



Executive Board Meeting AGENDA

Foothill Transit

EXECUTIVE BOARD MEETING

8:00 AM, May 27, 2011

Foothill Transit Administrative Office

2nd Floor Board Room

100 South Vincent Avenue

West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, HERRERA, LANTZ, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF APRIL 29, 2011, EXECUTIVE BOARD STUDY SESSION OF APRIL 29, 2011 AND SPECIAL EXECUTIVE BOARD MEETING OF MAY 11, 2011
5. PRESENTATIONS:
 - 5.1. Contractors' Employee Recognition
 - 5.2. APTA International Roadeo
 - 5.3. Special Presentation to Roger Chandler
 - 5.4. Special Presentation to Peggy Delach
6. PUBLIC COMMENT

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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CONSENT CALENDAR: Items 7 through 13 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011.

8. PERFORMANCE INDICATORS REPORT – APRIL 2011

Recommended Action: Receive and file the April 2011 Performance Indicators Report.

9. 2011 LEGISLATIVE SUMMARY

Recommended Action: Receive and file the May 2011 Legislative Summary. Adopt a support position on AB 345.

10. REQUEST TO ISSUE RFP – REAL-TIME BUS ARRIVAL INFORMATION SYSTEM

Recommended Action: Authorize the Executive Director to issue Request for Proposals (RFP) No. 12-004 for a Real-Time Bus Arrival Information System.

11. REQUEST TO ISSUE RFP – NETWORK INFRASTRUCTURE UPGRADES

Recommended Action: Authorize the Executive Director to issue Invitation for Bids (IFB) No. 12-003 for Network Infrastructure Upgrades.

12. REQUEST TO ISSUE RFP – FLEET MAINTENANCE AUDITS (RFP NO. 11-056)

Recommended Action: Authorize the Executive Director to issue Request for Proposals (RFP) No. 11-056 for transit maintenance review audit services for an initial term of three years with two one-year options.

13. CONTRACT AMENDMENT No. 1 – ARCHITECTURAL AND ENGINEERING SERVICES FOR TRAVERTINE REPLACEMENT AT THE ADMINISTRATIVE BUILDING

Recommended Action: Receive and file Contract Amendment No. 1 for Administrative Building upgrade.



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REGULAR AGENDA:

14. CONTRACT AWARD – ADMINISTRATIVE OFFICE BUILDING PARKING LOT REFURBISHMENT

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and execute a contract in the amount of One Hundred Ninety Nine Thousand Seven Hundred Ninety Seven Dollars (\$199,797.00) with Pyramid Resources, Inc. for Parking Lot Refurbishment at the Foothill Transit Administrative Offices.

15. REQUEST TO ISSUE RFP – TRANSIT SERVICESS – POMONA FACILITY (RFP NO. 12-001)

Recommended Action: Authorize the Executive Director to issue a request for proposals (RFP No. 12-001) for transit operations and maintenance services at Foothill Transit's Pomona facility and terminate the current service contract with First transit for convenience effective December 31, 2011.

16. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LITIGATION Initiation of litigation pursuant to Government Code Section 54956.9 (c): One Case

17. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property Address/Location: 1600 S. Azusa Avenue, TransCenter, City of Industry
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Gregory M. Cuda, Regional Leasing Manager; Ken Mason, General Manager
Under Negotiation: Price and Terms

18. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property Address/Location: 1600 S. Azusa Avenue, Space 571, City of Industry
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Gregory M. Cuda, Regional Leasing Manager; Ken Mason, General



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Manager
Under Negotiation: Price and Terms

- 19. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director
Under Negotiation: Price and Terms

- 20. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: APN: 8474007035
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Andrew Pasmant, West Covina City Manager
Under Negotiation: Price and Terms

- 21. CONTRACT AWARD – ARCHITECTURAL AND ENGINEERING SERVICES FOR THE SAN GABRIEL VALLEY PARK AND RIDE PROJECT

Recommended Action: Authorize the Executive Director to execute a contract in the amount of One Hundred Ninety Five Thousand Dollars (\$195,000) with Johnson Fain to provide Architectural and Engineering and Design Services to develop the design of a Transit Center and Park and Ride Facility in the City of West Covina. This amount will cover Phase I of the project which is limited to providing Site Analysis and Schematic Design.

- 22. CONTRACT AWARD – ENVIRONMENTAL CONSULTING SERVICES FOR SAN GABRIEL VALLEY PARK AND RIDE

Recommended Action: Authorize the Executive Director to execute an agreement in the amount of Two Hundred Thousand Dollars (\$200,000) with LSA Associates LLC to complete the environmental documentation required under the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for the proposed park and ride facility in the City of West Covina.

- 23. CHANGE NOTICE AND CONTRACT AWARD FOR FARE COLLECTION EQUIPMENT

This item will be provided under separate cover.



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Recommended Action:

24. EXECUTIVE DIRECTOR COMMENT
25. BOARD MEMBER COMMENT
26. ADJOURNMENT

**The next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, June 24, 2011 at 8:00 AM**