



# EXECUTIVE BOARD MEETING

West Covina, CA  
Friday, September 30, 2022



Foothill Transit

# Foothill Transit MISSION

To be the premier public transit provider committed to:

**SAFETY**

**COURTESY**

**QUALITY**

**RESPONSIVENESS**

**EFFICIENCY**

**INNOVATION**



## Foothill Transit VALUES

### **SAFETY**

We educate, encourage, and endorse a strong culture of safety at all levels of the organization, valuing the responsibility entrusted in us by the communities that we serve.

### **RESULTS**

We value the achievement of organizational goals and initiatives as defined in our business plan and involving all levels of the organization.

### **INTEGRITY**

We are committed to high ethical standards based on accountability, honesty, respect, transparency, and a high level of fiscal responsibility.

### **GRATITUDE**

We are a team united in thankfulness for each other; we express gratitude for our many opportunities by investing our time and energy in our community and industry, and through the open expression of appreciation.

### **DIVERSITY**

We create an environment rich with talented people and differing viewpoints, valuing the unique perspectives that everyone brings.

### **TEAM MEMBERS**

Our team members are the key to Foothill Transit's success and we are committed to supporting them through education, development, and recognition.

### **COMMUNICATION**

We value and are committed to open honest respectful discussion which is responsive, informative, and constructive.

### **SUSTAINABILITY**

We embrace sustainability because it benefits all aspects of our business while helping our communities by protecting the environment through measured and responsible stewardship of resources.



Foothill Transit

# Executive Board Meeting AGENDA

EXECUTIVE BOARD MEETING  
9:15 AM, SEPTEMBER 30, 2022  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. ROLL CALL: MEMBERS BOYER, CALAYCAY, MOSS, SHEVLIN, STERNQUIST
3. CONFIRMATIONS OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 26, 2022
5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS

CONSENT CALENDAR: Items 6 through 11 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

## 6. AUGUST 2022 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through August 31, 2022. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of August 31, 2022, for the fiscal year ending June 30, 2023.*

---

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed two minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



9:15 AM, September 30, 2022  
2<sup>nd</sup> Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790  
Page 2

7. SEPTEMBER 2022 PROCUREMENT MONTHLY REPORT

*Recommended Action: Receive and file the Procurement Monthly Report for September 2022.*

8. RESOLUTION AUTHORIZING TELECONFERENCE PUBLIC MEETINGS

*Recommended Action: Adopt Resolution 2022-16 (Attachment A) authorizing teleconferenced public meetings for the Executive Board and Governing Board if needed for the next 30 days.*

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

If you require translation services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, por favor póngase en contacto con la oficina del Director Ejecutivo en el (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

如果需要翻译服务, 请至少于会议前48小时致电高级主任办公室: ( 626 ) 931-7300 分机 7204。

Nếu Quý vị có yêu cầu dịch vụ dịch thuật, xin vui lòng liên hệ với văn phòng Giám đốc Điều hành tại (626) 931-7300 số lẻ 7204, ít nhất 48 giờ trước khi cuộc họp.

Kung nangangailangan ka ng mga serbisyo sa pagsasalin, pakisuyong makipag-ugnayan sa opisina ng Executive Director sa (626) 931-7300 extension 7204, ng hindi bababa sa 48 oras bago ang pulong.

번역 서비스가 필요하시면 미팅 최소 48시간 이전에 임원 사무실로 (626-931-7300, 내선 번호 7204) 전화주시기 바랍니다.

翻訳サービスが必要な方は、会議の48時間前までに(626) 931-7300 内線 7204のエグゼクティブディレクター事務所にご連絡ください。

إن كنت بحاجة إلى خدمات ترجمة، برجاء الاتصال بالمدير التنفيذي للمكتب على رقم (626)931-7300 (الرقم الداخلي 7204) قبل الاجتماع بـ 48 ساعة على الأقل.

Եթե Ձեզ թարգմանչական ծառայությունների են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ խնդրում ենք զանգահարել Գործադիր տնօրենի գրասենյակ՝ (626) 931-7300 լրացուցիչ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកស្នើសុំសេវាកម្មបកប្រែភាសា សូមទាក់ទងមកការិយាល័យនាយកប្រតិបត្តិ តាមលេខទូរស័ព្ទ៖ (626) 931-7300 លេខបញ្ជូនបន្ត 7204 ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោង មុនពេលកិច្ចប្រជុំ។

در صورت نیاز به خدمات ترجمه، لطفاً حداقل 48 ساعت قبل از جلسه ملاقات با مدیر اجرایی دفتر به شماره (626)931-7300 داخلی 7204 تماس حاصل فرمایید.

หากคุณต้องการบริการการแปลภาษากรุณาติดต่อสำนักงานผู้อำนวยการบริหารที่ (626) 931-7300 ต่อ 7204, อย่างน้อย 48 ชั่วโมงก่อนที่จะมีการประชุม



9:15 AM, September 30, 2022

2<sup>nd</sup> Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790

Page 3

9. BUS STOP ENHANCEMENT PROGRAM EXPANSION

*Recommended Action: Authorize the Chief Executive Officer to allow Class Pass participating schools to participate in Foothill Transit's Bus Stop Enhancement Program (BSEP).*

10. AUTHORIZATION TO AMEND AGREEMENT NO. 17-001 WITH KEOLIS TRANSIT SERVICES, LLC AND AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR POMONA OPERATIONS AND MAINTENANCE FACILITY TRANSIT SERVICES (RFP NO. 23-001)

*Recommended Action: 1. Amend Agreement No 17-001 with Keolis Transit Services, LLC to change the expiration date for the option term of the contract from June 30, 2025, to April 29, 2023. 2. Authorize the Chief Executive Officer to issue a request for proposals (RFP) No. 23-001 for transit operations and maintenance services at Foothill Transit's Pomona facility.*

11. AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR CUSTOMER SERVICE AND FACILITIES MAINTENANCE SERVICES (RFP NO. 23-003)

*Recommended Action: Authorize the Chief Executive Officer to Issue Request for Proposals (RFP) No. 23-003 for Customer Service and Facilities Maintenance Services.*

REGULAR AGENDA:

12. Foothill Transit 2022 Employee Opinion Survey

*Recommended Action: Receive and file the September 2022 Employee Opinion Survey.*

13. CHIEF EXECUTIVE OFFICER COMMENT

14. BOARD MEMBER COMMENT

15. GENERAL PUBLIC COMMENT

16. ADJOURNMENT

**The next Regular Meeting of the Executive Board  
is scheduled for  
October 28, 2022 at 9:15 a.m.**



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, August 26, 2022  
9:15 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Calaycay at 9:44 a.m.

**2. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Becky Shevlin, Member Cynthia Sternquist, Vice Chair Cory Moss, Chair Corey Calaycay,

**3. CONFIRMATIONS OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**4. REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Regular Meeting of June 24, 2022, Special Meeting of July 8, 2022, Special Meeting of July 28, 2022, and Special Meeting of August 5, 2022.

Motion by Vice Chair Moss, second by Member Shevlin, the minutes for the Regular Meeting of June 24, 2022, Special Meeting of July 8, 2022, Special Meeting of July 28, 2022, and Special Meeting of August 5, 2022 were approved. Motion carried 5-0.

**5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS**

Sandy Hill, Senior Vice President, Keolis, thanked the Executive Board for their continued partnership.



**6. GENERAL PUBLIC COMMENT**

Mike Greenspan, provided one minute of General Public Comment.

Armando Herman provided one minute of General Public Comment.

**6.1. Chief Executive Officer Response to Public Comment**

There was no response to General Public Comment by the Chief Executive Officer

**CONSENT CALENDAR**

Mike Greenspan commented on Consent Calendar Item 9.

Armando Herman provided one minute of Public Comment.

**7. JUNE 2022 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary fiscal year report through June 30, 2022. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of June 30, 2022, for the fiscal year ending June 30, 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

**8. FISCAL YEAR 2022 YEAR-END BUDGET UPDATE**

Recommendation: Receive and file the year-end budget update for the fiscal year ending June 30, 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

**9. RESOLUTION AUTHORIZING TELECONFERENCE PUBLIC MEETINGS**

Recommendation: Adopt Resolution 2022-14 (Attachment A) authorizing teleconferenced public meetings for the Executive Board and Governing Board if needed for the next 30 days.

Motion by Member Shevlin, second by Vice Chair Moss, to adopt. Motion carried 5-0.



10. **AUGUST 2022 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for August 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

11. **AUGUST 2022 LEGISLATIVE REPORT**

Recommendation: Receive and file the August 2022 Legislative Report.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 5-0.

12. **RESOLUTION FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

Recommendation: Adopt the following resolution: Resolution No. 2022-15: Authorization for the Execution of the Certifications and Assurances for the California State of Good Repair Program (Attachment A).

Motion by Member Shevlin, second by Vice Chair Moss, to adopt. Motion carried 5-0.

13. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR SECURITY SERVICES**

Recommendation: Authorize the Chief Executive Officer to: 1. Cancel Request for Proposals (RFP) No. 22-023 seeking to provide ongoing security services at the Downtown Los Angeles (DTLA) layover, administrative office building, and the El Monte Transit Store. 2. Authorization to Issue Request for Proposals (RFP) No. 23-002 for Security Services for Downtown Los Angeles Layover, Administrative Office, and El Monte Transit Store with an emphasis on blended security services utilizing fixed guards, flexible roving patrol coverage, mobile video surveillance camera capabilities, remote monitoring, and future options for additional locations.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.





14. **AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR VIDEO SECURITY AND ACCESS CONTROL SYSTEMS MAINTENANCE**

Recommendation: Authorize the Chief Executive Officer to issue a Request for Proposals (RFP) No. 23-008 for a contractor to provide ongoing maintenance of Foothill Transit's security and access control systems.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

15. **AUTHORIZATION TO ISSUE INVITATION FOR BIDS FOR ARCADIA IRWINDALE OPERATIONS AND MAINTENANCE FACILITY SECURITY ENHANCEMENTS**

Recommendation: Authorize the Chief Executive Officer to issue IFB No. 23-013 for the construction and installation of security enhancements at Foothill Transit's Arcadia Irwindale Operations & Maintenance Facility.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

16. **AUTHORIZATION TO AWARD CONTRACT FOR POMONA OPERATIONS AND MAINTENANCE FACILITY GAS DETECTION MODIFICATIONS FOR HYDROGEN FUEL CELL ELECTRIC BUSES**

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 22-092 with Reliable Monitoring Services in the amount of \$1,557,666 for gas detection system modifications for the hydrogen fuel cell electric buses at Foothill Transit's Pomona Operations and Maintenance (O&M) Facility.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

17. **AUTHORIZATION TO AMEND CONTRACT FOR 33 HYDROGEN FUEL-CELL ELECTRIC BUSES**

Recommendation: Authorize the Chief Executive Officer to amend Contract No. 21-077 to (1) facilitate payment of a four percent surcharge to New Flyer Industries and (2) make progress payments on the purchase of 33 hydrogen fuel-cell electric buses.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.



18. **TITLE VI ANALYSIS FOR LINE 490**

Recommendation: Receive and file the Title VI analysis report for Line 490.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file.  
Motion carried 5-0.

19. **PUBLIC PARTICIPATION PLAN**

Recommendation: Authorize the Executive Director to seek public outreach and conduct a public hearing regarding updates to Foothill Transit's Public Participation Plan.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 5-0.

**REGULAR AGENDA**

20. **FOOTHILL TRANSIT FORWARD UPDATE**

Recommendation: Recommend that the Governing Board authorize the Chief Executive Officer to seek public input and conduct public outreach regarding the proposed changes recommended by the Foothill Transit Forward study.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel reported that the next step in the Foothill Transit Forward study is to finalize the list of suggested route changes to present to the public for their comments. He reviewed the proposed route changes to Line 190, Line 194, Line 195, Line 272, Line 274, Line 281, Line 282, Line 286, Line 291, Line 292, Line 482, Line 486, Line 487, Line 498, Line 851, Line 853/854, Line 860/861, Silver Streak, and Gold Line Service. Once the public outreach is complete, route changes may be modified based on the comments received.

Armando Herman provided Public Comment on the Foothill Transit Forward study.

Mr. Raquel responded to comments and questions from members of the Executive Board.

Motion by Member Shevlin, second by Member Boyer, to approve. Motion carried 5-0.



21. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 6).

22. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

There were no comments by Doran J. Barnes, Chief Executive Officer.

23. **BOARD MEMBER COMMENT**

There were no comments by members of the Foothill Transit Executive Board.

24. **ADJOURNMENT**

Adjournment for the August 26, 2022 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:18 a.m.



September 30, 2022

To: Executive Board

Subject: **August 2022 Financial Statements and Investment Summary**

---

### **Recommendation**

Receive and file the Financial Statements and Investment Summary year-to-date report through August 31, 2022.

The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of August 31, 2022, for the fiscal year ending June 30, 2023.

### **Balance Sheet Analysis** (Attachment A):

#### Assets

The balance sheet, as of August 31, 2022, shows total assets at \$372.19 million. This total consists primarily of \$210.44 million in fixed assets, \$121.50 million in cash and investments, and \$39.75 million in receivables and prepaid assets. Foothill Transit's cash position of \$106.56 million is \$4.60 million less than the previous month, and \$1.63 million less than last year in August.

#### Liabilities

The accounts payable balance is \$13.32 million. Accounts Payables include operation and maintenance expenses of \$9.74 million and \$1.41 million for fuel.

The deferred revenue of \$100.65 million represents funds that are reserved for planned capital expenditures, such as upcoming bus procurements and transit center construction activities, and sales tax-based subsidies such as Proposition A and C set aside temporarily, but will be recognized as revenues in the 2<sup>nd</sup> half of FY2023.

Our current investments are held in financial instruments pursuant to Foothill Transit's investment policy. The cash and investments balance includes \$22.03 million in liquid accounts held with Bank of the West; \$10.22 million in interest-bearing money market accounts with Bank of the West; \$68,000 with Chase; \$14.94 million with Bank of the West treasury bill; and \$74.25 million invested in the Local Agency Investment Fund (LAIF).



The current interest rates on all accounts are included in Attachment B. The LAIF investment, the CD investments, and the deposits with Chase earn interest and are held for future capital and operating funding requirements.

**Operating and Capital Revenues and Expense Analysis** (Attachment C)

August 2022 year-to-date fare revenues were \$1,337,737. Fare revenues are trending below the planned budget. This is due to slowly increasing ridership and the fare sale during the first quarter of FY2023. Additionally, revenues reflect the application of the American Rescue Plan Act (ARPA) federal funds.

Operating costs through August 2022 were \$18.94 million, which is \$1.98 million less than the budget and \$1.59 million more than August 2021. Of this \$18.94 million, \$14.52 million reflects operating costs for the Arcadia Irwindale and Pomona operations contractors. Other operating expenses include fuel, which was \$1.41 million through August 2022.

Capital expenditures through August were \$2.14 million compared with \$1.18 million last year at this time. The annual budget for capital expenditures includes the delivery and construction of 33 hydrogen fuel cell buses and a hydrogen fueling station, construction of the Mt. San Antonio College Transit Center, security enhancements at all Foothill Transit facilities, CNG equipment replacement at the Pomona operations and maintenance facility, updates to the existing data center, and upgrades of the operations and maintenance facilities servers.

**Total Disbursements** (Attachment D)

Total disbursements reflect invoices paid for the month of August 2022; they do not reflect the total expense incurred for the month. If an expense has been incurred but not yet invoiced or paid, Foothill Transit accrues the expense to properly track the expenses during the month in which they actually occurred. Total disbursements for August 2022 were \$6.51 million. Capital disbursements totaled \$0.93 million and other significant disbursements include \$0.89 million to Keolis and \$4.05 million to Transdev for bus operating services.

Sincerely,

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Doran J. Barnes  
Chief Executive Officer

Attachments

**Foothill Transit  
Balance Sheet  
As of August 31, 2022**

**Assets**

## Current Assets:

Cash	\$106,560,289
Investments	14,935,542
Due from government agencies	22,688,493
Other receivables	14,637,015
Other assets	2,423,734
Total Current Assets	<u>\$161,245,073</u>

## Non current Assets:

Notes receivable	506,072
Property & Equipment (net of depreciation)	210,442,882
Total Non Current Assets	<u>210,948,954</u>

Total Assets	<u><u>\$372,194,027</u></u>
--------------	-----------------------------

**Liabilities and Equity**

## Current Liabilities:

Accounts payable and accrued liabilities	\$13,321,334
Deferred Revenue	100,645,535
Total Liabilities	<u><u>\$113,966,869</u></u>

**Equity**

## Fund Balance:

Investment in Capital Assets	\$210,442,882
Current Year Change	(931,594)
Reserve	48,715,870
Total Equity	<u>\$258,227,157</u>

Total Liabilities and Equity	<u><u>\$372,194,027</u></u>
------------------------------	-----------------------------

**Summary of Cash and  
Investment Account  
For August 31, 2022**

Cash:	Interest Rate	Term	Principal/ Book & Market Value
Bank of the West-Reg. Checking	N/A	Demand Deposit	\$5,924,981
Petty Cash	N/A	N/A	\$400
Revolving Fund - Transit Stores	N/A	N/A	\$1,200
Bank of the West-Excise Tax/LCFS #1106	N/A	Demand Deposit	\$16,099,481
BOW-Prop 1B-Cal Grants #1105	0.31%	Demand Deposit	\$5,494
Bank of the West-Money Market #1110	0.30%	Demand Deposit	\$5,005,224
Bank of the West-Money Market #1111	0.30%	Demand Deposit	\$4,965,200
Bank of the West-LCTOP #1108	0.06%	Demand Deposit	\$240,888
Chase Business Saving #1109	0.05%	Demand Deposit	\$68,091
LAIF Investment #1141	0.75%	Demand Deposit	\$74,249,328
Subtotal Cash on Hand			<u>\$106,560,289</u>
 Investments:			
Bank of the West:			
1 Maturity - 09/29/2022 - 6 months	0.87%	US Treasury Bill	\$14,935,542
			\$0
Subtotal Investments			<u>\$14,935,542</u>
Total Cash and Investments			<u><u>\$121,495,830</u></u>

**Foothill Transit**  
**Statement of Revenue and Expense**  
**For Month Ended August 31, 2022**

	Actual YTD August 2022	Budget YTD August 2022	Variance	Actual YTD August 2021
<b>Fare Revenue</b>				
Farebox	\$603,088	\$668,917	(9.84%)	\$708,270
Pass Sales	\$264,284	345,483	(23.50%)	
TAP Cash Purse	\$357,460	376,383	(5.03%)	166,439
MetroLink & Access Service	\$44,032	51,517	(14.53%)	57,493
EZ Transit Pass	\$68,874	65,400	5.31%	12,395
<b>Total Operating Revenue</b>	<b>\$1,337,737</b>	<b>\$1,507,700</b>	<b>(11.27%)</b>	<b>\$944,597</b>
<b>Operating Subsidies and Other</b>				
Transportation Development Act	\$3,725,620	\$5,726,487	(34.94%)	\$6,833,537
State Transit Assistance (STA)	0	0	0.00%	390,822
Senate Bill 1 - STA	0	0	0.00%	291,815
Senate Bill 1 - STA BSCP	0	0	0.00%	31,508
Prop A 40% Discretionary	0	0	0.00%	2,905,922
Prop A 40% BSCP	0	0	0.00%	838,835
Prop A Exchange	700,000	700,000	0.00%	0
Prop C BSIP	0	0	0.00%	162,488
Prop C Base Restructuring	0	0	0.00%	349,006
Prop C Transit Service Expansion	0	0	0.00%	58,159
Transit Security	0	0	0.00%	172,884
Measure R	0	0	0.00%	2,042,579
Measure M	0	0	0.00%	2,035,620
Federal ARPA 5307	12,990,000	12,990,000	0.00%	0
Miscellaneous Transit Revenues	\$187,359	0	0.00%	160,375
<b>Total Subsidies and Other</b>	<b>\$17,602,980</b>	<b>\$19,416,487</b>	<b>(9.34%)</b>	<b>\$16,273,549</b>
<b>Total Operating Revenue</b>	<b>\$18,940,717</b>	<b>\$20,924,187</b>	<b>(9.48%)</b>	<b>\$17,218,146</b>
<b>Other Revenues</b>				
Gain on Sale of Fixed Assets	\$19,480	\$0	0.00%	\$17,128
Auxiliary Revenue	\$110,139	\$130,750	0.00%	78,715
<b>Total Other Revenues</b>	<b>\$129,619</b>	<b>\$130,750</b>	<b>(0.86%)</b>	<b>\$95,843</b>
<b>Total Operating and Other Revenues</b>	<b>\$19,070,336</b>	<b>\$21,054,937</b>	<b>(9.43%)</b>	<b>\$17,313,989</b>
<b>Operating Expenses</b>				
Customer Service & Operations	\$16,528,060	\$17,711,790	(6.68%)	\$15,488,425
Maintenance & Vehicle Technology	\$184,289	\$194,550	(5.27%)	132,319
Marketing & Communications	\$223,820	\$399,368	(43.96%)	160,294
Information Technology	\$363,061	\$580,486	(37.46%)	292,683
Administration	\$414,353	\$347,522	19.23%	320,691
Procurement	\$97,003	\$145,014	(33.11%)	82,276
Government Relations	\$78,851	\$132,704	(40.58%)	55,429
Finance	\$303,659	\$366,216	(17.08%)	360,624
Safety & Security	\$163,852	\$319,532	(48.72%)	
Planning	\$303,013	\$274,580	10.36%	239,203
Facilities	\$280,755	\$452,425	(37.94%)	215,578
<b>Total Operating Expenses</b>	<b>\$18,940,717</b>	<b>\$20,924,187</b>	<b>(9.48%)</b>	<b>\$17,347,523</b>
<b>Other Expenses</b>				
Property Management	\$77,417	\$77,417	0.00%	\$77,416
Special Services	\$22,559	\$53,333	0.00%	711
<b>Total Other Expenses</b>	<b>\$99,976</b>	<b>\$130,750</b>	<b>(23.54%)</b>	<b>\$78,127</b>
<b>Total Operating and Other Expenses</b>	<b>\$19,040,693</b>	<b>\$21,054,937</b>	<b>(9.57%)</b>	<b>\$17,425,650</b>
<b>Capital Revenues</b>				
Capital Grants	\$2,141,098	\$14,962,563	(85.69%)	\$1,180,155
<b>Capital Expenditures</b>				
Capital Expenditures	\$2,141,098	\$14,962,563	(85.69%)	\$1,180,155



**Bank Account - Check Details**

Period: 08/01/22..08/31/22

Foothill Transit

Friday, September 16, 2022

Page 1

FOOTHILLTRANSITJQUINTANA

This report also includes bank accounts that only have balances.

Bank Account: Date Filter: 08/01/22..08/31/22

**ATTACHMENT D**

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
<b>B001</b>	<b>General Checking</b>						
	Phone No.	800-488-2265					
08/01/22	57882	Rose Bowl Operating Company	Check\$ hold as Bid Bond	10,000.00	10,000.00	0.00	Posted
08/01/22	1493	Weatherite Corporation		359.00	0.00	0.00	Posted
08/01/22	1494	Birdi Systems, Inc.		647.03	0.00	0.00	Posted
08/01/22	1495	Westgate Ctr for Leadership Management Development		1,345.00	0.00	0.00	Posted
08/02/22	1496	Finley and Cook, PLLC		6,816.00	0.00	0.00	Posted
08/03/22	1497	Thomas J. Koontz		3,177.50	0.00	0.00	Posted
08/03/22	1498	Sing Tao Daily		960.00	0.00	0.00	Posted
08/03/22	1499	Stantec Architecture		3,394.50	0.00	0.00	Posted
08/03/22	1500	Hendy Satya		12.38	0.00	0.00	Posted
08/03/22	1501	SmartRise Elevator Service Inc		222.60	0.00	0.00	Posted
08/03/22	E100374	Keolis Transit America, Inc.		1,105.96	0.00	0.00	Posted
08/03/22	E100375	Transdev Services, Inc.		10,856.24	0.00	0.00	Posted
08/03/22	E100376	Keolis Transit America, Inc.		16,269.05	0.00	0.00	Posted
08/04/22	1502	Strickbine Publishing, Inc.		705.00	0.00	0.00	Posted
08/04/22	1503	Thomas J. Koontz		812.55	0.00	0.00	Posted
08/04/22	1504	Day - Lite Maintenance Co. Inc.		8,310.87	0.00	0.00	Posted
08/04/22	1505	Green Thumb Indoor Plant		662.75	0.00	0.00	Posted
08/04/22	1506	Weatherite Corporation		1,214.00	0.00	0.00	Posted
08/04/22	1507	Active San Gabriel Valley		2,500.00	0.00	0.00	Posted
08/04/22	1508	Glendora Community Services Foundation		500.00	0.00	0.00	Posted
08/04/22	1509	Commercial Building Management Services, Inc.		4,403.87	0.00	0.00	Posted
08/04/22	1510	Zonar Systems Inc.		6,256.00	0.00	0.00	Posted
08/04/22	1511	Mt. San Antonio College Found		3,500.00	0.00	0.00	Posted
08/04/22	1512	Concentra Medical Centers - CA		63.00	0.00	0.00	Posted
08/04/22	1513	Allied Administrators for Delta Dental		5,801.09	0.00	0.00	Posted
08/04/22	1514	California Choice		58,722.84	0.00	0.00	Posted
08/04/22	1515	Tri - Signal Integration, Inc.		865.00	0.00	0.00	Posted
08/04/22	1516	Donald Luey		50.00	0.00	0.00	Posted
08/04/22	1517	Lillian Lin		50.00	0.00	0.00	Posted
08/05/22	1518	Tri - Signal Integration, Inc.		35.00	0.00	0.00	Posted
08/05/22	1519	Rotary Club of Walnut Valley		147.10	0.00	0.00	Posted
08/05/22	1520	Latinos in Transit		5,000.00	0.00	0.00	Posted
08/05/22	1521	Alliance Landcare Inc.		877.00	0.00	0.00	Posted
08/05/22	1522	Linda Garrison		525.00	0.00	0.00	Posted
08/05/22	1523	LegalShield		163.50	0.00	0.00	Posted
08/05/22	1524	Allied Administrators for Delta Dental		6,566.26	0.00	0.00	Posted
08/09/22	E100377	Transdev Services, Inc.		28,691.31	0.00	0.00	Posted
08/09/22	E100378	Darold D. Pieper Attorney at Law		8,310.00	0.00	0.00	Posted

**Bank Account - Check Details**

Period: 08/01/22..08/31/22

Foothill Transit

Friday, September 16, 2022

Page 2

FOOTHILLTRANSITJQUINTANA

**ATTACHMENT D**

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
08/09/22	E100379	Transdev Services, Inc.		37,555.17	0.00	0.00	Posted
08/09/22	E100380	Powell Consulting DC, LLC		5,500.00	0.00	0.00	Posted
08/10/22	1525	Uniform Headquarters		86.15	0.00	0.00	Posted
08/10/22	1526	ITsavvy LLC		4,937.00	0.00	0.00	Posted
08/10/22	1527	BMC Software Inc.		2,225.33	0.00	0.00	Posted
08/10/22	1528	California Choice		57,824.46	0.00	0.00	Posted
08/10/22	1529	State Compensation Insurance Fund		721.76	0.00	0.00	Posted
08/10/22	1530	Amazon Web Services, Inc		995.06	0.00	0.00	Posted
08/10/22	1531	Azteca Landscape		3,079.09	0.00	0.00	Posted
08/10/22	1532	Tri - Signal Integration, Inc.		952.53	0.00	0.00	Posted
08/10/22	1533	Stantec Architecture		2,160.00	0.00	0.00	Posted
08/10/22	1534	Day - Lite Maintenance Co. Inc.		108.00	0.00	0.00	Posted
08/10/22	1535	Luis A Renderos		59.11	0.00	0.00	Posted
08/10/22	1536	Green's Lock and Safe		210.00	0.00	0.00	Posted
08/10/22	1537	So Cal Sanitation, LLC		1,891.56	0.00	0.00	Posted
08/10/22	1538	Skyline Pest Control		115.00	0.00	0.00	Posted
08/10/22	E100381	Clean Energy		51,086.53	0.00	0.00	Posted
08/10/22	E100382	Keolis Transit America, Inc.		60,000.00	0.00	0.00	Posted
08/10/22	E100383	Keolis Transit America, Inc.		294,117.35	0.00	0.00	Posted
08/10/22	E100384	Keolis Transit America, Inc.		522,702.38	0.00	0.00	Posted
08/12/22	1539	Petrolink Inc		941.69	0.00	0.00	Posted
08/12/22	1540	Digium Inc.		2,613.72	0.00	0.00	Posted
08/12/22	1541	Avail Technologies, Inc.		19,212.50	0.00	0.00	Posted
08/12/22	1542	Gotcha Media Holdings, LLC		6,960.00	0.00	0.00	Posted
08/15/22	1543	Birdi Systems, Inc.		6,395.00	0.00	0.00	Posted
08/15/22	1544	ACC Business		1,066.54	0.00	0.00	Posted
08/16/22	1545	Dean Gazzo Roistacher LLP		348.50	0.00	0.00	Posted
08/16/22	1546	Thomas J. Koontz		3,520.38	0.00	0.00	Posted
08/16/22	1547	HD Supply Facilities Maintenance		419.36	0.00	0.00	Posted
08/16/22	1548	C.A.T. Specialties		761.39	0.00	0.00	Posted
08/16/22	1549	ATKINSON ANDELSON LOYA RUUD AND ROMO		69.00	0.00	0.00	Posted
08/16/22	E100385	Life Insurance Company of North America		5,622.06	0.00	0.00	Posted
08/16/22	E100386	Transdev Services, Inc.		10,748.35	0.00	0.00	Posted
08/17/22	1550	Amazon Web Services, Inc		1,011.30	0.00	0.00	Posted
08/17/22	1551	Cintas Corporation 33		249.84	0.00	0.00	Posted
08/17/22	1552	Strickbine Publishing, Inc.		705.00	0.00	0.00	Posted
08/17/22	1553	Adt Security Services, Inc.		384.18	0.00	0.00	Posted
08/17/22	1554	Rodger's Food Service		716.63	0.00	0.00	Posted
08/17/22	1555	Sing Tao Daily		3,456.00	0.00	0.00	Posted
08/17/22	1556	San Gabriel Valley Newspaper		9,528.82	0.00	0.00	Posted
08/18/22	1557	Affordable Generator Services, Inc.		633.36	0.00	0.00	Posted
08/18/22	1558	Weatherite Corporation		167.50	0.00	0.00	Posted
08/18/22	1559	Day - Lite Maintenance Co. Inc.		645.81	0.00	0.00	Posted
08/18/22	E100387	Transdev Services, Inc.		20,150.65	0.00	0.00	Posted
08/18/22	E100388	ChargePoint, Inc.		3,055.00	0.00	0.00	Posted
08/19/22	1560	AT and T - 5025		4,475.85	0.00	0.00	Posted

**Bank Account - Check Details**

Period: 08/01/22..08/31/22

Foothill Transit

Friday, September 16, 2022

Page 3

FOOTHILLTRANSITJQUINTANA

**ATTACHMENT D**

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
08/19/22	1561	Mitsubishi Electric US, Inc.		230.00	0.00	0.00	Posted
08/19/22	1562	CA Newspaper Service Bureau		118.57	0.00	0.00	Posted
08/19/22	1563	Home Depot Credit Services		564.58	0.00	0.00	Posted
08/19/22	1564	Concur Technologies, Inc.		2,509.14	0.00	0.00	Posted
08/22/22	E100389	Translating Services, Inc.		174.00	0.00	0.00	Posted
08/22/22	E100390	Keolis Transit America, Inc.		8,517.67	0.00	0.00	Posted
08/22/22	E100391	Stantec Consulting Services Inc.		20,291.00	0.00	0.00	Posted
08/22/22	E100392	Transdev Services, Inc.		179,482.52	0.00	0.00	Posted
08/22/22	E100393	ChargePoint, Inc.		3,055.00	0.00	0.00	Posted
08/23/22	1565	Remix Technologies LLC		32,300.00	0.00	0.00	Posted
08/23/22	1566	Alta Planning + Design, Inc.		16,518.39	0.00	0.00	Posted
08/23/22	1567	Newage PHM, LLC		291.15	0.00	0.00	Posted
08/23/22	1568	Industry Public Utility Commission		1,076.72	0.00	0.00	Posted
08/23/22	1569	Weatherite Corporation		565.00	0.00	0.00	Posted
08/24/22	1570	ECAMSECURE		6,992.58	0.00	0.00	Posted
08/24/22	1571	Platinum Security Inc.		7,438.86	0.00	0.00	Posted
08/24/22	1572	ODP Business Solutions, LLC		484.93	0.00	0.00	Posted
08/24/22	1573	Staples Business Adv.-Dept. LA		255.17	0.00	0.00	Posted
08/24/22	1574	FEDEX Corp.		62.89	0.00	0.00	Posted
08/24/22	1575	Quadient Leasing USA, Inc.		466.82	0.00	0.00	Posted
08/24/22	1576	J.J. Keller and Associates, Inc.		573.33	0.00	0.00	Posted
08/24/22	E100394	Keolis Transit America, Inc.		103,877.65	0.00	0.00	Posted
08/24/22	E100395	Keolis Transit America, Inc.		98,795.25	0.00	0.00	Posted
08/24/22	E100396	Keolis Transit America, Inc.		96,091.44	0.00	0.00	Posted
08/24/22	E100397	Keolis Transit America, Inc.		25,099.38	0.00	0.00	Posted
08/24/22	E100398	Keolis Transit America, Inc.		25,099.38	0.00	0.00	Posted
08/25/22	1577	Standard Parking Corporation		1,258.60	0.00	0.00	Posted
08/25/22	1578	FEDEX Corp.		58.99	0.00	0.00	Posted
08/25/22	1579	Graingers		682.89	0.00	0.00	Posted
08/25/22	1580	State of California Department of Transportation		17,064.00	0.00	0.00	Posted
08/25/22	1581	Lourdes L. Alvarez		50.00	0.00	0.00	Posted
08/25/22	1582	Thomas J. Koontz		414.54	0.00	0.00	Posted
08/25/22	1583	Hendy Satya		28.37	0.00	0.00	Posted
08/25/22	1584	Del Rey Chemical		571.90	0.00	0.00	Posted
08/25/22	E100399	Transdev Services, Inc.		1,292,174.18	0.00	0.00	Posted
08/25/22	E100400	Transdev Services, Inc.		1,577,287.09	0.00	0.00	Posted
08/29/22	1585	Rotary Club of Pomona		1,695.00	0.00	0.00	Posted
08/29/22	1586	AT and T - 5019		519.17	0.00	0.00	Posted
08/29/22	1587	Uniform Headquarters		39.08	0.00	0.00	Posted
08/29/22	1588	Lourdes L. Alvarez		645.64	0.00	0.00	Posted
08/29/22	1589	Associated Student Org. of Citrus Junior College		178.50	0.00	0.00	Posted
08/29/22	1590	Apollo Electric		9,038.65	0.00	0.00	Posted
08/29/22	1591	ODP Business Solutions, LLC		73.76	0.00	0.00	Posted
08/29/22	1592	SPX GENFARE		40,781.50	0.00	0.00	Posted
08/29/22	1593	FEDEX Corp.		194.86	0.00	0.00	Posted
08/29/22	1594	ACC Business		1,080.53	0.00	0.00	Posted

**Bank Account - Check Details**

Period: 08/01/22..08/31/22

Foothill Transit

Friday, September 16, 2022

Page 4

FOOTHILLTRANSITJQUINTANA

**ATTACHMENT D**

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
08/29/22	1595	Weatherite Corporation		171.25	0.00	0.00	Posted
08/29/22	1596	Landmark Healthplan of California, Inc.		2,004.02	0.00	0.00	Posted
08/29/22	1597	AT and T - 5075		39.51	0.00	0.00	Posted
08/29/22	E100401	Life Insurance Company of North America		5,765.36	0.00	0.00	Posted
08/30/22	1598	Adt Security Services, Inc.		473.34	0.00	0.00	Posted
08/30/22	1599	Crown Castle USA Inc.		896.47	0.00	0.00	Posted
08/30/22	1600	CA Newspaper Service Bureau		142.33	0.00	0.00	Posted
08/30/22	1601	Bradley Weatherill		321.26	0.00	0.00	Posted
08/30/22	1602	County of L.A. - Sheriff's Dept.		31,083.58	0.00	0.00	Posted
08/30/22	1603	Alltech Industries, Inc.		6,300.00	0.00	0.00	Posted
08/30/22	1604	C.A.T. Specialties		114.97	0.00	0.00	Posted
08/30/22	1605	Rodger's Food Service		716.63	0.00	0.00	Posted
08/30/22	1606	A1 Event & Party Rentals		271.20	0.00	0.00	Posted
08/30/22	1607	Gotcha Media Holdings, LLC		6,980.00	0.00	0.00	Posted
08/30/22	1608	Baldwin Park Business Association		250.00	0.00	0.00	Posted
08/30/22	1609	Thomas J. Koontz		426.67	0.00	0.00	Posted
08/30/22	1610	Associated Students, Pomona College		1,900.00	0.00	0.00	Posted
08/30/22	1611	Josh Landis		115.00	0.00	0.00	Posted
08/30/22	1612	The Poly Post		6,112.75	0.00	0.00	Posted
08/30/22	1613	Metrolink		6,203.75	0.00	0.00	Posted
08/30/22	1614	City of Pomona - Passes		1,500.00	0.00	0.00	Posted
08/30/22	E100402	Transdev Services, Inc.		976,736.75	0.00	0.00	Posted
08/30/22	E100407	Metrokinetics, Inc.		1,255.00	0.00	0.00	Posted
08/31/22	E100403	MCG & Associates		2,400.00	0.00	0.00	Posted
08/31/22	E100404	Keolis Transit America, Inc.		97,207.76	0.00	0.00	Posted
08/31/22	E100405	Keolis Transit America, Inc.		98,102.30	0.00	0.00	Posted
08/31/22	E100406	Keolis Transit America, Inc.		101,069.86	0.00	0.00	Posted
08/31/22	E100408	Access Pacific, Inc.		111,728.04	0.00	0.00	Posted
08/31/22	E100409	NelsonNygaard Consulting Associates, Inc.		120,487.86	0.00	0.00	Posted
<b>General Checking</b>				<b>6,505,626.64</b>	<b>10,000.00</b>	<b>0.00</b>	



September 30, 2022

To: Executive Board

Subject: **September 2022 Procurement Monthly Report**

---

**Recommendation**

Receive and file the Procurement Monthly Report for September 2022.

**Awarded Procurements:**

Since the previous month's Executive Board meeting on August 26, 2022, there have been no awards of agreements over \$100,000.00 but below the Executive Board's approval threshold of \$250,000.00.

**Upcoming Procurements:**

Since the previous month's Executive Board meeting, the Procurement Department has not initiated any procurement over \$100,000.00 but below the Executive Board's approval threshold of \$250,000.00.

Sincerely,

Christopher Pieper  
Director of Procurement

Doran J. Barnes  
Chief Executive Officer



September 30

To: Executive Board

Subject: **Resolution Authorizing Teleconferenced Public Meetings**

---

**Recommendation**

Adopt Resolution 2022-16 (Attachment A) authorizing teleconferenced public meetings for the Executive Board and Governing Board if needed for the next 30 days.

**Analysis**

Government Code Section 54953 of the Ralph M. Brown Act was amended by AB 361 on an urgency basis to permit continued agency public meetings by teleconference on and after October 1, 2021, subject to making the following findings:

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
  - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

On August 26, 2022, the Executive Board made these findings in Resolution 2022-14, which permitted public meetings by teleconference through September 25, 2022.

To continue to convene public meetings by teleconferencing for 30 days after September 30, 2022, (through October 30, 2022), the Executive Board must now make the findings embodied in Resolution 2022-16.

Sincerely,

Darold Pieper  
General Counsel

Doran J. Barnes  
Chief Executive Officer

**RESOLUTION NO. 2022-16**  
**A RESOLUTION OF THE EXECUTIVE BOARD OF**  
**FOOTHILL TRANSIT AUTHORIZING REMOTE**  
**TELECONFERENCE MEETINGS OF THE FOOTHILL**  
**TRANSIT EXECUTIVE BOARD AND GOVERNING BOARD**  
**PURSUANT TO RALPH M. BROWN ACT**

**The Executive Board of Foothill Transit does resolve as follows:**

**1. Findings.** The Executive Board hereby finds and declares the following:

A. Government Code Section 54953 of the Ralph M. Brown Act was amended by AB 361 on an urgency basis to permit continued agency public meetings by teleconference on and after October 1, 2021, subject to the following findings:

(1) The Governor issued a Proclamation of State of Emergency on March 4, 2020, pursuant to section 8625 of the California Emergency Services Act, and that Proclamation has not been terminated as required by section 8629 of that Act.

(2) The California Department of Public Health continues to urge residents to “continue to practice physical distancing when possible”.

(3) The Los Angeles County Department of Public Health continues to recommend that residents social distancing and the use of masks indoors with people outside ones’ household.

(4) The Executive Board has reconsidered the circumstances of the state of emergency which can vary greatly by time and date depending upon multiple factors with the progression of the pandemic.

(5) The state of emergency may continue to directly impact the ability of the members to meet safely in person.

[Continued on page 2.]

## Attachment A

B. Accordingly, there may be a need for the Foothill Transit Executive Board or Governing Board to meet by teleconferencing meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953.

### 2. Action.

A. The Executive Board directs that Executive Board or Governing Board meetings held within the next 30 calendar days may be held by teleconferencing in compliance with section 54953(e) of the Ralph M. Brown Act.

B. The determination of whether to meet by teleconferencing or in person shall be made by the Chair of the Executive Board in consultation with the Chief Executive Officer and General Counsel.

C. This Resolution shall be effective immediately and remain in effect through October 30, 2022, or until such time the Executive Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Foothill Transit may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

3. **Adoption.** PASSED AND ADOPTED at a Regular Meeting of the Executive Board held on September 30, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

---

COREY CALAYCAY, CHAIR

APPROVED AS TO FORM:  
DAROLD PIEPER, GENERAL COUNSEL

ATTEST:  
CHRISTINA LOPEZ, BOARD SECRETARY

By: \_\_\_\_\_

By: \_\_\_\_\_





September 30, 2022

To: Executive Board

Subject: **Bus Stop Enhancement Program Expansion**

---

**Recommendation**

Authorize the Chief Executive Officer to allow Class Pass participating schools to participate in Foothill Transit’s Bus Stop Enhancement Program (BSEP).

**Analysis**

Foothill Transit developed the Bus Stop Enhancement Program (BSEP) in FY 1997 with Transit Development Act funds to provide financial assistance to member cities, counties, and the state who are interested in making improvements to their bus stops serviced by Foothill Transit. With the philosophy that a bus stop is the start of a customer’s experience, Foothill Transit developed the BSEP to help entities improve or add to their existing amenities. Popular bus stop improvements include solar lighting, shelters, benches, and trash receptacles.

Currently, only member cities, counties, and the state are eligible to participate in the BSEP. Since the launch of the Class Pass program, student ridership at the participating schools has been a key driver in Foothill Transit’s overall ridership growth. Some bus stops are or will be located on the schools’ campuses or properties not owned by cities and improving amenities at these stops will further enhance the customer’s experience. By allowing the Class Pass participating schools to participate in the BSEP, the schools can improve their bus stops, which will be beneficial to both the school and Foothill Transit.

**Budget Impact**

Funding for the Bus Stop Enhancement Program is programmed into the FY23 capital budget.

Sincerely,

Joseph Raquel  
Director of Planning

Doran J. Barnes  
Chief Executive Officer



September 30, 2022

To: Executive Board

Subject: **Authorization to Amend Agreement No. 17-001 with Keolis Transit Services, LLC and Authorization to Issue Request for Proposals for Pomona Operations and Maintenance Facility Transit Services (RFP No. 23-001)**

---

### Recommendations

1. Amend Agreement No 17-001 with Keolis Transit Services, LLC to change the expiration date for the option term of the contract from June 30, 2025, to April 29, 2023.
2. Authorize the Chief Executive Officer to issue a request for proposals (RFP) No. 23-001 for transit operations and maintenance services at Foothill Transit's Pomona facility.

### Analysis

Keolis assumed operation of transit services at Foothill Transit's Pomona Operations and Maintenance facility on July 1, 2017, and currently provides operations and maintenance services under Agreement No. 17-001 for 18 lines using 137 CNG buses, 12 fast-charge, grid-powered, battery-electric buses, and one hydrogen fuel-cell electric bus. The base term of the current Agreement expired on June 30, 2021, and at the January 2021 meeting, the Executive Board authorized the exercise of the four-year option term that was available at its sole discretion.

In the years since assuming transit operations at Foothill Transit's Pomona facility, Keolis has committed significant resources to introduce innovations to service delivery. They have supported several major agency initiatives and worked to continue to provide service per the terms of our Agreement No. 17-001 and as it has been amended in response to the changing demands and the impact of COVID-19.

In discussions between Keolis and Foothill Transit staff, both parties have determined and mutually agreed that it is in the best interest of both parties to amend our existing Agreement No. 17-001 to change the expiration date for the Agreement to April 29, 2023.

This amendment will provide sufficient time to complete a new procurement for transit services for operations and maintenance services.



Executive Board Meeting - 09/30/2022

Authorization to Amend Agreement No 17-001 and Authorization to Issue RFP  
for Pomona Facility Transit Services  
(RFP No. 23-001)

Page 2

If authorized by the Board, an RFP will be issued and among other elements, the new RFP for transit service will include:

- A number of clarifications to the RFP and supporting documents to ensure that proposers include correct assumptions in their technical and price proposals;
- The performance of a third-party analysis of price proposals to ensure that proposed pricing is reasonable and realistic;
- The inclusion in the Agreement of specific representations, certifications, and warranties from the Contractor; and
- Other technical and conforming changes to the Agreement and updates to the Attachments and Exhibits.

In order to help assure pricing stability, the RFP will be based on a four-year contract term and no options to extend. Evaluation of the proposals will involve a prequalification phase and a technical qualification phase. The prequalification factors will be evaluated on a Pass/Fail basis and will include the following:

- Submittal Letter
- Evidence of Good Standing and Authorized Execution
- Summary of Qualifications
- Information Regarding Debarments, Findings of Non-Responsibility, Default, Claims, Disputes, and Related Events
- Financial Information
- Certifications
- Plans and Policies
- Proposal Bond
- Performance Bond and Insurance
- Exceptions
- Table of Confidential Materials

Subsequent to the prequalification evaluation, each technical proposal will be evaluated based on the following criteria and weighting:

#### Technical Qualifications

- Local Project Team Management and Technical Competence
- Capability and Experience



- Approach to Key Cost Drivers
- Quality of Staffing and Training Plan
- Quality of Vehicle Maintenance Program and Plans
- Quality of Other Plans and Submittals
- Financial Viability\*

\*Financial Viability will be evaluated by an independent, third-party firm with experience in this area.

Additionally, at this stage of the evaluation, evaluators will consider the results of reference checks that will be performed on each proposer.

Price will be weighted at 25 percent of the total score and will be scored as follows:

$$\text{Proposer's Price Score} = \frac{\text{Lowest Price}}{\text{Proposer's Price}} * 100 \text{ Points}$$

Overall pricing for each contractor will be determined primarily by their stated fixed monthly fee, their stated rate per revenue mile by route, their stated rate per revenue hour by route, using the number of revenue hours by route and the number of revenue miles by route as indicated in the RFP. In addition, each firm will propose their startup costs and separate costs per hour for Extra Work such as equipment transfers from retired to new coaches, and for Special Services such as Rose Bowl and Marathon transportation service. Those costs will be factored into their overall pricing using the projected number of annual hours in each category.

Key dates in the proposed procurement timeline are as follows:

<b>Event</b>	<b>Date</b>
Issuance of RFP	October 7, 2022
Proposals due	December 15, 2022
Initial Evaluation and Interviews	January 24-25, 2023
Best and Final Offers due from Proposers	February 3, 2023
Contract award by Foothill Transit Executive Board and authorization to execute contract	February 24, 2023
Commencement Date	April 30, 2023



Executive Board Meeting - 09/30/2022

Authorization to Amend Agreement No 17-001 and Authorization to Issue RFP  
for Pomona Facility Transit Services  
(RFP No. 23-001)

Page 4

This schedule will provide adequate time for the execution of final contract documents and transition to the delivery of service under the new agreement on Sunday, April 30, 2023.

**Budget Impact**

Foothill Transit will incur costs related to conducting comprehensive audits of the fleet and facility, third-party analysis of the price proposals, and determination of the financial viability of the proposers during the procurement process. Historically, these costs have been approximately \$120,000. Funding for these costs is available in the FY2023 Procurement Department budget. Funds will be programmed in the Fiscal Year 2024 and subsequent Business Plans for the operation of transit service at Foothill Transit's Pomona facility.

Sincerely,

LaShawn King Gillespie  
Director of Customer Service and Operations

Doran J. Barnes  
Chief Executive Officer

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Christopher Pieper  
Director of Procurement



September 30, 2022

To: Executive Board

Subject: **Authorization to Issue Request for Proposals for Customer Service and Facilities Maintenance Services (RFP No. 23-003)**

---

### **Recommendation**

Authorize the Chief Executive Officer to Issue Request for Proposals (RFP) No. 23-003 for Customer Service and Facilities Maintenance Services.

### **Background**

Foothill Transit's Transit Store and Facilities Maintenance functions are managed through Contract No. 19-035 with Transdev Services, Inc. The base term of that agreement ends on June 30, 2023, and two two-year options are available to be exercised. In discussions between Transdev and Foothill Transit staff, both parties have determined and mutually agreed that it is in the best interest of both parties to not exercise the available contract options on our existing Agreement No. 19-035.

Since July 1, 2019, Transdev Services, Inc. has managed Foothill Transit's Transit Store operations and facilities maintenance functions under this contract. Prior to the 2019 contract, Transdev provided these services under various amendments to a 2008 contract which originally included management services currently provided by Foothill Transit's directly employed staff.

There have been a number of changes to Foothill Transit's operations brought about by and during the COVID-19 pandemic. Among these are changes in the volume of customer walk-in traffic at the Stores, the transition to onboard fare media sales, and changing operational and facility responsibilities. In light of this, it is in Foothill Transit's best interest to revise the scope of services to be provided under the Customer Service and Facilities Maintenance agreement.

In order to ensure that the operation of the customer service and facilities maintenance continues without disruption, staff requests procurement of a new agreement for these services.



The services that covered under the agreement include, but are not limited to:

- Management and operation of Foothill Transit’s three Transit Stores;
- Staffing of Foothill Transit’s decentralized call center;
- Armor and merchant services for all three stores;
- Installation and maintenance of bus stop signage;
- Regular cleaning of transit centers served by Foothill Transit and of Foothill Transit’s park & ride facilities;
- Assumption of the security functions for contractor personnel and the Transit Stores;
- Provision of receptionist services at the administrative offices; and
- Maintenance, fueling, and cleaning of the non-revenue bus stop maintenance vehicles assigned.

The table below lists the recommended evaluation criteria.

Work Plan, Management Approach, and Strategy	Corporate Experience and Past Performance	Key Personnel, Staffing Plan and Organizational Structure	Price
<b>25%</b>	<b>20%</b>	<b>30%</b>	<b>25%</b>

The tentative procurement timeline below allows for execution of an agreement by April 28, 2023, and service provision under that new agreement beginning on July 1, 2023.

<b>Event</b>	<b>Date</b>
Issuance of RFP	January 12, 2023
Proposals due	March 2, 2023
Initial Evaluation and Interviews	March 27 - 31, 2023
Best and Final Offers due from Proposers	April 10, 2023
Contract award by Foothill Transit Executive Board	April 28, 2023
Commencement Date	July 1, 2023

This schedule will provide adequate time for the execution of final contract documents and transition to the delivery of service under the new agreement.

The term of the contract will be four years, and the solicitation will be issued to vendors using the agency’s E-Procurement platform, PlanetBids. When



registering, each vendor selects from a list of standardized commodity codes indicating the type of agency project for which they would like to receive solicitation notices. The Bid Broadcast feature of PlanetBids also distributes the solicitation to additional vendors registered with other local agencies based on the commodity codes selected, which helps ensure maximum exposure. The RFP solicitation notice will also be posted to the Transit Talent website, where appropriate firms with transit experience can be more effectively targeted.

**Budget Impact**

Funding for the services provided in response to this RFP will be programmed into the Fiscal Year 2024 and future Business Plans and Budgets.

Sincerely,

LaShawn King Gillespie  
Director of Customer Service and Operations

Doran J. Barnes  
Chief Executive Officer

Michelle Lopes Caldwell  
Director of Finance and Treasurer

Christopher Pieper  
Director of Procurement





September 30, 2022

To: Executive Board

Subject: **Foothill Transit 2022 Employee Opinion Survey**

---

### **Recommendation**

Receive and file the September 2022 Employee Opinion Survey.

### **Summary**

The success of any organization is largely dependent on the commitment of the members of its team to that success. A shared vision, mission, and values all serve to support that commitment. One of Foothill Transit's goals as an organization is continuous improvement. We pursue this goal by identifying and enhancing areas of strength and identifying and addressing opportunities for improvement. The deployment of an employee opinion survey and effective follow-up on the results are helpful in accomplishing this goal. The survey results allow the team to gauge the health of the organization, its culture, and its workforce and assess whether we are on track to accomplish our organizational goals.

In 2017, Foothill Transit engaged the services of Peter Barron Stark and Associates to conduct its first employee opinion survey. This provided a first glimpse of what employees thought about their work, their department, and their management and leadership team. Employees anonymously answered a series of over 60 questions relating to their work and working environment. The results in 2017 were favorable and revealed strengths as well as areas to improve upon.

As planning was underway to administer another employee survey in the 2020 fiscal year, the onset of the pandemic in early 2020 demanded a rapid shift to managing, communicating with, and engaging our workforce as best possible under a primarily remote work landscape.

In March of this year, our administrative team transitioned to a hybrid work schedule with all members of the team working in the office on Tuesdays and Thursdays, and with the option of working remotely on the other days for job functions that allowed such a work arrangement. Now, several months into the new work schedule arrangement, it was an opportune time to garner the thoughts of our team members through another employee opinion survey.



In July, Foothill Transit again engaged the services of Peter Barron Stark and his consultant team to facilitate the survey process and the results to ensure anonymity for our employees. In August, we worked with the consultants to update survey questions to include areas pertaining to hybrid-remote work, safety, employee wellness, diversity and inclusion, etc. The survey was then conducted, with responses collected over a 10-day period, and the results were analyzed by the end of August.

Peter Stark and his team met with the senior leadership team in early September and communicated the survey results and analysis while also providing a Manager's Toolkit to assist the leadership team in creating action plans based on agency-wide and department-specific results. The CEO also shared the encouraging and positive survey outcomes with all Foothill Transit team members (Attachment A).

The survey had a 98 percent response rate, and the average favorability score among all the questions was 95 percent. Some of the highest-rated responses were related to having a safe workplace, good work-life balance, and professional growth and development opportunities. Themes of lowest rated responses were regarding problem orientation and delivering quality service to customers. The departmental action plans will address these issues and provide suggestions for improvement.

The results highlight that members of the team believe we are an organization that values employee wellness, safety, and flexibility and that we are committed to the growth and development of our team. It also showed that each individual has a clear understanding of how their work relates to Foothill Transit's overall goals and objectives. Utilizing the feedback, each team will discuss the survey findings to help generate an action plan to make Foothill Transit an even stronger organization.

The 2022 Employee Opinion Survey reinforces our belief that Foothill Transit is comprised of exceptional employees committed to achieving high levels of performance.

Sincerely,

Ashlien Savage  
Human Resources Manager

Doran J. Barnes  
Chief Executive Officer

**Date:** September 6, 2022  
**To:** Doran Barnes, Executive Director  
Foothill Transit  
**From:** Peter B. Stark, President  
Peter Barron Stark Companies, Inc.  
**Re:** 2022 Employee Opinion Survey



We have learned that organizations who strive to continually improve and are committed to their culture, as well as their employees, are able to achieve higher levels of workplace of excellence. In reviewing Foothill Transit's results, it is clear that workplace excellence has been a priority for the organization. We commend Foothill Transit's for surveying their employees and utilizing the results to create an even better work environment.

Everyone at Foothill Transit's has reason to feel extremely proud of the findings. Compared with the scores of all surveys we have conducted, Foothill Transit's scored 23.2 percentage points higher than the **BASELINE PBS BENCHMARK**, 15.4 percentage points higher than the **OVERALL PBS BENCHMARK**, and 8.5 percentage points above the **Best of the Best PBS BENCHMARK**. The benchmark is based on comparing over 300 surveys and the opinions of over 100,000 employees.

On a particular note, 69 of the 84 questions were rated at or above 90% favorable. Over 100% of employees who responded to the survey either agree or strongly agree that:

- 🌀 Foothill Transit places a high value on being environmentally responsible, always trying to improve and safety in the workplace
- 🌀 Employees have a clear understanding of how their work relates to the overall goals and objectives
- 🌀 Foothill Transit encourages employees to achieve a balance between their professional and personal life
- 🌀 Employees feel their supervisor encourages their personal growth and development and are satisfied with the level of feedback their receive from their supervisor
- 🌀 Senior management sees diversity and inclusion as important for the company to grow and succeed

In addition, some overwhelming themes from the written portion of the survey include what employees like: their work environment and culture, the people they work with; and flexible schedule.

Like all organizations, Foothill Transit has areas where employees believe the organization could improve and become an even better place to work. Some of the specific areas include: staffing levels; early problem resolution; as well as consistency in customer service.

Last, as a consultant who works with many great organizations, I commend you and the entire Foothill Transit team for taking the time to gain valuable feedback from your employees and using that feedback to make positive changes in the organization. Doing so will help Foothill Transit create an environment where employees love to come to work.

## Foothill Transit

## Employee Opinion Survey

## Highest Rated Questions

Rank	Q#	Question	2022 Foothill Transit Results	2017 Rank	2017 Foothill Transit Results
1	13	Foothill Transit places a high value on being environmentally responsible.	100.0	1	100.0
2	14	Foothill Transit places a high value on safety in the workplace.	100.0	2	100.0
3	2	I have a clear understanding of how my work relates to the overall goals and objectives of Foothill Transit.	100.0	15	96.0
4	22	Foothill Transit encourages me to achieve a balance between my professional and personal life.	100.0	<i>New Question</i>	
5	61	My supervisor encourages my personal growth and development.	100.0	<i>New Question</i>	
6	62	I am satisfied with the level of feedback I receive from my supervisor regarding my performance at Foothill Transit.	100.0	<i>New Question</i>	
7	67	The senior management team sees Diversity and Inclusion as important for the company to grow and succeed.	100.0	<i>New Question</i>	

*\* Please Note: 25 questions scored at 100.0% favorable. To determine the highest rated questions above, the mean was used.*

## Foothill Transit

## Employee Opinion Survey

## Lowest Rated Questions

Rank	Q#	Question	2022 Foothill Transit Results	2017 Rank	2017 Foothill Transit Results
1	20	We have enough people to get the work done.	68.6	12	85.7
2	25	At Foothill Transit, problems are identified and handled in the early stages.	78.4	7	80.0
3	33	Foothill Transit consistently delivers high quality service to its customers.	80.0	3	75.5
4	80	Compared to similar positions in my industry in San Gabriel and Pomona Valley, I am fairly compensated.	80.9	2	66.0
5	5	Communication flows effectively from senior management to employees.	82.4	4	76.0
6	8	When changes are made that affect my area of responsibility, the changes are communicated to me prior to their implementation.	84.3	11	84.0
7	32	Foothill Transit makes improvements to systems and products quickly.	84.3	10	83.7

## Foothill Transit Employee Opinion Survey

### 2022 Overall & Comparable Results

Q#	Question	All Foothill Transit Results	Comparative Data	
			All Foothill Transit Results	
			2022	2017
	<i># of Participants</i>	52	52	50
<b>Clarity of Purpose and Goals</b>		<b>97.1</b>	<b>97.1</b>	<b>94.4</b>
1	I am clear on the goals and future direction at Foothill Transit.	100.0	100.0	98.0
2	I have a clear understanding of how my work relates to the overall goals and objectives of Foothill Transit.	100.0	100.0	96.0
3	Foothill Transit does a good job of being responsive and adaptive to the changes in the current market and economy.	90.2	90.2	89.6
4	I believe Foothill Transit has an exciting future.	98.0	98.0	94.0
<b>Communication</b>		<b>88.2</b>	<b>88.2</b>	<b>87.0</b>
5	Communication flows effectively from senior management to employees.	82.4	82.4	76.0
6	Foothill Transit communicates honestly with employees.	96.2	96.2	96.0
7	When I ask for information regarding a project or report, I receive a response in a timely manner.	90.0	90.0	91.8
8	When changes are made that affect my area of responsibility, the changes are communicated to me prior to their implementation.	84.3	84.3	84.0
<b>Ability to Take Action</b>		<b>95.3</b>	<b>95.3</b>	<b>89.1</b>
9	People are recognized when they come up with innovative ideas.	94.1	94.1	89.8
10	People generally feel that the risks associated with trying out new ideas are worth taking.	91.8	91.8	83.7
11	I am able to make decisions that allow me to do a quality job.	100.0	100.0	93.9
<b>Work Environment</b>		<b>94.7</b>	<b>93.9</b>	<b>96.0</b>
12	People at Foothill Transit help create a positive and welcoming workplace for everyone regardless of individual differences.	96.2	NA	NA
13	Foothill Transit places a high value on being environmentally responsible.	100.0	100.0	100.0
14	Foothill Transit places a high value on safety in the workplace.	100.0	100.0	100.0
15	I have the tools and equipment I need to do my job effectively (i.e., laptop/workstation, docking stations, printer, scanner).	92.2	92.2	98.0
16	People I work with are supportive of each other.	98.1	98.1	96.0
17	I would recommend Foothill Transit to my friends as a good place to work.	98.1	98.1	96.0
18	Policies and procedures at Foothill Transit do not interfere with the ability to do my job.	94.1	94.1	93.9
19	The work environment in my area supports me in doing my job.	100.0	100.0	98.0
20	We have enough people to get the work done.	68.6	68.6	85.7
21	Foothill Transit has worked hard to maintain our culture during the current high-change environment of the pandemic.	94.2	NA	NA
22	Foothill Transit encourages me to achieve a balance between my professional and personal life.	100.0	NA	NA

Foothill Transit		Employee Opinion Survey		
2022 Overall & Comparable Results				
		Comparative Data		
Q#	Question	All Foothill Transit Results	All Foothill Transit Results	
			2022	2017
<b>Problem Orientation</b>		<b>90.5</b>	<b>88.1</b>	<b>84.6</b>
23	When I want information or help on a difficult problem, I am likely to get the help I need in a timely and accurate manner.	94.2	94.2	91.8
24	The systems (computers and technologies) support my ability to do my job.	88.2	88.2	88.0
25	At Foothill Transit, problems are identified and handled in the early stages.	78.4	78.4	80.0
26	If I have a problem and do not get the problem resolved by my supervisor, I am comfortable taking my problem to the next level.	91.7	91.7	78.6
27	My department values different viewpoints when solving problems and coming up with innovative solutions.	100.0	NA	NA
<b>Honesty/Integrity/Ethics</b>		<b>99.3</b>	<b>99.3</b>	<b>95.3</b>
28	People at Foothill Transit exhibit a high ethical standard of personal conduct.	100.0	100.0	94.0
29	Foothill Transit treats employees with dignity and respect.	100.0	100.0	94.0
30	Foothill Transit keeps its commitments to employees.	98.0	98.0	98.0
<b>Commitment to Quality and Service</b>		<b>91.8</b>	<b>92.1</b>	<b>89.4</b>
31	Foothill Transit is always striving to improve.	100.0	100.0	98.0
32	Foothill Transit makes improvements to systems and products quickly.	84.3	84.3	83.7
33	Foothill Transit consistently delivers high quality service to its customers.	80.0	80.0	75.5
34	Foothill Transit hires the best candidates possible.	98.0	98.0	90.0
35	Foothill Transit provides a valuable community service.	98.0	98.0	100.0
36	I believe Foothill Transit has been able to continue to offer its customers a high level of service while utilizing a remote workforce.	95.9	NA	NA
37	Foothill Transit has done a good job staying up-to-date with the current technology available.	86.3	NA	NA
<b>Cooperation and Teamwork</b>		<b>95.4</b>	<b>94.2</b>	<b>91.2</b>
38	I feel that I am a valued member of my team.	100.0	NA	NA
39	I feel connected to my team while in my current work model.	94.2	NA	NA
40	Our department works well as a team.	98.0	98.0	96.0
41	In my opinion, the departments at Foothill Transit cooperate well together.	88.5	88.5	87.5
42	I feel employees understand the importance of company-wide teamwork and cooperation.	96.1	96.1	90.0
<b>Motivation</b>		<b>96.6</b>	<b>95.4</b>	<b>93.2</b>
43	I feel well-supported by Foothill Transit.	100.0	NA	NA
44	The morale/motivation in my department is high.	98.0	98.0	93.6
45	The work assigned to me is challenging and interesting.	94.2	94.2	94.0
46	I feel adequately recognized when I do a good job.	94.0	94.0	92.0

Foothill Transit		Employee Opinion Survey		
2022 Overall & Comparable Results				
Q#	Question	All Foothill Transit Results	Comparative Data	
			All Foothill Transit Results	
			2022	2017
<b>Training, Development and Personal Growth Opportunities</b>		<b>92.0</b>	<b>91.2</b>	<b>83.0</b>
47	Foothill Transit provides adequate new employee orientation.	88.4	88.4	66.0
48	I was adequately trained to do my job.	93.8	93.8	92.0
49	There is sufficient opportunity to learn and grow in my position at Foothill Transit.	88.0	88.0	80.0
50	The training Foothill Transit offers is useful and helps me to do my job better.	98.1	NA	NA
51	I feel Foothill Transit has a good history of promoting from within.	96.1	96.1	97.9
52	Foothill Transit offers me the chance to have the kind of job I will want three years from now.	89.8	89.8	79.2
53	All qualified applicants have equal opportunities for advancement.	89.6	NA	NA
<b>Safety Training</b>		<b>100.0</b>	<b>NA</b>	<b>NA</b>
54	I appreciate the safety training provided by Foothill Transit.	100.0	NA	NA
55	I feel well-informed about the safety measures being taken to provide staff a safe work environment.	100.0	NA	NA
56	I have the materials and resources needed to perform my job safely in the workplace.	100.0	NA	NA
<b>Performance Management</b>		<b>98.4</b>	<b>96.8</b>	<b>94.6</b>
57	I know what results are expected of me.	100.0	100.0	100.0
58	Job responsibilities at Foothill Transit are clearly defined.	94.2	94.2	93.9
59	My supervisor meets with me to discuss my progress in achieving my objectives.	96.2	96.2	89.8
60	My performance conversation process is helpful to me in connecting with my supervisor regarding my work performance.	100.0	NA	NA
61	My supervisor encourages my personal growth and development.	100.0	NA	NA
62	I am satisfied with the level of feedback I receive from my supervisor regarding my performance at Foothill Transit.	100.0	NA	NA
<b>Senior Management</b>		<b>95.8</b>	<b>94.8</b>	<b>91.0</b>
63	I trust the senior management team to make sound decisions in the best interest of the company.	97.9	97.9	92.0
64	The senior management team works well together.	89.6	89.6	89.8
65	The senior management team is easily accessible when needed, (i.e., in-person, by Zoom/Teams, by phone or voice mail).	95.8	95.8	96.0
66	The senior management team is receptive to the opinions and thoughts of employees.	95.8	95.8	86.0
67	The senior management team sees Diversity and Inclusion as important for the company to grow and succeed.	100.0	NA	NA



## Foothill Transit Employee Opinion Survey

### 2022 Overall & Comparable Results

Q#	Question	All Foothill Transit Results	Comparative Data	
			All Foothill Transit Results	
			2022	2017
<b>My Supervisor</b>		<b>97.2</b>	<b>97.1</b>	<b>93.2</b>
68	My supervisor sets a good example with his/her work habits on the job.	96.1	96.1	94.0
69	My supervisor keeps me informed of the company's plans.	100.0	100.0	85.7
70	When my work is corrected, it is done in a way that is helpful to me.	100.0	100.0	96.0
71	My supervisor solicits my opinion regarding work related to my area of responsibility.	94.1	94.1	93.8
72	I feel free to openly discuss an alternative point of view concerning issues at Foothill Transit with my supervisor.	94.0	94.0	93.9
73	My supervisor holds department staff accountable for maintaining high performance standards.	100.0	100.0	96.0
74	My supervisor identifies and handles performance problems in the early stages.	100.0	100.0	87.5
75	My supervisor is able to admit when he/she makes a mistake.	96.1	96.1	92.0
76	I trust my supervisor.	96.1	96.1	94.0
77	My supervisor treats me with dignity and respect.	94.1	94.1	94.0
78	My supervisor cares about my well-being.	98.0	NA	NA
79	I have a good working relationship with my supervisor.	98.0	98.0	98.0
<b>Compensation and Benefits</b>		<b>94.1</b>	<b>89.5</b>	<b>82.0</b>
80	Compared to similar positions in my industry in San Gabriel and Pomona Valley, I am fairly compensated.	80.9	80.9	66.0
81	Foothill Transit has a good benefit package (i.e., insurance, sick leave, retirement etc.).	98.0	98.0	98.0
82	I feel the benefits package offered by Foothill Transit meets my needs.	96.0	NA	NA
83	Foothill Transit does a good job supporting employee's mental and physical wellness through the Wellness Program of	98.0	NA	NA
84	I have been able to utilize the wellness programs offered by Foothill Transit.	97.7	NA	NA
<b>Average of all agree scale questions</b>		<b>95.0</b>	<b>94.0</b>	<b>90.9</b>