



# Executive Board Meeting AGENDA

## Foothill Transit

EXECUTIVE BOARD MEETING  
8:00 AM, March 29, 2013  
Foothill Transit Administrative Office  
2<sup>nd</sup> Floor Board Room  
100 South Vincent Avenue  
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS HERRERA, LANTZ, SHEVLIN, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF FEBRUARY 22, 2013
5. PRESENTATIONS:
  - 5.1. Contractors' Employee Recognition
6. PUBLIC COMMENT

**CONSENT CALENDAR:** Items 7 through 13 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

---

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



8:00 AM, March 29, 2013  
2<sup>nd</sup> Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790  
Page 2

7. FEBRUARY FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary.*

8. FEBRUARY PERFORMANCE INDICATORS REPORT

*Recommended Action: Receive and file the February 2013 Performance Indicators Report.*

9. 2013 LEGISLATIVE SUMMARY

*Recommended Action: Receive and file the March 2013 Legislative Summary. Adopt a support position for AB 1257.*

10. SUPPLY AND INSTALLATION OF NEW HEATING, VENTILATION, AIR CONDITIONING (HVAC) UNITS AT THE POMONA OPERATIONS AND MAINTENANCE FACILITY

*Recommended Action: Authorize the Executive Director to execute Agreement No. 13-026 with K & J Air Conditioning for the supply and installation of new HVAC units at the Pomona Operations and Maintenance Facility in the amount of one hundred seventy nine thousand nine hundred thirty dollars (\$ 179,930.00).*

11. RESOLUTION ADOPTING NEW ANNUAL GOVERNING BOARD MEETING DATE

*Recommended Action: Adopt Resolution No. 2013-01: New Annual Governing Board Meeting Date.*

12. PROPOSED FY 2014 BUSINESS PLAN INITIATIVES

*Recommended Action: Approve the proposed FY 2014 Business Plan Initiatives.*

13. PUENTE HILLS MALL TRANSIT STORE REMODEL AND EXPANSION

*Recommended Action: Authorize the Executive Director to enter into a lease with Glimcher Realty Trust in the amount of Two Hundred Ninety Thousand Seventy Three Dollars and Twenty Four cents (\$290,073.24) of base lease payments to expand the Puente Hills Transit Store for a period of ten years commencing April 1, 2013.*

**REGULAR AGENDA:**

14. BUS LIVERY UPDATE

*Recommended Action: Authorize the Executive Director to move forward with a livery change applying Mural Design 2 and exercising Fleet Conversion Option 2, which it includes a bus refresh of the 1300, 1400, 1500 series vehicles that would include new seat fabric and flooring and interior paint touch ups.*



8:00 AM, March 29, 2013  
2<sup>nd</sup> Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790  
Page 3

15. MT. SAN ANTONIO COLLEGE STUDENT RIDERSHIP PILOT PROGRAM  
MEMORANDUM OF UNDERSTANDING

*Recommended Action: Authorize the Executive Director to execute a Memorandum of Understanding (MOU) with Mt. San Antonio College (Mt. SAC) for implementation of a Student Ridership Pilot Program from the Fall 2013 through Fall 2014 semesters, pending approval by Mt. SAC's Board of Trustees.*

16. PROPOSED FALL 2013 SERVICE ENHANCEMENTS

*Recommended Action: Provide direction regarding the recommended service enhancements that are proposed for the Fall 2013 service change to improve the customers' experience.*

17. EXECUTIVE DIRECTOR COMMENT

18. BOARD MEMBER COMMENT

19. ADJOURNMENT

**A Special Meeting – Study Session of the Foothill Transit**

**Executive Board is scheduled for  
Friday, April 19, 2013 at 8:00 a.m.**

**The Next Regular Meeting of the Foothill Transit**

**Executive Board is scheduled for  
Friday, April 26, 2013 at 8:00 a.m.**