



# Executive Board Meeting AGENDA

## Foothill Transit

EXECUTIVE BOARD MEETING  
8:00 AM, September 30, 2011  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, DELACH, HERRERA, LANTZ, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 26, 2011 AND SPECIAL EXECUTIVE BOARD MEETING OF SEPTEMBER 14, 2011
5. PRESENTATIONS:
  - 5.1. Contractors' Employee Recognition
6. PUBLIC COMMENT

**CONSENT CALENDAR:** Items 7 through 12 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. FISCAL YEAR 2012 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2012.*

8. PERFORMANCE INDICATORS REPORT – AUGUST 2011

*Recommended Action: Receive and file the August 2011 Performance Indicators Report.*

9. 2011 LEGISLATION SUMMARY

*Recommended Action: Receive and file the September 2011 Legislative Summary. There are no recommended positions on bills this month.*

10. REQUEST APPROVAL – FY 2012 BUS STOP ENHANCEMENT PROGRAM

*Recommended Action: 1) Approve the FY 2012 Bus Stop Enhancement Program; and 2) Authorize the Executive Director to issue requests for applications and provide grants for BSEP projects submitted by member cities and Los Angeles County which meet the established criteria up to \$40,000 each city.*

11. REQUEST TO ISSUE RFP- TRANSIT SERVICES - ARCADIA/IRWINDALE FACILITY (RFP NO. 12-002)

*Recommended Action: Authorize the Executive Director to: 1. Issue a request for proposals (RFP No. 12-002) for transit operations and maintenance services at Foothill Transit's Arcadia/Irwindale facility; and 2. Amend the end date for the current service contract with MV Transportation from July 15, 2012 to June 30, 2012.*

12. Foothill Transit Network Switch Upgrade

*Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and execute a contract in the amount of Two Hundred Forty Six Thousand Two Hundred Sixty Five Dollars and Forty Five Cents (\$246,265.45) with Nexus to upgrade the Cisco network switches at the Foothill Transit administrative office.*

REGULAR AGENDA:

13. FISCAL YEAR 2011 FINANCIAL AND COMPLIANCE AUDIT RESULTS

*Recommended Action: Receive and file the Fiscal Year 2011 financial and compliance audit results.*



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14. Foothill Connections Marketing Campaign

*Recommended Action: Receive and file the Foothill Transit Marketing Campaign report.*

15. Industry Park & Ride Groundbreaking

*Recommended Action: Receive and file the Industry Park & Ride Groundbreaking report.*

16. Option Selection and Request to Issue IFB – Travertine Replacement

*Recommended Action: 1. Select one of three options to replace the existing exterior Travertine cladding system; and 2. Authorize the Executive Director to issue an Invitation for Bids (IFB) for construction and installation of a new exterior cladding system.*

17. Contract Award – On-board Bus Security Surveillance Equipment Improvements

*Recommended Action: Authorize the Executive Director to execute a contract with TransIT Solutions for the provision of on-board and fixed end security surveillance equipment upgrades and all necessary materials and labor to install/retrofit and validate the equipment in the amount of \$1,152,524.71.*

18. Executive Director Comment

19. Board Member Comment

20. Closed Session: Conference with Real Property Negotiators  
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director  
Under Negotiation: Price and Terms

21. Closed Session: Conference with Real Property Negotiators  
(Government Code § 54956.8)

Property Address/Location: APN: 8474007035  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Andrew Pasmant, West Covina City Manager



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22. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government Code § 54956.8)

Property Address/Location: Eastern Portion of 1950 E. Washington Blvd.  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,  
Kevin McDonald, Travis Boyd  
Negotiating Parties: Mike Meraz, Magnum Properties

23. **ADJOURNMENT**

**The next Regular Meeting of the Foothill Transit  
Executive Board is scheduled for  
Friday, October 28, 2011 at 8:00 a.m.**