



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, December 13, 2024
8:30 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Moss at 8:37 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Moss.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Edward Alvarez, Member Corey Calaycay, Member Cynthia Sternquist, Vice Chair Becky Shevlin, Chair Cory Moss

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

5. PRESENTATIONS

5.1. Introduction of Foothill Transit Business Partners

John Curley, Chief of Safety and Security, introduced West Covina Chief of Police Richard Bell, who addressed the Executive Board.

Doug Gies, Transdev Regional vice President, addressed the Executive Board.

5.2. Contractors' Employee Recognition

Jeffrey Moore, Outgoing Assistant General Manager and Incoming Assistant General Manager Steve Peoples, Keolis, introduced and recognized the following Pomona location Keolis operator and employee of the month:

Lorenzo Luna - Employee of the Month
Nicole Outley - Operator of the Month

Shawn Chavira, General Manager, Transdev, introduced and recognized the following Arcadia location Transdev operator and employee of the month:

George Ramirez - Employee of the Month
Jorge Alcala - Operator of the Month

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month.

6. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

CONSENT CALENDAR

The Executive Board took action on a single motion on items 7-10.

7. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF OCTOBER 25, 2024

Motion by Vice Chair Shevlin, second by Member Sternquist, to approve.
Motion carried 5-0.

8. OCTOBER 2024 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through October 31, 2024. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of October 31, 2024, for the fiscal year (FY) ending June 30, 2025.

The Executive Board received and filed the October 2024 Financial Statements and Investment Summary.

9. **DECEMBER 2024 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for December 2024.

The Executive Board received and filed the December 2024 Procurement Monthly Report.

10. **FISCAL YEAR 2024 ANNUAL COMPREHENSIVE FINANCIAL AUDIT REPORT RESULTS**

Recommendation: Receive and file the Fiscal Year 2024 financial and compliance audit results. The Annual Comprehensive Financial Report (ACFR) including the auditor's opinions and required communication letter has been provided for you as a separate attachment.

The Executive Board received and filed the Fiscal Year 2024 Annual Comprehensive Financial Audit Report Results.

REGULAR AGENDA

11. **FIRST PUBLIC HYDROGEN (FPH)**

Recommendation: Receive and file the report on First Public Hydrogen.

Roland Cordero, Director of Maintenance and Vehicle Technology, introduced Director Alexis Merino, Coordinator Paul Whang, Coordinator Ashley Wegner with First Public Hydrogen (FPH).

Ms. Merino presented an overview of FPH, which is a public-sector utility and joint powers authority (JPA) that bridges the gap between producers and consumers. FPH is a partnership between the City of Lancaster and City of Industry.

FPH and Foothill Transit staff responded to comments and questions regarding green hydrogen, JPA structure, and financial cost to join the JPA.

The Executive Board received and filed the First Public Hydrogen report.

12. **ALLIANCE FOR RENEWABLE CLEAN HYDROGEN ENERGY SYSTEMS (ARCHES) SUBRECIPIENT AGREEMENT**

Recommendation: Authorize the Chief Executive Officer to enter into Phase I Subrecipient Agreement with Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) Grant Report.

LaShawn King Gillespie, Deputy Chief Executive Officer, presented this item.

Ms. Gillespie presented an overview of ARCHES and Phase I of the Foothill Transit and ARCHES agreement. Foothill Transit was awarded a \$62 million grant for buses and facilities infrastructure.

Motion by Vice Chair Shevlin, second by Member Calaycay, to approve.
Motion carried 5-0.

13. **DECEMBER 2024 LEGISLATIVE UPDATE AND ELECTION RESULTS**

Recommendation: Receive and file the December 2024 Legislative Update and Elections Result.

Matthew Nakano, Government Relations Coordinator, presented this item.

Mr. Nakano reviewed the November General Elections results for the federal and state level. He reported that there were a few changes in Foothill Transit's representation.

At the local level he reported that 12 of Foothill Transit's 22 member cities held elections and he reviewed the results for each member city. He also reported that Mt. SAC's Measure V passed, the Foothill Transit Executive Board voted to support this measure in September 2024.

The Executive Board received and filed the December 2024 Legislative Update and Election Results presentation.

14. **LINE 492 PILOT PUBLIC OUTREACH RESULTS**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to adopt the increased frequency of Line 492.
Henry Lopez, Transit Planner, presented this item.

Mr. Lopez presented the results of the public outreach for the one-year pilot for Line 492. Line 492 has been operating at a 20-minute frequency since April 2024. Ridership on Line 492 has increased 17 percent since

implementing the 20-minute frequency in April 2024. He reported that 16 comments were received, all in favor of permanently increasing the frequency to 20-minutes.

Motion by Member Calaycay, second by Vice Chair, to approve. Motion carried 5-0.

15. **CAL POLY POMONA MOBILITY HUB PROJECT UPDATE**

Recommendation: Receive and File the Cal Poly Pomona Mobility Hub Project Update.

Sharlane Bailey, Director of Capital Projects and Facilities, presented this item.

Ms. Bailey provided an update on the project and a recap on some of the initiatives that Foothill Transit and Cal Poly have partnered on. She reported that in December 2023, three conceptual site design concepts were completed, and In August 2024, Cal Poly Pomona approved Lot B North Concept 3. Currently, staff is working with the university on a draft license agreement.

Staff responded to comments and questions from the Executive Board regarding the cost estimate for the project and the location of the mobility hub. Member Lloyd thanked the Foothill Transit staff for their work on this project.

The Executive Board received and filed the Cal Poly Pomona Mobility Hub Project Update presentation.

16. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Girasol Cocina Mexicana has signed the lease for the space at the Covina Transit Center.
- Foothill Transit will be providing shuttle service for the New Year's Day game at the Rose Bowl.
- Foothill Transit has also partnered with the Rose Bowl for a digital ad that will feature the Rose Queen that will be appear in the stadium.

- The next Executive Board and Governing Board meetings are scheduled for January 31, 2025.

17. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.


- Vice Chair Shevlin commended Deputy CEO LaShawn King Gillespie and Director of Maintenance and Vehicle Technology Roland Cordero on their presentation at the San Gabriel Valley Council of Governments ZEV meeting.
- Chair Moss congratulated Member Calaycay on his reelection and wished everyone happy holidays.

18. **ADJOURNMENT**

Adjournment for the December 13, 2024, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:44 a.m.

Prepared by:



Christina Lopez, Board Secretary

Approved on: 03/28/2025