



# Executive Board Meeting AGENDA

## Foothill Transit

EXECUTIVE BOARD MEETING  
8:00 AM, September 28, 2012  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS HERRERA, LANTZ, MCAUSTIN, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 31, 2012
5. PRESENTATIONS:
  - 5.1. New & Promoted Staff
  - 5.2. Contractors' Employee Recognition
6. PUBLIC COMMENT

**CONSENT CALENDAR:** Items 7 through 10 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. FY 2013 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY – August 2012

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2013.*

8. 2012 LEGISLATIVE SUMMARY

*Recommended Action: Receive and file the September 2012 Legislative Summary. There are no recommended positions on bills this month.*

9. EXERCISE OPTION YEAR 2 OF THE BUS BOOK CONTRACT

*Recommended Action: Authorize the Executive Director to exercise Option Year 2 of Agreement No. 11-007 in the amount of \$110,000 for the printing of 90,000 copies of the Bus Book for FY 2013.*

10. STATE ADVOCACY SERVICES CONTRACT

*Recommended Action: Authorize the Executive Director to award a two-year contract with three one-year options to be exercised at the sole discretion of Foothill Transit to Capital Representation Group for the provision of state advocacy services for the amounts of \$42,000 for Year 1 and \$42,000 for Year 2.*

REGULAR AGENDA:

11. FISCAL YEAR 2012 FINANCIAL AND COMPLIANCE AUDIT RESULTS

*Recommended Action: Receive and file the Fiscal Year 2012 financial and compliance audit results.*

12. MT. SAN ANTONIO COLLEGE STUDENT RIDERSHIP PILOT PROGRAM

*Recommended Action: Authorize the Executive Director to implement a pilot program at an estimated cost of \$231,000 with Mt. San Antonio College (Mt. SAC) to promote student ridership to be funded through Foothill Transit's Measure R funding allocation.*

13. FISCAL YEAR 2013 BUDGET ADJUSTMENT

*Recommended Action: Recommend that the Governing Board approve the listed budget adjustments.*

14. BOARD PAYROLL PROCESS

*Recommended Action: Direct the Executive Director to implement a process whereby Foothill Transit board*



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*members are paid and reported to the Internal Revenue Service (IRS) as employees of the agency.*

15. **FOOTHILL TRANSIT WORKFORCE DEVELOPMENT EFFORTS**

*Recommended Action: Receive and file a report on Foothill Transit's Workforce Development Efforts.*

16. **EXECUTIVE DIRECTOR COMMENT**

17. **BOARD MEMBER COMMENT**

18. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government Code § 54956.8)

Property Address/Location: Diamond Bar Park-N-Ride Lot 100-101 N. Diamond Bar Blvd.,  
Diamond Bar. Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill,  
Darold D. Pieper, Kevin McDonald  
Negotiating Parties: Michael Miles, District 7 Director - Caltrans  
Under Negotiation: Price and Terms

19. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government Code § 54956.8)

Property Address/Location: 600 S. Brea Canyon Rd. City of Industry APN: 908  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,  
Kevin McDonald  
Negotiating Parties: John D. Ballas, Director of Public Works, City of Industry  
Under Negotiation: Price and Terms

20. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,  
Kevin McDonald  
Negotiating Parties: James Makshanoff, Azusa City Manager & Tito Haes, Public Works  
Director  
Under Negotiation: Price and Terms

21. **CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
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Property Address/Location: APN: 8474007035  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,  
Kevin McDonald  
Negotiating Parties: Andrew Pasmant, West Covina City Manager

22. ADJOURNMENT

**The Next Regular Meeting of the Foothill Transit  
Executive Board is scheduled for  
Friday, October 26, 2012 at 8:00 a.m.**