



Executive Board Meeting AGENDA

Foothill Transit

EXECUTIVE BOARD MEETING
8:00 AM, February 22, 2013
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS HERRERA, LANTZ, MCAUSTIN, TESSITOR, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF DECEMBER 14, 2012 AND STRATEGIC PLANNING WORKSHOP OF FEBRUARY 1, 2013
5. PRESENTATIONS:
 - 5.1. Presentation by Steve Ly, Regional Chamber
 - 5.2. Contractors' Employee Recognition
6. PUBLIC COMMENT

CONSENT CALENDAR: Items 7 through 19 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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7. JANUARY FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary.

8. 2013 LEGISLATIVE SUMMARY

Recommended Action: Receive and file the February 2013 Legislative Summary. Adopt support positions on AB 8, SB 11, SCA 4 and SCA 8.

9. PROPOSED 2013 FEDERAL, STATE & LOCAL LEGISLATIVE PROGRAMS

Recommended Action: Adopt the proposed 2013 Federal, State and Local Legislative Programs as outlined in Attachments A, B and C.

10. QUARTERLY FLEET MAINTENANCE AUDIT REPORT

Recommended Action: Receive and file a report on the January 2013 quarterly fleet maintenance audits performed on the Foothill Transit fleet.

11. TRANSPORTATION DEVELOPMENT ACT (TDA) TRIENNIAL PERFORMANCE REVIEW

Recommended Action: Receive and file a report on Foothill Transit's recent Transportation Development Act (TDA) Triennial Performance Review.

12. REVISED Foothill TRANSIT RECORDS RETENTION & DESTRUCTION POLICY

Recommended Action: Adopt the Revised Foothill Transit Records Retention and Destruction Policy and Records Retention Schedule.

13. ELECTRIC BUS CHARGER UPGRADE

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and award a contract to Proterra, Inc. in the amount of \$363,515 to upgrade the Ecoliner electric bus charging infrastructure.

14. SOLE SOURCE CONTRACT AWARD – REMOVAL & REINSTALLATION OF SMARTBUS EQUIPMENT

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and award a sole-source contract to Xerox in the amount of \$241,307.20 to remove 64 sets of vehicle SMARTBus equipment from retired coaches and install them on 64 newly procured coaches.



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15. CONTRACT AMENDMENT – INDUSTRY PARK & RIDE ARCHITECTURAL & ENGINEERING SERVICES

Recommended Action: Authorize the Executive Director to issue Amendment No. 7 to Agreement No. 11-038 with Walker Parking Consultants in the amount of Seven Thousand Nine Hundred Eighty One Dollars (\$7,981) to engage the services of a Qualified Stormwater Pollution Prevention Plan Practitioner (QSP).

16. SOUTHERN CALIFORNIA EDISON TRANSMISSION RELOCATION – INDUSTRY PARK & RIDE PROJECT

Recommended Action: Authorize the Executive Director to engage the services of Southern California Edison (SCE) to relocate two existing transmission poles and related transmission switchgear in the amount of one hundred twenty thousand dollars (\$120,000).

17. CONTRACT AMENDMENT – SOLAR POWER SYSTEMS EXPANSION

Recommended Action: Authorize the Executive Director to issue Contract Amendment No. 4 in the amount of \$375,031 to Agreement No. 10-011 with the O.K. Earl Corporation for an additional 30 kilowatt expansion of the Solar Power System Project at the Arcadia Operations and Maintenance Facility.

18. CONTRACT AWARD – POMONA OPERATIONS AND MAINTENANCE FACILITY DRIVEWAY REPLACEMENT

Recommended Action: Receive and file a report on the award of a contract for replacement of the bus driveway and repair of a storm drain adjacent to the driveway that has been damaged by buses entering the Pomona property.

19. CONTRACT AWARD –TRANSIT STORE SECURITY SERVICES (RFP No. 13-016)

Recommended Action: Authorize the Executive Director to execute a two-year agreement with three one-year options to be exercised at the sole discretion of Foothill Transit to Platinum Security Incorporated, to provide security services at Foothill Transit's El Monte Transit Store, in the amount of \$132,564.00 and negotiate final terms and conditions.

REGULAR AGENDA:

20. FOOTHILL TRANSIT CNG FUELING PROGRAM

Recommended Action: Receive and file a report on Foothill Transit's clean fuel efforts with Clean Energy and our role in advancing the use of compressed natural gas (CNG).



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21. SILVER 2 SILVER UPDATE

Recommended Action: Receive and file.

22. INDUSTRY PARK & RIDE UPDATE

Recommended Action: Receive and file the Industry Park & Ride Project Status Update.

23. PUENTE HILLS TRANSIT STORE REMODEL & EXPANSION

Recommended Action: Provide direction regarding the possible remodeling and expansion of the Puente Hills Mall Transit Store.

24. POSSIBLE ADVANCE PAYMENT FOR BUS PURCHASE

Recommended Action: Direct the Executive Director to negotiate terms and conditions with North American Bus Industries (NABI) to incorporate an advance payment of \$5,332,754 in our Agreement No. 09-001 with NABI for the procurement of 34 buses and provide direction regarding bonding requirements.

25. BOARD PAYROLL PROCESS

Recommended Action: Direct the Executive Director to: 1. Implement a process whereby Foothill Transit Governing Board Members including Governing Board Alternates are paid and reported to the IRS as employees for Foothill Transit; or 2. Maintain the current payment process whereby Governing Board Members and their alternates are paid as independent contractors. Executive Board Members and their alternates are currently paid as employees.

26. Foothill TRANSIT SERVICE AND MAINTENANCE REVIEW

Recommended Action: Receive and file a report on Foothill Transit's on-street service and fleet and facility maintenance.

27. Foothill TRANSIT LIVERY REVISION

Recommended Action: Provide direction regarding exploring potential future livery changes for the Foothill Transit Fleet.

28. PERFORMANCE INDICATORS FISCAL YEAR 2013 – 2ND QUARTER REPORT

Recommended Action: Receive and file the Fiscal Year 2013 – 2nd Quarter Report.



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29. TRANSIT STORE QUARTERLY REPORT

Recommended Action: Receive and file the Transit Store Quarterly Report.

30. EXECUTIVE DIRECTOR COMMENT

31. BOARD MEMBER COMMENT

32. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: James Makshanoff, Azusa City Manager & Tito Haes, Public Works Director
Under Negotiation: Price and Terms

33. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: APN: 8474007035
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Christopher J. Chung, West Covina City Manager

34. ADJOURNMENT

**A Meeting of the Foothill Transit
Governing Board is scheduled for
Friday, March 1, 2013 at 7:45 a.m.**

**The Next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, March 29, 2013 at 8:00 a.m.**