



Foothill Transit

# Executive Board Meeting AGENDA

## EXECUTIVE BOARD MEETING

8:00 AM, April 24, 2015

Foothill Transit Administrative Office

2<sup>nd</sup> Floor Board Room

100 South Vincent Avenue

West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS DE LA TORRE, DELACH, HERRERA, LANTZ, SHEVLIN
4. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF MARCH 20, 2015
5. PRESENTATIONS:
  - 5.1. Contractors' Employee Recognition
  - 5.2. Introduction of New & Promoted Staff
6. PUBLIC COMMENT

CONSENT CALENDAR: Items 7 through 12 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. FY 2014/2015 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through March 31, 2015. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of March 31, 2015 for the fiscal year ending June 30, 2015.*

8. APRIL 2015 LEGISLATIVE SUMMARY

*Recommended Action: Receive and file the April 215 Legislative Summary. Adopt support positions on AB 857, AB 1250, SB 391, SB 413, SB 508 and the federal GROW AMERICA ACT.*

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

If you require translation services, please contact the Executive Director's office at (626) 931-7300 extension 7204, at least 48 hours prior to the meeting.

Si necesita servicios de traducción, por favor póngase en contacto con la oficina del Director Ejecutivo en el (626) 931-7300, extensión 7204, al menos 48 horas antes de la reunión.

如果需要翻译服务，请至少于会议前48小时致电高级主任办公室：(626) 931-7300 分机 7204。

Nếu Quý vị có yêu cầu dịch vụ dịch thuật, xin vui lòng liên hệ với văn phòng Giám đốc Điều hành tại (626) 931-7300 số lẻ 7204, ít nhất 48 giờ trước khi cuộc họp.

Kung nangangailangan ka ng mga serbisyo sa pagsasalín, pakisuyong makipag-ugnayan sa opisina ng Executive Director sa (626) 931-7300 extension 7204, ng hindi bababa sa 48 oras bago ang pulong.

번역 서비스가 필요하시면 미팅 최소 48시간 이전에 임원 사무실로 (626-931-7300, 내선 번호 7204) 전화주시기 바랍니다.

翻訳サービスが必要な方は、会議の48時間前までに(626) 931-7300 内線 7204のエグゼクティブディレクター事務所にご連絡ください。

إن كنت بحاجة إلى خدمات ترجمة، برجاء الاتصال بالمدير التنفيذي للمكتب على رقم (626)931-7300 (الرقم الداخلي 7204) قبل الاجتماع بـ 48 ساعة على الأقل.

Եթե Ձեզ թարգմանչական ծառայությունների են հարկավոր, հանդիպումից առնվազն 48 ժամ առաջ խնդրում ենք զանգահարել Գործադիր տնօրենի գրասենյակ՝ (626) 931-7300 լրացուցիչ՝ 7204 հեռախոսահամարով:

ប្រសិនបើលោកអ្នកស្នើសុំសេវាកម្មបកប្រែភាសា សូមទាក់ទងមកការិយាល័យនាយកប្រតិបត្តិ តាមលេខទូរស័ព្ទ៖ (626) 931-7300 លេខបញ្ជូនបន្ត 7204 ដែលមានរយៈពេលយ៉ាងតិច 48 ម៉ោង មុនពេលកិច្ចប្រជុំ។

در صورت نیاز به خدمات ترجمه، لطفاً حداقل 48 ساعت قبل از جلسه ملاقات با مدیر اجرایی دفتر به شماره (626)931-7300 داخلی 7204 تماس حاصل فرمایید.

หากคุณต้องการบริการการแปลภาษา กรุณาติดต่อสำนักงานผู้อำนวยการบริหารที่ (626) 931-7300 ต่อ 7204, อย่างน้อย 48 ชั่วโมงก่อนที่จะมีการประชุม



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9. CONTRACT AMENDMENT – ARCHITECTURAL AND ENGINEERING DESIGN FOR THE AZUSA INTERMODAL PARKING FACILITY

*Recommended Action: Authorize the Executive Director to execute Amendment No. 9 to Contract No. 11-036 with Choate Parking Consultants in the amount of \$52,735 for additional architectural and engineering services for the Azusa Intermodal Parking Facility Project.*

10. REQUEST TO ISSUE INVITATION FOR BIDS (IFB) 15-042 – ARCADIA FACILITY IMPROVEMENTS

*Recommended Action: Authorize the Executive Director to Issue IFB No. 15-042 for construction services to undertake renovations to the Arcadia Operations and Maintenance Facility.*

11. PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL

*Recommended Action: Authorize the Executive Director to conduct a public hearing to solicit input on the suitability of Foothill Transit's proposed DBE goal of 3.5 percent.*

12. EMPLOYEE HEALTH INSURANCE BENEFITS

*Recommended Action: Adopt proposed change to the employee health insurance benefits program to allow employees who have access to other health insurance to receive a monthly cash payment in lieu of participating in Foothill Transit's health insurance.*

REGULAR AGENDA:

13. STAND UP 4 TRANSPORTATION UPDATE

*Recommended Action: Receive and file the report on Foothill Transit's Stand Up 4 Transportation event at Cal Poly Pomona.*

14. PROPOSED FISCAL YEAR 2015-2016 BUSINESS PLAN AND BUDGET

*Recommended Action: Recommend approval of Foothill Transit's proposed Business Plan, Budget and Performance Targets for Fiscal Year 2015-2016 to the Foothill Transit Governing Board.*

15. PROPOSED SERVICE ENHANCEMENTS

*Recommended Action: Recommend that the Governing Board authorize the Executive Director to seek public input regarding the first phase of proposed service enhancements below.*



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16. APPROVAL OF SOLE SOURCE PROCUREMENT: TWO ELECTRIC BUS CHARGING STATIONS

*Recommended Action: Approve a Sole Source Procurement in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) with Proterra LLC for the purchase and installation of two electric bus charging stations and authorize the Executive Director to negotiate contract terms and conditions with Proterra LLC.*

17. PERFORMANCE INDICATORS REPORT - FY 2014-2015 THIRD QUARTER REPORT

*Recommended Action: Receive and file the FY 2014-2015 Third Quarter Performance Indicators Report.*

18. TRANSIT STORE REPORT

*Recommended Action: Receive and file the Transit Store Report.*

19. EXECUTIVE DIRECTOR COMMENT

20. BOARD MEMBER COMMENT

21. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property Address/Location: APN: 8448-019-045, 8448-019-044, 8448-019-042, 8448-019-041, 8448-019-040

Agency Negotiator(s): Doran J. Barnes, Sharlane Bailey, Katie Kraft, Darold D. Pieper, Kevin McDonald

Negotiating Parties: Andy McIntyre of McIntyre Company, Kyle Weichert of Lewis Operating Corporation

Under Negotiation: Price and Terms

22. CLOSED SESSION REPORT

23. ADJOURNMENT



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**Annual Membership Meeting of the Foothill Transit  
Governing Board and an Executive Board Meeting is scheduled for  
Wednesday, May 13, 2015 at 7:45 a.m.**

**The Next Regular Meeting of the Foothill Transit  
Executive Board is scheduled for  
Friday, May 29, 2015 at 8:00 a.m.**