



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, March 27, 2026
8:00 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Shevlin at 8:10 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Cory Moss, Vice Chair Cynthia Sternquist, Chair Becky Shevlin

Chair Shevlin recessed the meeting at 8:11 a.m.

Chair Shevlin reconvened the meeting at 9:31 a.m.

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. PUBLIC COMMENT

Ulyses Gontes addressed the Foothill Transit Executive Board.

5. PRESENTATIONS

5.1. Introduction of Foothill Transit Business Partners

There were no presentations by Foothill Transit business partners.



CONSENT CALENDAR

The Executive Board took action on a single motion on items 6 - 16.

6. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JANUARY 30, 2026 AND STRATEGIC PLANNING SESSION OF FEBRUARY 27, 2026**

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

7. **MARCH 2026 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for March 2026.

The Executive Board received and filed the Procurement Monthly Report for March 2026.

8. **FINANCIAL STABILITY POLICY FISCAL YEAR 2027 FINANCIAL STRATEGIES**

Recommendation: Adopt the annual Financial Stability Policy update to include the FY2027 financial strategies for budget planning.

Motion by Member Moss, second by Member Calaycay, to adopt. Motion carried 5-0.

9. **TRANSPORTATION FUND EXCHANGE - CITY OF SAN GABRIEL**

Recommendation: Authorize the Chief Executive Officer to execute an assignment agreement with the City of San Gabriel to exchange Foothill Transit general use funds for Proposition A Transportation Local Return funds.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.



10. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR CNG FUELING STATION UPGRADES, MANAGEMENT AND MAINTENANCE SERVICES, LEASE OF PUBLIC ACCESS STATIONS, AND SUPPLY OF CNG**

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposals for equipment upgrades, management and maintenance services, lease of public access stations and supply of CNG at the Pomona and Arcadia Irwindale CNG fueling stations.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

11. **AUTHORIZATION TO AMEND CONTRACT FOR GENERAL LEGAL SERVICES**

Recommendation: Authorize the Chief Executive Officer to extend the contract term for General Legal Services from June 30, 2026 to June 30, 2029.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

12. **AUTHORIZATION TO AMEND LEASE FOR COMMERCIAL SPACE AT THE COVINA TRANSIT CENTER**

Recommendation: Authorize the Chief Executive Officer to amend the Lease Agreement with Tenant for the Covina Transit Center commercial space and to commence construction on or before June 1, 2026 and rent to commence by November 1, 2026.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

13. **AUTHORIZATION TO AMEND DUARTEBUS SERVICE AGREEMENT WITH THE CITY OF DUARTE**

Recommendation: Authorize the Chief Executive Officer to amend duartEbus service Agreement with the City of Duarte.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

14. **TITLE VI MONITORING REPORT**

Recommendation: Receive and file the Title VI Monitoring Report.



The Executive Board received and filed the Title VI Monitoring Report.

15. **2026 SYSTEM STANDARDS AND POLICIES**

Recommendation: Adopt the updated 2026 System Standards and Policies (Attachment A).

Motion by Member Moss, second by Member Calaycay, to adopt. Motion carried 5-0.

16. **REQUEST TO CONDUCT PUBLIC HEARING FOR PUBLIC PARTICIPATION PLAN**

Recommendation: Authorize the Chief Executive Officer to seek public outreach and conduct a public hearing regarding updates to Foothill Transit's Public Participation Plan.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

REGULAR AGENDA

17. **PROPOSED REVISION OF MISSION AND VISION STATEMENTS**

Recommendation: To approve the establishment of the new concise mission statement and transition the current mission statement into the vision statement of Foothill Transit.

Felicia Friesema, Director of Marketing and Communications, presented this item.

Ms. Friesema reported that the proposal is that the current mission statement become the vision statement for the agency. The values will remain the same. The new proposed mission statement will focus on the day-to-day purpose of Foothill Transit.

The mission of Foothill Transit is to help people get to the places that make their lives better.

Motion by Vice Chair Sternquist, second by Member Moss, to approve. Motion carried 5-0.



18. FARE REVENUE TRENDS

Recommendation: Receive and file this update on fare revenue trends.

John Xie, Controller, presented this item.

Mr. Xie reported that since the pandemic, transit agencies have experienced an uneven recovery in ridership and fare revenue. Data shows that Foothill Transit has moved in a positive direction for FY 2023, 2024, 2025, but the first six months of FY 2026 show a declining trend. He reported that staff will continue monitor fare revenue trends and will update the board

The Executive Board received and filed the Fare Revenue Trends presentation.

19. AUTHORIZATION TO RETIRE PROTERRA BUSES

Recommendation: Authorize the Chief Executive Officer to retire fourteen (14) Proterra Battery Electric Buses.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that the 14 Proterra E2 catalyst buses acquired by Foothill Transit have not met Foothill Transit standards. The Federal Transit Administration (FTA) in December 2025 issued a Dear Colleague letter to provide instructions for any FTA recipient considering retiring their Proterra buses early and requesting a waiver of the remaining useful life and remaining federal interest in the vehicles. Foothill Transit has notified the FTA of their intention to retire 14 Proterra buses.

Motion by Member Calaycay, second by Member Moss, to approve. Motion carried 5-0.

20. AUTHORIZATION TO AMEND CONTRACT FOR HYDROGEN FUELING

Recommendation: Authorize the Chief Executive Officer to renew the Hydrogen Supply Agreement with Clean Energy for one year at \$9.63 per kilogram plus \$215.00 cost for delivery.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that the commencement date of the contract with Clean Energy was April 26, 2023. The agreement has a three-year base term



with two one-year options. The current term is set to expire on April 26, 2026. Exercising the first option would ensure a continued supply of hydrogen fuel for the 52 buses located at the Pomona Operations and Maintenance Facility.

Motion by Member Calaycay, second by Member moss, to approve. Motion carried 5-0.

21. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Announced that the next meeting of the Executive Board is scheduled for May 1, 2026

22. **BOARD MEMBER COMMENT**

There were no comments by Members of the Foothill Transit Executive Board.

23. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Gov't Code § 54957)

Title: Chief Executive Officer

The Executive Board recessed into Closed Session at 10:10 a.m.

24. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: APN: 8265-004-041

Agency Negotiator(s): Doran J. Barnes, Darold D. Pieper, LaShawn King Gillespie, Sharlane Bailey

Negotiating Parties: Puente Hills Land Venture

Under Negotiation: Price and Terms

The Executive Board recessed into Closed Session at 10:10 a.m.



25. **CLOSED SESSION REPORT**

Darold Pieper, General Counsel, reported that there were no reportable actions on Closed Session items 23 and 24.

26. **ADJOURNMENT**

Adjournment for the March 27, 2026, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:47 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is written in a cursive style and is positioned above a horizontal line.

Christina Lopez, Board Secretary

Approved on: 05/01/2026