



Foothill Transit

STATEMENT OF PROCEEDINGS FOR THE
STRATEGIC PLANNING WORKSHOP OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD

KELLOGG HOUSE - CAL POLY POMONA
3801 WEST TEMPLE AVENUE
POMONA, CALIFORNIA 91768

FRIDAY, FEBRUARY 2, 2018
8:00 a.m.

1. CALL TO ORDER

The meeting was called to order by Chair Calaycay at 8:12 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Sam Pedroza, Member Cynthia Sternquist, Member
Carol Herrera, Vice Chair Corey Warshaw, Chair Corey Calaycay

3. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

4. REQUEST FOR PROPOSALS (RFP) No. 18-043 FOR LOW FLOOR CNG
TRANSIT BUSES

Recommendation: Authorize the Executive Director to issue Request for
Proposals No. 18-043 to procure 34 low-floor CNG buses with options for
future purchases of up to 57 additional buses.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented
this item.

Mr. Cordero reported that **this procurement represents Foothill Transit's final**
planned CNG bus purchase as the organization moves forward with the goal
of operating an all-electric fleet by 2030. Options for future purchases will
only be exercised should there be an unforeseen delay in the completion of
the construction of the necessary electric infrastructure. Contract award by
the Foothill Transit Executive Board is expected to take place at the March
30, 2018 Executive Board Meeting.

Motion by Member Pedroza, second by Vice Chair Warshaw, to approve.
Motion carried 5-0.



5. CONTRACT AWARD - BOARD ROOM VIDEO WALL

Recommendation: Authorize the Executive Director to negotiate final terms and conditions and enter into an agreement with SybaTek in the amount of \$211,342.70 to design, construct, and install a video wall in the board room.

Donald Luey, Director of IT, presented this item.

Mr. Luey reported that the current video wall system in place at the Foothill Transit board room was installed in 2007 and that it had reached the end of its useful life. The projector is no longer supported by the manufacturer. The new video wall will be a modular LED screen that will provide clear, vibrant images.

Motion by Vice Chair Warshaw, second by Member Sternquist, to approve. Motion carried 4-1. Chair Calaycay opposed.

6. INVITATION FOR BIDS (IFB) NOS. 18-052 (SITE 1) AND 18-053 (SITE 2) - REPAIRS AND IMPROVEMENTS FOR DOWNTOWN LOS ANGELES MID-DAY LAYOVER SITES

Recommendation: Authorize the Executive Director to issue IFB Nos. 18-052 (Site 1) and 18-053 (Site 2) for construction repairs and improvements for two Downtown Los Angeles mid-day layover sites at the intersection of Grand Avenue and 17th Street and at the intersection of Maple Avenue and 16th Street.

Sharlane Bailey, Director of Facilities, presented this items.

Ms. Bailey reported that capital improvements for Sites 1 and 2 include costs for reconfiguration of the driveways, repaving, column protection, striping of the lot, and demolition of the existing concrete pads where structures formerly stood. Site 1 located at Grand Avenue and 17th Street will have space for approximately 45 buses and will be shared with Antelope Valley Transit Authority. Site 2 located at Maple Avenue and 16th Street and will be shared with LADOT. Foothill Transit is negotiating terms and conditions with LADOT and AVTA for a shared cost proportionate with the amount of square footage used by each agency.

Motion by Vice Chair Warshaw, second by Member Pedroza, to approve. Motion carried 5-0.



7. STRATEGIC PLANNING WORKSHOP
Peter Stark, Moderator

Mr. Stark, representing Peter Barron Stark & Associates, Inc., retreat moderator, greeted attendees, provided opening statements covering the overall emphasis of the workshop, and distributed the workshop workbook for discussion and completion by attendees.

Review of Past Year/Pre-Retreat Interviews and Self-Assessment

Board Members and staff highlighted the accomplishments by Foothill Transit for the past year. Staff provided verbal updates on the Fiscal Year 2017-2018 Initiatives. In addition, Mr. Stark gave an overview of Executive Board and staff member interviews conducted on January 11, 2018.

Discussion Topics

Staff provided verbal presentations on the past, current history, and status of the following topics:

- Recent Ridership Trends
- Express Lanes Operations
- Bus Strategy Related to Future Bus Purchases
- Transit Store Contract
- Financial Forecast
- Foothill Transit Rules
- Proposed Initiatives for FY2018-2019

On consensus, the Executive Board Members, accepted the verbal presentations by Staff.

8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov't Code § 54957)
Title: Executive Director

The Executive Board recessed into closed session at 12:52 p.m. The Executive Board reconvened at 1:21 p.m.

Darold Pieper, General Counsel, reported that there were no reportable actions.

9. ADJOURNMENT

Adjournment for the February 2, 2018 Foothill Transit Executive Board Strategic Planning Workshop.



There being no further business, the Foothill Transit Executive Board Strategic Planning Workshop adjourned at 1:26 p.m.