



# Executive Board Meeting AGENDA

## Foothill Transit

EXECUTIVE BOARD MEETING  
8:00 AM, January 28, 2011  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, HERRERA, LANTZ, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF NOVEMBER 12, 2010
5. PRESENTATIONS:
  - 5.1. Introduction of New & Promoted Staff
  - 5.2. Contractors' Employee Recognition
6. PUBLIC COMMENT

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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**CONSENT CALENDAR:** Items 7 through 17 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY – OCTOBER 2010

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011.*

8. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY – NOVEMBER 2010

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011.*

9. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY - DECEMBER 2010

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011.*

10. 2011 LEGISLATION SUMMARY

*Recommended Action: Receive and file the January 2011 Legislative Summary. There are no recommended positions on bills this month.*

11. COACH OPERATOR AUDIT RESULTS

*Recommended Action: Receive and file the results of the December 2010 Coach Operator Audits.*

12. REQUEST TO DONATE THREE SURPLUS BUSES TO THE LOS ANGELES POLICE DEPARTMENT

*Recommended Action: Authorize the Executive Director to initiate the process to donate and transfer ownership of three retired/surplus Foothill Transit diesel-powered 1100 series buses to the Los Angeles Police Department, Special Weapons and Tactics (S.W.A.T.) unit for use in training of Law Enforcement Officers.*



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13. CONTRACT AWARD – PURCHASE AND DELIVERY OF DIESEL FUEL

*Recommended Action: Authorize the Executive Director to execute a contract with Merrimac Energy Group for the purchase and delivery of Ultra Low Sulfur Diesel Fuel (ULSD) to the Arcadia Operations and Maintenance Facility through December 31, 2011, with a price based on the per-gallon price Oil Price Information Service (OPIS) daily Ultra Low Sulfur Diesel Fuel (ULSD) rack average or OPIS daily ULSD unbranded, whichever is lower on the day of delivery plus \$0.0051 per gallon plus all applicable taxes.*

14. EXERCISE OPTION – MARKETING SERVICES

*Recommended Action: Authorize the Executive Director to exercise the second one-year option with Pulsar Advertising for general marketing services in the amount of \$201,000.*

15. PROPOSED 2011 STATE AND LOCAL LEGISLATIVE PROGRAM

*Recommended Action: Adopt the proposed 2011 State and Local Legislative Program as outlined in the Attachment.*

16. PROPOSED 2011 FEDERAL LEGISLATIVE PROGRAM

*Recommended Action: Adopt the proposed 2011 Federal Legislative Program as outlined in the Attachment.*

17. FEDERAL ADVOCACY SERVICES CONTRACT

*Recommended Action: Authorize the Executive Director to exercise both one-year options on Foothill Transit's Agreement No. 08-008 with Baker, Donelson, Caldwell & Berkowitz, to continue to provide federal advocacy services, from January 1, 2011, through December 31, 2012 at the rate of \$8,500 per month plus reimbursable expenses.*

REGULAR AGENDA:

18. FOOTHILL TRANSIT ECOLINER UPDATE

*Recommended Action: Receive and file the Foothill Transit Ecoliner Update.*

19. CONTRACT AWARD – ENVIRONMENTAL CONSULTING SERVICES FOR SAN GABRIEL VALLEY PARK AND RIDE

*Recommended Action: Authorize the Executive Director to execute a contract with Terry A. Hayes Associates LLC to complete the environmental documentation required under the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for the proposed park and ride facility in the city of Azusa in the amount of Two Hundred Thousand Nine Hundred Six Dollars (\$200,906).*



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*Authorize the Executive Director to execute a contract with Rincon Consultants, Inc. to complete the documentation required under the NEPA and CEQA for the proposed park and ride facility in the City of Industry in the amount of One Hundred Thirty Seven Thousand Nine Hundred Forty Four Dollars (\$137,944).*

**20. CONTRACT AWARD - ARCHITECTURAL AND ENGINEERING SERVICES FOR THE SAN GABRIEL VALLEY PARK AND RIDE**

*Recommended Action: Authorize the Executive Director to execute a contract with Choate Parking Consultants for the provision of Architectural and Engineering and Design Services related to the development of the design of a Park and Ride Facility in the City of Azusa in the amount of Two Hundred Seventy Five Thousand Seven Hundred Dollars (\$275,700) for Phase I of the project which is limited to providing support to the development of environmental documents.*

*Authorize the Executive Director to execute a contract with Walker Parking Consultants for the provision of Architectural and Engineering and Design Services related to the development of the design of a Park and Ride Facility in the City of Industry in the amount of One Hundred Forty Eight Thousand Dollars (\$148,000) for Phase I of the project which is limited to providing support to the development of environmental documents.*

**21. TRANSIT ACCESS PASS (TAP) SIX MONTH EVALUATION SUMMARY**

*Recommended Action: Provide direction regarding Foothill Transit's ongoing involvement in the TAP program.*

**22. PERFORMANCE INDICATORS REPORT – DECEMBER 2010**

*Recommended Action: Receive and file the December 2010 Performance Indicators Report.*

**23. TRANSIT STORE QUARTERLY REPORT**

*Recommended Action: Receive and file the Transit Store Quarterly Report.*

**24. EXECUTIVE DIRECTOR COMMENT**

**25. BOARD MEMBER COMMENT**





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26. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)

Property Address/Location: APN: 8474007035  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Andrew Pasmant, West Covina City Manager  
Under Negotiation: Price and Terms

27. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director  
Under Negotiation: Price and Terms

28. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)

Property Address/Location: 14403 Pacific Ave. Baldwin Park APN: 8554-001-900  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Vijay Singhal, Chief Executive Officer, Baldwin Park  
Under Negotiation: Price and Terms

29. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)

Property Address/Location: 600 S. Brea Canyon Rd. City of Industry APN: 908  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: John D. Ballas, Director of Public Works, City of Industry  
Under Negotiation: Price and Terms



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30. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government Code § 54956.8)

Property Address/Location: Diamond Bar Park-N-Ride Lot 100-101 N. Diamond Bar Blvd., Diamond Bar. Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Frank Quon, Deputy Director of Operations - Caltrans  
Under Negotiation: Price and Terms

31. **ADJOURNMENT**