



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, May 30, 2025  
8:00 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Moss at 8:09 a.m.

**2. ROLL CALL**

Roll call was taken by Trina Padilla, Executive Staff Assistant.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Cynthia Sternquist, Vice Chair Becky Shevlin, Chair Cory Moss

Chair Moss Recessed the meeting at 8:09 a.m.

Chair Moss reconvened the meeting at 9:24 a.m.

**3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**4. PRESENTATIONS**

**4.1 Introduction of Foothill Transit Business Partners**

Lisa Wharton, Account Supervisor, Pulsar Advertising, addressed the Executive Board.

**5. PUBLIC COMMENT**

No members of the public addressed the Foothill Transit Executive Board.

**CONSENT CALENDAR**

6. **APPROVAL OF MINUTES FOR THE SPECIAL EXECUTIVE BOARD MEETING OF APRIL 18, 2025**

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.  
Motion carried 5-0.

7. **MAY 2025 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for May 2025.

The Executive Board received and filed the Financial Statements and Investment Summary.

8. **TRANSPORTATION FUND EXCHANGE - CITY OF WEST COVINA**

Recommendation: Authorize the Chief Executive Officer to execute an assignment agreement with the City of West Covina to exchange Foothill Transit general use funds for Proposition A Transportation Local Return funds.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.  
Motion carried 5-0.

9. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR THE REPLACEMENT OF THE INTERMEDIATE DISTRIBUTION FRAME (IDF) SWITCHES AT THE FOOTHILL TRANSIT ADMINISTRATION BUILDING**

Recommendation: Authorize the Chief Executive Officer to issue Invitation for Bids No. 25-108 for the Replacement of the Intermediate Distribution Frame (IDF) Switches at the Foothill Transit Administrative Building.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.  
Motion carried 5-0.

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10. **AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS FOR ENVIRONMENTAL CONSULTING SERVICES FOR THE CAL POLY POMONA MOBILITY HUB**

Recommendation: Authorize the Chief Executive Officer to Issue Request for Qualifications to provide environmental consulting services as necessary in connection with the development of a Mobility Hub to be located in the Cal Poly Pomona campus.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.  
Motion carried 5-0.

11. **AUTHORIZATION TO AMEND CONTRACT FOR GENERAL MARKETING SERVICES**

Recommendation: Authorize the Chief Executive Officer to exercise two one-year options to extend Contract No. 22-054 with Pulsar Advertising, Inc., for an amount not-to-exceed \$959,930 for general marketing services and to include Media Buying costs not-to-exceed \$275,725 (\$134,500 in FY26 and \$141,225 in FY27) for the remainder of the contract.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.  
Motion carried 5-0.

**REGULAR AGENDA**

12. **AUTHORIZATION TO AWARD CONTRACT FOR ARCADIA/IRWINDALE HYDROGEN FUELING INFRASTRUCTURE DESIGN-BUILD**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into an agreement with Clean Energy in the total amount of \$12,698,533.35 for design-build services for the Arcadia/Irwindale hydrogen fueling station, as well as management and maintenance for a base term of three years with two one-year options.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that a total of eight proposals were received and reviewed by the evaluation committee. Five proposers successfully met the pre-qualification requirements and were invited to submit full proposals. Three proposals were ultimately received from Clean Energy, Messer, and

Trillium. All three proposers participated in interviews and were asked to submit a Best and Final Offer (BAFO). Messer declined to submit a BAFO. Following evaluation, Clean Energy received the highest overall score of 91.22. Mr. Cordero introduced Alphonse Anderson, Hydrogen Business Development Manager, Clean Energy.

Staff responded to questions and comments from the Executive Board regarding city permit process, upgrades to the equipment and tank compacity at the Pomona Facility.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.  
Motion carried 5-0.

13. **AUTHORIZATION TO AWARD CONTRACT FOR OPERATION AND MAINTENANCE OF CNG FUELING FACILITIES AND SUPPLY OF CNG**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Contract No. 26-001 under a sole source procurement to Clean Energy for the provision of Compressed Natural Gas (CNG) fuel and maintenance of CNG compressors and related equipment at the Pomona and Arcadia/Irwindale Operations and Maintenance Facilities at rates that total up to Seven Million Seven Hundred Eighty-Eight Thousand Two Hundred Sixty-Three Dollars (\$7,788,263).

Sharlane Bailey, Director of Capital Projects & Facilities, presented this item.

Ms. Bailey reported Foothill Transit has a longstanding partnership with Clean Energy since 2001, beginning with the contract for the Pomona CNG Station design build and maintenance CNG. Currently, Foothill Transit holds four active CNG related contracts with Clean Energy. Foothill Transit has determined that the alternative fuel delivery market has developed to support a competitive procurement for CNG fueling station operations, maintenance, and supply services. She recommended a one-year contract with Clean Energy to conduct further research, including reviewing procurements at other regional transit agencies, to understand the full scope of its options. During this year, Foothill Transit also plans to research changing the account holders name from Clean Energy to Foothill Transit for the Southern California gas accounts.

Motion by Member Calaycay, second by Member Sternquist, to approve.  
Motion carried 5-0.

14. **AUTHORIZATION TO PURCHASE 30 ADDITIONAL HYDROGEN FUEL CELL ELECTRIC BUSES**

Recommendation: Authorize the Chief Executive Officer to purchase 30 additional Fuel Cell Electric Buses (FCEBs) under Contract No. 25-116 with New Flyer for the total amount of Forty-Nine Million Nine Hundred Forty-Seven Thousand One Hundred Twenty-Five (\$49,947,125), inclusive of California sales and use tax and exclusive of \$128,000 for training.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported the New Flyer buses will feature updated FCmove hydrogen fuel cell technology and will replace 30 CNG buses eligible for retirement operated from the Arcadia/Irwindale Operations and Maintenance Facility. The delivery of the buses is expected to coincide with the completion of the Arcadia/Irwindale Hydrogen Fueling Infrastructure. Funding for the new buses will come from the Transit and Intercity Rail Capital Program (TIRCP) \$12.7M, Federal funds of \$37.2M, possible funding from Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) \$300,000 per bus, and Hybrid and Zero Emission Truck and Bus Voucher Incentive Program (HIP) \$280,000 per bus.

Staff responded to questions and comments from the Executive Board regarding funding from ARCHES and HVIP.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve. Motion carried 5-0.

15. **EXECUTIVE BOARD ELECTION FOR FOOTHILL TRANSIT CHAIR AND VICE CHAIR**

Motion by Chair Moss, second by Member Calaycay, to elect Vice Chair Shevlin, Chair. Motion carried 5-0.

Motion by Member Shevlin, second by Member Calaycay, to elect Member Sternquist, Vice Chair. Motion carried 5-0.

16. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit. Mr. Barnes reported the following:

- Expressed appreciation for the actions the Executive Board took in terms of the Hydrogen Fuel Cell Fueling Station, the purchase of 30 additional Fuel Cell Electric Buses and the CNG contract.
- Thanked the Executive Board for their ongoing support and leadership.
- Extended thanks to Chair Moss for her leadership as Board Chair the past two years.
- Congratulated Member Shevlin on her appointment as Board Chair.
- Congratulated Member Sternquist on her appointment as Vice Chair.

17. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Chair Moss expressed that it has been a wonderful journey serving as Chair of the Foothill Transit Executive Board.
- Member Shevlin acknowledged Monrovia's important historical role in Foothill Transit, dating back to Bob Bartlett's involvement in its formation, and expressed pride and honor in carrying on the tradition as the newly appointed Executive Board Chair.
- Chair Moss shared enthusiasm about working with Member Shevlin in her new role as Chair.
- Member Sternquist stated she is looking forward to being Vice Chair and working with Member Shevlin as Chair.
- Member Sternquist also noted it has been a joy to serve under the leadership of Chair Moss.
- Member Calaycay thanked staff for the tour of the Hydrogen Fueling Station at the Pomona Facility.
- Member Calaycay thanked CEO Doran Barnes and Director of Government Relations Yoko Igawa for meeting with the Mosquito District and sharing insights into Foothill Transit's success in securing grants and funding.
- Member Calaycay commended staff for consistently going over and above to share their experience with other organizations, highlighting CEO Doran Barnes and staff members participation in Pomona Valley Transit Authority meetings.

18. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov't Code § 54957)**

Title: Chief Executive Officer

The Executive Board recessed into Closed Session at 10:18 a.m.

The Executive Board reconvened at 11:06 a.m.

19. **CLOSED SESSION REPORT**

General Counsel Darold Pieper reported that there were no reportable actions.

20. **ADJOURNMENT**

Adjournment for the May 30, 2025 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 11:07 a.m.

Prepared by:



Trina Padilla, Executive Staff Assistant

Reviewed by:



Christina Lopez, Board Secretary

Approved on: 08/01/2025