customer information. A strong pre-employment background screening process is therefore essential to protect public safety, reduce organizational risk, and maintain public trust.

The current process for pre-employment screening includes checking references, the performance of a thorough background check, and drug-test screening. Implementing the Live Scan fingerprint process strengthens Foothill Transit's existing hiring practices by providing access to the Department of Justice (DOJ) and Federal Bureau of Investigation criminal background check process.

Board authorization is a statutory prerequisite to participate in the DOJ and FBI background check programs. Approval of this item allows the agency to formally establish its authority, designate Custodians of Records, complete DOJ authorization requirements, and fully integrate Live Scan fingerprinting into its pre-employment background check process.



Live Scan Process

Live Scan uses fingerprint-based identification which ensures that background check results are reliably tied to the correct individual and that criminal history information is sourced directly from the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). This level of accuracy is critical for making informed hiring decisions, particularly for positions involving public safety, financial responsibility, or access to sensitive or critical infrastructure.

The maintenance and dissemination of an individual's criminal record information is governed by state law and administered by the California Department of Justice (DOJ). Because the dissemination of this information implicates an individual's state constitutional right to privacy, government entities may access such records only for authorized purposes and only after designating a records custodian(s) who will be responsible for the security of records consistent with DOJ protocols.

Pursuant to California Penal Code section 11105(b)(11), a public agency governed by joint powers authority (JPA) is authorized to access criminal records information for employment purposes, if the JPA has "specifically authorized" such access by resolution as necessary to implement an ordinance or regulation. Section 11105 records information is accessible only to the JPA's custodian(s) of records, who would be staff charged with determining whether an applicant is suitable for employment. Records of custodian(s) are confirmed directly by the DOJ after undergoing a live scan fingerprinting background check.

By authorizing the Live Scan fingerprint background check through the access and compliance protocols of the Custodian of Records Information (CORI) system, Foothill Transit establishes clear internal controls governing who may access criminal history information, how it is stored and protected, and when it must be destroyed. These safeguards minimize the risk of improper access, misuse, or disclosure of sensitive data, which could otherwise expose the agency to legal liability, regulatory penalties, civil litigation, and reputational harm.

No additional staffing, equipment, or ongoing operational costs are anticipated, as Live Scan utilizes third-party vendors and DOJ infrastructure. Training requirements for designated Custodians of Records and authorized staff can be incorporated into existing compliance and onboarding activities.



Budget Impact

The implementation of Live Scan fingerprint background checks is expected to have minimal and manageable fiscal impact on Foothill Transit. Live Scan fingerprinting costs consist primarily of DOJ and FBI processing fees, which typically include a state processing fee, a federal processing fee (if applicable), and a nominal Live Scan rolling fee charged by the fingerprinting vendor. Costs incurred by the agency can be absorbed within existing Human Resources recruitment and background check budgets.

Sincerely,

Joyce Rooney
Director of Finance

Doran J. Barnes
Chief Executive Officer

Ashlien Savage
Human Resources Manager

RESOLUTION NO. 2026-01

**A RESOLUTION OF FOOTHILL TRANSIT AUTHORIZING ACCESS TO
CRIMINAL RECORDS INFORMATION FOR EMPLOYMENT PURPOSES
PUSUANT TO PENAL CODE SECTIONS 11105 AND 13300.**

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, BE IT RESOLVED, that Foothill Transit is hereby authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees) purposes and may not disseminate the information to a private entity.

[Continued on page 2.]

Attachment A

Adoption. PASSED AND ADOPTED at a Regular Meeting of the Executive Board held on May 29, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

CHAIR

APPROVED AS TO FORM:
DAROLD PIEPER, GENERAL COUNSEL

ATTEST:
CHRISTINA LOPEZ, BOARD SECRETARY

By:_____

By:_____