



**STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, August 1, 2025  
8:00 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Shevlin at 8:08 a.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Member Calaycay.

**3. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Eddie Alvarez, Member Corey Calaycay, Vice Chair  
Cynthia Sternquist, Chair Becky Shevlin

Absent: Member Cory Moss

**4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

Doran Barnes, Chief Executive Officer, requested that Item 13 – Commuter Express Service Realignment and Item 14 – Proposed Combination of Lines 269 and 270 be deferred. These items will be brought back to the Board at a future meeting for consideration and action.

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as revised.

**5. PRESENTATIONS**

**5.1. Introduction of Foothill Transit Business Partners**

Sandi Hill, Vice President Business Development, Keolis addressed the Executive Board.

Rich Rogers, Senior Vice President of Transit Operations for the Southwest Region, Transdev addressed the Executive Board.

**5.2. Contractors' Employee Recognition**

Doug Brockwell, General Manager, Keolis, introduced and recognized the following Pomona location Keolis operators and employees of the month:

Carlos Munguia – Employee of the Month (June)  
Donald Morrow – Operator of the Month (June)

Michael Costley – Employee of the Month (July)  
Jason Chidester – Operator of the Month (July)

Shawn Chavira, General Manager, Transdev, introduced and recognized the following Arcadia location Transdev operators and employees of the month:

Jose Frazier – Employee of the Month (June)  
Reina Diaz – Operator of the Month (June)

Angel Martinez – Employee of the Month (July)  
Michael Gavran – Operator of the Month (July)

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month.

**6. PUBLIC COMMENT**

Ulyses Gontes addressed the Foothill Transit Executive Board.

## **CONSENT CALENDAR**

7. **APPROVAL OF MINUTES FOR THE REGULAR EXECUTIVE BOARD MEETING OF MAY 30, 2025**

Motion by Member Calaycay, seconded by Vice Chair Sternquist, to approve.  
Motion carried 4-0.

8. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR ARCADIA/IRWINDALE OPERATIONS AND MAINTENANCE FACILITY MODIFICATIONS**

Recommendation: Authorize the Chief Executive Officer to issue Invitation for Bids (IFB) 26-003 for construction services related to modifications of the gas detection system and ventilation systems for hydrogen fuel cell electric buses at Foothill Transit's Arcadia/Irwindale Operations and Maintenance Facility.

Motion by Member Calaycay, seconded by Vice Chair Sternquist, to approve.  
Motion carried 4-0.

9. **AUTHORIZATION TO AWARD CONTRACT FOR BUS HEADSIGN REPLACEMENT**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 20-089 with I/O Controls in the amount of Seven Hundred Nine Thousand Dollars (\$709,000) for headsign replacement on 103 Foothill Transit buses.

Motion by Member Calaycay, seconded by Vice Chair Sternquist, to approve.  
Motion carried 4-0.

## **REGULAR AGENDA**

10. **AUTHORIZATION TO AWARD CONTRACT FOR CAL POLY POMONA MOBILITY HUB PRELIMINARY ENGINEERING AND DESIGN**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into an agreement with Psomas in the amount of \$799,282 for preliminary engineering and design services for the Cal Poly Pomona Mobility Hub.

Sharlane Bailey Director of Capital Projects and Facilities, presented this item.

Ms. Bailey reported on the progress of the Cal Poly Pomona Mobility Hub project and the procurement process for engineering and design services. She reported that final evaluations ranked Psomas with the highest score. Psomas is a full-service architecture and engineering consulting firm, which served as the prime consultant for design of the Mt. San Antonio College Transit Center.

Staff responded to comments and questions from board members.

Motion by Member Calaycay, seconded by Member Alvarez, to approve.  
Motion carried 4-0.

11. **AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS FOR TRANSIT SIGNAL PRIORITY PROJECT ENGINEERING AND CORRIDOR READINESS ALONG LINE 187 AND LINE 188 CORRIDOR**

Recommendation: Authorize the Chief Executive Officer to issue Request for Qualifications for Transit Signal Priority (TSP) Project Engineering and Corridor Readiness along the Line 187 and Line 188 Corridor.

Joe Raquel, Director of Service Development and Information Technology, presented this item.

Mr. Raquel provided an overview of the Transit Signal Priority Project. He reported that staff is seeking authorization to issue a Request for Qualification for engineering services to prepare the corridors for the transit signal priority system.

Motion by Member Calaycay, seconded by Vice Chair Sternquist, to approve.  
Motion carried 4-0.

12. **FOOTHILL TRANSIT TO LA METRO'S A-LINE INTERFACE**

Recommendation: Receive and file the Foothill Transit to LA Metro's A-Line Interface Report.

Joe Raquel, Director of Service Development and Information Technology, presented this item.

Mr. Raquel reported on LA Metro's A-Line planned extension to four new stations in the San Gabriel Valley. The new stations are in Glendora, La Verne, San Dimas, and Pomona. The service start date is expected to begin late summer or early fall. Foothill Transit bus lines travel adjacent to most of the new stations. In addition, Foothill Transit will introduce Line 295,

which will provide service from the San Dimas Station to Cal Poly Pomona and Mt. San Antonio College.

Staff responded to comments and questions from the Executive Board regarding design of the stations and the ability of buses to access stations.

The Executive Board received and filed the Foothill Transit to LA Metro's A-Line Interface presentation.

**13. COMMUTER EXPRESS SERVICE REALIGNMENT**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to seek public input and conduct a public hearing regarding the proposed changes to express routing.

This item was deferred and will be brought back to the Executive Board at a future meeting for consideration and action.

**14. PROPOSED COMBINATION OF LINES 269 AND 270**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to seek public input and conduct a public hearing regarding the proposed combination of Lines 269 and 270.

This item was deferred and will be brought back to the Executive Board at a future meeting for consideration and action.

**15. TAP PLUS OVERVIEW**

Recommendation: Receive and file an update on the Regional TAP Plus initiative and its anticipated impacts to Foothill Transit's operations and customer experience.

John Xie, Controller, presented this item.

Mr. Xie presented on the regional TAP Plus initiative and reported on the series of upgrades that will modernize the fare payment system and improve riders experience in purchasing and pay fare. He also reviewed the project timeline and reported that launch of open payment is anticipated for the first quarter of 2026.

Staff responded the comments and question regarding the potential impact to the Class Pass Program.

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The Executive Board received and filed the TAP Plus overview presentation.

16. **COACH, OPERATOR & CUSTOMER SERVICE REPRESENTATIVE AUDIT RESULTS**

Recommended Action: Receive and file the results of the February 2025 Foothill Transit Coach, Operator and Customer Service Representative Audits.

Tim Grensavitch, Customer Service and Operations Manager, presented this item.

Mr. Grensavitch reported on the results of the February 2025 Coach, Operator and Customer Service Audit. A total of 188 audits were conducted. One hundred thirty-three operators had no violations and were awarded a certificate and lapel pin. A total of 117 phone call audits and 10 in-person audits were conducted. Ninety-one percent of the audits received an excellent rating. Call audits had a wait time of less than one minute and 80 percent of in-person audits had a wait time of less than one minute.

The Executive Board received and filed the results of the Foothill Transit Coach, Operator and customer service representative audits presentation.

**CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Noted that Dr. Soraya Coley concluded her service as Cal Poly Pomona President. He thanked her for her partnership and wished Dr. Coley the best. Dr. Iris S. Levine has been appointed Interim President.
- Reported that most schools will be back in session soon and Community Outreach Manager Linda Apodaca is busy with back-to-school activities aimed at promoting public transit ridership.
- Announced he was recognized by the California Council for Environmental and Economic Balance (CCEEB) with the Edmund G. "Pat" Brown Award. Fran Inman, Chair of CCEEB will be at the next meeting to present the award.
- Thanked Executive Board Members who were able to participate in the Conference for Minorities Transportation Officials (COMTO), National Meeting and Training Conference.
- Announced that at the October Governing Board Meeting, members of the Governing Board Members will be recognized for their years of service.

- Reported that the enhanced services contract has been launched with the Los Angeles Sheriff's Department and he thanked Chief of Safety and Security John Curley for his efforts.
- Congratulated Chair Shevlin on her first meeting serving as Chair.

17. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Calaycay thanked the Keolis' team members Doug Brockwell and Sandi Hill for hosting a tour of the Pomona facility for City of Claremont staff. He also thanked Manager of Community Engagement Linda Apodaca on her involvement with the Claremont Chamber of Commerce. He reported attending the Pomona Station arts dedication and extended congratulations to Foothill Transit's regular public commenter, Ulyses Gontes, whose mother was honored at the event.
- Vice Chair Sternquist requested an update on the Bus Stop Enhancement Program. Transit Planner Lourdes Alvarez provided an update and reported that eight applications were received.

18. **ADJOURNMENT**

Adjournment for the August 1, 2024, Foothill Transit Special Executive Board Meeting.

There being no further business, the Foothill Transit Special Executive Board meeting adjourned at 9:24 a.m. in the memory of Baldwin Park Police Officer Samuel Riveros, Los Angeles Sheriff's Department Detective Josh Kelley-Eklund, Los Angeles County Sheriff's Detective Victor Lemus, and Los Angeles Sheriff's Department Detective William Osborn.

Prepared by:



Christina Lopez, Board Secretary

Approved on: 08/29/2025