



Executive Board Meeting AGENDA

Foothill Transit

EXECUTIVE BOARD MEETING
8:00 AM, December 14, 2012
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS HERRERA, LANTZ, MCAUSTIN, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF OCTOBER 26, 2012
5. PRESENTATIONS:
 - 5.1. Contractors' Employee Recognition
 - 5.2. New & Promoted Staff
6. PUBLIC COMMENT

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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CONSENT CALENDAR: Items 7 through 10 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. OCTOBER FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2013.

8. OCTOBER PERFORMANCE INDICATORS REPORT

Recommended Action: Receive and file the October 2012 Performance Indicators Report.

9. CONTRACT AWARD – COMPUTER NETWORK BACKUP UPGRADE

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and execute a contract in the amount of One Hundred Fifty Four Thousand Four Hundred Thirty Eight Dollars and Eighty Two Cents (\$154,438.82) with Trace3 to implement the EMC Avamar network backup system.

10. SOLE-SOURCE CONTRACT AWARD – SMARTBUS SYSTEM SUPPORT AND MAINTENANCE

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and execute a three-year agreement in the base amount of \$828,995.36 with ACS Transport Solutions, Inc. (ACS) for Software Support and Maintenance of Foothill Transit's SMARTBus System.

REGULAR AGENDA:

11. FOOTHILL TRANSIT LIVERY REVISION

Recommended Action: To authorize the Executive Director to move forward with new conceptual designs for a proposed updated Foothill Transit bus livery to be presented at the February Board Retreat for review and discussion.

12. CONTRACT AWARD – TRANSIT BUSES

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and award a contract to North American Bus Industries (NABI) for the purchase of thirty 42-foot low-floor CNG-fueled buses. The contract will include an option to purchase and under FTA statues the options must be exercised within 5 years of contract execution. The base contract cost for the initial 30-bus order is \$16,602,546.35.



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13. REQUEST TO ISSUE INVITATION FOR BIDS (IFB) NO. 13-020 – PUENTE HILLS TRANSIT STORE REMODEL

Recommended Action: Authorize the Executive Director to Issue IFB No. 13-020 for the remodel of the Puente Hills Transit Store.

14. BOARD PAYROLL PROCESS

Recommended Action: Direct the Executive to: A. Implement a process whereby Foothill Transit Executive Board members and Alternates are paid and reported to the Internal Revenue Service (IRS) as Foothill Transit employees; or B. Implement a process whereby Foothill Transit Executive Board members, Executive Board Alternates and all other Governing Board members including Governing Board Alternates are paid and reported to the IRS as Foothill Transit employees; or C. Maintain the current payment process whereby Governing Board members, Executive Board members and Alternates are paid as outside contractors.

15. Foothill TRANSIT SERVICE STATUS

Recommended Action: Receive and file a status update on Foothill Transit's on-street service.

16. CUSTOMER COMMENT PROCESS

Recommended Action: Receive and file the customer comment process report.

17. EXECUTIVE DIRECTOR COMMENT

18. BOARD MEMBER COMMENT

19. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: Diamond Bar Park-N-Ride Lot 100-101 N. Diamond Bar Blvd., Diamond Bar. Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald

Negotiating Parties: Michael Miles, District 7 Director - Caltrans

Under Negotiation: Price and Terms

20. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: 600 S. Brea Canyon Rd. City of Industry APN: 908
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald



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Negotiating Parties: John D. Ballas, Director of Public Works, City of Industry
Under Negotiation: Price and Terms

21. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,
Kevin McDonald
Negotiating Parties: James Makshanoff, Azusa City Manager & Tito Haes, Public Works
Director
Under Negotiation: Price and Terms

22. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code § 54956.8)

Property Address/Location: APN: 8474007035
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,
Kevin McDonald
Negotiating Parties: Andrew Pasmant, West Covina City Manager

23. **ADJOURNMENT**

The Next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, January 18, 2013 at 8:00 a.m.