



Foothill Transit

EXECUTIVE BOARD MEETING

West Covina, CA
Friday, October 24, 2025



Foothill Transit

Foothill Transit MISSION

To be the premier public transit
provider committed to:

SAFETY

COURTESY

QUALITY

RESPONSIVENESS

EFFICIENCY

INNOVATION



Foothill Transit **VALUES**

SAFETY

We educate, encourage, and endorse a strong culture of safety at all levels of the organization, valuing the responsibility entrusted in us by the communities that we serve.

RESULTS

We value the achievement of organizational goals and initiatives as defined in our business plan and involving all levels of the organization.

INTEGRITY

We are committed to high ethical standards based on accountability, honesty, respect, transparency, and a high level of fiscal responsibility.

GRATITUDE

We are a team united in thankfulness for each other; we express gratitude for our many opportunities by investing our time and energy in our community and industry, and through the open expression of appreciation.

EMBRACIVE

We are committed to creating a culture that enthusiastically embraces and supports the active participation of all team members, valuing the unique perspectives and life experiences that everyone brings.

TEAM MEMBERS

Our team members are the key to Foothill Transit's success and we are committed to supporting them through education, development, and recognition.

COMMUNICATION

We value and are committed to open honest respectful discussion which is responsive, informative, and constructive.

SUSTAINABILITY

We embrace sustainability because it benefits all aspects of our business while helping our communities by protecting the environment through measured and responsible stewardship of resources.



If you require translation services, please contact the Chief Executive Officer's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, comuníquese con la oficina del Director Ejecutivo llamando al (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

若需要翻譯服務，請在會議前至少 48 小時聯絡執行長辦公室 (626) 931-7300 分機 7204

Nếu quý vị yêu cầu dịch vụ dịch thuật, vui lòng liên hệ với văn phòng Giám Đốc Điều Hành theo số (626) 931-7300, số máy lẻ 7204, ít nhất 48 giờ trước cuộc họp

Kung kailangan mo ng serbisyong pagsasalin, mangyaring makipag-ugnayan sa tanggapan ng Punong Ehekutibong Opisyal sa numerong (626) 931-7300 ekstensyon 7204, hindi bababa ng 48 oras bago ang pagpupulong

번역 서비스가 필요한 경우, 회의가 시작되기 최소 48 시간 전에 (626) 931-7300 내선 7204 번으로 최고경영자실에 연락하십시오.

通訳／翻訳サービスが必要な際は、ミーティング 48 時間前までに、CEO/最高経営責任者事務所までに連絡してください。CEO 事務所連絡先：(626) 931-7300 内線 7204

اگر به خدمات ترجمه نیاز دارید، لطفاً دست کم 48 ساعت قبل از شروع جلسه با دفتر مدیر عامل به شماره تلفن (626) 931-7300 داخلی (626) 931-7300 تماس بگیرید

Եթե Ձեզ թարգմանչական ծառայություններ են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ զանգահարեք Գլխավոր գործադիր տնօրենի գրասենյակ՝ (626) 931-7300 լրացուցիչ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកត្រូវការសេវាកម្មបកប្រែភាសា សូមទាក់ទងការិយាល័យនាយកភ្នាក់ងារប្រតិបត្តិការមន្ទីរស្តីពី (626) 931-7300 លេខភ្ជាប់បន្ត 7204, ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោងមុនកិច្ចប្រជុំ

في حالة الحاجة لخدمات الترجمة، يرجى الاتصال بمكتب الرئيس التنفيذي على رقم الهاتف (626) 931-7300 (الرقم الداخلي 7204) وذلك قبل 48 ساعة على الأقل من الاجتماع

หากคุณต้องการบริการล่าม โปรดติดต่อสำนักงานประธานเจ้าหน้าที่บริหารที่ (626) 931-7300 ต่อ 7204 อย่างน้อย 48 ชั่วโมงก่อนการประชุม

သင်သည် ဘာသာပြန် ဝန်ဆောင်မှုများကို လိုအပ်ပါက အစည်းအဝေးမစတင်မီ အနည်းဆုံး 48 နာရီအလို၌ အလုပ်အမှုဆောင်အရာရှိချုပ်ရုံး၊ ဖုန်းနံပါတ် (626) 931-7300 လိုင်းခွဲ 7204 သို့ ဆက်သွယ်ပေးပါ။

如果您需要翻譯服務，請至少在會議開始前 48 小時撥打(626) 931-7300 轉 7204，聯繫首席執行官辦公室。

اگر ضرورت به خدمات ترجمانی دارید، لطفاً حداقل 48 ساعت قبل از برگزاری جلسه، با دفتر مدیر عامل ذریعة نمبر (626) 931-7300 و نمبر داخلی 7204 به تماس شوید.



در صورت نیاز به خدمات ترجمه، لطفا حداقل 48 ساعت
قبل از جلسه از طریق شماره 931-7300 (626) داخلی
7204 با دفتر مدیر عامل تماس بگیرید.

Inā pono e loa 'a iā 'oe kekahi kōkua 'unuhi 'ōlelo 'ē, 'olu'olu e ka 'a'ike aku me ka Pouhana ma (626) 931-7300 ma ka laina 7204, e kelepona au ho 'i ma kahi o 48 mau hola ma mua o ka hui pū 'ana aku me lākou.

अगर आपको अनुवाद सेवाओं की आवश्यकता है, तो कृपया बैठक से कम से कम 48 घंटे पहले, मुख्य कार्यपालक अधिकारी के कार्यालय का संपर्क (626) 931-7300 एक्सटेंशन 7204 नंबर पर करें।

No kasapulam ti serbisio ti panagipatarus, maidawat nga kontakem ti opisina ti Chief Executive Officer iti (626) 931-7300 extension 7204, di kumurang a 48 nga oras sakbay ti miting

နမူနာလုပ်ငန်း တစ်စုံတစ်ရာတို့အတွက် တစ်ကတိကျစွာ အချိန်နှင့်, ဝမ်းစူးဆော်ကျသော ပါဆော့အားကွန်
မူဒါနို အဝဲအေး ဖဲ (626) 931-7300 လီတဲစီနိုက်ဂ်ဒ် 7204, အစုကတော် 48 နှစ်ရံ
တချိုးတပ်ထိုင်လိမ့်အိုင်ဖိုင်သင်္ကန်းတကွန်.

ຖ້າທ່ານຕ້ອງການບໍລິການແປພາສາ, ຕິດຕໍ່ຫ້ອງການຫົວໜ້າຜູ້ບໍລິຫານທີ່ເປີ (626) 931-7300 ຕໍ່ຫາ 7204 ຢ່າງ
ໜ້ອຍ 48 ຊົ່ວໂມງກ່ອນການປະຊຸມ.

如果您需要翻译服务，请至少在会议
开始前 48 小时拨打(626) 931-7300 转
7204，联系首席执行官办公室。

Afai ete manaomia ni auaunaga faaliliu, faamolemole faafesoota'i le ofisa o le Pule Sili i le (626) 931-7300 extension 7204, a itiiti mai i le 48 itula a'o le'i faia le fono.

Tercüme hizmetine ihtiyacınız varsa, lütfen toplantıdan en az 48 saat önce (626) 931-7300 dahili 7204 numaralı telefondan İcra Kurulu Başkanının ofisiyle irtibata geçin.

Agar siz tarjima xizmatlariga ehtiyoj sezsangiz, uchrashuvdan kamida 48 soat oldin (626) 931-7300 raqamining 7204 kengaytmasi orqali Markaziy Boshqaruv Ofisiga murojaat qiling.



Foothill Transit

Executive Board Meeting **AGENDA**

EXECUTIVE BOARD MEETING
8:00 AM, OCTOBER 24, 2025
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. ROLL CALL
3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
4. PRESENTATIONS
 - 4.1. Introduction of Foothill Transit Business Partners
5. PUBLIC COMMENT

Public Comment: Any individual may request to address the Executive Board at this time. Public comments are allowed only during the Public Comment portion of the agenda. Speakers may speak only once for up to 2 minutes total time during which they may address both on- and off- agenda items. If there are any public hearings scheduled, individuals will be given an additional opportunity to comment under said items. Speakers are not permitted to yield their time to another speaker. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204, emailing board.secretary@foothilltransit.org, or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Chief Executive Officer's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.



8:00 AM, October 24, 2025

2nd Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790

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CONSENT CALENDAR: Items 6 through 9 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

6. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 29, 2025

7. OCTOBER 2025 PROCUREMENT MONTHLY REPORT

Recommended Action: Receive and file the Procurement Monthly Report for October 2025.

8. RESOLUTION ADOPTING EXECUTIVE BOARD AND GOVERNING BOARD MEETING SCHEDULE FOR 2026

Recommended Action: Adopt Resolution No. 2025-04, the Executive and Governing Board Meeting Schedule for 2026.

9. AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT

Recommended Action: Authorize the Executive Board Chair to execute the Second Amendment to the First Amended and Restated Chief Executive Officer Employment Agreement dated July 1, 2023.

REGULAR AGENDA:

10. U.S. TARIFF IMPACTS AND BUS FUNDING UPDATES

Recommended Action: Receive and file the U.S. Tariff Impacts and Bus Purchase Funding Updates report.

11. LOS ANGELES METRO TRANSIT CENTER PERMITS

Recommended Action: Receive and file the Los Angeles Metro (LA Metro) Transit Center Permits Report.

12. CHIEF EXECUTIVE OFFICER COMMENT

13. BOARD MEMBER COMMENT



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2nd Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790

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14. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: APN: 8265-004-041

Agency Negotiator(s): Doran J. Barnes, Darold D. Pieper, LaShawn King Gillespie,
Sharlane Bailey

Negotiating Parties: Puente Hills Land Venture

Under Negotiation: Price and Terms

15. CLOSED SESSION REPORT

16. ADJOURNMENT

**The next Regular Meeting of the Executive Board
is scheduled for**

Friday, December 12, 2025, at 8:30 a.m.



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, August 29, 2025
8:00 a.m.**

DRAFT

1. CALL TO ORDER

The meeting was called to order by Chair Shevlin at 8:06 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Cory Moss, Vice Chair Cynthia Sternquist, Chair Becky Shevlin

Chair Shevlin recessed the meeting at 8:06 a.m.

Chair Shevlin reconvened the meeting at 9:48 a.m.

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. PRESENTATIONS

4.1. Introduction of Foothill Transit Business Partners

There were no presentations by Foothill Transit business partners.

5. PUBLIC COMMENT

Armando Herman addressed the Foothill Transit Executive Board.

CONSENT CALENDAR

The Executive Board took action on a single motion on items 6-10.

6. **APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF AUGUST 1, 2025**

Motion by Member Calaycay, second by Member Moss, to approve. Motion carried 5-0.

7. **AUGUST 2025 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for August 2025.

The Executive Board received and filed the Procurement Monthly Report for August 2025.

8. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) FOR OPERATIONS AND MAINTENANCE OF CNG FUELING STATIONS**

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposals for Operations and Maintenance of CNG Fueling Stations at Pomona and Arcadia Irwindale Operations and Maintenance Fueling Stations.

Motion by Member Calaycay, second by Member Moss, to approve. Motion carried 5-0.

9. **RESOLUTION FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

Recommendation: Adopt the following resolution: Resolution No. 2025-03: Authorization for the Execution of the Certifications and Assurances for the California State of Good Repair Program (Attachment A).

Motion by Member Calaycay, second by Member Moss, to adopt. Motion carried 5-0.

10. **FOOTHILL TRANSIT INVESTMENT POLICY UPDATE**

Recommendation: Adopt the update to the Foothill Transit Investment Policy.

Motion by Member Calaycay, second by Member Moss, to adopt. Motion carried 5-0.

REGULAR AGENDA

11. AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR ELECTRIC BUS CHARGING STATION UPGRADES

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposal for Electric Bus Charging Station Upgrades.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that in order to provide a range of up to 300 miles on a single charge for the 24 Alexander Dennis double-deck buses being purchased requires direct current chargers. The Procurement is a two-phase process that starts with a Request for Qualifications to determine a pool of qualified candidates that can then participate to in the Request for Proposals. Award of a contract is anticipated in early 2026.

Motion by Member Moss, second by Vice Chair Sternquist, to approve.
Motion carried 5-0.

12. FISCAL YEAR 2025 FOURTH QUARTER BUDGET UPDATE

Recommendation: Receive and file the Fiscal Year 2025 Fourth Quarter Budget Update.

Jorge Quintana, Budget and Grants Manager, presented this item.

Mr. Quintana reported that Foothill Transit is \$11.5 million under the approved \$160.8 million operating budget. Capital expenditures for the fiscal year were \$14.1 million. Most of the capital expenditures were related to the continuation of the bus heavy maintenance program, facility upgrades and improvements, and IT related investments essential to transit operations. Due to the success of strategic service improvements recommended by Foothill Transit Forward and increased ridership from the Cal Poly Pomona Class Pass Program, Foothill Transit surpassed the \$8.8 million fare revenue target and has collected \$9.5 million in fare revenues.

The Executive Board received and filed the Fiscal Year 2025 Fourth Quarter Budget update presentation.

13. **FISCAL YEAR 2025 PERFORMANCE INDICATORS REPORT**

Recommendation: Receive and file the Fiscal Year 2025 Performance Indicators Report.

Ali Showkatian, Director of Customer Service and Operations, presented this item.

Mr. Showkatian reported that Foothill Transit achieved seven out of eight key performance indicator targets. Targets met included Schedule Adherence, Miles between technical Roadcalls, Customer Complaints per 100,000 Boardings, Boardings per Vehicle Service Hour, Average Weekday Boardings, Farebox Recovery Ratio, and Average Cost per Vehicle Service Hour. The key performance indicator target not met was Preventable Collisions.

Staff responded to questions from the Executive Board. The Executive Board received and filed the Fiscal Year 2025 Performance Indicators presentation.

14. **FISCAL YEAR 2025 AND 2026 BUSINESS PLAN INITIATIVES UPDATE**

Recommendation: Receive and file an update on Foothill Transit's FY2025 and 2026 Business Plan Initiatives.

LaShawn King Gillespie, Deputy Chief Executive Officer, presented this item.

Ms. Gillespie provided updates on the key projects included in Foothill Transit's current business plan. Initiatives include: Fuel Cell Bus and Infrastructure Expansion, Zero Emissions Double-Deck Fleet Expansion and Charging Infrastructure, Enhanced State Advocacy Presence, Pomona Operations and Maintenance Facility CNG Equipment Upgrade, Administrative Office Solar Project, Safety and Security Presence Coordination, Cal Poly Pomona Branco Mobility Hub, and Commuter Express Service Efficiency Project.

The Executive Board received and filed Foothill Transit FY2025 and FY2026 Business Plan Initiatives presentation.

15. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

There were no comments by Mr. Doran J. Barnes, Chief Executive Officer.

16. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Moss announced that the 2028 LA Olympics mountain biking event will be held at the Pacific Palms in the City of Industry. She also indicated that there are discussions to use the Industry Hills Expo Center as a parking location.

17. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Gov't Code § 54957)

Title: Chief Executive Officer

The Executive Board recessed in to Closed Session at 10:41 p.m.

18. **CLOSED SESSION REPORT**

The Executive Board reconvened at 11:47 a.m.

Darold Pieper, General Counsel, reported that the Executive Board voted on the motion of Member Alvarez and second by Member Calaycay to unanimously approve a three percent increase in salary for the Chief Executive Officer, and directed that a report be brought back to the next Executive Board Meeting on the consent calendar for final approval.

19. **ADJOURNMENT**

Adjournment for the August 29, 2025, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 11:48 a.m.



October 24, 2025

To: Executive Board

Subject: **October 2025 Procurement Monthly Report**

Recommendation

Receive and file the Procurement Monthly Report for October 2025.

Awarded Procurements:

Since the previous Procurement Monthly Report for August 2025, there have been five awards of agreements over \$100,000.00 but below the Executive Board's approval threshold of \$250,000.00.

- Southern Computer Warehouse Inc. was awarded Contract No. 25-052 to replace existing laptops and docking stations that have reached the end of their useful life duration. The independent cost estimate for the solicitation was \$110,000. The contract is in the amount of \$104,759.67 for furnishing all essential computer materials and was awarded to the lowest cost quotation of the twenty (20) quotes received.
- CMAX Commercial Maintenance Inc. was awarded Contract No. 26-004 to provide sweeping and trash removal services to maintain debris-free conditions at the following parking lot locations: Administrative Building and DTLA Bus Layover Site. The Independent Cost Estimate for this work was \$122,452.91. The contract was valued at \$98,374.32, covering a two-year term with an additional one-year option. This award was made to the lowest responsive and responsible respondent of the five (5) bids received.
- Iteris, Inc. was awarded Contract No. 25-128 for any repair and testing services related to the Colorado/Huntington Transit Signal Priority (TSP) equipment currently installed along the corridor. The Independent Cost Estimate for this operation and maintenance project was \$225,000. The contract was awarded for a total amount of \$190,307.13 over a three-year period.
- IT Devices Online, Inc. was awarded Contract No. 26-005 for remote offsite backup cluster to ensure secure data retrieval in the event of a catastrophic damage to the data center located in the Administrative



Building as well as meet regulatory requirements for the finance department. The contract was awarded for a total amount of \$125,477.04, which was below the Manufacturer's Suggested Retail Price of \$181,529. This award was made to the lowest responsive and responsible respondent of the seven (7) quotes received.

- Birdi Systems, Inc. was awarded Contract No. 25-112 for on-going repairs, testing, inspection and software revision of Foothill Transit's Electronic Security Systems. The Independent Cost Estimate for this solicitation was \$211,497.85. The contract was awarded for a total amount of \$158,856.00 for base year of service and two option years. The award was made to the lowest responsive and responsible bidder.

Upcoming Procurements:

Since the previous Procurement Monthly Report for August 2025, the Procurement Department has initiated one procurement over \$100,000.00 but below the Executive Board's approval threshold of \$250,000.00.

- Invitation for Bid No. 25-011 for replacement and upgrades of the fire pump controller at the Administrative Building. The independent cost estimate for the project is at \$125,000 and is currently in progress for solicitation issuance.

Sincerely,

Christopher Pieper
Director of Procurement

Doran J. Barnes
Chief Executive Officer



October 24, 2025

To: Executive Board

Subject: **Resolution Adopting Executive Board and Governing Board Meeting Schedule for 2026**

Recommendation

Adopt Resolution No. 2025-04, the Executive and Governing Board Meeting Schedule for 2026.

Analysis

The schedule of Executive Board and Governing Board meetings are shown on the attached meeting schedule (Attachment A). Foothill Transit's Joint Powers Agreement (JPA) requires that meetings be fixed by resolution (Attachment B).

Upon adoption, the resolution and meeting schedule will be filed with the JPA member cities and Los Angeles County.

Due to business issues that may arise, it may be necessary to modify the meeting schedule. Notification will be provided in a timely manner of any possible date or time changes and proper notifications will be posted.

Sincerely,

Christina Lopez
Board Secretary

Doran J. Barnes
Chief Executive Officer

Attachments

**Attachment A****Draft****2026 Executive Board & Governing Board Meeting Schedule**

January 2026	Friday, January 30 at 8:00 a.m. – Governing Board Meeting Friday, January 30 at 8:00 a.m. – Executive Board Meeting
February 2026	Friday, February 27 at 8:00 a.m. – 3:00 p.m. – Strategic Planning Session, Location TBD
March 2026	Friday, March 27 at 8:00 a.m. – Governing Board Meeting Friday, March 27 at 8:00 a.m. – Executive Board Meeting
April 2026	Friday, April 24 at 8:00 a.m. – Executive Board Meeting
May 2026	Friday, May 29 at 8:00 a.m. – Annual Governing Board Meeting Friday, May 29 at 8:00 a.m. – Executive Board Meeting
June 2026	Friday, June 26 at 8:00 a.m. – Executive Board Meeting
July 2026	No meetings scheduled in July
August 2026	Friday, August 28 at 8:00 a.m. – Governing Board Meeting Friday, August 28 at 8:00 a.m. – Executive Board Meeting
September 2026	Friday, September 25 at 8:00 a.m. – Executive Board Meeting
October 2026	Friday, October 23 at 8:00 a.m. – Governing Board Meeting Friday, October 23 at 8:00 a.m. – Executive Board Meeting
November 2026	No meetings scheduled in November
December 2026	Friday, December 11 at 8:30 a.m. – Executive Board Meeting

Adopted:

RESOLUTION NO. 2025-04
A RESOLUTION OF THE EXECUTIVE BOARD OF
FOOTHILL TRANSIT ADOPTING THE 2026 MEETING
SCHEDULE

The Executive Board of Foothill Transit does resolve as follows:

1. Findings. The Executive Board hereby finds and declares the following:

A. The Joint Exercise of Powers Agreement governing Foothill Transit requires that the dates of the regular meetings of the Governing Board and Executive Board fixed by resolution.

B. It is most convenient and useful to the agency and its members to fix the dates of the regular meetings and of other significant meetings through the adoption of an annual schedule.

2. Action.

A. The Executive Board adopts the 2026 Executive Board and Governing Board Meeting Schedule attached as Attachment A.

3. Adoption. PASSED AND ADOPTED at a Regular Meeting of the Executive Board held on October 24, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

BECKY A. SHEVLIN, CHAIR

APPROVED AS TO FORM:
DAROLD PIEPER, GENERAL COUNSEL

ATTEST:
CHRISTINA LOPEZ, BOARD SECRETARY

By:_____

By:_____



October 24, 2025

To: Executive Board

Subject: **Amendment to Chief Executive Officer's Employment Agreement**

Recommendation

Authorize the Executive Board Chair to execute the Second Amendment to the First Amended and Restated Chief Executive Officer Employment Agreement dated July 1, 2023.

Analysis

On August 29, 2025, the Executive Board met in Closed Session to evaluate the Chief Executive Officer ("CEO"). It thereafter publicly reported that it had authorized a three percent increase in the CEO's compensation effective July 1, 2025, consistent with its treatment of the agency's other employees. It further directed that a Second Amendment to the CEO's Employment Agreement implementing this increase be placed on the Consent Calendar at the next Executive Board Meeting.

Budget Impact

Funds have been programmed in the Fiscal Year 2025-2026 budget to account for this compensation adjustment.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Pieper', with a long horizontal flourish extending to the right.

Darold Pieper
General Counsel



October 24, 2025

To: Executive Board

Subject: **U.S. Tariff Impacts and Bus Purchase Funding Updates**

Recommendation

Receive and file the U.S. Tariff Impacts and Bus Purchase Funding Updates report.

Analysis

U.S. Tariffs

On September 24, 2025, Foothill Transit received a letter from New Flyer regarding assessing tariffs on the purchase of 19 fuel cell buses. The steel and aluminum parts of the bus are mostly targeted by the tariffs.

New Flyer will begin assessing the tariff impact on each bus as they enter the production line. The first article bus entered production on September 8, and will be available for inspection by Foothill Transit's Maintenance Team at New Flyer's Anniston, Alabama plant the week of October 27. After inspection and acceptance of the first article bus, the remaining buses on this order will enter production this coming November.

The letter (Attachment A) indicated the percentage of tariff assessed will be between 3 percent to 15 percent of the bus price. The projected maximum 15 percent assessment will increase the contract price from \$28,281,849.60 to \$32,417,075.33, a \$4,135,225.73 increase for the 19 buses.

However, if a 3 percent tariff is assessed by New Flyer on the 19 buses, the contract price will increase to \$29,042,565.99, a \$760,716.49 price increase.



		15% Tariff	3% Tariff
1	Total Bus Cost	\$ 26,781,820.33	\$ 26,781,820.33
2	Tariff	\$ 4,017,273.03	\$ 803,454.61
		\$ 30,799,093.36	\$ 27,585,274.94
3	Training Cost	\$ 78,027.30	\$ 78,027.30
4	Sales Tax	\$ 1,539,954.67	\$ 1,379,263.75
5	Total Cost with Tariff	\$ 32,417,075.33	\$ 29,042,565.99

In comparison, a similar procurement of CNG buses including tariffs is estimated to cost a minimum of \$21,529,150 (3% tariff) and up to \$24,025,750 (15% tariff).

Alliance for Renewable Clean Energy Systems (ARCHES)

Foothill Transit signed into Phase I of the ARCHES Hydrogen Hub Subrecipient Agreement in December 2024, for \$62 Million of grant funds for 190 fuel cell buses (FCEB), construction of a hydrogen fueling infrastructure at the Arcadia Irwindale Operations and Maintenance facility, and updates to the Pomona Operations & Maintenance Facility hydrogen fueling infrastructure. ARCHES will provide \$300,000 of grant funds per FCEB, \$4 Million toward the hydrogen fueling infrastructure, and \$1 Million to upgrade the Pomona hydrogen station. Majority of the funding for ARCHES comes from State of California's Cap-and-Investment along with financial support from the Department of Energy (DOE).

Over the last ten months Foothill Transit team members with guidance from the Center for Transportation and the Environment (CTE) prepared and submitted required DOE documents and reports to ARCHES.

On October 1, 2025, the DOE notified ARCHES that all work on the hydrogen hub should stop immediately at close of business. At this time there has been no indication whether the State of California will discontinue its support for ARCHES.

Hybrid Zero-Emission Truck and Bus Voucher Incentive Program (HVIP)

Another source of incentive for FCEBs comes in the form of HVIP funding in the amount of \$312,000 per FCEB. Although the program is currently oversubscribed, the California Air Resources Board advised Foothill Transit



along with New Flyer to submit an application for the purchase of 30 FCEBs to be included in a wait list. CARB has indicated that \$132.1 Million of Hino Motors settlement money will be used to fund HVIP applicants that are on the wait list. These funds will be available late 2025.

Budget Impact

Funding source for the 19 buses are: FTA 5307 Funds of \$22,640,00 and Local Match - MOSIP of \$5,660,000, or \$28,300,000 in total.

Foothill Transit has programmed \$39,750,000 of FTA 5307 funds and \$12,700,00 of TIRCP funds, for a total of \$52,450,000 towards the purchase of 30 FCEBS. The contract price for the 30 FCEBS is \$50,075,336.86.

Sincerely,

Roland M. Cordero
Director of Maintenance and Vehicle Technology

Doran J. Barnes
Chief Executive Officer

Attachment

9/24/2025

Attachment A

Roland Cordero Director of Maintenance & Vehicle Technology
100 S. Vincent Ave. Suite 200
West Covina CA 91790

Subject: Tariff Surcharge Notification and Tariff Pricing Process – SR-3028

Dear Roland,

At New Flyer, we are committed to delivering reliable, high-quality, and sustainable mobility solutions while navigating the evolving realities of today's economic and trade environment. Recent tariff announcements—particularly those targeting steel and aluminum, the automotive industry, and broader cross-border trade—have created significant cost pressures across our supply chain.

To ensure continued production and delivery of our customers' buses, New Flyer will begin assessing the tariff impact on each bus build at the time of line entry. We expect the cost of Tariffs will increase the price of the bus from 3% to 15%. The amount of the price increase will vary based on the type of bus, agency-selected options, component sourcing, and timing of the order.

For goods where New Flyer is the importer of record, the financial impact of these tariffs is clear and immediate. However, for components or materials sourced through multiple tiers of suppliers, there is often a delay in identifying and quantifying the full cost impact due to the complexity and timing of data processing within the supply chain.

Tariffs currently in effect and impacting your bus price include:

Effective March 12, 2025:

- 20% tariff on all U.S. imports from China
- 25% tariff on U.S. imports of foreign-made steel and aluminum
- 25% tariff on U.S. imports from Canada or Mexico that do not meet USMCA qualifications

Effective March 13, 2025:

- 25% tariff on Canadian imports of U.S.-made steel and aluminum

Effective April 5, 2025:

- 10% tariff on all U.S. imports from all countries *except China*
(Note: Higher proposed tariffs for select countries have been temporarily paused for 90 days)

Effective April 9, 2025:

- 145% tariff on all U.S. imports from China (reflecting a 120% increase)

However, we also want to note that while we are implementing a process to capture direct tariff impacts, we are operating in a volatile environment and are seeing broader inflation in parts and materials across the industry. These cost increases, driven by supplier pricing volatility and market conditions, may not always be isolated as a tariff and could lead to additional price increases beyond the range provided.

Per the terms of FOOTHILL TRANSIT (WEST COVINA, CA), the following provisions apply:

(2) Basis for Request for Change – Contractor-proposed changes under this subsection may include a request for a Change Order on the basis of an extraordinary and unanticipated increase in the cost of Materials or components used to manufacture or produce the Vehicles, including an increase in cost due to a change in State or Federal law or regulations, that arises after the date of this Agreement and that directly results in additional cost or time to perform the Work. Foothill Transit is not obligated to agree to such a request for a Change Order, but agrees to review, discuss, and consider any such request in good faith.

We recognize that our transit partners are managing tight budgets and procurement timelines. New Flyer is enhancing our procedures to deliver estimates and updates regarding the anticipated value of the tariffs during the pre-production and production phases. These estimates are derived from projected material content, reflecting the highest publicly announced tariffs to date, excluding duty drawbacks or exemptions.

The price adjustment, reflective of the actual tariff costs, will be computed upon line entry and accompanied by auditable documentation for FOOTHILL TRANSIT (WEST COVINA, CA). This amount will be determined through New Flyer SRCR (Sales Release Change Request) process and will be provided at cost. Additionally, it will be distinctly labeled as a Tariff Charges in the price adjustment.

This approach ensures that FOOTHILL TRANSIT (WEST COVINA, CA) is only paying for the tariff costs directly tied to your build, at the time of build, rather than relying on estimates. Please be assured that we will share as much clarity and documentation as commercially practicable. We are also working diligently with our suppliers to ensure they are equally transparent and accountable for the impacts they pass along to us.

Our priority remains clear: to be a trusted partner to your agency through open communication, proactive problem-solving, and fair pricing. You will be hearing from our team to review the details of your order and walk through these price changes within the next few weeks.

Thank you for your continued partnership and trust in New Flyer.

Sincerely,



Chris Stoddart
President
New Flyer and MCI



Scott Halbesma
VP, Customer Care
New Flyer and MCI



October 24, 2025

To: Executive Board

Subject: **Los Angeles Metro Transit Center Permits**

Recommendation

Receive and file the Los Angeles Metro (LA Metro) Transit Center Permits Report.

Analysis

Foothill Transit currently operates 35 bus lines throughout the San Gabriel & Pomona Valls. The agency's major hubs are located at the El Monte Station, Pomona Transit Center, Puente Hills Mall, West Covina and California Streets, and the Montclair Transit Center. Most of the locations are operated by either the respective cities, LA County, Cal Trans, or LA Metro. Foothill Transit currently does not pay to service the locations.

Foothill Transit provides service to two LA Metro owned transit centers, El Monte Station, the newly opened Pomona A-Line Station, and utilizes Terminal 28 in downtown Los Angeles as a layover for the Silver Streak on weekends and after hours when Foothill Transit's downtown Los Angeles layover is closed

LA Metro operates and maintains El Monte Station. Foothill Transit operates a Transit Store, which sells passes and provides routing information to Foothill and LA Metro customers, and operates 10 lines through this location.

The real estate department at LA Metro has contacted Foothill Transit, informing the agency that it now requires permits and fees to operate at LA Metro operated transit centers or terminals. The fee will be \$1,000 per site per month.

If the fees are implemented, Foothill Transit will have to pay \$12,000 a year for each of the three sites for a total of \$36,000 a year.

Foothill Transit is still in the process of completing the permit applications and will bring more information to the Board as further progress is made.



Fiscal Impact

The annual cost of the LA Metro Permits was not been programmed into the FY 25-26 Operating Budget, but there are sufficient funds in the budget to pay for the permits.

Sincerely,

Joseph Raquel
Director of Planning and IT

Doran J. Barnes
Chief Executive Officer

Joyce Rooney
Director of Finance