



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, May 28, 2021
9:15 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 9:41 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Regular Meeting of April 30, 2021 and Special Meeting of May 14, 2021.

Motion by Member Shevlin, second by Vice Chair Calaycay, the minutes for the Regular Meeting of April 20, 2021 and Special Meeting of May 14, 2021 were approved. Motion carried 5-0.

5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS

Andres De Los Rios, General Manager – Keolis, Foothill Transit Operations and Maintenance Facility addressed the Governing Board. Mr. De Los Rios provided an update on a few leadership changes at the Keolis corporate level. He acknowledged the tragedy that took place in San Jose and stated that the team in Pomona has conducted training and is working with John Curley, Chief of Safety and Security, to help prevent the type action that



took place in San Jose.

6. **GENERAL PUBLIC COMMENT**

Lupe Carranza, ATU 1756, stated that he is very disappointed in Member Barakat's comments at the Governing Board Meeting regarding the vaccination rate for Transdev employees at the Arcadia/Irwindale operations and maintenance facility. He stated that people can't be forced to get the vaccination. He also stated that there are no probers at the Pomona facility, and that Fuelers are being asked to conduct the task.

6.1. Chief Executive Officer Response to Public Comment

CONSENT CALENDAR

7. **APRIL 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through April 30, 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of April 30, 2021, for the fiscal year ending June 30, 2021.

Motion by Member Shevlin, second by Vice Chair Calaycay, to receive and file. Motion carried 5-0.

8. **MAY 2021 STATE LEGISLATIVE POSITION**

Recommendation: Adopt an oppose position on AB 859 (Irwin & Wicks).

Motion by Member Shevlin, second by Vice Chair Calaycay, to receive and file, and adopt. Motion carried 5-0.

9. **RESOLUTION FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM**

Recommendation: Adopt the following resolution: Resolution No. 2021-02: Authorization for the Execution of the Low Carbon Transit Operations Program (LCTOP) Project "Foothill Transit Hydrogen Fuel Cell Bus Replacement and Fueling Infrastructure" in the Amount of \$287,897 (Attachment A).

Motion by Member Shevlin, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.



10. **HOLIDAY SERVICE SCHEDULE FOR FISCAL YEAR 2022**

Recommendation: Approve the proposed FY 2022 Holiday Service Schedule.

Motion by Member Shevlin, second by Vice Chair Calaycay, to approve.
Motion carried 5-0.

11. **AUTHORIZATION FOR CONTRACT AMENDMENT FOR ARCHITECTURAL AND ENGINEERING DESIGN FOR THE MT. SAN ANTONIO COLLEGE TRANSIT CENTER**

Recommendation: Authorize the Chief Executive Officer to execute Amendment No. 3 to Contract No. 18-017 with Psomas in the amount of \$58,055 for additional design services for the Mt. San Antonio College Transit Center.

Motion by Member Shevlin, second by Vice Chair Calaycay, to approve.
Motion carried 5-0.

12. **AUTHORIZATION TO AWARD CONTRACT FOR BUS MOBILE RADIO REPLACEMENTS**

Recommendation: Authorize the Chief Executive Officer to finalize contract terms and conditions and enter into Agreement No. 21-003 with CommUSA, a BearCom Company, in the amount of \$252,063.31 for the purchase of the bus radio replacements for Foothill Transit's full fleet of buses.

Motion by Member Shevlin, second by Vice Chair Calaycay, to approve.
Motion carried 5-0.

13. **PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL**

Recommendation: Authorize the Chief Executive Officer to conduct a public hearing to solicit input on the suitability of Foothill Transit's proposed DBE overall goal of four percent for the three years of Fiscal Year 2022, 2023 and 2024. For informational purposes the goal that Foothill Transit anticipates achieving on an annual basis is two percent for Fiscal Year 2022, and five percent for Fiscal Years 2023 and 2024.

Motion by Member Shevlin, second by Vice Chair Calaycay, to approve.



Motion carried 5-0.

REGULAR AGENDA

14. PROPOSED FISCAL YEAR 2022 BUSINESS PLAN AND BUDGET

Recommendation: Recommend approval of Foothill Transit's proposed Business Plan, Budget, and Performance Targets for Fiscal Year 2022 to the Foothill Transit Governing Board.

Jorge Quintana, Finance Budget and Grants Analyst, presented this item.

Mr. Quintana reported that the Foothill Transit team has spent the last several months preparing a business plan and budget that will maintain transit service through the recovery of the COVID-19 pandemic. Development of the budget required team members to change the approach to the budgeting process and how progress will be measured in Fiscal Year 2022.

Operating expenses for Fiscal Year 2022 are budgeted at \$111.7 million, this represents a four percent increase over the Fiscal Year 2021 operating budget. This includes 870,234 revenue hours for Fiscal Year 2022. The capital program includes 48 previously approved capital project and approval is being requested for 13 new capital projects. Team members have identified that they expect to spend \$75.2 million on capital projects.

Mr. Quintana reviewed Foothill Transit's goals and performance standards for Fiscal Year 2022. He provided an update on the prior year initiatives and stated that several of the initiatives will be carried forward into the new fiscal year and he presented a new listing of initiatives for Fiscal Year 2022.

In summary, the proposed budget is \$186.9 million of which \$111.7 million are in operating expenses and \$75.2 million is in capital investment.

There was no Public Comment on this presentation. Member Shevlin asked if the agency plans to continue some of the janitorial services implemented during the pandemic. Doran Barnes, Chief Executive Officer, stated that staff is looking at the cleaning and sanitation protocols to determine what makes good sense and follows the science.

Motion by Vice Chair Calaycay, second by Member Shevlin, to approve.
Motion carried 5-0.



15. **AUTHORIZATION TO AWARD CONTRACT FOR MOUNT SAN ANTONIO COLLEGE TRANSIT CENTER CONSTRUCTION**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 20-062 with Access Pacific, Inc. for \$6,504,887.88 for the construction of the Mt. San Antonio College Transit Center in the City of Walnut.

Sharlane Bailey, Director of Facilities, presented this item.

Ms. Bailey presented the project history and timeline. The transit center will be located at the north side of Temple Avenue. It will feature ten bus bays and a pedestrian bridge. On October 1, 2020, an Invitation for Bids was issued for construction of the Mt. San Antonio College Transit Center. On May 6, 2021, a total of eight bids were received.

Access Pacific was determined to be the lowest responsive and responsible bidder. Access Pacific has recently completed a bus stop improvement project and a design-build bus wash for LA Metro.

There was no Public Comment on this presentation. Member Boyer asked who owns the land that the center is being built on. Ms. Bailey responded that the college owns the land. Mr. Barnes, Chief Executive Officer, noted that the pedestrian bridge and parking component are college projects. Foothill Transit is strictly focused on the transit center.

Motion by Member Moss, second by Member Shevlin, to approve. Motion carried 5-0.

16. **CONTINUED PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 6).

17. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- In June the board will be asked to adopt a change to the meeting schedule. It will be proposed that the meetings scheduled for September 2021 be moved to October 1, 2021 due to a conflict with the



California League of Cities conference that will be held and will likely be highly attended by Governing Board Members.

18. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Chair Sternquist requested feedback from the rest of the Executive Board on conducting Executive Board meetings in person starting in June. Executive Board Members Boyer, Moss, Shevlin and Vice Chair Calaycay supported meeting in person. Chair Sternquist asked Mr. Barnes to work on preparing for in person meetings for the Executive Board beginning in June. Mr. Barnes stated that staff will move forward with in person Executive Board Meetings.

19. **PUBLIC COMMENT RELATED TO CLOSED SESSION ITEMS**

There was no Public Comment related to the Closed Session items.

20. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: 1118 N. Citrus Avenue, Covina, CA 91722
Agency Negotiator(s): Doran J. Barnes, Sharlane Bailey, Jane Starke, Darold D. Pieper, Kevin Parks McDonald, Barry Foster
Negotiating Parties: Victor Linares
Under Negotiation: Price and Terms

21. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** Existing Litigation, Government Code § 54956.9(a)

Name of Case: *Julian Bryant, et al. v. City of Pomona, Foothill Transit, et al.*,
Los Angeles Superior Court Case No. 19STCV46308

22. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** Existing Litigation, Government Code § 54956.9(a)

Name of Case: *Sharon Carlton v. Foothill Transit*, Los Angeles Superior Court
Case No. 20STCV07859

23. **CLOSED SESSION REPORT**



Vice Chair Calaycay reported that there we no reportable action related to Closed Session items 20, 21, and 22.

24. **ADJOURNMENT**

Adjournment for the May 28, 2021 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:52 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is fluid and cursive, with the first name being more prominent than the last.

Christina Lopez, Board Secretary

Approved on: 06/25/2021