



Foothill Transit

GOVERNING BOARD MEETING

West Covina, CA
Friday, April 29, 2022



Foothill Transit

Foothill Transit MISSION

To be the premier public transit provider committed to:

SAFETY

COURTESY

QUALITY

RESPONSIVENESS

EFFICIENCY

INNOVATION



Foothill Transit VALUES

SAFETY

We educate, encourage, and endorse a strong culture of safety at all levels of the organization, valuing the responsibility entrusted in us by the communities that we serve.

RESULTS

We value the achievement of organizational goals and initiatives as defined in our business plan and involving all levels of the organization.

INTEGRITY

We are committed to high ethical standards based on accountability, honesty, respect, transparency, and a high level of fiscal responsibility.

GRATITUDE

We are a team united in thankfulness for each other; we express gratitude for our many opportunities by investing our time and energy in our community and industry, and through the open expression of appreciation.

DIVERSITY

We create an environment rich with talented people and differing viewpoints, valuing the unique perspectives that everyone brings.

TEAM MEMBERS

Our team members are the key to Foothill Transit's success and we are committed to supporting them through education, development, and recognition.

COMMUNICATION

We value and are committed to open honest respectful discussion which is responsive, informative, and constructive.

SUSTAINABILITY

We embrace sustainability because it benefits all aspects of our business while helping our communities by protecting the environment through measured and responsible stewardship of resources.



Foothill Transit

Governing Board Meeting AGENDA

GOVERNING BOARD MEETING
7:45 AM, APRIL 29, 2022
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
5. REMARKS BY ASSEMBLYMEMBER MIKE FONG
6. APPROVAL OF MINUTES FOR THE GOVERNING BOARD MEETING OF MARCH 25, 2022
7. REMARKS BY CAL POLY POMONA EXECUTIVE DIRECTOR, TRANSPORTATION AND PLANNING DANNY WU

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed two minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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8. GENERAL PUBLIC COMMENT

Public Comment: Members of the public shall have the right to address the Board on any item of interest, which is within the jurisdiction of the Board before or during the Board’s consideration of the item. Presentations shall not exceed two minutes in length. The Board will take public comment under this agenda item for a maximum of 30 minutes. Public Comment will resume later in the meeting if there are members of the public who did not get an opportunity to speak because of the 30-minute limit.

Action may be taken on any item identified on the agenda.

8.1. Chief Executive Officer Response to Public Comment

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director’s office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

If you require translation services, please contact the Chief Executive Officer’s office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, comuníquese con la oficina del Director Ejecutivo llamando al (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

若需要翻譯服務，請在會議前至少48小時聯絡執行長辦公室（626）931-7300分機7204

Nếu quý vị yêu cầu dịch vụ dịch thuật, vui lòng liên hệ với văn phòng Giám Đốc Điều Hành theo số (626) 931-7300, số máy lẻ 7204, ít nhất 48 giờ trước cuộc họp

Kung kailangan mo ng serbisyong pagsasalin, mangyaring makipag-ugnayan sa tanggapan ng Punong Ehekutibong Opisyal sa numerong (626) 931-7300 ekstensyon 7204, hindi bababa ng 48 oras bago ang pagpupulong

번역 서비스가 필요한 경우, 회의가 시작되기 최소 48시간 전에 (626) 931-7300 내선 7204번으로 최고경영자실에 연락하십시오.

通訳／翻訳サービスが必要な際は、ミーティング48時間前までに、CEO/最高経営責任者事務所までに連絡してください。CEO事務所連絡先：
(626) 931-7300内線7204

اگر به خدمات ترجمه نیاز دارید، لطفاً دست کم 48 ساعت قبل از شروع جلسه با دفتر مدیر عامل به شماره تلفن (626) 931-7300 داخلی (626) 931-7300 تماس بگیرید

Եթե Ձեզ թարգմանչական ծառայություններ են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ զանգահարեք Գլխավոր գործադիր տնօրենի գրասենյակ (626) 931-7300 լրացուցիչ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកត្រូវការសេវាកម្មបកប្រែភាសា សូមទាក់ទងការិយាល័យនាយកភ្នាក់ងារប្រតិបត្តិកាមន្ទរស័ព្ទលេខ (626) 931-7300 លេខភ្ជាប់បន្ត 7204, ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោងមុនកិច្ចប្រជុំ

في حالة الحاجة لخدمات الترجمة، يرجى الاتصال بمكتب الرئيس التنفيذي على رقم الهاتف (626) 931-7300 (الرقم الداخلي 7204) وذلك قبل 48 ساعة على الأقل من الاجتماع

หากคุณต้องการบริการล่าม โปรดติดต่อสำนักงานประธานเจ้าหน้าที่บริหารที่ (626) 931-7300 ต่อ 7204 อย่างน้อย 48 ชั่วโมงก่อนการประชุม



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9. COVID-19 TRANSIT OPERATIONS UPDATE

Recommended Action: Receive and file an oral update on the continuing impacts of COVID-19 on Foothill Transit's operations and provide direction to staff.

10. APRIL 2022 LEGISLATIVE UPDATE

Recommended Action: Receive and file the April 2022 Legislative Update.

11. PROPOSED CANCELLATIONS OF LINE 690 AND ROUTE VARIANT OF LINE 292

Recommended Action: At the recommendation of the Executive Board, authorize the Chief Executive Officer to adopt the proposed cancellations of Line 690 and route variant of Line 292 to Foothill Transit's service.

12. EXECUTIVE BOARD AND GOVERNING BOARD MEMBERS STIPEND POLICY

Recommended Action: In accordance with the Executive Board's recommendation, adopt revisions to the Foothill Transit Executive Board and Governing Board Stipend Policy as noted in Attachment A.

13. CONTINUED GENERAL PUBLIC COMMENT

This time is reserved for those members of the public who were unable to speak earlier in the agenda because of the 30-minute time restriction.

14. CHIEF EXECUTIVE OFFICER COMMENT

15. GOVERNING BOARD MEMBER COMMENT

16. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Existing Litigation, Government Code § 54956.9(a)

Name of Case: *Julian Bryant, et al. v. City of Pomona, Foothill Transit, et al.*, Los Angeles Superior Court Case No. 19STCV46308

17. CLOSED SESSION REPORT

18. ADJOURNMENT



Foothill Transit

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**The next meeting of the Governing Board
is scheduled for
Friday, May 27, 2022 at 7:45 a.m.**



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, March 25, 2022
7:45 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 7:48 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Vizcarra.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Victor Preciado, Member Emmett Badar, Member Edward Alvarez, Member Gary Boyer, Member Albert Ambriz, Member Rosario Diaz, Member Paul Cheng, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Felicia Williams, Member Fernando Vizcarra, Member Steve Tye, Member Jessica Ancona, Member Cory Moss, Member Hector Delgado, Member Sam Pedroza, Member Cynthia Sternquist

Absent: Member Rick Crosby, Member Linda Freedman, Member Daniel Damian, Member John King, Member Valerie Munoz

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

5. REMARKS BY CONGRESSWOMAN LINDA SÁNCHEZ

Member Cory Moss introduced Congresswoman Linda Sánchez and thanked her for attending. Congresswoman Sánchez congratulated Foothill Transit on

its \$50 million grant and stated that she hopes the assistance will help increase ridership. She also reported on how the infrastructure bill will help improve public transportation. She also stated that she looks forward to working with the cities in the San Gabriel Valley in ensuring they get their fair share of funding. She thanked the Governing Board for allowing her to speak at the meeting.

6. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Governing Board Meeting of January 28, 2022.

Motion by Vice Chair Calaycay, second by Member Shevlin, the minutes for the Regular Meeting of January 28, 2022 were approved. Motion carried 18-0. Member Diaz abstained.

7. INTRODUCTION OF Foothill TRANSIT BUSINESS PARTNERS

Laura Hendricks, Chief Executive Officer, Transdev U.S., addressed the Governing Board. Ms. Hendricks thanked the Governing Board for their support and assured the board that Transdev is committed to the safety and security of their team.

Andres De Los Rios, Keolis General Manager, Foothill Transit Operations, addressed the Governing Board. He reported that the Pomona Facility has not had any COVID cases since mid-February. He thanked Member Preciado and Doran Barnes, Chief Executive Officer, for introducing Keolis staff to a number of organizations that have assisted in the hiring of new Keolis employees.

8. GENERAL PUBLIC COMMENT

Jaime Villanueva, Teamsters Local 572, addressed the Governing Board. He stated that Teamsters Local 572 represents the mechanics at the Arcadia facility. He expressed the union's support for Transdev, and stated that of the various contractors that have operated the services at Arcadia, Transdev has been the only contractor to provide the tools needed by mechanics that allow them to keep the buses running.

Dickie Rodriguez, Transdev Technician, addressed the Governing Board. He stated he is representing the mechanics and shared that Transdev provides the special tools to keep the buses running and that Transdev's upper management visits the facility and they show their appreciation for staff.

8.1. Chief Executive Officer Response to Public Comment

There was no response to Public Comment by the Chief Executive Officer.

9. **FOOTHILL TRANSIT SECURITY UPDATE**

Recommendation: Receive and file an update on Foothill Transit's Security efforts.

John Curley, Chief of Safety and Security, presented this item.

Mr. Curley reported that there has not been a bus operator assault since November 2021. Bus operator assaults has been added to the PTASP as something that needs to be mitigated. He reviewed the Security and Emergency Preparedness Plan (SEPP), and the development of a Foothill Transit Emergency Operations Center. He also reported on workplace and intervention training, Foothill Transit Watch safety mobile app, and additional security goals.

Mr. Curley introduced Shawn Kehoe, Captain, L.A. County Sheriff, who provided an update on the services that the Sheriff's department provide the region. He gave an overview of the Sheriff's transit mental evaluation team and the work they do with persons experiencing homelessness. He also reported on the Sheriff's bus riding teams and the mitigation of fare evasion.

Mr. Curley responded to questions and comments by the Governing Board. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

10. **COVID-19 OPERATIONS UPDATE**

Recommendation: Receive and file an update on the continuing impacts of COVID-19 on Foothill Transit's operations.

LaShawn King Gillespie, Director of Operations and Customer Service, presented this item.

Ms. Gillespie reported that the TSA has extended the mask mandate through April 18, 2022. The marketing and communications team continues to communicate the mandate to Foothill Transit customers. She also reported

on the operational challenges and the decrease of COVID related absences at the contractors. Staff is also tracking when the contractors has adequate staff and how much additional service is being provided. The contractors are providing onsite testing for their employees. The vaccination rate for the Foothill Transit team is tracking at more than 75 percent.

Member Shevlin asked if there is resistance by riders in regards to wearing masks on buses. Ms. Gillespie responded that there is resistance and that is why a strong communications message has been maintained and staff continues to work closely with the contractors. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

11. **CLUSTER 5 ELECTIONS NOTIFICATION**

Recommendation: Receive notification of Cluster 5 elections to be held on May 27, 2022.

Christina Lopez, Board Secretary, presented this item.

Ms. Lopez reported that Cluster 5 consisting of three county appointees will hold elections for Executive Board Member and Executive Board Alternate at the May 27, 2022 Annual Meeting. The current representatives on the Executive Board are Executive Board Chair Cynthia Sternquist and Executive Board Alternate Sam Pedroza.

She reviewed the process for those that may be interested in completing a Notification of Interest Form. The form is optional, and used as a way to inform other members of their cluster of their interest on serving on the Executive Board. Governing Boards Members elected to the Executive Board will serve a term that runs from May 2022 to May 2025.

There were no questions or comments by members of the Governing Board and there was no Public Comment on this item.

The Governing Board received notification of the Cluster 5 elections.

12. **FISCAL YEAR 2022 BUSINESS PLAN INITIATIVES UPDATE**

Recommendation: Receive and file an update on Foothill Transit's FY2022 Business Plan Initiatives.

Kevin Parks McDonald, Deputy Chief Executive Officer, presented this item.

Mr. McDonald provided an update on the nine agency initiatives that are included in the current business plan. The nine initiative are as follows: Fuel Cell Bus and Infrastructure Project, Zero-Emissions Double Deck Bus Project, Facility Security Hardening, Foothill Transit FORWARD, Mt. SAC Transit Center, Cal Poly Pomona Bronco Mobility Hub and Class Pass, Operations Contract Procurement, Legislative Advocacy, and ExpressLanes Operation.

Member Williams asked that fuel diversity be tracked; the new, future and what the agency is required to have. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

13. **FISCAL YEAR 2022 BUDGET UPDATE**

Recommendation: Receive and file the February year-to-date budget update for the fiscal year ending June 30, 2022.

Michelle Lopes Caldwell, Director of Finance and Treasurer, presented this item.

Ms. Caldwell reported on the budget results through February 28. For the fiscal year that ends on June 30, 2022. The budget is within the approved year-to-date budget of \$73.9 million. Foothill Transit continues to incur expenses related to COVID-19 and they amount to approximately \$473k through February. Foothill Transit through February is currently \$4.4 million under budget. The Purchased Transportation account experienced the greatest amount of savings at \$3.4 million. The cost of fuel is approximately \$1 million over the year-to-date CNG fuel budget. It is anticipated the CNG fuel budget will end the fiscal year \$1.5 million over budget. Staff is still forecasting to finish the year within the approved operating budget.

The pandemic has continued to impact service, as lower ridership has been experienced throughout the region. To mitigate the fare revenue decrease a successful Summer Sale was held. Through February, \$4.7 million of fare revenue has been collected. In addition, Foothill Transit has drawn down all \$30 million of CRRSA funds.

Member Barakat asked that staff follow-up with the Sanitation District, which is processing food waste for renewable fuel. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

14. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 8).

15. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- The \$50 million grant Foothill Transit received are specifically designed to maintain essential services and maintain workforce.
- Foothill Transit received a \$7.9 million from the Bus and Bus Facility Program that will assist in expanding the Double Deck Bus Program.
- On Wednesday, Foothill Transit lowered fares on express routes and Silver Streak to the local amount \$1.75.
- The draft budget will be presented to the Executive Board in April and then will be presented to the Governing Board for final approval at the May Annual Governing Board meeting.
- Foothill Transit will be having its picnic at the L.A. County Fair on May 21, 2022. More information will be provided to Governing Board Members.

16. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Paras-Caracci asked if materials would be provided to Governing Board Member to share on social media regarding the fare sale.
- Member Preciado stated that the fare sale is a great idea and he downloaded the fare sale image from Twitter.
- Vice Chair Calaycay acknowledged Mr. Barnes for the great team.
- Member Paras-Caracci requested that the meeting be adjourned in the memory of Bernard Fasana, father of former Foothill Transit Executive Board and Governing Board Member John Fasana.



17. **ADJOURNMENT**

Adjournment for the March 25, 2022, Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board meeting adjourned in the memory of Bernard Fasana at 9:15 a.m.



April 29, 2022

To: Governing Board

Subject: **April 2022 Legislative Update**

Recommendation

Receive and file the April 2022 Legislative Update.

Federal Update:

FY 2022 Appropriations Bill

Last month, on March 15, 2022, President Biden signed the \$1.5 trillion Fiscal Year (FY) 2022 omnibus appropriations bill after it passed the House on March 9, 2022, and the Senate on March 10, 2022. This omnibus bill funds federal government agencies for the remainder of FY 2022, through September 30, 2022. Congress had to complete this appropriations package and the President had to sign the bill by March 15, 2022, when the final FY 2022 continuing resolution (CR) was set to expire. A four-day CR through March 15, 2022, had been enacted while the omnibus appropriations bill was being developed to allow extra time for Congress to pass the bill and for the President to sign it. Two previous FY 2022 CRs had been extended through March 11, 2022, and February 18, 2022, extending government funding for the balance FY 2022 beyond the original date it was set to expire, on December 3, 2021. The passage of this annual appropriations bill establishes the funding levels for federal programs and grants available to local entities and is in addition to the funding provided to programs under the Bipartisan Infrastructure Law (BIL). The passage of this spending bill also eliminates the threat of any further CRs and avoids the prospect of federal government shutdowns through September 2022.

FY 2023 Budget

On March 28, 2022, President Biden announced his \$5.8 trillion budget proposal for FY 2023. Among the Administration's priorities outlined in the proposed budget is a \$13.6 billion request for public transportation, which reflects a \$607 million increase from the FY 2022 enacted level. Combined with the advance appropriations included in the Infrastructure Investment and Jobs Act (IIJA) (P.L. 117-58), \$21.1 billion has been requested by President Biden for public transit in FY 2023. The President's proposed budget request also includes \$2.85 billion for the Capital Investment Grants (CIG) program. Combined with IIJA funding, the Budget accounts for a total of \$4.5 billion for FY 2023 CIG projects.



FY 2022 Transportation Spending Bill

Congress moved forward again this year with the new earmark system that they re-introduced last year. Both Senate and House members will be requesting funds in most appropriation bills for the FY 2023 Appropriations process, including the transportation spending bill. With support letters from the San Gabriel Valley Council of Governments, San Gabriel Valley Economic Partnership, State Senator Josh Newman, and the Cities of Glendora, Industry, Monrovia, Pasadena, and Temple City, Foothill Transit successfully submitted earmark requests to its congressional delegation for the purchase of 24 zero-emissions double-deck buses. Congressionally directed spending requests were submitted to Senators Padilla and Feinstein and community project funding requests were submitted to U.S. Representatives Chu, Kim, Napolitano, Sanchez, Schiff, and Torres.

Funding Opportunities

On March 4, 2022, the FTA released a Notice of Funding Opportunity (NOFO) for \$1.1 billion in competitive grants under the FY 2022 Low or No Emission Grant Program and \$372 million for the Buses and Bus Facilities Program. The U.S. Department of Transportation also released NOFOs on March 23, 2022 totaling \$2.9 billion in new funding for infrastructure projects through three grant programs that focus on supporting projects that improve safety, economic competitiveness, equity, and climate and sustainability.

We worked closely with the California Transit Association and our congressional delegation leading up to the FTA's release of its NOFO to allow California transit agencies to meet the FTA's new Fleet Transition Plan requirements by submitting their Zero-Emission Bus Rollout Plans that are in place as required by the California Innovative Clean Transit (ICT) regulation. Thanks to this advocacy, the FTA's FAQs for these grants clearly state that a previously prepared or adopted Fleet Transition Plan, such as the ICT Zero-Emission Rollout Plan, meets the requirement of the IIJA and can be included in the grant application to meet program requirements. Consistent with further FTA advocacy that we have worked on with the California Transit Association in the past year, the FTA will rate a zero-emission project higher than other zero-emission projects if the applicant demonstrates that the proposed grant project and fleet transition plan support the conversion of a transit agency's overall fleet to zero-emissions. We are dedicated to continue our engagement with our congressional delegation and community supporters to ensure the maximum benefit for Foothill Transit on these funding opportunities.



Congressional Visit and Briefings

In late February and early March, Foothill Transit participated in virtual congressional briefings with staff from U.S. House Representatives Adam Schiff and Norma Torres' offices, organized by Transportation Energy Partners as part of a two-week summit. The purpose of the briefings was to advance and emphasize the importance of federal programs that support alternative clean fuels and vehicles, including battery-electric and hydrogen fuel cell buses and infrastructure.

In March, we met virtually with Congresswoman Linda Sánchez's staff to talk about Foothill Transit's priorities, and we also hosted Congresswoman Norma Torres and her staff on a tour of our double-deck electric bus, zero-emissions fleet, and maintenance and operations activities at the Pomona Operations and Maintenance Facility. This tour highlighted the kinds of local infrastructure investments that the Bipartisan Infrastructure Law, or the IIJA, will support. The increased funding that the IIJA accounts for is critical to accommodating our zero-emissions requirements, and we are grateful to our congressional delegation for their role in having Congress pass the bill last year.

State and Local Update:

The State Legislature reconvened from Spring Recess on April 18, 2022, and will have until April 29, 2022 for policy committees to hear and report to fiscal committees on fiscal bills introduced in their house. The last day for policy committees to hear and report to the floor non-fiscal bills introduced in their house is May 6, 2022. The Legislature is also expected to continue with budget hearings this spring as part of the budget process.

State Budget

On March 23, 2022, Governor Newsom announced a \$11 billion relief package to aid Californians coping with the impact of record-high fuel costs and inflation by proposing incentives for riding public transit, supporting active transportation projects, and increasing zero-emission vehicle adoption. In addition to providing relief for gas and diesel taxes, his proposed transportation package includes:

- \$750 million to fund three months of free transit for Californians in the form of incentive grants to transit and rail agencies to design fare free or heavily discounted fare programs that can be maintained for three months;



- \$500 million in active transportation projects that promote biking and walking, which further builds on the \$500 million in proposed Active Transportation Program (ATP) funding included within the Governor's proposed FY 2023 State Budget, bringing his proposed ATP funding proposal to \$1 billion;
- \$9 billion in tax refunds in the form of \$400-per-vehicle direct payments to registered vehicle owners, capped at two vehicles;
- \$1.75 billion for zero-emission vehicles and infrastructure to be fast-tracked from within the Governor's \$10 billion Zero-Emission Vehicle package

On April 8, the California Department of Finance announced a proposed "trailer bill" that would implement the Newsom Administration's \$750 million three-month fare-free transit proposal mentioned above that would incentivize transit agencies to implement fare-free or heavily discounted transit service. The language of this proposed trailer bill would appropriate \$750 million from the State's General Fund to the California State Transportation Agency to fund grants to transit agencies to implement fare-free transit service for three consecutive months, starting no later than 60 days after the trailer bill takes effect. The funding allocation to each transit and rail agency within this proposal is based on their share of the FY 2020 statewide fare revenues and the funding received by each agency is allowed to cover administrative costs, operating expenses, and costs associated with offsetting fare revenue loss.

These recommendations by the Governor and the California Department of Finance still need to be considered by the legislature, and the next State Budget milestone in process is expected in Governor Newsom's May Budget Revision to the FY 2023 State Budget that he released in January. This "May Revise" will be updated to account for the State's actual revenues and comes with a June 15, 2022 deadline to pass the State Budget for the next fiscal year.

State and County Briefings

Foothill Transit continues to meet with the state legislative delegation and quarterly with the transportation staff for LA County supervisors to communicate Foothill Transit's initiatives and progress with its hydrogen fuel cell fleet and infrastructure. In early March, we met with the newly appointed San Gabriel Valley Metro Board Deputy for Metro Board Member Tim Sandoval to discuss regional interests that advance mobility in San Gabriel Valley. In the past few months, we successfully held briefings for members of



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our Executive Board with Assemblymembers Lisa Calderon, Phillip Chen, Mike Fong, Freddie Rodriguez, and Blanca Rubio. We also met with transportation staff serving Senators Josh Newman, Anthony Portantino, Susan Rubio, and Assemblymember Chris Holden. Through our engagement, Foothill Transit was also able to receive letters of support from Senator Rubio and Assemblymembers Holden and Rubio for this year's cycle for the Transit and Intercity Rail Capital Program (TIRC) grant application for 24 zero-emissions double-deck buses. We will continue to work closely to keep our state and local delegation consistently informed on the latest status of Foothill Transit programs, initiatives, and concerns to ensure that we derive the maximum benefit for the community and riders that we serve.

Sincerely,

Yoko J. Igawa
Director of Government Relations

Doran J. Barnes
Chief Executive Officer



April 29, 2022

To: Governing Board

Subject: **Proposed Cancellations of Line 690 and Route Variant of Line 292**

Recommendations

At the recommendation of the Executive Board, authorize the Chief Executive Officer to adopt the proposed cancellations of Line 690 and route variant of Line 292 to Foothill Transit's service.

Analysis

At the December 17, 2021, Governing Board meeting, the Board authorized staff to seek public input and conduct a public hearing regarding the proposed cancellations of Line 690 and route variant of Line 292. The goal of the proposed cancellations is to eliminate bus service with poor ridership and reinvest those resources in other Foothill Transit lines with a demonstrated need. A summary of each proposed cancellation follows:

Line 690

Line 690 is a Foothill Transit local line that operates between the cities of Montclair and Glendora during peak hours on weekdays. Line 690 provides 14 westbound trips in the morning and 10 eastbound trips in the afternoon/evening. This line services the cities of Montclair, Claremont, Pomona, La Verne, San Dimas, and Glendora. Key transfer hubs include the Montclair Transit Center, the Claremont Transit Center, and the Lone Hill Park & Ride.

Since the opening of the Foothill Extension of the Metro Gold (now L) Line in March of 2016, ridership on Line 690 has been low, (see Table 1). Over the years, Foothill Transit has made several modifications to Line 690 in hopes of increasing ridership, but ridership remains low (see Table 2). Some of the changes made include reducing the fare to match the local fare structure, changing the terminus from Azusa Intermodal Transit Center to the Citrus L Line Station, as well as adjusting the number of daily trips to attract ridership. Due to the impacts of the COVID-19 pandemic, Line 690 was paused in April and May of 2020, and again beginning in January 2021. Currently, Line 690 is not operational.



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Table 1. **Ridership Impacts on Line 690 due to the Gold Line Extension**

Line	February 2016	March 5, 2016 Gold (L) Line STARTS	March 2016	April 2016	May 2016
690	6,102		4,905	3,105	2,944

Table 2. **Line 690- Boardings, Boardings per Trip, and Boardings by Vehicle Service Hours**

Month	Line 690 Boardings	Line 690 Boardings per Trip	Line 690 Boardings per VSH
Jul. 2019	3,188	3.51	7.60
Aug. 2019	3,719	3.78	8.86
Sept. 2019	3,306	4.29	8.67
Oct. 2019	4,974	3.68	11.03
Nov. 2019	4,412	3.36	11.25
Dec. 2019	3,393	2.76	8.24
Jan. 2020	4,142	2.71	9.60
Feb. 2020	3,848	3.49	10.33
Mar. 2020	4,086	2.57	13.89
Apr. 2020			
May 2020			
Jun. 2020	533	1.01	1.50
Jul. 2020	631	1.14	1.77
Aug. 2020	613	1.22	1.72
Sep. 2020	637	1.21	1.79
Oct. 2020	763	1.45	2.14
Nov. 2020	556	1.10	1.56
Dec. 2020	675	1.22	1.89

Line 690 Budget Impact

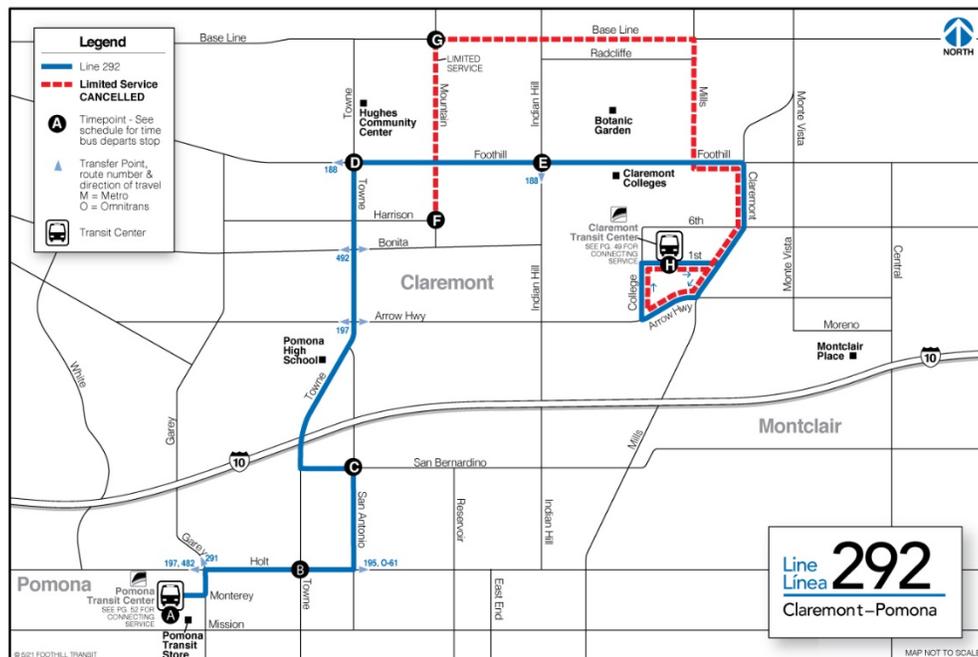
The projected annual cost savings associated with this cancellation would be \$438,700.



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Line 292

Line 292 is a Foothill Transit local line that operates between the City of Pomona and Claremont during peak and non-peak hours on weekdays. Line 292 provides nine trips in the morning and seven trips in the afternoon/evening. Line 292 contains a two-trip variant that travels on Baseline Road, offering one trip in the morning and one trip in the afternoon.



We have monitored the route variant for Line 292 since January 2021, and ridership on that variant has been minimal (see Table 3). On average, there are 20 weekdays every month. The route variant is currently averaging significantly less than one boarding per weekday. This is true for both the northbound and southbound trips.



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Table 3. **Route Variant for Line 292 - Boardings by Trip**

7:40 AM Trip			2:25 PM Trip		
Month	Ridership	Avg Weekday	Month	Ridership	Avg Weekday
January 2021	2	0.10	January 2021	5	0.25
February 2021	4	0.20	February 2021	2	0.10
March 2021	6	0.30	March 2021	2	0.10
April 2021	6	0.30	April 2021	4	0.20
May 2021	4	0.20	May 2021	5	0.25
June 2021	8	0.40	June 2021	3	0.15
July 2021	2	0.10	July 2021	5	0.25
August 2021	14	0.70	August 2021	2	0.10
September 2021	15	0.75	September 2021	8	0.40
October 2021	4	0.20	October 2021	1	0.05
November 2021	13	0.65	November 2021	8	0.40
December 2021	11	0.55	December 2021	1	0.05
January 2022	3	0.15	January 2022	3	0.15
February 2022	3	0.15	February 2022	10	0.50
Total	95		Total	59	

Line 292 Budget Impact

The projected annual cost savings associated with this cancellation would be \$12,424.



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Proposed Cancellations of Line 690 and Route Variant of Line 292
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Schedule for Implementation

Activities	Dates
Executive Board Meeting - COMPLETED	October 29, 2021
Governing Board Meeting - COMPLETED	December 17, 2021
Public Comment Period - COMPLETED	January 1, 2022 - March 1, 2022
Public Hearing - COMPLETED	February 15, 2022
Executive Board Recommendation - COMPLETED	March 25, 2022
Governing Board Final Action	April 29, 2022

Public Meetings and Results of Public Comments

The formal public comment period began on January 1, 2022, and concluded on March 1, 2022. To encourage public comments, Foothill Transit staff conducted two virtual public workshops on two separate days in both the afternoon and in the evening. A public hearing was held virtually on February 15, 2022, at 5:30 PM to maximize public participation. Throughout the public comment period, we received nine comments through social media and email. Four of the nine comments received were not in favor of the proposed cancellations. Five of the nine comments provided alternatives to the proposed cancellations. Upon reviewing the submitted comments, staff is not proposing adjustments to the original proposal, since Line 690 has not been in operation for over a year and the base routing of Line 292 will remain unchanged.

In Favor	0
Not in Favor	4
Recommendation	5
Total Comments:	9



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Budget Impact

The projected annual cost savings associated with the cancellation of Line 690 and the route variant of Line 292 would be \$451,124. These annual cost savings will be available for reinvestment into other routes.

Sincerely,

Lourdes Álvarez
Transit Planner

Doran J. Barnes
Chief Executive Officer



April 29, 2022

To: Governing Board

Subject: **Executive Board and Governing Board Members Stipend Policy**

Recommendation

In accordance with the Executive Board's recommendation, adopt revisions to the Foothill Transit Executive Board and Governing Board Stipend Policy as noted in Attachment A.

Analysis

At the request of the Executive Board, staff presented an overview of the stipend policy at the Strategic Planning Workshop in February 2022. Executive Board Members expressed their concern over the automatic Consumer Price Index (CPI) increases that are included in the current policy, particularly in light of the recent high levels of increases in CPI. The Executive Board members favored a stipend that was more in line with other regional agencies and did not include any automatic increases. The Executive Board evaluated potential options for adjusting the stipend policy at the March Executive Board Meeting.

By way of background, in 1988, at its inaugural meeting, the Board approved stipends for Board Members at \$100 per meeting, limited to two meetings per month. The stipend was adjusted in 2014 when the Governing Board approved increasing the stipend to \$150 per meeting and approved increasing the stipend annually based on the United States Department of labor consumer Price Index (CPI) for the Los Angeles Area and rounded to the nearest dollar.



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Executive Board and Governing Board Members Stipend Policy
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The table on the below shows the increases to the stipend since the Governing Board approved the automatic CPI increase in 2014 with an effective date of July 2015.

Fiscal Year	Stipend Amount
2016	\$150
2017	\$152
2018	\$155
2019	\$161
2020	\$166
2021	\$168
2022	\$176

The current stipend amount is \$176 per meeting. Executive Board Members receive a stipend for up to six meetings per month, not to exceed \$1,056 per month. Governing Board Members are not limited to the number of eligible meetings per year. Under the current policy, the stipend is scheduled to be adjusted based on CPI in July 2022 for Fiscal Year 2023.

Below is a table that shows the stipend amount for other agencies in the region.

Agency	Stipend	Limitations
Foothill Gold Line	\$150	\$600 limit per month
Metro Service Council	\$100	Up to two meetings per month
Metro Board Member	\$150	\$600 limit per month
Metrolink	\$150	\$500 limit per month
Omnitrans	\$125	No limit on meetings per month

The new policy is shown in Attachment A. The revisions are as follows; decrease the stipend from \$176 per meeting to \$150 per meeting for Executive Board Members with a limit of \$600 per month (4 meetings) and \$150 for Governing Board Members with no change to the number of meetings. In addition, the stipend amount will be reviewed annually by the Executive Board at the Strategic Planning Workshop and any recommended changes will be included in the next years' Business Plan and Budget.



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Budget Impact

A change to the stipend amount will have a minimal impact on the Foothill Transit budget.

Sincerely,

Christina Lopez
Board Secretary

Doran J. Barnes
Chief Executive Officer

Attachment



Foothill Transit

Executive Board and Governing Board Members Stipend Policy	Policy No: ADM2014-001R 34
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Purpose and Background

The Governing Board is given the power to define stipend amounts for both the Executive Board and itself. Any Governing Board Members and Executive Board Members who receive a stipend must be considered “employees” of Foothill Transit for IRS reporting purposes. Any Board members wishing to decline the stipend, may do so and will not be reported to the IRS as Foothill Transit employees.

Executive Board Stipend Policy

Executive Board Members shall receive a stipend of \$150 ~~plus United States Department of Labor Bureau of Labor Statistics Los Angeles Area Consumer Price Index (CPI)~~ per meeting when representing the business interests of Foothill Transit, not to exceed one meeting per day or ~~six~~ four meetings per month and excluding ceremonial appearances effective July 1, 2015, ~~and increased annually thereafter to the nearest dollar based on the CPI for the month of June.~~ Business interests of Foothill Transit shall include:

- Attendance at Executive Board meetings
- Attendance at Executive Board briefings
- Participation at relevant transit conferences
- Participation in transit “fact finding” trips
- Participation in legislative/public affairs activities

Further, **Executive Board Alternates** who attend meetings in place of an Executive Board Member are eligible for a stipend equal to that of the Executive Board Member based on the above stated formula per meeting not to exceed one meeting per day or ~~six~~ four meetings per month.

Governing Board Stipend Policy

Governing Board Members shall receive a stipend of \$150 ~~plus United States Department of Labor Bureau of Labor Statistics Consumer Price Index (CPI) for the Los Angeles Area per meeting~~, not to exceed one meeting per day, when representing the business interests of Foothill Transit, and excluding ceremonial appearances effective July 1, 2015, ~~and increased annually thereafter to the nearest dollar based on the CPI for the month of June.~~ Governing Board Members will not receive stipends for attendance at Executive Board meetings where they are not serving as an Executive Board



Foothill Transit

Executive Board and Governing Board Members Stipend Policy	Policy No: ADM2014-001R 3 <u>4</u>
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Alternate. In addition, a member of the Governing Board may not receive a stipend as both a Governing Board and Executive Board Member for the same meeting.

The business interests of Foothill Transit for Governing Board Members shall include: Attendance at Governing Board meetings.

Governing Board Alternates who attend meetings in place of a Governing Board Member are eligible for a stipend equal to that of the Executive Board Member based on the above stated formula per meeting not to exceed one meeting per day.

All Executive and Governing Board Members who receive stipends are required to complete Foothill Transit employee documentation as follows: 1) Employment Development Department Withholding Allowance Certificate and Form W4; 2) Employment Eligibility Verification (Form I-9); 3) Voluntary Affirmative Action Record; 4) Direct Deposit Request Form; and 5) Emergency Contact Information Sheet. The stipend payments will be processed with the regular employee payroll and W2 Forms will be distributed after the end of the year.

Any Executive or Governing Board Members who wish to “opt out” of the stipend allowance may do so by contacting the Board Secretary in writing. No stipend will be paid to those Board Members who opt out and no Foothill Transit employee paperwork will be required.

This policy will be reviewed on an annual basis by the Executive Board at the Strategic Planning Workshop. If it is determined that changes are necessary, revisions will be included in the Business Plan and Budget for the next fiscal year.

Revision History:

Adopted October 9, 2014

Effective July 1, 2015

Revised June 2016

Revised October 2019

Revised December 2019