



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, October 25, 2024
8:00 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Moss at 8:07 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Eddie Alvarez, Member Corey Calaycay, Member
Cynthia Sternquist, Vice Chair Becky Shevlin, Chair Cory Moss

Chair Moss recessed the meeting at 8:08 a.m.

Chair Moss reconvened the meeting at 9:43 a.m.

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. PRESENTATIONS

4.1. Introduction of Foothill Transit Business Partners

There were no presentations by Foothill Transit business partners.

4.2. Contractors' Employee Recognition

Presentation took place at the Governing Board Meeting.

5. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

CONSENT CALENDAR

The Executive Board took action on a single motion on items 6-11.

6. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 27, 2024**

Motion by Vice Chair Shevlin, second by Member Calaycay, to receive and file. Motion carried 5-0.

7. **OCTOBER 2024 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for October 2024.

The Executive Board received and filed the October 2024 Procurement Monthly Report.

8. **OCTOBER 2024 LEGISLATIVE UPDATE**

Recommendation: Receive and file the October 2024 Legislative Update.

The Executive Board received and filed the October 2024 Legislative Update.

9. **RESOLUTION ADOPTING EXECUTIVE BOARD AND GOVERNING BOARD MEETING SCHEDULE FOR 2025**

Recommendation: Adopt Resolution No. 2024-10, the Executive and Governing Board Meeting Schedule for 2025.

Motion by Vice Chair Shevlin, second by Member Calaycay, to approve. Motion carried 5-0.

10. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR FLEET AUDITS AND INSPECTIONS**

Recommendation: Authorize the Chief Executive Officer to issue Invitation for Bids (IFB) No. 25-053 for a contractor to perform quarterly fleet audits, turnover fleet audits, and in-plant fleet inspections.

Motion by Vice Chair Shevlin, second by Member Calaycay, to approve. Motion carried 5-0

11. **TITLE VI ANALYSIS FOR LINE 492**

Recommendation: Receive and file the Title VI analysis report for Line 492 pilot.

The Executive Board received and filed the Title VI analysis report for Line 492 Pilot.

REGULAR AGENDA

12. **ALLIANCE FOR RENEWABLE CLEAN HYDROGEN ENERGY SYSTEMS (ARCHES) SUBRECIPIENT AWARD AGREEMENT REPORT**

Recommendation: Receive and file Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) Subrecipient Award Agreement Report.

LaShawn King Gillespie, Deputy Chief Executive Officer, presented this item.

Ms. Gillespie reported on Foothill Transit's participation in the ARCHES program. The program is a public-private partnership that serves as the applicant and organizer for a statewide Hydrogen Gas (H2) hub. Foothill Transit was selected to receive \$62 million in funding. The funding will be used towards the purchase of hydrogen fuel cell electric buses, infrastructure construction at the Arcadia Irwindale Operations & maintenance Facility, and upgrades to the H2 infrastructure at the Pomona Operations and Maintenance Facility.

The Executive Board received and filed the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) Subrecipient Award Agreement Report.

13. **LOS ANGELES COUNTY SHERIFF'S DEPARTMENT CONTRACT AMENDMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES**

Recommendation: Authorize the Chief Executive Officer to execute a First Amendment to the existing five-year Agreement with the Los Angeles County Sheriff's Department for Supplemental Law Enforcement Services.

John Curley, Chief of Safety and Security, presented this item.

Mr. Curley reported on the proposed first amendment to the Los Angeles County Sheriff's Department contract for supplemental law enforcement services. The First Amendment would amend the scope of services to add "full-time" uniformed law enforcement services and would allow access to the sheriff's 24/7 dispatch. Mr. Curley introduced Lieutenant Chris Garcia

who provided an overview of the added services. Staff and Lieutenant Garcia responded to questions from Executive Members regarding Metro having their own officers, fare evaders, human trafficking, and patterns in crimes.

Motion by Member Calaycay, second by Vice Chair Shevlin, to approve.
Motion carried 5-0.

14. **FISCAL YEAR 2025 FIRST QUARTER KEY PERFORMANCE INDICATORS**

Recommendation: Receive and file the Fiscal Year 2025 First Quarter Key Performance Indicators Report.

Paulina Ruiz, System Performance and Improvement Manager, presented this item.

Ms. Ruiz reported that through the first quarter, six out of eight key performance indicators were achieved. The performance targets met include Preventable Vehicle Collisions, Schedule Adherence, Miles between Technical Roadcalls, Customer Complaints, Farebox Recovery Ratio, and Average Cost per Vehicle Service Hour.

The Executive Board received and filed the Fiscal Year 2025 First Quarter Key Performance Indicators Report.

15. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Stated that he is pleased to see the positive trends in the Key Performance Indicators.
- Reminded the Board of the Grace Napolitano Appreciation Luncheon that is scheduled for November 7, 2024.
- The December 13, 2024 Foothill Transit Executive Board Meeting, is scheduled to start at 8:30 a.m. due to the San Gabriel Valley Mosquito & Vector Control Board of Trustees Meeting.

16. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Sternquist welcomed Member Edward Alvarez to the Executive Board.

17. **ADJOURNMENT**

Adjournment for the October 25, 2024, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:38 a.m.

Prepared by:


Christina Lopez, Board Secretary

Approved on: 12/13/2024