



Foothill Transit

Bus Stop Enhancement Program

PURPOSE

Foothill Transit developed the Bus Stop Enhancement Program (BSEP), a grant program, to provide financial assistance to **entities (member cities, Class Pass participating colleges, counties, and the state)** who are interested in making physical improvements to their **bus stops serviced by Foothill Transit**.

PROGRAM GOALS

- Provide safety-related amenities.
- Improve current transit amenities.
- Improve bus stop technology.
- Strengthen community identity and ownership.
- Attract new customers.

PROGRAM OVERVIEW

The BSEP provides financial assistance to entities to make bus stop improvements to their bus stops serviced by Foothill Transit. Such improvements include but are not limited to:



Shelters (with no advertisement)



Tree Grates



Benches (with no advertisement)



Bus Pads (only eligible if combined with another improvement)



Trash Cans



Solar Lights



Real-time Signage



Bike Racks

GRANT AWARD

Up to \$40,000



The BSEP provides entities up to \$40,000 to make bus stop improvements to their bus stops serviced by Foothill Transit.

All costs, including installation and labor, must be paid by the successful applicant and will be reimbursed by Foothill Transit at the completion of the project.

HOW TO APPLY



Each applicant shall submit a written application which includes the required elements detailed below, both in content and in sequence.

1. Cover Letter
2. Current Bus Stop Characteristics
3. Estimated Costs
4. Plans, Specifications, Photos
5. Description of Improvements
6. Bus Stop Modules
7. Project Timeline

For more details on the application process and grant requirements, please flip this sheet to the other side.



FLIP ME OVER

APPLICATION COMPONENTS

Cover Letter

- Submit a maximum two-page letter that includes the name and address of the entity and a brief summary of the proposed bus stop enhancements with the location(s) of the bus stop(s).

Current Bus Stop Characteristics

- Provide each proposed bus stop(s) improvement location. Include the intersections cross street names, bus stop direction, bus stop location (nearside or farside), and longitude and latitude.
- Describe the current bus stop(s) conditions. What kind of issues are present?
- Provide a list of current bus lines that serve the proposed bus stop(s) improvement location. The list should include all Foothill Transit lines as well as other lines provided by other municipal operators.
- Provide a list of major activity centers and key destinations (schools, community centers, malls, hospitals, and Park & Ride lots) one-mile of the proposed bus stop(s) improvement location. If there are none, please state so.

Description of Improvements

- Provide a detailed description of the proposed bus stop enhancement(s), including curb cuts, crosswalk improvements, sidewalk improvements, safety improvements, landscaping, etc.
- Provide a list of the amenities to be installed at each of the proposed bus stop locations (shelters, overhangs, benches, trashcans, etc.).

Plans, Specifications, and Photos

- Provide plans, specifications, schematics, photos, and design documents for the proposed bus stop enhancement(s).

Estimated Costs

- Provide an itemized estimate of proposed improvement costs.

Project Timeline

- Provide the construction timeline for the proposed bus stop enhancement(s), including key milestones.

GRANT REQUIREMENTS

- Follow all the Federal Transit Administration's procurement and construction requirement and guidelines.
- Fulfill all components of the BSEP contract.
- Fulfill all of Foothill Transit's subrecipient requirements.