



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Tuesday, March 28, 2023
8:30 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Calaycay at 8:33 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Cory Moss.

3. ROLL CALL

Roll call was taken by Sabrina Muhne, Board Support Coordinator.

Present: Member Gary Boyer, Member Becky Shevlin, Vice Chair Cory Moss, Chair Corey Calaycay

Absent: Member Cynthia Sternquist

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

Mr. Barnes requested that Items 20 and 23 be pulled for discussion at a future meeting.

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as revised.

5. PRESENTATIONS

5.1 Introduction of Foothill Transit Business Partners

Susan Sweat, Chief Operating Officer, Transdev, addressed the



Executive Board

Steve Shaw, Chief Operating Officer, Keolis, addressed the Executive Board

5.2 Contractors' Employee Recognition

Shawn Chavira, General Manager, Transdev, introduced and recognized the following Arcadia location Transdev operator and employee of the month:

Joseph McLaughlin, Operator of the Month
Shiloh Taylor, Employee of the Month

Doug Brockwell, General Manager, Keolis, introduced and recognized the following Pomona location Keolis operator and employee of the month:

Terreal Baber, Operator of the Month
Alicia Marquez, Employee of the Month

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month.

CONSENT CALENDAR

Member Moss requested that Item 11 be pulled for discussion. Member Boyer requested that Items 10 and 12 be pulled for discussion. The Executive Board took action on a single motion on the remaining Items 6-9, 13-17, of the Consent Calendar.

There was no Public Comment on the Consent Calendar.

6. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF FEBRUARY 28, 2023**

Approval of the minutes for the Regular Meeting of February 28, 2023.

Motion by Member Shevlin, second by Member Moss, to approve. Motion carried 4-0.



7. **JANUARY 2023 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through January 31, 2023. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of January 31, 2023, for the fiscal year ending June 30, 2023.

Motion by Member Shevlin, second by Member Moss, to receive and file.
Motion carried 4-0.

8. **MARCH 2023 PROCUREMENT MONTHLY REPORT**

Recommended Action: Receive and file the Procurement Monthly Report for March 2023.

Motion by Member Shevlin, second by Member Moss, to receive and file.
Motion carried 4-0.

9. **TRANSPORTATION FUND EXCHANGE**

Recommended Action: Authorize the Chief Executive Officer to execute an assignment agreement with the City of Pomona to exchange Foothill Transit general use funds for Proposition A Transportation Local Return funds.

Motion by Member Shevlin, second by Member Moss, to authorize. Motion carried 4-0.

10. **ELECTRIC BUSES AND FAST-CHARGE INFRASTRUCTURE RETIREMENT**

Recommended Action: Receive and file a report on the retirement of the final two fast-charge battery-electric buses and the decommissioning and retirement of obsolete electric bus fast-charge infrastructures at the Pomona Transit Center and Pomona Operations and Maintenance Facility.

Roland Cordero, Director of Maintenance and Vehicle Technology, responded to questions and comments by the Executive Board.

There was no Public Comment on Item 10.

Motion by Member Shevlin, second by Member Boyer, to receive and file.
Motion carried 4-0.

11. **AUTHORIZATION TO AWARD CONTRACT FOR FUEL CELL BUSES**

Recommended Action: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into a Contract with Creative Bus Sales for \$24,911,269.90, sales tax included, for the purchase of 19 40-foot zero-emissions fuel cell buses.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented this item.

There was no Public Comment on Item 11.

Motion by Member Shevlin, second by Member Moss, to authorize. Motion carried 4-0.

12. **AUTHORIZATION TO PROCEED WITH FORMAL APPLICATION PROCESS WITH THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (CJPIA)**

Recommended Action: Authorize the Chief Executive Officer to begin the application process with the California Joint Powers Insurance Authority (CJPIA).

John Curley, Chief of Safety and Security, responded to questions and comments by the Executive Board.

There was no Public Comment on Item 12.

Motion by Member Moss, second by Member Boyer, to authorize. Motion carried 4-0.

13. **AUTHORIZATION TO INCREASE LIFE OF PROJECT BUDGET FOR THE MT. SAN ANTONIO COLLEGE TRANSIT CENTER PROJECT**

Recommended Action: Authorize the Chief Executive Officer to increase the Life of Project Budget for the Mt. San Antonio College (Mt. SAC) Transit Center project for an additional \$600,000 to the existing project #0115 and add to the proposed FY2024 Business Plan and Budget for the May governing board meeting.

Motion by Member Shevlin, second by Member Moss, to authorize. Motion

carried 4-0.

14. **LEASE AMENDMENT FOR SUITE 404 AT THE ADMINISTRATIVE OFFICE BUILDING**

Recommended Action: Authorize the Chief Executive Officer to execute Lease Amendment No. 4 with tenant in Suite 404 for a 10-year term with two additional 5-year option lease.

Motion by Member Shevlin, second by Member Moss, to authorize. Motion carried 4-0.

15. **PROPOSED FISCAL YEAR 2024 BUSINESS PLAN INITIATIVES**

Recommended Action: Approve the proposed FY 2024 Business Plan Initiatives.

Motion by Member Shevlin, second by Member Moss, to approve. Motion carried 4-0.

16. **2023 Foothill Transit Bus Roadeo Results**

Recommended Action: Receive and file the 2023 Foothill Transit Bus Roadeo Results.

Motion by Member Shevlin, second by Member Moss, to receive and file. Motion carried 4-0.

17. **SUMMER SALE**

Recommended Action: Authorize the Chief Executive Officer to implement a half-price pass program for a period of three months starting in July 2023.

Motion by Member Shevlin, second by Member Moss, to authorize. Motion carried 4-0.

18. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:



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- Noted that the Chief Operating Officers from both operations contractors were in attendance and expressed appreciation of their support for the team.
 - Expressed thanks to the Eldorado team for their ongoing work on the hydrogen fuel cell program.
 - Thanked the board for participating in the Rodeo, allowing the opportunity to showcase safety, skills, and the great work done by the team.
 - Spring events coming up include the Foothill Transit Annual Governing Board Meeting, the grand opening of the Mt. SAC Transit Center, and other community events and chamber events.
 - Requested to adjourn this meeting in the memory of David Reyno, former Foothill Transit Director of Government Relations, and Bernard Tabary, Chief Executive Officer of Keolis International.

19. **BOARD MEMBER COMMENT**

There were no comments by Members of the Foothill Transit Executive Board.

There was no Public Comment on Closed Session.

The Executive Board recessed into Closed Session at 9:18 a.m.

20. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Gov't Code § 54957)
Title: Chief Executive Officer

This item was pulled from the agenda and will be presented at a future meeting.

21. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION** pursuant to Government Code Section 54956.9 (d): One Case

The Executive Board reconvened at 9:53 a.m.

22. **CLOSED SESSION REPORT**

Chair Calaycay reported that there were no reportable actions on Item 21.



23. **CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

Recommended Action: Consider authorizing the Chair to execute a Seventh Amendment to the Chief Executive Officer's ("CEO") Employment Agreement extending the term of that agreement for an additional five years and adjusting the CEO's compensation.

This item was pulled from the agenda and will be presented at a future meeting.

24. **GENERAL PUBLIC COMMENT**

No members of the public addressed the Foothill Transit Executive Board.

25. **ADJOURNMENT**

Adjournment for the March 28, 2023, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned in the memory of David Reyno and Bernard Tabary at 9:54 a.m.

Prepared by:

Sabrina Muhne, Board Support
Services Coordinator

Reviewed by:

Christina Lopez, Board Secretary

Approved on: 04/25/2023