



Foothill Transit

STATEMENT OF PROCEEDINGS FOR THE
JOINT MEETING OF THE
FOOTHILL TRANSIT ANNUAL GOVERNING BOARD
AND EXECUTIVE BOARD

FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790

Thursday, May 12, 2016
7:45 a.m.

1. CALL TO ORDER (GB & EB)

The meeting was called to order by Chair Herrera at 7:48 a.m.

2. PLEDGE OF ALLEGIANCE (GB & EB)

The Pledge of Allegiance was led by Vice Chair Shevlin.

3. FOCUS ON SAFETY (GB & EB)

Ali Showkatian, Safety Compliance Coordinator, presented a safety message on Bicycle Safety.

4. ROLL CALL (GB & EB)

Roll call was taken by Christina Lopez, Board Secretary.

Executive Board Roll Call

Present: Member Corey Calaycay, Member Peggy Delach, Member Michael De La Torre, Vice Chair Becky Shevlin, Chair Carol Herrera

Governing Board Roll Call

Present: Member Corey Calaycay, Member Charlie Rosales, Member Paula Lantz, Member John Ebner, Member Mary Su, Member Edward Alvarez, Member Cruz Baca, Member Peggy Delach, Member Gary Boyer, Member Corey Warshaw, Member Roger Chandler, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Margaret McAustin, Member Cynthia Sternquist, Member Carol Herrera, Member Cory Moss, Member Valerie Munoz, Member Hector Delgado, Member Michael De La



Torre, Member Sam Pedroza

Absent: Member Emmett Badar, Member Uriel Macias, Member Albert Ambriz, Member Juventino Gomez, Member David Rodriguez

5. APPROVAL OF AGENDA (GB & EB)

Chair Herrera approved the agenda as presented.

6. PUBLIC COMMENT (GB & EB)

No members of the public addressed the Foothill Transit Governing Board.

7. PRESENTATIONS (GB & EB)

A. Aaron Lim's 25th Employment Anniversary

Doran Barnes, Executive Director, Foothill Transit recognized Aaron Lim, Facilities Manager, for 25 years of dedicated service to Foothill Transit.

After discussion, by Common Consent, and there being no objection, the Board recognized Mr. Lim for 25 years of dedicated service to Foothill Transit.

8. REVIEW & APPROVAL OF THE MINUTES (GB)

Approval of the minutes for the Special Governing Board Meeting of April 15, 2016.

Motion by Vice Chair Shevlin, second by Member Calaycay, the minutes for the Special Governing Board Meeting of April 15, 2016 were approved. Motion carried 22-0.

9. 2030 ALL ELECTRIC VISION (GB)

Recommended Action: Receive and file Foothill Transit's "2030 All Electric Vision" report.

Linda Apodaca, Interim Director of Marketing & Communications, presented this item.

Ms. Apodaca reported that Foothill Transit is updating its electric bus



program campaign. Foothill Transit's Electric Bus Program began in 2010 and represented a revolutionary approach to providing ecologically friendly public transportation service. To call attention to the electric buses, a marketing sub-brand and unique livery was created. The electric buses were named Ecoliner. With the addition of two 40' catalyst FC (fast-charge) electric buses and 13 new 40' XR (extended range) electric buses expected in the fall 2017 the sub-brand is no longer adequate with the different body styles. Staff is working closely with Pulsar Advertising to create a more full-body approach to showcase the electric bus program. The first step in marketing the new vision for the program was creating a strong vision statement. The manifesto pronounces Foothill Transit's vision to have a fully electric fleet by 2030.

Member Lantz expressed concern over the decals that would go over the windows and may impede a customer's vision. Doran Barnes, Executive Director, stated that staff will take another look at the placement of decals over the windows.

Motion by Member Calaycay, second by Vice Chair Shevlin, to receive and file. Motion carried 22-0.

10. PROPOSED FISCAL YEAR 2016/2017 BUSINESS PLAN AND BUDGET (GB)

Recommended Action: In accordance with the Executive Board's recommendation, approve Foothill Transit's FY 2016/2017 Business Plan and Budget.

Michelle Lopes Caldwell, Director of Finance & Treasurer, presented this item.

Ms. Caldwell reported that the Business Plan and Budget document is developed with Foothill Transit's mission statement at its core. Foothill Transit's mission is "To be the premier public transit provider committed to safety, courtesy, quality, responsiveness, efficiency and innovation." The Business Plan and Budget include a look back at the progress made on current fiscal year initiatives. In the past year significant advancement has been made on these initiatives.

The proposed initiatives for Fiscal Year 2016/2017 include:

- Pomona Operations Contract Procurement
- Arcadia Operations Contract Start-up
- Fleet Electrification
- CAD/AVL System Replacement



- Covina Park & Ride and Transit Center
- Fare Restructuring
- Innovative Service Delivery Concepts
- Class Pass Program Expansion
- Mt. SAC Transit Center Development

In summary, Ms. Caldwell reported that the proposed Fiscal Year 2016/2017 is \$150 million. This is a 9.4 percent increase in expenditures. The proposed operating budget is \$94 million and capital budget is \$56 million. The operating budget will allow for 881,868 vehicle service hours, which allows for 14 million customer boardings.

Motion by Member Calaycay, second by Member Baca, to approve. Motion carried 22-0.

11. LINE 690 PUBLIC OUTREACH (GB)

Recommended Action: Authorize the Executive Director to seek public input related to a proposed modification to Line 690 to coordinate with the Gold Line Foothill Extension.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel reported that in March the Gold Line opened. In anticipation, Foothill Transit extended some of the bus lines to interface with the Gold Line. The Line 690 is a limited stop service from Montclair to downtown Pasadena via the 210 Freeway. The Line 690 mimics the Gold Line once the line gets to Azusa. Ridership on Line 690 has dropped significantly. Riders are opting to use the rail instead of the bus. Proposed changes to Line 690 include to discontinue service to Pasadena and terminate the line at the Azusa Intermodal Transit Center. This change would provide limited stop service to the Gold Line and help alleviate the parking issues by providing customers with parking spaces at Montclair, Claremont Transit Center, Lone Hill Park and Ride, and Grand Avenue Park and Ride. To go along with the new alignment, Foothill Transit is also proposing to reduce the fare. Currently the fare on the Line is \$2.75. The proposed new fare would be the local fare of \$1.25. Due to the proposed changes, a public hearing must be held. A public hearing is proposed for June 11th in the City of Claremont and a one month public comment period is being proposed where customers can submit comments via email, phone, fax, or in person at the Transit Stores. The results of the public comment period and recommendation will be presented to the Governing Board in late June or early July. Changes would be implemented in October 2016.



Motion by Member Calaycay, second by Member Baca, to approve. Motion carried 22-0.

12. FARE RESTRUCTURING STUDY UPDATE (GB)

Recommended Action: Receive and file an oral presentation on the Fare Restructuring Study.

Michelle Lopes Caldwell, Director of Finance & Treasurer, presented this item.

Ms. Caldwell reported that at the April 15, 2016 Special Governing Board Meeting the Governing Board discussed conceptual fare policy options. In general the Governing Board agreed on four basic premises; board members are interested in increasing ridership and revenues; most favored smaller more regular fare increases as a general policy; everyone liked the notion of simplifying the fare structure; and everyone agreed that the modeling is the key to making a decision on fare products and policy. The next step is for the consultants to do the modeling phase and then staff will return to the Governing Board with a proposed package of fare changes. Staff will then go forward and seek public comments.

Motion by Vice Chair Shevlin, second by Member Calaycay, to receive and file. Motion carried 22-0.

13. RECESS BOTH MEETINGS FOR CLUSTERS TO ELECT EXECUTIVE BOARD MEMBER AND ALTERNATE FOR CLUSTER 5 (LOS ANGELES COUNTY)

SPECIAL ELECTIONS FOR CLUSTER 2 (AZUSA, BALDWIN PARK, COVINA, GLENDORA, IRWINDALE AND WEST COVINA) TO ELECT EXECUTIVE BOARD MEMBER (SHOULD THE ELECTION OF AN EXECUTIVE BOARD ALTERNATE ALSO BE REQUIRED, THAT ELECTION WILL ALSO BE HELD) AND CLUSTER 3 (ARCADIA, BRADBURY, DUARTE, MONROVIA, PASADENA AND TEMPLE CITY) TO ELECT EXECUTIVE BOARD MEMBER (SHOULD THE ELECTION OF AN EXECUTIVE BOARD ALTERNATE ALSO BE REQUIRED, THAT ELECTION WILL ALSO BE HELD) (GB & EB)

The Foothill Transit Governing Board and Executive Board recessed to allow Cluster 2, Cluster 3, and Cluster 5 to elect their representatives.

14. RECONVENE BOTH MEETINGS AND ANNOUNCE THE EXECUTIVE BOARD MEMBER AND ALTERNATE FOR CLUSTER 5 AND ANNOUNCE SPECIAL



ELECTION RESULTS FOR EXECUTIVE BOARD MEMBER FOR CLUSTER 2 AND 3 (GB & EB)

The Foothill Transit Governing and Executive Board reconvened to announce the election results for Cluster 2, Cluster 3, and Cluster 5.

Member Delach announced that the representative for Cluster 2 on the Executive Board is Member Corey Warshaw (West Covina) and the Alternate is Member Cruz Baca (Baldwin Park).

Member Shevlin announced that the representative for Cluster 3 on the Executive Board is Member Cynthia Sternquist (Temple City) and the Alternate is Member Richard Barakat (Bradbury).

Member De La Torre announced that the representative for Cluster 5 on the Executive Board is Member Sam Pedroza (County of Los Angeles) and the Alternate is Michael De La Torre (County of Los Angeles).

15. EXECUTIVE BOARD NOMINATIONS FOR Foothill TRANSIT CHAIR AND VICE CHAIR (EB)

On motion of Member Warshaw, seconded by Member Sternquist, unanimously carried, Chair Herrera was re-elected Chair of the Foothill Transit Executive Board.

On motion of Chair Herrera, seconded by Member Warshaw, unanimously carried, Member Calaycay was elected Vice Chair of the Foothill Transit Executive Board.

16. GOVERNING BOARD RATIFICATION OF THE EXECUTIVE BOARD NOMINATIONS FOR Foothill TRANSIT CHAIR AND VICE CHAIR (GB)

The Executive Board recommended ratification of the Executive Board Officers to the Governing Board as follows: Carol Herrera, Chair; Corey Calaycay, Vice Chair.

Motion by Member Shevlin, second by Member Chandler, the Governing Board ratified the Executive Board nominations for Foothill Transit. Motion carried 22-0.



17. EXECUTIVE DIRECTOR COMMENT

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- LA Metro took action to move forward with the transition of Line 190, 194, and 270. Mr. Barnes thanked Cruz Baca, Corey Warshaw, and Roger Chandler for going above and beyond by attending the Metro board meeting.
- Congratulated Chair Herrera who was re-elected Vice Chair of the American Public Transportation Association's (APTA) Transit Board Members Committee. Mr. Barnes continues in his role as Vice Chair of the association and will take the gavel as Chair in September 2016.
- Director of Marketing & Communications Felicia Friesema's husband Steve Julian recently passed away. A memorial program will take place on May 28th at 3 p.m. Additional information will be provided via email.

18. GOVERNING BOARD MEMBER COMMENT

Comments by Members of the Foothill Transit Executive Board.

- Chair Herrera thanked the Governing Board Members who attended the Metro board meeting.

19. RESOLUTION FOR EXPRESSLANES NET TOLL REVENUE RE-INVESTMENT GRANT (EB)

Recommended Action: Adopt the following resolution: Authorization for the Execution of the ExpressLanes Net Toll Revenue Re-Investment Grant in the amount of \$1,458,000 (Attachment A).

Michelle Lopes Caldwell, Director of Finance & Treasurer, presented this item.

Ms. Caldwell requested approval of a resolution, which would allow Foothill Transit to file a grant application for ExpressLanes Net Toll Revenues for two electric double-decker buses to increase capacity on the I-10 corridor.

Motion by Vice Chair Calaycay, second by Member Warshaw, to approve.



Motion carried 5-0.

20. ADJOURNMENT

Adjournment for the May 12, 2016 Foothill Transit Joint Meeting of the Annual Governing Board and Executive Board.

There being no further business, the Foothill Transit Joint Meeting of the Annual Governing Board and Executive Board adjourned at 9:24 a.m.