



Foothill Transit

Executive Board Meeting AGENDA

EXECUTIVE BOARD MEETING
8:00 AM, October 31, 2014
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS DE LA TORRE, HERRERA, LANTZ, SHEVLIN, TESSITOR,
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 26, 2014
5. PRESENTATIONS:
 - 5.1. Contractors' Employee Recognition
 - 5.2. New & Promoted Staff
 - 5.3. Update on APTA Activities
6. PUBLIC COMMENT

CONSENT CALENDAR: Items 7 through 13 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. FY 2014/2015 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through September 30, 2014.

8. OCTOBER 2014 LEGISLATIVE SUMMARY

Recommended Action: Receive: Receive and file the October 2014 Legislative Summary. There are no recommended positions on bills this month.

9. RESOLUTION ADOPTING BOARD MEETING SCHEDULE FOR 2015

Recommended Action: Adopt Resolution No. 2014-04 Board Meeting Schedule for 2015.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

If you require translation services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, por favor póngase en contacto con la oficina del Director Ejecutivo en el (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

如果需要翻译服务，请至少于会议前48小时致电高级主任办公室：(626) 931-7300 分机 7204。

Nếu Quý vị có yêu cầu dịch vụ dịch thuật, xin vui lòng liên hệ với văn phòng Giám đốc Điều hành tại (626) 931-7300 số lẻ 7204, ít nhất 48 giờ trước khi cuộc họp.

Kung nangangailangan ka ng mga serbisyo sa pagsasalín, pakisuyong makipag-ugnayan sa opisina ng Executive Director sa (626) 931-7300 extension 7204, ng hindi bababa sa 48 oras bago ang pulong.

번역 서비스가 필요하시면 미팅 최소 48시간 이전에 임원 사무실로 (626-931-7300, 내선 번호 7204) 전화주시기 바랍니다.

翻訳サービスが必要な方は、会議の48時間前までに(626) 931-7300 内線 7204のエグゼクティブディレクター事務所にご連絡ください。

إن كنت بحاجة إلى خدمات ترجمة، برجاء الاتصال بالمدير التنفيذي للمكتب على رقم (626)931-7300 (الرقم الداخلي 7204) قبل الاجتماع بـ 48 ساعة على الأقل.

Եթե Ձեզ թարգմանչական ծառայությունների են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ խնդրում ենք զանգահարել Գործադիր տնօրենի գրասենյակ (626) 931-7300 լրացուցիչ՝ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកស្នើសុំសេវាកម្មបកប្រែភាសា សូមទាក់ទងមកការិយាល័យនាយកប្រតិបត្តិ តាមលេខទូរស័ព្ទ៖ (626) 931-7300 លេខបញ្ជូនបន្ត 7204 ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោង មុនពេលកិច្ចប្រជុំ។

در صورت نیاز به خدمات ترجمه، لطفاً حداقل 48 ساعت قبل از جلسه ملاقات با مدیر اجرایی دفتر به شماره (626)931-7300 داخلی 7204 تماس حاصل فرمایید.

หากคุณต้องการบริการการแปลภาษา กรุณาติดต่อสำนักงานผู้อำนวยการบริหารที่ (626) 931-7300 ต่อ 7204, อย่างน้อย 48 ชั่วโมงก่อนที่จะมีการประชุม



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10. COACH OPERATOR AUDIT RESULTS

Recommended Action: Receive and file the results of the coach operator audits conducted in September 2014.

11. REQUEST FOR PROPOSALS (RFP) 15-028 - REPAINTING AND DECAL INSTALLATION AND HEAVY MAINTENANCE ON 30 60-FOOT ARTICULATED BUSES

Recommended Action: Authorize the Executive Director to issue RFP No. 15-028 for the repainting, livery upgrade, bus decal installation and heavy maintenance on 30 60-ft. articulated buses.

12. CONTRACT AMENDMENT - ARCHITURAL AND ENGINEERING DESIGN FOR THE AZUSA INTERMODAL PARKING FACILITY

Recommended Action: Authorize the Executive Director to execute Amendment No. 6 to Contract No. 11-036 with Choate Parking Consultants in the total amount of \$25,339 for additional geotechnical services to evaluate fault trace information; and the services of a Qualified Stormwater Pollution Prevention Plan Practitioner (QSP) for the Azusa Intermodal Parking Facility Project.

13. CONTRACT AWARD - SECURITY SYSTEM MAINTENANCE

Recommended Action: Authorize the Executive Director to negotiate final terms and conditions and enter into Agreement No. 15-012 in the amount of Three Hundred Forty-Two Thousand Six Hundred Dollars and Ninety-One Cents (\$342,600.91) with G4S Technology LLC for the provision of security maintenance services of Foothill Transit's Electronic Security Systems (ESS). The base contract term will be three years, with two one-year options to be exercised at Foothill Transit's sole discretion.

REGULAR AGENDA:

14. FY 2013/14 COMPREHENSIVE ANNUAL FINANCIAL AUDIT REPORT RESULTS

Recommended Action: Receive and file the FY 2013/14 financial and compliance audit results. The Comprehensive Annual Financial Report (CAFR) including the auditor's opinions has been provided for you as a separate attachment.



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15. DOWNTOWN LOS ANGELES BUS LAYOVER LEASE

Recommended Action: Authorize the Executive Director to negotiate final terms and conditions with the Los Angeles Metropolitan Transportation Authority (Metro) for the lease of bus layover space in downtown Los Angeles.

16. FISCAL YEAR 2014/15 BUSINESS PLAN INITIATIVES UPDATE

Recommended Action: Receive and file the status update on the FY 2014/15 Business Plan Initiatives.

17. PERFORMANCE INDICATORS REPORT - FY 2014/15 FIRST QUARTER REPORT

Recommended Action: Receive and file the FY 2014/15 First Quarter Performance Indicators Report.

18. CONTRACT TRANSITION - Foothill Transit Arcadia Operations and Maintenance

Recommended Action: Receive and file a status update on contract transition activities at Foothill Transit's operations and maintenance facility in Arcadia.

19. EXECUTIVE DIRECTOR COMMENT

20. BOARD MEMBER COMMENT

21. ADJOURNMENT

**There is no Executive Board Meeting
in November 2014**

**The next Regular Meeting of the Executive
Board is scheduled for
Friday, December 12, 2014 @ 8:00 a.m.**