



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, August 30, 2024
8:00 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Moss at 8:04 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Emmett Badar, Member Cynthia Sternquist, Vice Chair Becky Shevlin, Chair Cory Moss

Chair Moss recessed the meeting at 8:04 a.m.

Chair Moss reconvened the meeting at 9:30 a.m.

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

Doran Barnes, CEO, requested the removal of agenda item 14, Authorization to purchase 12 Additional Battery Electric Double-Deck Buses. The item will be reconsidered at a future meeting.

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as revised.

4. PRESENTATIONS

4.1. Introduction of Foothill Transit Business Partners

Marc Perla, Keolis Western Division Vice President U.S. Bus Operations addressed the Executive Board.

5. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

CONSENT CALENDAR

The Executive Board took action on a single motion on items 6-13.

6. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JUNE 28, 2024**

Motion by Vice Chair Shevlin, second by Member Sternquist, to approve.
Motion carried 5-0.

7. **AUGUST 2024 PROCUREMENT MONTHLY REPORT**

Recommended Action: Receive and file the Procurement Monthly Report for August 2024.

The Executive Board received and filed the May 2024 Procurement Monthly Report.

8. **AUGUST 2024 LEGISLATIVE UPDATE**

Recommendation: 1. Adopt a SUPPORT position on SB 1418, and 2. Receive and file the August 2024 Legislative Update.

Motion by Vice Chair Shevlin, second by Member Sternquist, to adopt a support position on SB 1418, motion carried 5-0. The Executive Board also received and filed the August 2024 Legislative Update.

9. **AUTHORIZATION TO ISSUE REQUEST FOR ARCADIA IRWINDALE OPERATIONS AND MAINTENANCE FACILITY HYDROGEN FUELING STATION**

Recommendation: Authorize the Chief Executive Officer to issue Request for Proposals (RFP) No. 25-001 for a Hydrogen Fueling Solution at the Arcadia/Irwindale Operations and Maintenance Facility.

Motion by Vice Chair Shevlin, second by Member Sternquist, to approve.
Motion carried 5-0.

10. **AUTHORIZATION TO AWARD A SOLE SOURCE CONTRACT FOR DVR HARD DRIVE REPLACEMENT**

Recommendation: : Authorize the Chief Executive Officer to execute Contract No. 25-003 to Transit Solutions, Inc. in the amount of Five Hundred

Ninety-Three Thousand Seven Hundred Twenty-Six Dollars (\$593,726.00) for upgrading the Digital Video Recorder (DVR) hard drives in Foothill Transit's fleet of buses.

Motion by Vice Chair Shevlin, second by Member Sternquist, to approve.
Motion carried 5-0.

11. **TRANSIT ASSET MANAGEMENT PLAN**

Recommendation: Receive and file the Transit Asset Management (TAM) Plan Version 2.0 (Attachment A).

The Executive Board received and filed the Transit Asset Management Plan Version 2.0.

12. **AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

Recommendation: Authorize the Executive Board Chair to execute the First Amendment to the First Amended and Restated Chief Executive Officer Employment Agreement dated July 1, 2023.

Motion by Vice Chair Shevlin, second by Member Sternquist, to approve.
Motion carried 5-0.

13. **DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM UPDATE**

Recommendation: Adopt Foothill Transit's revised FFY 2022 - FFY 2024 DBE Program (Attachment A).

Motion by Vice Chair Shevlin, second by Member Sternquist, to adopt.
Motion carried 5-0.

REGULAR AGENDA

14. **AUTHORIZATION TO PURCHASE 12 ADDITIONAL BATTERY ELECTRIC DOUBLE-DECK BUSES**

Recommendation: Authorize the Chief Executive Officer to purchase 12 additional Battery Electric Double-Deck buses under Contract No. 24-055 with Alexander Dennis in the amount of \$21,096,000.00.

The item was removed from the agenda and will be reconsidered at a future

meeting.

15. **AUTHORIZATION TO AWARD SOLE SOURCE CONTRACT FOR HEADSIGN REPLACEMENT**

Recommendation: Authorize the Chief Executive Officer to execute Contract No. 25-002 with I/O Controls in the amount of Three Hundred Ninety Eight Thousand and Ten Dollars (\$398,010.00) for headsign replacement on 60 Foothill Transit buses.

Roland Cordero, Director of Maintenance & Vehicle Technology, presented this item.

Mr. Cordero reported that the headsigns on Foothill Transit's 2200 and 2300 series buses need to be replaced due to age, unavailability of parts, and outdated technology. He highlighted the benefits of upgrading the headsigns, including the ability to remotely update signs, access to local field technicians, and improved availability of parts. Staff addressed comments and questions from members of the Executive Board.

Motion by Vice Chair Shevlin, second by Member Boyer, to approve. Motion carried 5-0.

16. **PUBLIC OUTREACH FOR LINE 492 PILOT**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to seek public input and conduct public outreach regarding the Line 492 Pilot.

Henry Lopez, Transit Planner, presented this item.

Mr. Lopez presented an overview of Line 492 and reported that it is being proposed that a one-year pilot for Line 492 be conducted. The proposed pilot would increase Line 492 weekday frequency from 30 minutes to 20 minutes to match the frequent network. He reviewed the public outreach timeline and stated that final recommendations would be presented to the Governing Board in January 2025.

Motion by Vice Chair Shevlin, second by Member Badar, to approve. Motion carried 5-0.

17. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Met with Cal Poly President Dr. Coley to discuss the Bronco Mobility Hub project.
- Provided update on ARCHES partnership and funding. An item will be going before the board at the next meeting.

18. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

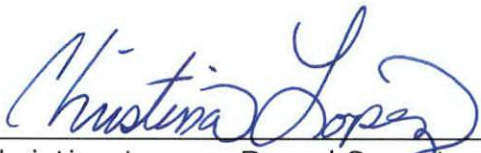
- Chair Moss provided an update on the sale of the Puente Hills Mall.

19. **ADJOURNMENT**

Adjournment for the August 30, 2024, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:54 a.m.

Prepared by:



Christina Lopez, Board Secretary

Approved on: 09/27/2024