



Foothill Transit

Executive Board Meeting **AGENDA**

EXECUTIVE BOARD MEETING
8:30 AM, DECEMBER 12, 2025
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
5. PRESENTATIONS
 - 5.1. Introduction of Foothill Transit Business Partners
 - 5.2. Contractors' Employee Recognition
6. PUBLIC COMMENT

Public Comment: Any individual may request to address the Executive Board at this time. Public comments are allowed only during the Public Comment portion of the agenda. Speakers may speak only once for up to 2 minutes total time during which they may address both on- and off- agenda items. If there are any public hearings scheduled, individuals will be given an additional opportunity to comment under said items. Speakers are not permitted to yield their time to another speaker. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204, emailing board.secretary@foothilltransit.org, or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Chief Executive Officer's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.



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CONSENT CALENDAR: Items 7 through 12 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF OCTOBER 24, 2025 AND SPECIAL MEETING OF NOVEMBER 14, 2025

8. DECEMBER 2025 PROCUREMENT MONTHLY REPORT

Recommended Action: Receive and file the Procurement Monthly Report for December 2025.

9. OCTOBER 2025 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through October 31, 2025. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of October 31, 2025, for the fiscal year (FY) ending June 30, 2026.

10. RESOLUTION APPROVING THE ANNUAL CLAIM FORMS FOR FISCAL YEAR 2025-2026 FOR THE TRANSPORTATION DEVELOPMENT ACT, ARTICLE IV AND STATE TRANSIT ASSISTANCE FUNDS

Recommended Action: Adopt the following resolution:

Resolution No. 2025-05: Authorization for the Approval of the Annual Claim Forms for Transportation Development Act, Article IV and State Transit Assistance Funds.

11. AUTHORIZATION TO AMEND CONTRACT FOR SECURITY GUARD SERVICES

Recommended Action: Authorize the Chief Executive Officer to execute Amendment No. 2 to Contract No. 23-002 with GardaWorld Security Services (GWS) for added transit security guards in the amount of \$240,000 per year for the two remaining option years.

12. FISCAL YEAR 2025 ANNUAL COMPREHENSIVE FINANCIAL AUDIT REPORT RESULTS

Recommended Action: Receive and file the Fiscal Year 2025 financial and compliance audit results. The Annual Comprehensive Financial Report (ACFR) including the auditor's opinions and required communication letter has been provided for you as a separate attachment.



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REGULAR AGENDA:

13. INSURANCE UPDATE

Recommended Action: Receive and File the Foothill Transit Insurance Coverage Update.

14. AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS FOR 21ST CENTURY Foothill TRANSIT SECURITY PROJECT

Recommended Action: Authorize the Chief Executive Officer to issue Request for Qualifications and Request for Proposals for design build services for security video camera and access control systems.

15. AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR Foothill TRANSIT'S ADMINISTRATIVE BUILDING SOLAR CARPORT PROJECT

Recommended Action: Authorize the Chief Executive Officer to issue Invitation for Bids for construction services related to Foothill Transit's Administrative Building solar carport project.

16. Foothill TRANSIT BOARD ADOPTED POLICIES AND GOVERNANCE DOCUMENTS UPDATE

Recommended Action: Receive and file an update on Foothill Transit's board adopted policies and governance documents.

17. CHIEF EXECUTIVE OFFICER COMMENT

18. BOARD MEMBER COMMENT

19. ADJOURNMENT

**The next Regular Meeting of the Executive Board
is scheduled for
January 30, 2026, at 8:00 a.m.**



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, October 24, 2025
8:00 a.m.**

DRAFT

1. CALL TO ORDER

The meeting was called to order by Chair Shevlin at 8:06 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Cory Moss, Vice Chair Cynthia Sternquist, Chair Becky Shevlin

Chair Shevlin recessed the meeting at 8:06 a.m.

Chair Shevlin reconvened the meeting at 9:26 a.m.

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

Doran Barnes, Chief Executive Officer, requested that Item 8, Resolution Adopting Executive Board and Governing Board Meeting Schedule for 2026, be pulled from the Consent Calendar for discussion.

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as revised.

4. PRESENTATIONS

4.1. Introduction of Foothill Transit Business Partners

There were no presentations by Foothill Transit business partners.



5. **PUBLIC COMMENT**

No members of the public addressed the Foothill Transit Executive Board.

Mike Greenspan and Ulyses Gontes provided two minutes of Public Comment.

CONSENT CALENDAR

The Executive Board took action on a single motion on items 6 -7 and 9. Item 8, Resolution Adopting Executive Board and Governing Board Meeting Schedule for 2026 was pulled for discussion and action.

6. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 29, 2025**

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

7. **OCTOBER 2025 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for October 2025.

The Executive Board received and filed the Procurement Monthly Report for October 2025.

8. **RESOLUTION ADOPTING EXECUTIVE BOARD AND GOVERNING BOARD MEETING SCHEDULE FOR 2026**

Recommendation: Adopt Resolution No. 2025-04, the Executive and Governing Board Meeting Schedule for 2026.

This agenda item was pulled for discussion. Doran Barnes, Chief Executive Officer, stated that the board may want to consider moving the proposed April 2026, Executive Board Meeting date due to a conflict with a California League of Cities event scheduled the same week as the Executive Board Meeting. After discussion the Board identified May 1, 2026, as the replacement date for the April 2026.

Motion by Vice Chair Sternquist, second by Member Moss, to adopt the revised 2026 meeting schedule and moving the meeting scheduled for April 2026 to May 1, 2026. Motion carried 5-0.



9. **AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

Recommendation: Authorize the Executive Board Chair to execute the Second Amendment to the First Amended and Restated Chief Executive Officer Employment Agreement dated July 1, 2023.

Motion by Member Moss, second by Member Calaycay, to approve. Motion carried 5-0.

REGULAR AGENDA

10. **U.S. TARIFF IMPACTS AND BUS FUNDING UPDATES**

Recommendation: Receive and file the U.S. Tariff Impacts and Bus Purchase Funding Updates report.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported on the US tariff impacts and bus purchase funding. He reported that the average rate of tariffs ranged from 2.5 percent to 27 percent. In June 2025, the tariff on steel and aluminum was at 50 percent. Bus parts made of steel and aluminum include frame and chassis, exterior panels, and other body components. New Flyer has submitted a letter to Foothill Transit indicating it will begin assessing the tariff impact on the 19 buses ordered. The tariff assessed will be between 3 to 15 percent.

An update on bus funding which included the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES), Hybrid Zero-Emission Truck and Bus Voucher Incentive Program, and the Sale and Use Tax Exemption was provided. Doran Barnes, Chief Executive Officer, indicated that a special meeting may have to be scheduled to address potential funding issues and budget adjustments.

The Executive Board received and filed the U.S. Tariff Impacts and Bus Purchase Funding presentation.



11. **LOS ANGELES METRO TRANSIT CENTER PERMITS**

Recommendation: Receive and file the Los Angeles Metro (LA Metro) Transit Center Permits Report.

Joe Raquel, Director of Service Development and Information Technology presented this item.

Mr. Raquel reported the Foothill Transit provides service to two LA Metro owned transit centers, El Monte Station, the newly opened Pomona A-Line Station, and Foothill Transit utilizes Terminal 28 in downtown Los Angeles as a layover. The LA Metro Real Estate Department has informed Foothill Transit that permits and fee will be required to operate at LA Metro operated transit center and terminals. The fee will \$1,000 per site per month. Foothill Transit will have to pay \$12,000 a year for each of the three sites for a total of \$36,000 a year. Foothill Transit has submitted the permit applications to LA Metro.

Staff responded to questions and comments from the Executive Board. The Executive Board received and filed the LA Metro Transit Center Permits presentation.

CHIEF EXECUTIVE OFFICER COMMENT

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- The next meeting of the Executive Board is scheduled for December 12, 2025 at 8:30 a.m.
- Board members and staff will be participating in bus inspections at New Flyer facility.
- Board members and staff will be participating in the California Transit Association Fall Conference scheduled for November 5-7, 2025. Foothill Transit will be recognized as Employer of the Year at the WTS Scholarship Awards Dinner on November 6.
- State Senator Archuleta is scheduling a hearing on the use of hydrogen as a transportation fuel and Mr. Barnes has been asked to speak at the hearing.



12. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Chair Shevlin thanked attendees for their positive input during today's meetings. She noted that negative or inappropriate public comments can be difficult, and emphasized the value of positive input and how it can be helpful and useful. She also reminded participants that comments or suggestions may be submitted to Foothill Transit outside of board meetings.

13. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: APN: 8265-004-041
Agency Negotiator(s): Doran J. Barnes, Darold D. Pieper, LaShawn King Gillespie, Sharlane Bailey
Negotiating Parties: Puente Hills Land Venture
Under Negotiation: Price and Terms

The Executive Board recessed into Closed Session at 9:55 a.m.

14. **CLOSED SESSION REPORT**

The Executive Board reconvened at 10:30 a.m.

Darold Pieper, General Counsel, reported that there were no reportable actions.

15. **ADJOURNMENT**

Adjournment for the October 24, 2025 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:30 a.m.



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
SPECIAL MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, November 14, 2025
8:30 a.m.**

DRAFT

1. CALL TO ORDER

The meeting was called to order by Chair Shevlin at 8:35 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Calaycay.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Cory Moss, Vice Chair Cynthia Sternquist, Chair Becky Shevlin

Guests: Governing Board Member Richard Barakat, Governing Board Member Cindy Galvan, Governing Board Member John Lloyd

4. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

5. REEVALUATION OF FUEL TECHNOLOGY FOR 30 TRANSIT BUSES TO BE MANUFACTURED BY NEW FLYER, CONSIDERATION OF NEW CONTRACTS AND TERMINATION OF RELATED CONTRACTS, AND POTENTIAL REPROGRAMMING OF CERTAIN FUNDS

Recommendation: Provide direction on the following: 1. Changing the fuel technology to be used on the 30 buses that are under contract for manufacture by New Flyer from hydrogen fuel cell to compressed natural gas (CNG). 2. Terminating the contract for the hydrogen fuel station at the



Arcadia/Irwindale Operations and Maintenance, and authorizing payment for any costs related to the termination. 3. Requesting the reprogramming the California State TIRCP funds from the hydrogen fuel cell buses to the Cal Poly Pomona Bronco Mobility Hub or other programs.

Chief Executive Office Doran Barnes and Director Maintenance and Vehicle Technology Roland Cordero presented this item.

Mr. Barnes reported on the current order for 30 Fuel Cell Electric Buses (FCEB) with New Flyer. He reviewed the original funding plan for the 30-bus purchase and the hydrogen fueling station. He reported that the funding that Foothill Transit was scheduled to receive from the Alliance for Reviewable Clean Hydrogen Energy Systems (ARCHES) is uncertain and reported that the Department of Energy has eliminated funding for ARCHES. Another funding source the Hybrid Zero-Emission Truck and Bus Voucher Incentive Program (HVIP) is currently oversubscribed and it is unsure if additional funds will be available for applicants in the wait list. This creates a \$20 Million gap in the funding program.

To maintain a 30-bus order, Foothill Transit can change the Fuel Cell Electric Bus (FCEB) procurement to 30 Compressed Natural Gas (CNG) buses and cancel the design build of the Arcadia Irwindale hydrogen fueling station. This change would provide \$28 Million in savings, and Mr. Cordero reported that there would be a \$1.8 Million in savings in fuel cost. Mr. Barnes reported that the Governor's Office of Business requested additional time for securing funding. He stated that Foothill Transit could allow a 30-day extension, pending the Executive Board's direction.

Staff responded to comments and questions from the Executive Board and Members of the Governing Board regarding funding, hydrogen versus CNG, and green credits.

Motion by Member Calaycay, second by Member Sternquist, to approve the revised recommendation allowing up to 30-days to secure funding. If funding is not secured within that timeframe, staff is directed to proceed with Recommendation 1, Recommendation 2 and Recommendation 3. Motion carried 5-0.

6. **CHIEF EXECUTIVE OFFICER COMMENT**

There were no comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.



7. BOARD MEMBER COMMENT

There were no comments by Members of the Foothill Transit Executive Board.

8. ADJOURNMENT

Adjournment for the November 14, 2025, Foothill Transit Special Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:23 a.m.