



# Executive Board Meeting AGENDA

## Foothill Transit

EXECUTIVE BOARD MEETING  
8:00 AM, December 16, 2011  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, HERRERA, LANTZ, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF OCTOBER 28, 2011
5. PRESENTATIONS:
  - 5.1. Contractors' Employee Recognition
  - 5.2. Presentation by Assembly Member Mike Eng
  - 5.3. Introduction of New Staff
  - 5.4. Presentation by NABI
6. PUBLIC COMMENT

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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**CONSENT CALENDAR:** Items 7 through 15 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. OCTOBER FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2012.*

8. OCTOBER PERFORMANCE INDICATORS REPORT

*Recommended Action: Receive and file the October 2011 Performance Indicators Report.*

9. FISCAL YEAR 2011 TITLE VI UPDATE

*Recommended Action: Adopt Foothill Transit's FY 2011 Title VI Update as required by the Federal Transit Administration (FTA).*

10. EXERCISE OPTION – STATE ADVOCACY SERVICES CONTRACT

*Recommended Action: Authorize the Executive Director to exercise the third one-year option on Foothill Transit's State Advocacy Services Agreement No. 08-018 with Capital Representation Group at a cost of \$3,250 per month.*

11. EXERCISE OPTION – SECURITY SERVICES

*Recommended Action: Authorize the Executive Director to exercise the final one year contract option to Barry's Security Services Inc. to provide security services at Foothill Transit's El Monte Transit Store in the amount of \$65,035.40.*

12. REQUEST TO ISSUE RFP - FEDERAL LABOR COMPLIANCE SERVICES

*Recommended Action: Authorize the Executive Director to issue RFP No 12-028 Federal Labor Compliance Services for the San Gabriel Valley Park and Ride Projects.*

13. REQUEST TO ISSUE RFP – MATERIALS TESTING SERVICES

*Recommended Action: Authorize the Executive Director to issue RFP No. 12-027 Materials Testing Services for the San Gabriel Valley Park and Ride Projects.*



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14. REQUEST TO ISSUE RFP – COACH OPERATOR PERFORMANCE AUDIT SERVICES

*Recommended Action: Authorize the Executive Director to issue a Request for Proposals (RFP) No. 12-032 seeking the services of a qualified firm to perform regular coach operator performance audit services.*

15. STATE OF CALIFORNIA GRANT FUNDING FOR TRANSIT SYSTEM SAFETY, SECURITY AND DISASTER RESPONSE PROJECTS – BOARD RESOLUTION 2011-02

*Recommended Action: Authorize the Executive Director to execute any necessary actions for the purpose of obtaining financial assistance provided by the State of California Governor's Office of Homeland Security.*

REGULAR AGENDA:

16. ESMS UPDATE: OBJECTIVES, TARGETS, AND PROGRAMS

*Recommended Action: To receive and file the Environmental and Sustainability Management System (ESMS) Update outlining the objectives, targets, and programs.*

17. SOLAR POWER SYSTEMS PROJECT UPDATE

*Recommended Action: Receive and file the Solar Project Status Update.*

18. ECOLINER UPDATE

*Recommended Action: Receive and file the Ecoliner Update Report.*

19. EXECUTIVE DIRECTOR COMMENT

20. BOARD MEMBER COMMENT

21. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)

Property Address/Location: APN: 8474007035

Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald

Negotiating Parties: Andrew Pasmant, West Covina City Manager

22. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)



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Property Address/Location: Eastern Portion of 1950 E. Washington Blvd.

Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,  
Kevin McDonald, Travis Boyd

Negotiating Parties: Mike Meraz, Magnum Properties

23. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED  
LITIGATION Initiation of litigation pursuant to Government Code Section 54956.9 (c): One  
Case
  
24. ADJOURNMENT

**The Next Regular Meeting of the Foothill Transit**

**Executive Board is scheduled for**

**Friday, January 13, 2012 at 8:30 a.m.**