



**STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL STRATEGIC PLAN WORKSHOP OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD  
HELD IN THE KELLOG HOUSE, CAL POLY POMONA**

**3801 WEST TEMPLE AVENUE  
POMONA, CA 91768**

**Thursday, February 17, 2011**

**8:00 AM**

**CALL TO ORDER**

1. Call to Order. (11-0862)

**The meeting was called to order by Chairman Chandler at 8:08 a.m.**

**ROLL CALL**

2. Roll Call. (11-0863)

**Roll call was taken by Ms. Martha Arana, Staff, Commission Services  
Division, Executive Office Board of Supervisors.**

Present: Chair Chandler, Vice Chair Herrera, Treasurer Delach, Member  
Lantz and Member Wallach

**I. PUBLIC COMMENT**

3. Opportunity for members of the public to address the Foothill Transit Executive Board on items of interest that are within jurisdiction of the Executive Board.  
(11-0864)

**No members of the public addressed the Foothill Transit Executive Board.**

**II. ADMINISTRATIVE MATTERS**

4. STRATEGIC PLANNING WORKSHOP  
Peter Stark, Moderator

Recommended Action: Receive an overview presentation and provide direction to staff as appropriate. (11-0865)

**Mr. Stark, representing Peter Barron Stark & Associates, Inc., greeted attendees, provided opening statements covering the overall emphasis of the workshop, and distributed and reviewed the workshop workbook (copy on file).**

**Executive Board Members and staff highlighted major accomplishments by Foothill Transit for the past calendar year and discussed strategic goals requiring attention in the year to come, which included but were not limited to the following:**

**Accomplishments:**

- **Being a world and nationwide leader due to the launch of the Ecoliner (electric bus) Project**
- **Having good fiscal management resulting in economic survival and great Budget**
- **Securing \$20 million grants for the organization, as well as managing many projects in accordance with Federal regulations**
- **Moving forward with projected Park and Rides for areas served by Foothill Transit**
- **Attaining an organization image of efficiency, progressiveness, and strong commitment to green technologies.**
- **Transitioning to and managing fare increases and service reductions through excellent outreach and marketing efforts**
- **Building strong relationships with elected officials, schools, transit agencies, and community**
- **Receiving the Leadership in Energy & Environmental Design (LEED), an internationally recognized green building certification for the organization's Headquarters**
- **Having a well-briefed and knowledgeable Executive Board on all Foothill Transit matters**

**Strategic Goals & Direction:**

- **Purchase 14 (Compressed Natural Gas) CNG fueled buses, to be equipped with amenities similar to those of the commuter express buses, and plan for the addition of nine electric buses to the Foothill Transit's fleet.**

- **Review Operations contracts to ensure that contractors are being held accountable to service, environment, and to ensure that they embrace Smart Bus Data. Staff to schedule a study session to review contracts and make recommendations on how to proceed on the next Request for Proposal (RFP) process.**
- **Enhance service alignments: have dedicated bus lines on the freeways; build partnerships with colleges such as those with Rio Hondo and Pasadena City Colleges; have connectivity with El Monte Station, West Covina and Pomona; work with Metro to create a system with light rail lines; and collaborate more with all cities.**
- **Move forward with Park and Rides as the organization has capital resources available to build more.**
- **Schedule Adherence through utilization of SMARTBus System data collection. Staff to provide recommendations to the Executive Board on changes to be considered, costs to be incurred, and policy changes to be explored and included in the new operating contracts to improve processes.**
- **Emergency planning to make certain that Foothill Transit will be able to provide service in the event of a disaster. Identify Foothill's roll in the Region in response to a disaster. Staff to work with Cities, Fire Departments, and law enforcement agencies to develop and present a plan to the Executive Board at a future meeting. Executive Board does not view the organization as taking a lead on this endeavor.**
- **State Advocacy Contract to expire at the end of current calendar year. Staff to include contract in budget and conduct an RPF.**
- **Review options presented by Daniel J. Dopudja, Structural Engineer, ABS Consulting, of seismic analysis of headquarters building. Staff to make a recommendation for Board approval at a future meeting.**
- **Customer Responsiveness/Service. Staff to provide recommendations to the Board on improving levels of customer service at a future meeting.**
- **Three positions currently funded by America Recovery and Reinvestment Acts (ARRA) funds. Staff to provide the Board a budget that includes total costs associated with making these positions permanent under the organization's budget.**

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**By common consent and there being no objection, the Executive Board received an overview presentation and provided direction to staff as detailed above.**

**Doran Barnes, Executive Director, Foothill Transit, discussed Foothill Transit's current issue facing \$10.2 million in unobligated Transit Investments for Greenhouse Gas and Energy Reduction (TIGGER-II) grant funds, which are crucial in the procurement of additional electric buses. He further added that the United States Congress is making plans to revoke these grants.**

**Therefore, on motion of Member Lantz, seconded by Chair Chandler, the Executive Board made a finding that subsequent to the posting of the agenda, it came to the attention of the agency that there is an effort in Congress to revoke all unobligated Greenhouse Gas and Energy Reduction (TIGGER II) grant funds, and there was a need for the agency to take immediate action because Foothill Transit's ability to purchase the necessary electric buses to fulfill its commitment to fully electrify Line 291 depends on obtaining the TIGGER II Grant funds; and added the matter authorizing the exercise of the existing nine options for electric buses with Proterra, Inc. to the agenda as authorized by Section 54954.2 (b)(2) of the Brown Act. Said motion carried by the following vote:**

**Ayes:** 5 – Chair Chandler, Vice Chair Herrera, Treasurer Delach, Member Lantz and Member Wallach

**Noes:** 0 – None

**On motion of Member Lantz, seconded by Chair Chandler, the Board authorized staff to exercise the existing nine options for electric buses with Proterra, Inc. Said motion carried by the following vote:**

**Ayes:** 5 – Chair Chandler, Vice Chair Herrera, Treasurer Delach, Member Lantz and Member Wallach

**Noes:** 0 – None

The Commission recessed to lunch at 11:55 a.m.

The Commission reconvened at 12:38 p.m. with all members present.

The Foothill Transit Executive Board recessed to closed session at 2:19 p.m. (11-1009)

### **III. NOTICE OF CLOSED SESSION**

- 5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section §54957)  
Title: Executive Director (11-0866)**

**No reportable action was taken.**

**IV. ADJOURNMENT**

The meeting was reconvened and called to order by the Chairman at 2:59 p.m. with the following members present: (11-1019)

**Present:** 5 - Chair Chandler, Vice Chair Herrera, Treasurer Delach, Member Lantz and Member Wallach

6. Adjournment of the February 17, 2011, Foothill Transit Executive Board Strategic Planning Workshop. (11-0867)

**There being no further business, the Foothill Transit Executive Board adjourned at 3:00 p.m.**

The foregoing is a fair statement of the proceedings of the regular meeting held February 17, 2011, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

Sachi A. Hamai, Executive Officer  
Executive Officer-Clerk  
of the Board of Supervisors

By \_\_\_\_\_