



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, December 17, 2021
7:45 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 7:51 a.m.

Chair Sternquist welcomed Councilmember H. Manuel Ortiz the newly appointed Governing Board Member for the City of Irwindale.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Governing Board Member Vizcarra.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Victor Preciado, Member Emmett Badar, Member Linda Freedman, Member Edward Alvarez, Member Daniel Damian, Member Gary Boyer, Member Albert Ambriz, Member Paul Cheng, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Felicia Williams, Member Fernando Vizcarra, Member Steve Tye, Member Cory Moss, Member Valerie Munoz, Member Hector Delgado, Member Sam Pedroza, Member Jimmy Lin, Member Cynthia Sternquist

Absent: Member Rick Crosby, Member John King, Member Dario Castellnos, Member Jessica Ancona

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.



5. REMARKS BY CONGRESSWOMAN GRACE NAPOLITANO

Member Shevlin introduced Congresswoman Napolitano and thanked her for attending. Congresswoman Napolitano reported on the infrastructure bills and how they will help the local region. She also reported that she is proud to be the lead in the congressional support letter sent to the Federal Transit Administrator for Foothill Transit's grant application for 24 zero emission buses under the Bus and Bus Facilities Program. She thanked Foothill Transit for the invitation to allow her to report to the Governing Board.

6. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Governing Board Meeting of October 29, 2021.

Motion by Member Shevlin, second by Vice Chair Calaycay, the minutes for the Regular Meeting of October 29, 2021 were approved. Motion carried 20-0. Member Ortiz abstain.

7. INTRODUCTION OF Foothill TRANSIT BUSINESS PARTNERS

Brian Otchis, Transdev General Manager – Arcadia Irwindale facility, addressed the Governing Board. Mr. Otchis thanked Doran Barnes, CEO and Roland Cordero, Director of Maintenance and Vehicle Technology for their participation in Transdev's Living Lab event and he also thanked Foothill Transit for allowing a recent visit by Transdev shareholders from Europe who visited the Arcadia Irwindale facility to learn more about Foothill Transit. He also reported that the Arcadia Irwindale facility and the Transit Stores staff are 78 percent fully vaccinated.

8. GENERAL PUBLIC COMMENT

Lorrence Bradford, ATU 1756 President, addressed the Governing Board. He stated that he is aware that Foothill Transit will be issuing a request for proposals for services out of the Arcadia Irwindale facility and he hopes that Foothill Transit takes into consideration the members of ATU 1756.

Marc Perla, Keolis Western Division Vice President of U.S. Bus Operations, stated that Keolis is honored to be a partner with Foothill Transit.

Susan Sweat, Transdev Chief Operating Officer, thanked the Governing Board for allowing Brian Otchis to provide an update and thanked the Governing Board for their partnership.



Lupe Carranza, ATU 1756 Financial Recording Officer, restated Mr. Bradford's comments. He thanked the Governing Board for their service.

8.1. Chief Executive Officer Response to Public Comment

There was no response to Public Comment by the Chief Executive Officer.

REGULAR AGENDA

9. PROPOSED SERVICE CHANGES AND CANCELLATIONS

Recommendation: 1. Authorize the Chief Executive Officer to seek public input and conduct a public hearing regarding the cancellation of Line 690. 2. Authorize the Chief Executive Officer to seek public input and conduct a public hearing regarding the cancellation of the route variant for Line 292.

Lourdes Álvarez, Transit Planner, presented this item.

Ms. Álvarez reported on Line 690's decrease in ridership, which began with the start of Metro's Gold Line Foothill Extension in 2016. Line 690 is currently not operational and she reported that no comments regarding the resumption of service has been received.

She reported that Line 292 operates between the cities of Pomona and Claremont. Line 292 contains a two-trip variant that travels on Baseline Road, one trip is in the morning and one trip is in the afternoon. Cancellation of the two-trip variant is being proposed due to the extreme low ridership.

The cancellation of Line 690 and the two-trip variant on Line 292 will result in \$451,124 in annual savings, which will be reinvested in other routes with high needs. Public outreach and a Public Hearing will need to be held for both cancellations.

There was no Public Comment on this presentation. Staff responded to questions by Member Lin and Member Barakat.

Motion by Vice Chair Calaycay, second by member Shevlin, to approve. Motion carried 21-0.

10. PUBLIC TRANSPORTATION AGENCY SAFETY PLAN UPDATE

Recommendation: Receive and file an update on Foothill Transit's Public Transportation Agency Safety Plan (PTASP).



John Curley, Chief of Safety and Security, presented this item.

Mr. Curley presented a historical overview of the Public Transportation Agency Safety Plan (PTASP). He introduced members of the American Public Transportation Association audit team, Brian Alberts, Senior Director of Safety and Advisory Services, APTA; Brian Dwyer, Bus Safety Audit Leader; and John Sheehan, Bus Safety Audit Leader.

The audit team interviewed key personnel and inspected and examined policies. They reported on bus operator training, bus and facility maintenance, bus maintenance, safety, customer service, IT/cybersecurity, security and pandemic response. The results of the audit will be used for future planning in order to maintain a contemporary and practical PTASP.

Mr. Curley reviewed the FY 2022 Safety Performance Targets, which includes the new metric of Operator Assaults. The goal for the new metric is zero Operator Assaults for FY 2022. Things being done to mitigate assaults include working with the Los Angeles County Sheriff bus riding teams, debriefing bus operator assaults, mask mandate communication, video surveillance technology, training, and a proposed code of conduct and exclusion policy in 2022.

Lupe Carranza, ATU 1756, thanked Foothill Transit for bringing onboard John Curley. Lorrence Bradford, ATU 1756, stated that Mr. Curley was a great addition to Foothill Transit and that the ATU would like to join the conversations on safety. Mr. Curley responded to questions from Member Pedroza.

The Governing Board received and filed this presentation.

11. **DECEMBER 2021 LEGISLATIVE SUMMARY**

Recommendation: Receive and file the December 2021 Legislative Update.

Yoko Igawa, Director of Government Relations and Jan Powell, Foothill Transit Advocate, presented this item.

Ms. Powell provided a federal legislative update on infrastructure funding, annual appropriations bills, and the debt limit. She reported that the \$1.2 trillion Bipartisan Infrastructure Framework (BIF) legislation was enacted by Congress and signed by the President on November 15. This includes \$40 billion in new funding for transit and \$5.25 billion for zero emission buses. In November, Foothill Transit submitted a grant application requesting \$7.9



million for the zero emission double deck bus program, and Foothill Transit received local and congressional support letters for the grant application.

Ms. Igawa provided a state legislative update and reported that the state legislative is currently in recess and will reconvene its FY 2021-22 Legislative Session on January 3, 2022. It is expected that negotiations on supplemental transportation infrastructure investments between the Newsom Administration and State Legislature will re-commence then.

There was no Public Comment on this presentation.

The Governing Board received and filed this presentation.

12. **FISCAL YEAR 2020-2021 ANNUAL COMPREHENSIVE FINANCIAL AUDIT**

Recommendation: Receive and file the Fiscal Year 2020-2021 financial and compliance audit results. The Annual Comprehensive Financial Report (ACFR) including the auditor's opinions, has been provided for you as a separate attachment.

Michelle Lopes Caldwell, Director of Finance and Treasurer, made an introduction.

Ms. Caldwell reported that the audit results are presented annually to the Governing Board. She introduced Brad Schelle, CPA and Partner, Crowe LLP, who presented the audit results.

Mr. Schelle reported on the engagement objectives, audit timeline, and audit results. He also presented an overview of the required communications. Mr. Schelle reported that Crowe LLP found no deficiencies for any of the audits. This includes no recommendations or adjustments to Foothill Transit's financial statements for Fiscal Year 2021.

He noted that one deficiency was found during the financial audit. They noted an input error on the worksheet that is used to calculate depreciation. The error was corrected and the financial data was revised. An additional review step in the data entry process was implemented to ensure that the error does not happen again in the future.

There was no Public Comment on this presentation.

The Governing Board received and filed this presentation.



13. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 8).

14. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Foothill Transit will be providing shuttle service to the 2022 Rose Bowl game.
- Announced the passing of Proterra Co-founder and Executive Director Ryan Popple and Arcadia Councilmember and Foothill Transit Governing Board Member Roger Chandler.

15. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Tye wished everyone a Merry Christmas and his wish for everyone is a COVID-less 2022.
- Member Paras-Caracci wished everyone a Happy Holidays and announced that Cesar Garcia was appointed to the Duarte City Council.

16. **ADJOURNMENT**

Adjournment for the December 17, 2021 Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board meeting adjourned in the memory of Arcadia Councilmember and Foothill Transit Governing Board Member Roger Chandler a 9:26 a.m.

Prepared by:


Christina Lopez, Board Secretary

Approved on: 01/28/2022