



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, August 23, 2019
7:45 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Herrera at 7:51 a.m.

Chair Herrera welcomed newly appointed Governing Board Member for the City of Walnut, Mayor Andrew Rodriguez.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Herrera.

3. FOCUS ON SAFETY

Roberto Estrella, Safety Compliance Coordinator, presented a message on back to school safety.

4. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Charlie Rosales, Member Robert Torres, Member Emmett Badar, Member Andrew Rodriguez, Member Uriel Macias, Member Jorge Marquez, Member Gary Boyer, Member Albert Ambriz, Member Tony Wu, Member Roger Chandler, Member Richard Barakat, Member Becky Shevlin, Member Margaret McAustin, Member Nanette Fish, Member Carol Herrera, Member Cory Moss, Member Hector Delgado, Member Sam Pedroza, Member Jimmy Lin, Member Cynthia Sternquist

Absent: Member Ricardo Pacheco, Member Tzeitel Paras-Caracci, Member Jessica Ancona, Member Valerie Munoz



5. Approval of the minutes for the Joint Meeting of the Annual Governing Board Meeting and Executive board Meeting of May 31, 2019.

Motion by Member Calaycay, second by Member Chandler, the minutes for the Joint Meeting of May 31, 2019, were approved. Motion carried 21-0.

6. **APPROVAL OF AGENDA**

Doran Barnes, Executive Director, requested that Item 17, Express Routing Proposed Changes and Cancellation of Line 497 be presented after Item 15, 2019 L.A. County Fair Service.

After discussion, by Common Consent, and there being no objection, the Board approved the agenda as revised.

7. **PRESENTATIONS**

- 7.1 Contractors' Employee Recognition

Araceli Lopez, Transit Stores General Manager, introduced the Transdev employee of the quarter.

Cynthia Acuna - Employee of the Quarter

Denise Murphy, Assistant General Manager, introduced the Arcadia location Transdev employees of the month.

Amber Webb - Employee of the Month
Albert Rodriguez - Operator of the Month

Jeffrey Moore, Interim General Manager, introduced the Pomona location Keolis employees of the month.

Ricardo Montes - Employee of the Month
Harvey Nix - Operator of the Month

Tanya Pina, Operations Contract and Customer Service Manager, introduced the 2019 APTA Rodeo participants and thanked them for representing Foothill Transit at the rodeo.

Daniel Hernandez, Coach Operator, Transdev
Fernando Murrieta, Maintenance, Transdev
Tracy Nicometo, Maintenance, Transdev



Stephen Leung, Maintenance, Transdev

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month and the 2019 APTA Roadeo participants.

8. PUBLIC COMMENT

Erin Mayheld addressed the Governing Board about her mobility aid she uses on several transit systems. She has been told by Foothill Transit bus drivers that she must empty it before boarding, it can't be used with the ramp, and that it's been banned by Foothill Transit.

Denise Howell, addressed the Governing Board and stated that Foothill Transit buses are infested with cockroaches and bed bugs. She requested to know when Foothill Transit plans to address the matter. She also requested to know how often Foothill Transit fumigates its buses.

Stanley Small, Amalgamated Transit Union, addressed the Governing Board. He stated that there is an infestation of roaches on Foothill Transit buses and that Transdev is taking the matter very lightly. He stated that the news media would be contacted next, and that an OSHA complaint will be filed. Mr. Small also stated that if Foothill Transit puts the services out of the Arcadia facility out for bid, that a provision be made to provide a plan on how to handle driver assaults.

Chair Herrera requested that Executive Director Doran Barnes respond to Public Comment. Mr. Barnes stated that staff would respond to the public comment speakers that provided contact information. He indicated that staff is aware of the issues and that both contractors have programs in place for fumigation and best practices.

CONSENT CALENDAR:

9. JUNE 2019 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through June 30, 2019. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of June 30, 2019, for the fiscal year ending June 30, 2019.

Motion by Member Chandler, second by Member Calaycay, to receive and



file. Motion carried 21-0.

10. **JULY 2019 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through July 31, 2019. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of July 31, 2019, for the fiscal year ending June 30, 2020.

Motion by Member Chandler, second by Member Calaycay, to receive and file. Motion carried 21-0.

11. **FISCAL YEAR 2018-2019 FOURTH QUARTER BUDGET UPDATE**

Recommendation: Receive and file the Fourth Quarter Budget Update for the fiscal year ending on June 30, 2019.

Motion by Member Chandler, second by Member Calaycay, to receive and file. Motion carried 21-0.

12. **FISCAL YEAR 2018-2019 PERFORMANCE INDICATORS REPORT**

Recommendation: Receive and file the FY2018-2019 Performance Indicators Report.

Motion by Member Chandler, second by Member Calaycay, to receive and file. Motion carried 21-0.

13. **AUGUST 2019 LEGISLATIVE SUMMARY**

Recommendation: Receive and file the August 2019 Legislative Summary and adopt an oppose position on AB 315.

Motion by Member Chandler, second by Member Calaycay, to receive and file and adopt. Motion carried 21-0.

14. **COACH OPERATOR AUDIT RESULTS**

Recommendation: Receive and file the results of the FY2018-2019 Fourth Quarter Coach Operator Audits.



Motion by Member Chandler, second by Member Calaycay, to receive and file. Motion carried 21-0.

REGULAR AGENDA

15. 2019 L.A. COUNTY FAIR SERVICE

Recommendation: Receive and file the 2019 L.A. County Fair Service Report.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel reported that Line 196 was created to connect customers from Azusa Intermodal Transit Center to the L.A. County Fair, and only provided service on the weekends. Line 197, which runs from the Pomona Transit Center to Montclair, had extra trips added to provide service to the fair. In 2018, Line 197 saw an increase in ridership, while Line 196 ridership continued to drop from previous years.

Staff met with the Fairplex marketing and operations staff to see what improvements could be made to the service. For 2019, Line 196 was eliminated, and Line 22 was created and would operate like a circulator in Pomona and would drop off customers at the Fair's Blue Gate. Line 22 would provide weekend service and will provide service on Labor Day. Line 22 would provide a connection to the fair for seven Foothill Transit bus lines that go to the Pomona Transit Center and also connect with Metrolink at the northern and southern Pomona stations, and also connect with Omnitrans.

Received and filed.

16. AUTONOMOUS BUS CONSORTIUM UPDATE

Recommendation: Receive and file the update on the Autonomous Bus Consortium project.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that in April 2019, Foothill Transit joined the Autonomous Bus Consortium to investigate the feasibility of a joint purchase of autonomous buses. The consortium is comprised of 13 selected transit agencies. The goal is to deploy a full-sized bus. AECOM has been assigned to lead and manage the consortium. Mr. Cordero introduced Richard Wolsfeld, AECOM Executive Vice President North America, who provided a brief



update.

Received and filed.

17. **EXPRESS ROUTING PROPOSED CHANGES AND CANCELLATION OF LINE 497**

Recommendation:

Line 490

Establish Line 490, serving the new Covina Transit Center and including five trips in the morning and five trips in the afternoon that will serve Grand Avenue north of Covina Boulevard to serve the stops that are currently served by Line 498.

Line 498

Have the routing begin and end at the Industry City Hall Park & Ride before traveling to West Covina and then into Downtown L.A.

Line 493

Shift the eastern start and end point from the Industry Park & Ride to Colima and Fairway based on customer feedback obtained during the public comment process.

Line 497

Cancel the line and reinvest the savings into other Foothill Transit bus lines to enhance service within our region.

Josh Landis, Planning Manager, presented this item.

Mr. Landis reported on the public outreach conducted after Governing Board approval to seek public input in May 2019. Information was posted in newspapers, social media, Foothill Transit's website, and on rider alerts. A total of eight meetings were held at bus stops, and a Public Hearing was held on a Saturday at the Foothill Transit Administrative Offices. A total of 203 comments were received.

A review was presented of the proposed changes to three express routes, and proposed Pilot Line 490. Two of the proposals have changed due to feedback received from customers. Ultimately, staff was unable to find a way to coordinate additional funding of Line 497, therefore the proposal to cancel the bus line was moving forward.

The budget impact from the proposals has an annual budget savings of \$194,000. Savings would be reinvested into other express lines. Changes



would go into effect in January or February 2020.

The Governing Board engaged in a question and answer period with staff regarding the cancellation of Line 497. Maria Lopez, addressed the Governing Board, and stated that she was against the proposed changes. She stated she was present at the Public Hearing and that there was no support for the proposed changes at the hearing. Monica Gonzalez, addressed the Governing Board, she stated she is opposed to the cancellation of Line 497. She also informed the Governing Board that there were 139 not 109 signatures submitted opposing the cancellation. She also stated that some customers are willing to pay higher fares.

Doran Barnes, Executive Director, commented that it could be possible to operate a further reduced level of service and see how that goes, if that should be the direction of the Governing Board. Member Pedroza stated that he appreciates that staff approached the San Bernardino County Transportation Authority, which would have to assist in subsidizing the bus line. He encouraged Line 497 riders to approach San Bernardino County officials for assistance. Member Calaycay, as well, stated that the riders should approach San Bernardino County officials and that improvements need to be made to the park and ride to address safety concerns.

Member Pedroza amended the recommendation to continue with staff's recommendations, and to allow for some time to identify potential funding for Line 497 and improvements to the Chino Park and Ride. If such funding is identified prior to cancellation or in the future, Foothill Transit may reconsider providing bus service.

Motion by Member Pedroza, second by Member Calaycay, to approve the revised recommendation. Motion carried 18-0.

18. **ELECTRIC BUS INFRASTRUCTURE STUDY**

Recommendation: Receive and file the Electric Bus Infrastructure Study update.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported on expanding the in-depot charging capabilities at the Arcadia and Pomona yards. The development of a plan on transitioning to 100 percent electric requires a team of engineers to layout the detailed plan and cost estimates. Foothill Transit contracted with Burns and McDonnell to



assist in developing solutions. Adam Young, Project Manager, Burns and McDonnell provided a brief update on the project.

Received and filed.

19. **DOUBLE-DECK ELECTRIC BUS UPDATE**

Recommendation: Receive and file the update on the double-deck electric bus project.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported on the double-deck electric bus project. Foothill Transit entered into contract with Alexander Dennis to develop an electric battery version to serve on commuter express routes. Mr. Cordero introduced Steven Walsh, Vice President of Alexander Dennis, who provided an update on the project.

Received and filed.

20. **FARE RESTRUCTURING PHASE II**

Recommendation: Receive and file the update to implementation of the Phase II of the fare restructuring.

Doran Barnes, Executive Director, stated that the report served as a reminder that the Governing Board did approve an increase in fares. The fare increase will be effective September 29, 2019. Staff wanted to remind the Governing Board of the upcoming implementation. He also reported that even with the fare increase, farebox recovery is budgeted at 16.8 percent.

Received and filed.

21. **EXECUTIVE DIRECTOR COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Invites to Foothill Transit's Team Picnic have been placed at each Governing Board Member's seat. The picnic is scheduled for



September 15 and he asked members to RSVP with Christina Lopez if they planned on attending.

22. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Pedroza recommended the Moovit app for transit information. Member Pedroza said it was very convenient and user friendly.

23. **ADJOURNMENT**

Adjournment for the August 23, 2019 Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board Meeting adjourned at 9:40 a.m.