



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

Friday, March 20, 2015

7:45 AM

CALL TO ORDER

1. Call to order. (15-1270)

The meeting was called to order by Chair Doug Tessitor at 7:55 a.m.

PLEDGE

2. Pledge of Allegiance. (15-1271)

The Pledge of allegiance was led by Member Pedroza.

ROLL CALL

3. Roll call. (15-1272)

Roll call was taken by Ivonne Umana, Staff, Board of Supervisors Executive Office, Commission Services Division.

Present: Member Corey Calaycay, Member Charles S. Rosales, Member Emmett Badar, Member Nancy Tragarz, Member Cruz Baca, Member Peggy A. Delach, Member Doug Tessitor, Member Corey Warshaw, Member Roger Chandler, Member Richard G. Barakat, Member Tzeitel Paras-Caracci, Member Becky A. Shevlin, Member Margaret McAustin, Member Cynthia Sternquist, Member Carol Herrera, Member Juventino J Gomez, Member Jeff Parriott, Member Michael De La Torre, Member Sam Pedroza, Member David C. Rodriguez and Edward Alvarez

Excused: Member Paula Lantz, Member Mark Breceda, Member Violeta Lewis and Member Hector Delgado

Chair Tessitor congratulated the following Governing Board Members who recently won their reelection to the following Council Seat:

Uriel Macias, City of Azusa (Not Present)
Charlie Rosales, City of La Verne
Margaret McAustin, City of Pasadena
Emmett Badar, City of San Dimas
Cynthia Sternquist, City of Temple City.

I. ADMINISTRATIVE MATTERS

4. Approval of the minutes for the Special Meeting of the Governing Board of October 9, 2014. (15-1273)

On motion of Member Calaycay, seconded by Member Herrera, unanimously carried (Members Breceda, Delgado, Lanz and Lewis being absent) this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. PUBLIC COMMENT

5. Public Comment. (15-1274)

Matt Horton, Vice President of Sale, Proterra LLC (Proterra), is in the process of opening a new manufacturing facility in the City of Industry, and it is scheduled to open on July 1, 2015. Proterra has invested \$8 million in the facility, which will create 70 new "green" jobs and produce yearly in excess of 140 vehicles.

Doran Barnes, Executive Director, Foothill Transit, addressed the Governing Board and the members of the public by remembering Mr. Tessitor's tenure at Foothill Transit. Mr. Tessitor undertook the development of many projects, including the Industry Park and Ride, College Pass Program and Electric Bus Program. Mr. Barnes and the Executive Board thanked Mr. Tessitor for providing valuable leadership, expertise, and support to the Foothill Transit Board during his tenure. Mr. Barnes presented Chair Tessitor with a commemorative "Bus Stop Sign"- that recognized his years of service on the Foothill Transit Board.

Member Chandler, City of Arcadia, thanked Chair Tessitor and stated he is a born leader.

III. PRESENTATIONS

6. Foothill Transit Program Updates

6.1 STAND UP 4 TRANSPORTATION (15-1277)

Felicia Friesema, Director of Planning, presented a verbal report on the following:

- **On July 6, 2012, President Obama signed into law P.L. 112 141, the Moving Ahead for Progress in the 21st Century Act (MAP 21). MAP 21 provides needed funds and represents a milestone for the U.S. economy.**
- **Funds for surface transportation programs has been secured at over \$105 billion for fiscal years 2013 and 2014 and funds for MAP 21 have been extend to May 2015.**
- **National Transportation Infrastructure date is April 9, 2015 to be celebrated at Cal Poly Pomona, Environmental Design Building.**

Doran Barnes, Executive Director, Foothill Transit, added the secondary goal is to include Foothill Transit's "Class Pass Program" in this event.

Member Barakat suggested including the City of Pasadena in future gatherings, as the City of Pasadena has the number one design school.

After discussion, by Common Consent, and there being no objection (Members Breceda, Delgado, Lanz and Lewis being absent), the Governing Board accepted Ms. Friesema's report.

6.2 POTENTIAL TRANSITION OF LINES 190 AND 194 (15-1275)

Joe Raquel, Director of Planning presented a verbal report on the following:

- **Lines 190 and 194 travel along key corridors not currently serviced by Foothill Transit.**
- **Addition of these lines will enhance the current service offered at Mount San Antonio College (Mt. SAC) program, and increase ridership by 14 percent.**
- **To support this transition, a sample letter of support will be provided to each city for signature, and added that Supervisors Antonovich and Solis are fully in support of this transition.**

In response to questions posed by the Governing Board, Mr. Raquel reported that the traveling time from Baldwin Park to Mt. SAC will decrease to 30-40 minutes. The goal and focus is on the construction of the South and North routes of the Gold Line.

Member Sternquist commented that the City of Temple City's major complaint/concern is that Metro is not offering suitable services to the Sierra Madre Station and bus services that are offered are not on schedule.

After discussion, by Common Consent, and there being no objection (Members Breceda, Delgado, Lanz and Lewis being absent), the Governing Board accepted Mr. Raquel's report.

6.3 BUS STOP ENHANCEMENT PROGRAM (15-1278)

Henry Lopez, Transit Planner, presented a verbal report, and relayed the following:

- The Program provides member cities with financial assistance to improve bus stop locations.
- The Program's overall goal is to improve the customer experience while waiting for the bus with target areas to include: 1) Strengthen community identity; 2) complement adjacent activities; 3) provide safety related amenities; 4) improve bus stop technology; 5) attract new customers; and 6) reinforce Foothill Transit's positive image.
- Application would be issued to the Joint Power Authority member cities and the County of Los Angeles for projects, which Foothill Transit would provide funding up to \$35,000 to each member city based on the established criteria.
- The Program also includes an additional \$5,000 for eligible member cities implementing additional amenities, such as innovative lighting, drinking fountains, supplemental devices for the disabled, as well as passenger related technology.

In response to questions posed by the Governing Board, Mr. Lopez reported that the Foothill Logo is not included on the Bus Stops. Cities can decide the type of logo to be included on the bus stops. Mr. Barnes also responded that information on the arrival of buses is not available at

the bus stop locations, but available on smart phones.

Member Wallach requested if the handicapped area exposure to sun could be mitigated.

After discussion, by Common Consent, and there being no objection (Members Breceda, Delgado, Lanz and Lewis being absent), the Governing Board accepted Mr. Lopez's report.

6.4 YEAR-TO-DATE BUDGET UPDATE (15-1276)

Michelle Caldwell, Director of Finance, presented a verbal report on the following:

- December 31, 2014, Foothill Transit is \$2.7 million under the approved operating budget of \$38.4 million.
- Foothill Transit forecasts to end the fiscal year approximately \$3.9 million under the approved operating budget of \$77.2 million.
- Overall expenses increased by 15% primarily due to uncertainty in choosing a new operating contractor for the Arcadia operation.

After discussion, by Common Consent, and there being no objection (Members Breceda, Delgado, Lanz and Lewis being absent), the Governing Board accepted Ms. Caldwell's report.

6.5 POSSIBLE ANNUAL GOVERNING BOARD MEETING DATE CHANGE (15-1280)

Doran Barnes, Executive Director, Foothill Transit, informed that due to the conflicting schedules, the Governing Board Members have requested the date of the Annual Governing Board Meeting to be rescheduled from Friday, May 22, 2015 to Wednesday, May 13, 2015.

After discussion, by Common Consent, and there being no objection (Members Breceda, Delgado, Lanz and Lewis being absent), the Governing Board accepted Mr. Barnes' report.

6.6 CLUSTER ELECTIONS OVERVIEW (15-1279)

David Reyno, Director of Governmental Relations, presented a verbal report on the Foothill Transit's Annual Election process to be held on May 13, 2015 at 7:45 a.m. Mr. Reyno informed that the that the election would

encompass the Executive Board Members and Alternates for Cluster 1 and 4 for the next three years, and a special election for an Executive Board Member and Alternate for Cluster 2. He further clarified that Cluster 1 is comprised of the cities of: Claremont, La Verne, Pomona, San Dimas and Walnut. Cluster 4 the cities of: Diamond Bar, El Monte, Industry, La Puente and South El Monte. Finally, Cluster 2 the cities of: Azusa, Baldwin Park, Covina, Glendora, Irwindale and West Covina.

Mr. Reyno informed the Governing/Executive Board that on March 27, 2015 letters, with instructions, for consideration to be nominated to the Governing/Executive Board will be mailed to the clusters.

Interested individuals should mail their Letter of Interest by April 13, 2015 to the Executive Director. The Executive Director will email the confirmation of the receipt of the Letters of Interest to the Clusters by April 21, 2015.

After discussion, by Common Consent, and there being no objection (Members Breceda, Delgado, Lanz and Lewis being absent), the Governing Board accepted Mr. Reyno's report.

IV. EXECUTIVE DIRECTOR COMMENT

7. Comments by Mr. Doran Barnes, Executive Director, Foothill Transit Governing Board. (15-1281)

Mr. Barnes introduced Yoko J. Igawa, Procurement Manager. Ms. Igawa reported on the 2015 Foothill Transit University of Southern California (USC) Externship Program.

Foothill Transit hosted three Master of Planning (MPL) students: Daniel Bernstein, Benjamin Frazier and Yanlin Zhou, from the USC Price School of Public Policy during Spring Break. These students volunteered their time to shadow Foothill Transit staff and worked on two projects: Best Practices in Parking Management & Enforcement of Multi User Shared Parking Structures (Facilities Department); and Best Practices for Transportation Service Planning Guidelines (Planning Department).

V. GOVERNING BOARD MEMBER COMMENT

8. Comments by Members of the Foothill Transit Governing Board. (15-1282)

Member De La Torre, County of Los Angeles, thanked staff for their performance and professionalism.

Member Herrera, City of Diamond Bar, thanked Chair Tessitor for his leadership and service to Foothill Transit.

Member Pedroza, County of Los Angeles, expressed his readiness with working with all Members of the Governing Board. Thanked Supervisor Hilda L. Solis for his appointment to the Governing Board, and thanked Member Wallach for her services to Foothill Transit.

Member Wallach, County of Los Angeles, acknowledged that it was a pleasure to serve on the Board of Foothill Transit.

Mr. Barnes informed that Member Wallach will attend the Annual Governing Board Meeting to honor her service at Foothill Transit.

Member Paras-Caracci, City of Duarte, thanked Chair Tessitor for his work and thanked Foothill Transit for their sponsorship at one of the City of Duarte's Concerts in the Park events.

Chair Tessitor, City of Glendora, thanked everyone for their support in leading Foothill Transit throughout the years.

VI. ADJOURNMENT

- 9. Adjournment for the March 20, 2015 Foothill Transit Governing Board Meeting. (15-1283)**

There being no further business, Foothill Transit Governing Board meeting adjourned at 8:51 a.m.