



Foothill Transit

Executive Board Meeting AGENDA

EXECUTIVE BOARD MEETING
8:00 AM, September 26, 2014
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS LANTZ, PARRIOTT, SHEVLIN, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 29, 2014
5. PRESENTATIONS:
 - 5.1. Contractors' Employee Recognition
6. PUBLIC COMMENT

CONSENT CALENDAR: Items 7 through 12 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. FY 2014/2015 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through August 31, 2014.

8. AUGUST 2014 PERFORMANCE INDICATORS REPORT

Recommended Action: Receive and file the August 2014 Performance Indicators Report.

9. CONTRACT AWARD – BUS STOP SIGNS REPLACEMENT PROJECT

Recommended Action: Authorize the Executive Director to negotiate final terms and conditions and enter into Agreement No. 15-010 with The O.K. Earl Corporation in the amount of \$277,216 for the production and installation of die-cut bus stop signs and decals.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

If you require translation services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, por favor póngase en contacto con la oficina del Director Ejecutivo en el (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

如果需要翻译服务，请至少于会议前48小时致电高级主任办公室：(626) 931-7300 分机 7204。

Nếu Quý vị có yêu cầu dịch vụ dịch thuật, xin vui lòng liên hệ với văn phòng Giám đốc Điều hành tại (626) 931-7300 số lẻ 7204, ít nhất 48 giờ trước khi cuộc họp.

Kung nangangailangan ka ng mga serbisyo sa pagsasalín, pakisuyong makipag-ugnayan sa opisina ng Executive Director sa (626) 931-7300 extension 7204, ng hindi bababa sa 48 oras bago ang pulong.

번역 서비스가 필요하시면 미팅 최소 48시간 이전에 임원 사무실로 (626-931-7300, 내선 번호 7204) 전화주시기 바랍니다.

翻訳サービスが必要な方は、会議の48時間前までに(626) 931-7300 内線 7204のエグゼクティブディレクター事務所にご連絡ください。

إن كنت بحاجة إلى خدمات ترجمة، برجاء الاتصال بالمدير التنفيذي للمكتب على رقم (626)931-7300 (الرقم الداخلي 7204) قبل الاجتماع بـ 48 ساعة على الأقل.

Եթե Ձեզ թարգմանչական ծառայությունների են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ խնդրում ենք զանգահարել Գործադիր տնօրենի գրասենյակ՝ (626) 931-7300 լրացուցիչ՝ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកស្នើសុំសេវាកម្មបកប្រែភាសា សូមទាក់ទងមកការិយាល័យនាយកប្រតិបត្តិ តាមលេខទូរស័ព្ទ៖ (626) 931-7300 លេខបញ្ជូនបន្ត 7204 ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោង មុនពេលកិច្ចប្រជុំ។

در صورت نیاز به خدمات ترجمه، لطفاً حداقل 48 ساعت قبل از جلسه ملاقات با مدیر اجرایی دفتر به شماره (626)931-7300 داخلی 7204 تماس حاصل فرمایید.

หากคุณต้องการบริการการแปลภาษาจากญาติต่อสำนักงานผู้อำนวยการที่ (626) 931-7300 ต่อ 7204, อย่างน้อย 48 ชั่วโมงก่อนที่จะมีการประชุม



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10. CONTRACT AWARD – MATERIALS TESTING AND SPECIAL INSPECTION SERVICES FOR THE AZUSA INTERMODAL PARKING FACILITY PROJECT

Recommended Action: Authorize the Executive Director to negotiate final terms and conditions and enter into Agreement No. 15-003 with MTGL Inc. in the amount of \$166,840 for materials testing and special inspection services during the construction of the Azusa Intermodal Parking Facility.

11. CONTRACT AWARD – FEDERAL LABOR COMPLIANCE SERVICES FOR AZUSA INTERMODAL PARKING FACILITY PROJECT

Recommended Action: Receive and file a report on the award of a contract to Parsons Brinkerhoff in the amount of \$30,750 for the provision of federal labor compliance services during the construction of the Azusa Intermodal Parking Facility.

12. CONTRACT AWARD – TELECOMMUNICATIONS UTILITY RELOCATION FOR THE AZUSA INTERMODAL PARKING FACILITY

Recommended Action: Authorize The Executive Director to enter into a contract with Verizon California Inc. in the amount of \$314,605.27 for the relocation of the communications infrastructure and installation of new copper and fiber cable in conjunction with the construction of the Azusa Intermodal Parking Facility

REGULAR AGENDA:

13. SEPTEMBER 2014 LEGISLATIVE SUMMARY

Recommended Action: Receive and file the September 2014 Legislative Summary. There are no recommended positions on bills this month.

14. FY 2014 DRAFT TRIENNIAL REVIEW REPORT

Recommended Action: Receive and file the Federal Transit Administration draft Triennial Review report (Attachment A).

15. CONTINUATION OF LINE 495

Recommended Action: 1. Receive and file the Line 495 Title VI Equity Analysis; and 2. Recommend the Governing Board make Line 495 a permanent Foothill Transit line.

16. CONTRACT AWARD – CONSTRUCTION OF THE AZUSA INTERMODAL PARKING FACILITY

Recommended Action: Pending the resolution of a bid protest, authorize the Executive Director to negotiate final terms and conditions and enter into Agreement No. 15-002 with Klorman Construction for \$9,221,000 for



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the construction of a four-level above grade open parking structure consisting of 547 spaces with limited site work, landscape and a new bus access road in the City of Azusa.

17. **CONTRACT TRANSITION – Foothill Transit Arcadia Operations and Maintenance**

Recommended Action: Receive and file a status update on contract transition activities at Foothill Transit's operations and maintenance facility in Arcadia.

18. **EXECUTIVE BOARD COMPUTER POLICY**

Recommended Action: Adopt the revised Executive Board Computer Policy (Attachment A).

19. **TRANSIT STORE REPORT**

Recommended Action: Receive and file the Transit Store Report.

20. **EXECUTIVE DIRECTOR COMMENT**

21. **BOARD MEMBER COMMENT**

22. **ADJOURNMENT**

**A Special Meeting of the Foothill Transit
Governing Board is scheduled for
Thursday, October 9, 2014 at 6:00 p.m.**

**The Next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, October 31, 2014 at 8:00 a.m.**