



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, August 23, 2019
9:00 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Herrera at 9:56 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Richard Barakat, Member Gary Boyer, Member Corey Calaycay, Vice Chair Cynthia Sternquist, Chair Carol Herrera

3. APPROVAL OF AGENDA

After discussion, by Common Consent, and there being no objection, the Board approved the agenda as presented.

4. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Regular Meeting of June 28, 2019.

Motion by Member Calaycay, second by Member Barakat, the minutes for the Regular Meeting of June 28, 2019 were approved. Motion carried 5-0.

5. PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

CONSENT CALENDAR

**6. REQUEST TO ISSUE RFP – TRANSIT SERVICES – ARCADIA FACILITY
(RFP NO. 20-010)**

Recommendation: 1. Rescind the Executive Director's authorization to



exercise the four-year option on Agreement No. 16-021 with Transdev Services, Inc.; and 2. Authorize the Executive Director to issue a request for proposals (RFP) No. 20-010 for transit operations and maintenance services at Foothill Transit's Arcadia facility.

Motion by Vice Chair Sternquist, second by Member Calaycay, to approve.
Motion carried 5-0.

7. **CONTRACT AWARD - ON CALL SCHEDULING SUPPORT**

Recommendation: Receive and file this update on award of Contract No. 19-098 to MetroKinetics Inc. dba CSched USA for On Call Scheduling Support in the not-to-exceed amount of \$83,808.

Motion by Vice Chair Sternquist, second by Member Calaycay, to approve.
Motion carried 5-0.

REGULAR AGENDA

8. **CNG FUEL FIXED PRICE PROPOSAL**

Recommendation: Authorize the Executive Director to negotiate contract terms and amend the existing CNG fueling station operations and maintenance contracts into fixed-price agreements with Clean Energy to guarantee Foothill Transit's cost of natural gas for a period of four years. The pricing will be based on a price per gasoline gallon equivalent (GGE) and costs will not exceed the FY19-20 approved budget for fuel.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

Mr. Cordero reported that last fiscal year Foothill Transit experienced a spike in the price of Compressed Natural Gas (CNG). The spike was due to continued outages on multiple pipeline segments from the Arizona border and the Aliso Canyon facility. The average cost Foothill Transit paid was \$0.57 per GGE.

Foothill Transit's fuel supplier Clean Energy offered a proposal last July with a fixed price of \$0.47 per GGE for 4 years. The price could change depending on what the current price is. The offer also includes "take or pay" agreement of usage at each facility. Foothill Transit would pay the fixed price on 80 percent of gas usage and 20 percent at the going rate at the beginning of each month. The ratio can be contracted at other rates.



Member Barakat asked what price staff is looking to pay. Doran Barnes, Executive Director, indicated that staff is looking at paying between \$0.45 to \$0.47 per GGE.

Member Barakat revised the recommendation to include that the price should not exceed the budgeted amount and \$0.47 per GGE.

Motion by Member Barakat, second by Member Calaycay, to approve the revised recommendation. Motion carried 5-0.

9. EXECUTIVE DIRECTOR COMMENT

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Information will be provided to the Executive Board regarding the bus fumigation protocol at the Arcadia and Pomona facilities.
- Staff will reach out to officials in San Bernardino County to address the Line 497 and Chino Park and Ride.
- Thanked the Executive Board for their support.
- Foothill Transit's procurement department earned the 2019 Achievement of Excellence in Procurement Award from National Procurement Institute.
- Reminded the Executive Board of the Foothill Transit Team Picnic.
- A study session is schedule on September 17 regarding fleet strategy.

10. BOARD MEMBER COMMENT

Comments by Members of the Foothill Transit Executive Board.

- Chair Herrera stated that some important decisions need to be made regarding the type of buses the agency purchases. She also stated that the California Public Utilities Commission wants to mandate that all residences and restaurants be all electric.

11. ADJOURNMENT

Adjournment for the August 23, 2019 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board Meeting adjourned at 10:28 a.m.