



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT ANNUAL GOVERNING BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, June 25, 2021
7:45 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 7:45 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Governing Board Member Valerie Muñoz.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Rick Crosby, Member Victor Preciado, Member Emmett Badar, Member Daniel Damian, Member Gary Boyer, Member Albert Ambriz, Member Roger Chandler, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Felicia Williams, Member Fernando Vizcarra, Member Steve Tye, Member Jessica Ancona, Member Cory Moss, Member Valerie Muñoz, Member Hector Delgado, Member Sam Pedroza, Member Jimmy Lin, Member Cynthia Sternquist

Absent: Member Linda Freedman, Member Edward Alvarez, Member John King, Member Dario Castellanos

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.



5. REMARKS BY LOS ANGELES COUNTY SUPERVISOR HILDA SOLIS

Governing Board Member Sam Pedroza introduced Hilda Solis, L.A. County Supervisor, First District. Supervisor Solis thanked Chair Sternquist and Chief Executive Officer Doran Barnes for the opportunity to address the Governing Board. She announced that effective July 2021, she will assume the role of Chair of the Metro board. She also reported on ridership during the pandemic, the fareless system initiative, and on her priorities during her chairmanship of the Metro board.

6. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Governing Board Meeting of May 28, 2021.

Motion by Vice Chair Calaycay, second by Member Moss, the minutes for the Regular Meeting of May 28, 2021 were approved. Motion carried 20-0. Member Chandler abstention.

7. INTRODUCTION OF Foothill TRANSIT BUSINESS PARTNERS

Ibrahima Toure, Vice President Southwest Region, Transdev, addressed the Governing Board. Mr. Toure provided an update on negotiations with the ATU and indicated that he hopes there will be a resolution soon. He also reported that Transdev is in compliance with Federal and State requirements regarding DOT hours of service.

8. GENERAL PUBLIC COMMENT

Lorrence Bradford, ATU 1756, stated that mandatory overtime at the Arcadia/Irwindale facility continues to be a concern, and that customers need to be transported safely.

8.1. Chief Executive Officer Response to Public Comment

There was no response to public comment by the Chief Executive Officer.

9. ANNOUNCEMENT OF CLUSTER 1 AND 4 ELECTION RESULTS

Vice Chair Calaycay reported that he was re-elected to serve as Executive Board Member, and Emmett Badar was re-elected to serve as Executive Board Alternate for Cluster 1.



Executive Board Member Moss reported that she was re-elected to serve as Executive Board Member, and Valerie Muñoz was re-elected to serve as Executive Board Alternate for Cluster 4

10. **PROPOSED FISCAL YEAR 2022 BUSINESS PLAN AND BUDGET**

Recommendation: In accordance with the Executive Board's recommendation, adopt Foothill Transit's proposed Business Plan and Budget for Fiscal Year 2022.

Jorge Quintana, Finance Budget and Grants Analyst, presented this item.

Mr. Quintana reported that the Fiscal Year 2022 budget was developed with adequate revenues to fund all expenses. This is attributed to revenues received from COVID relief packages passed by congress. The operating expenses for Fiscal Year 2022 are budgeted at \$111.7 million, which is a 4 percent increase over the Fiscal Year 2021 operating budget. The capital program includes 48 previously approved projects and staff requested approval of 13 new projects. The capital program is budgeted at \$75.2 million for Fiscal Year 2022.

Mr. Quintana presented an overview of Fiscal Year 2022 budgeted revenue, transit operating expense, vehicle service hours, passenger boarding, and fare revenues. On goals and performance standards, he reported that some performance targets have decreased or increased as the Coronavirus pandemic has caused continued adjustments to the approach to service. Mr. Quintana also reviewed the Fiscal Year 2022 agency-wide major initiatives.

In summary, a \$186.9 million budget is proposed, which \$117.7 million is in operating expenses and \$75.2 million is in capital investments. Foothill Transit expects to operate approximately 870,000 vehicle service hours and have 7.0 million passenger boardings in Fiscal Year 2022.

There were no comments by members of the public on this item. Mr. Quintana responded to questions from Governing Board Member Tye regarding the increasing cost of fuel, and Chief Executive Officer Doran Barnes responded to a question from Governing Board Member Williams regarding the 870,000 service hours. Vice Chair Calaycay stated that in recently held meetings with Cluster 1 cities, there was still interest expressed in the Bus Stop Enhancement Program (BSEP). He stated that he was aware that staff was considering not including the BSEP in the Fiscal Year 2022 budget. Chief Executive Officer Doran Barnes confirmed that the BSEP was not included in the Fiscal Year 2022 budget. Mr. Barnes stated that staff



identified \$400,000 in capital funding that can be added to a BSEP line item.

Vice Chair Calaycay made the motion recommending approval of the budget and business plan, and recommended approval of a budget line item for the reinstatement of the BSEP in the amount of \$400,000.

Motion by Vice Calaycay, second by Member Moss, to adopt. Motion carried 19-0. Members Chandler and Lin temporarily absent.

11. **FEDERAL TRANSIT ADMINISTRATION TRIENNIAL REVIEW RESULTS FOR FEDERAL FISCAL YEARS 2018 - 2020**

Recommendation: Receive and file the results of the Federal Transit Administration's (FTA) Triennial Review of Foothill Transit.

Kevin Parks McDonald, Deputy Chief Executive Officer, presented this item.

Mr. McDonald reported that the Federal Transit Administration (FTA) requires that all federal grant recipients be reviewed triennially for adherence to federal policy. Foothill Transit's completed its most recent review process on June 7, 2021. The process usually includes a two-day site visit, but due to COVID-19 the process was revised. A more comprehensive desk review was conducted by the consultant. In all, 370 documents were submitted for review and 170 pages of written responses were provided to questions posed by the reviewer. On June 7, 2021 an exit conference was held and the staff was advised that the review team found no deficiencies in the management of Foothill Transit's transit program.

There was no Public Comment or comments by the members of Governing Board on this item.

The Governing Board received and filed this presentation.

12. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 8).



13. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Thanked Deputy CEO Kevin Parks McDonald for leading the triennial review efforts.
- Thanked the Governing Board for their support of the budget and business plan. He also thanked Director of Finance and Treasurer Michelle Lopes Caldwell and Finance Budget and Grants Analyst Jorge Quintana for their efforts in putting together the budget and business plan.
- He reported that various proposals in regards to the fareless system initiative are being reviewed.
- Foothill Transit is continuing to ensure that it is in compliance with CDC and TSA guidance's related to COVID-19.
- There will not be a Governing Board meeting in July 2021.
- Wished the Governing Board a Happy 4th of July.
- Announced that Foothill Transit was awarded a \$5 million grant by the California Transportation Commission under the Transit and Intercity program for Foothill Transit's fuel cell project.

14. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Tye complimented the Marketing and Communications team for their opening video.
- Member Paras-Caracci thanked the Foothill Transit team for the opportunity to ride the double-decker bus and she echoed Member Tye's comments regarding the opening video.
- Member Delgado thanked staff for their efforts in putting together the budget. He also announced that his daughter Mia competed in the U.S. Junior Olympics in judo and won a gold medal. She will now represent the United States as a member of the world team member. She will compete in Italy in October 2021.

15. **ADJOURNMENT**

Adjournment for the June 25, 2021, Foothill Transit Governing Board Meeting.



There being no further business, the Foothill Transit Governing Board meeting adjourned at 9:01 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is written in a cursive style with a large, looping "L" at the end.

Christina Lopez, Board Secretary

Approved on: 08/27/2021