



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
HELD IN THE 2ND FLOOR CONFERENCE ROOM OF THE
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790
Friday, April 29, 2011
8:00 AM**

CALL TO ORDER

1. Call to order. (11-1987)

The meeting was called to order by Chair Chandler at 8:03 a.m.

Chair Chandler, welcomed and introduced Mr. John Siragusa, President, West MV Transit.

PLEDGE OF ALLEGIANCE

2. Pledge of Allegiance. (11-1988)

The Pledge of Allegiance was led by Dieter A. Aragon, Planning Manager, Foothill Transit.

ROLL CALL

3. Roll call. (11-1989)

Roll call was taken by Ms. Martha Arana, Staff, Board of Supervisors Executive Office, Commission Services Division.

Present: Chair Chandler, Vice Chair Herrera, Treasurer Delach, Member Lantz and Member Wallach

I. ADMINISTRATIVE MATTER

4. Approval of minutes for Regular Meeting of March 25, 2011 and Legislative Study Session of March 25, 2011. (11-1990)

On motion of Vice Chair Herrera, seconded by Member Wallach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT](#)

II. PRESENTATIONS

5. Presentations:

5.1 Contractors' Employee Recognition

Wayne Fritz, General Manager, MV Transportation, recognized and introduced the Arcadia MV Transportation Operator of the Month (April 2011):

- Baljinder Randhawa

Peter Greenberg, General Manger, First Transit, recognized and introduced the Pomona First Transit Operator of the Month (April 2011):

- Ernesto Navarro

Doran Barnes, Executive Director, Foothill Transit, recognized and introduced the Veolia Transportation Employee of the 1st Quarter 2011:

- Lauren Cochran, Operations Analyst, Foothill Transit (11-1991)

After discussion, this item was received and filed.

III. PUBLIC COMMENT

6. Public Comment. (11-1992)

No members of the public addressed the Executive Board.

IV. CONSENT CALENDAR

7. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011. (11-1999)

On motion of Member Lantz, seconded by Treasurer Delach, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

8. 2011 LEGISLATIVE SUMMARY

Recommendation: Receive and file the April 2011 Legislative Summary. Adopt a support position on AB 485. (11-2004)

On motion of Member Lantz, seconded by Treasurer Delach, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

9. CONTRACT AWARD-ADMINISTRATIVE OFFICE LANDSCAPING

Recommendation: Authorize the Executive Director to negotiate final contract terms and conditions and execute a contract in the amount of One Hundred Fifty Nine Thousand Dollars (\$159,000.00) with Fast-Track Construction for Administrative Office Landscaping. (11-2005)

On motion of Member Lantz, seconded by Treasurer Delach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

10. EXERCISE OPTIONS-SMARTBUS SYSTEM WARRANTLY AND SUPPORT

Recommendation: Authorize the Executive Director to exercise three options under Agreement No. 05-011 with Affiliated Computer Services (ASC), in the amount of Two Hundred Thirty Thousand Eight Hundred Sixty Eight Dollars (\$230,868.00) for one year extended warranty for vehicle mounted hardware; Two Hundred Twenty Seven Thousand One Hundred Thirty Three Dollars (\$227,133.00) for one year of software maintenance support; and Eighty One Thousand Six Hundred Fifty Nine Dollars (\$81,659.00) for software upgrade support. (11-2006)

On motion of Member Lantz, seconded by Treasurer Delach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

V. DISCUSSION ITEMS (REGULAR AGENDA)

11. PROPOSED FISCAL YEAR 2012 BUSINESS PLAN

Recommendation: Recommend approval of Foothill Transit's proposed Business Plan and Performance Targets for Fiscal Year 2012 to the Foothill Transit Governing Board. (11-2007)

Kevin McDonald, Deputy Executive Director, Foothill Transit, presented this item. A copy of the proposed Foothill Transit Business Plan for Fiscal Year 2012 (Revised Draft) was distributed.

After discussion, on motion of Treasurer Delach, seconded by Vice Chair Herrera, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT](#)

**12. CONTRACT AWARD - ARCHITECTURAL & ENGINEERING SERVICES
HOMELAND SECURITY FACILITY HARDENING IMPROVEMENTS**

Recommendation: Authorize the Executive Director to enter into a contract with URS for the provision of Architectural, Engineering and Design Services related to the physical and technological security, crime prevention, and counter-terrorism improvements at Foothill Transit's bus operations and maintenance facilities and Foothill Transit's Administrative Office in the amount of \$204,980.36 (Two Hundred and Four Thousand Nine Hundred and Eighty Dollars and Thirty Six Cents.) (11-2008)

Jaime Becerra, Director of Safety & Security, Foothill Transit, presented this item.

Steve Ortman, URS Corporation, was available at the meeting to respond to questions.

After discussion, on motion of Member Wallach, seconded by Treasurer Delach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

13. PERFORMANCE INDICATORS QUATERLY REPORT

Recommendation: Receive and file The Performance Indicators Quarterly Report. (11-2009)

Dietter Aragon, Planning Manager, Foothill Transit, presented this item.

After discussion, on motion of Treasurer Delach, seconded by Member Lantz, unanimously carried, this item was received and filed.

14. TRANSIT STORE QUARTERLY REPORT

Recommendation: Receive and file the Transit Store Quarterly Report. (11-2010)

Maria Hernandez, Puente Hills Transit Store Manager, Foothill Transit, presented this item.

After discussion, on motion of Treasurer Delach, seconded by Member Lantz, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

VI. EXECUTIVE DIRECTOR COMMENT

15. Comment by Mr. Doran Barnes, Executive Director, Foothill Transit Authority. (11-2011)

Mr. Barnes reported the following:

- **Foothill Transit's Annual Bus Rodeo is scheduled for April 30, 2011, at the Foothill Transit Arcadia Operating Facility. Event "Kick off" is scheduled at 8:00 a.m. followed by the Awards Ceremony at 1:00 p.m. Members of the Governing Board were invited.**
- **The Foothill Transit Annual Governing Board is scheduled for May 11, 2011, at 7:45 a.m. Three items of business include: 1) consideration and approval of the Proposed Fiscal Year 2012 Business Plan; 2) Election of Executive Board Members and Executive Board Alternates for Cluster 2 (Cities of Azusa, Baldwin Park, Glendale, Irwindale, and West Covina) and Cluster 3 (Cities of Arcadia, Bradbury, Duarte, Monrovia, Pasadena, and Temple City) for the next three-year term; and the election of Foothill Transit Executive Board Officers for FY 2011-12.**
- **Foothill Transit received notification from the American Public Transportation Association (APTA) that the organization has been designated as a Silver Level Signatory as part of APTA's Sustainability Commitment.**
- **Midwest tornadoes that occurred last month (April 2011) affected the area where North American Bus Industries is located. The lives of NABI employees were spared; however, many employees lost their homes.**

In response to Vice Chair Herrera, Mr. Barnes informed that although Foothill Transit was one of the finalists of the first international PTx2 Awards, in the category of Technology and Innovation, Foothill Transit did not win the award. The Awards Ceremony took place during the 59th UITP World Congress & Exhibition, hosted by the Roads and Transport Authority from the 10th through the 14th of April 2011, in Dubai.

After discussion, this item was received and filed.

VII. BOARD MEMBER COMMENT

16. Comments by Members of the Foothill Transit Executive Board. (11-2012)

There were none.

VIII. ADJOURNMENT

17. Adjournment of the April 29, 2011, Foothill Transit Executive Board Meeting.
(11-2013)

**There being no further business, the Foothill Transit Executive Board
adjourned at 8:39 a.m.**